

WEST MILFORD TOWNSHIP PUBLIC SCHOOL DISTRICT

REQUEST FOR PUBLIC RECORDS

(Pursuant to the Open Public Records Act)

Requested By: (Please Print) MARTIN O'SHEA

Address: 10 LAKE SHORE ROAD EAST, STOCKHOLM, NJ

Telephone (E-Mail, Fax Number): 973-208-0783

Signature: Martin O'Shea Date: 5/14/2008

Clearly print a brief description of the record(s) requested below:  
(Please Circle) SEE ATTACHED

- 1. View or Copy \_\_\_\_\_
- 2. View or Copy \_\_\_\_\_
- 3. View or Copy \_\_\_\_\_
- 4. View or Copy \_\_\_\_\_

Copy Fees: Pages 1-10 - \$.75 each (\$7.50); Pages 11-20 - \$.50 each (\$5.00); Pages 21 & up - \$.25 each  
Audio Tape; Video Tape, CD, or DVD - \$10.00 per unit

This form must be completed and presented to the Custodian of Records between the hours of 9:00 a.m. and 4:00 p.m., Monday - Friday when offices are normally open. The Custodian of Records will determine the fees for requested materials. A deposit may be required upon acceptance of this request. A request for records will receive a response as soon as possible but not later than 7 business days after receiving the request.

A person making a request of public records who is denied such access, may institute a proceeding to challenge the custodian's decision by filing an action in Superior Court; or in lieu of filing an action in Superior Court, file a complaint with the Government Records Council (GRC) established pursuant to Section 8 of P.L. 2001, c.404 (C.47:1A-7). The GRC may be reached by fax at (609) 633-6337 or by mail at PO Box 819, Trenton, NJ 08625. The GRC Website is [www.nj.gov/grc](http://www.nj.gov/grc)

To be completed by Custodian of Records

Date Request Received: \_\_\_\_\_ Time: \_\_\_\_\_ Received By: J. Charles

A - Request Approved

D - Request Denied (If Request is denied, the reasons are stated below.)

1. _____	# of Pages: _____	Copy Fees: \$ _____
2. _____	# of Pages: _____	Copy Fees: \$ _____
3. _____	# of Pages: _____	Copy Fees: \$ _____
4. _____	# of Pages: _____	Copy Fees: \$ _____

Deposit: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_  
Date Paid: \_\_\_\_\_ Check/Cash: \_\_\_\_\_

Signature and Title of Custodian: \_\_\_\_\_ Date: \_\_\_\_\_

**MARTIN O'SHEA**

10 Lake Shore Road East  
Stockholm, NJ 07460  
973-208-0783  
martinoshea@inbox.com



May 14, 2008

Steven Cea, Custodian of Records  
West Milford Township Board of Education (via FAX 973-697-8351)  
Township of West Milford

Mr. Cea:

Please consider this letter as my request for government records under terms of the Open Public Records Act and New Jersey's Common Law Right of Access Doctrine related to that process.

I am interested in learning whether the board's "secured web page" on the school district's internet site is merely a depository for confidential documents or whether it has other features that allow board members to interact with one another. Accordingly, I request the following records:

- "Screen shots" (i.e. printed versions of internet pages) that show the "secured webpage" main page and any sub-pages. Please redact the pages narrowly.

I prefer to receive these records attached to an e-mail or on a computer disc. Please inform me of any fee prior to making any copies.

*Martin O'Shea*  
Martin O'Shea