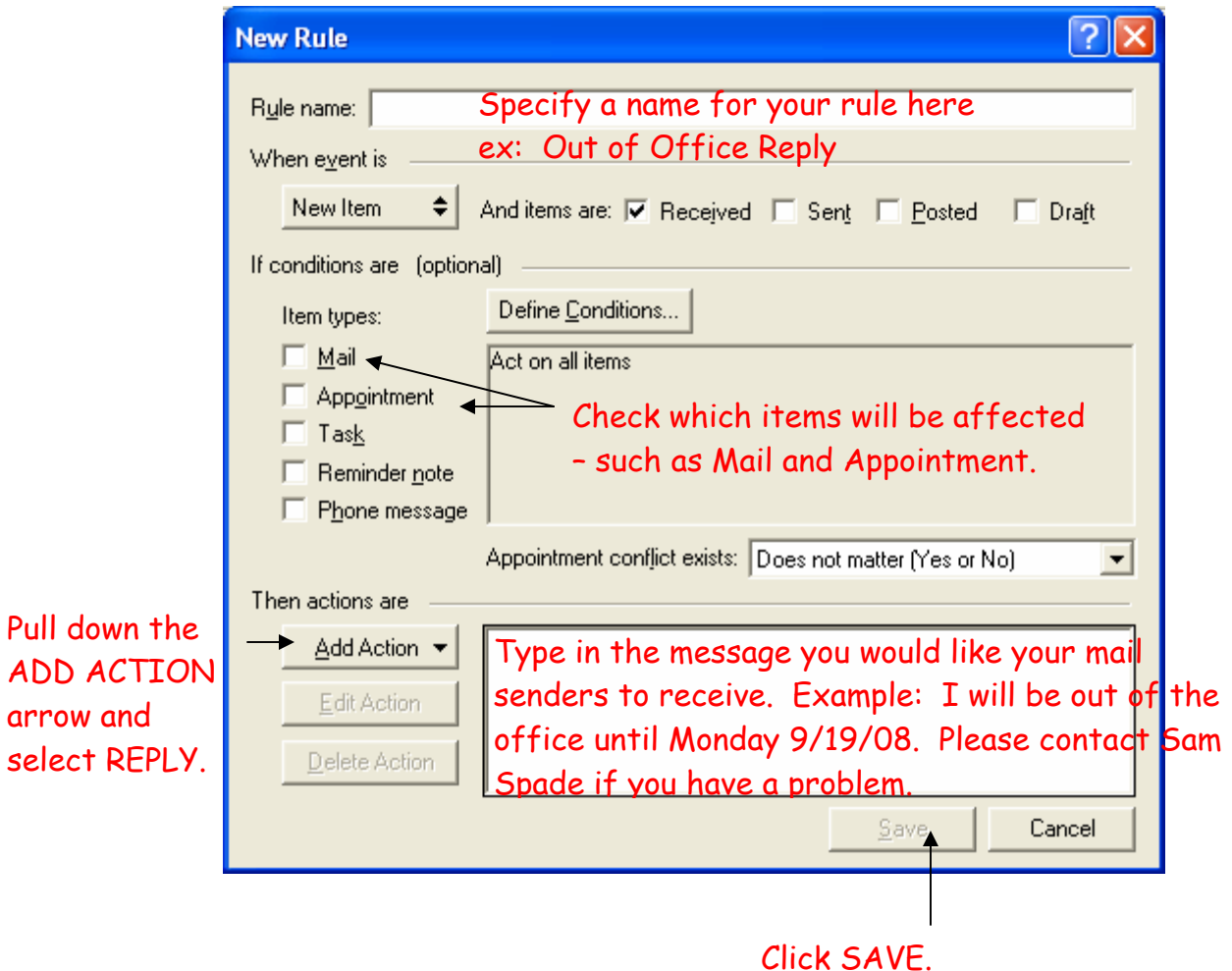


GroupWise - Creating Rule Out of Office - Automatic Reply

- Pull down the TOOLS menu.
- Select RULES.
- Click the NEW button.



To Delete the Rule:

- Click on TOOLS
- Select RULES
- Click the DELETE button.