

WEST MILFORD TOWNSHIP PUBLIC SCHOOL DISTRICT
REQUEST FOR PUBLIC RECORDS
(Pursuant to the Open Public Records Act)



Requested By: (Please Print) TERRY MCGAHAN

Address: 231 POINT BREEZE DRIVE, HENITT, NJ 07421

Telephone (E-Mail, Fax Number): 973-222-6466

Signature: *Terry McGahan* Date: 11/27/07

Clearly print a brief description of the record(s) requested below:
(Please Circle)

1. Copy AUDIO COPY (CD) OF BOARD OF ED. MEETINGS HELD ON 11/20/07
2. View or Copy _____
3. View or Copy _____
4. View or Copy _____

Copy Fees: Pages 1-10 - \$.75 each (\$7.50); Pages 11-20 - \$.50 each (\$5.00); Pages 21 & up - \$.25 each
Audio Tape; Video Tape, CD, or DVD – Limited to the actual cost per unit

This form must be completed and presented to the Custodian of Records between the hours of 9:00 a.m. and 4:00 p.m., Monday - Friday when offices are normally open. The Custodian of Records will determine the fees for requested materials. A deposit may be required upon acceptance of this request. A request for records will receive a response as soon as possible but not later than 7 business days after receiving the request.

A person making a request of public records who is denied such access, may institute a proceeding to challenge the custodian's decision by filing an action in Superior Court; or in lieu of filing an action in Superior Court, file a complaint with the Government Records Council (GRC) established pursuant to Section 8 of P.L. 2001, c.404 (C.47:1A-7). The GRC may be reached by fax at (609) 633-6337 or by mail at PO Box 819, Trenton, NJ 08625. The GRC Website is www.nj.gov/grc

To be completed by Custodian of Records

Date Request Received: 11/27/07 Time: 12:12 pm Received By: *J. Charles*

A - Request Approved

D - Request Denied (If Request is denied, the reasons are stated below.)

- | | | | |
|----------|--|-------------------|---------------------------|
| <u>A</u> | 1. <u>Audio Tape of Board Mtg 11/20/07</u> | # of Pages: _____ | Copy Fees: \$ <u>0.60</u> |
| _____ | 2. _____ | # of Pages: _____ | Copy Fees: \$ _____ |
| _____ | 3. _____ | # of Pages: _____ | Copy Fees: \$ _____ |
| _____ | 4. _____ | # of Pages: _____ | Copy Fees: \$ _____ |

Deposit: \$ _____ Total: \$ 0.60
Date Paid: 11/27/07 Check/Cash: Cash

Signature and Title of Custodian: *[Signature]* Date: 11/28/07