

WEST MILFORD TOWNSHIP PUBLIC SCHOOL DISTRICT

REQUEST FOR PUBLIC RECORDS
(Pursuant to the Open Public Records Act)

Requested By: (Please Print) _____

Address: _____
Martin O'Shea
10 Lake Shore Road East
Stockholm, NJ 07460

Telephone (E-Mail, Fax Number): _____ 973-208-0783

Signature: _____ Date: 5/7/2008

Clearly print a brief description of the record(s) requested below:
(Please Circle)

SEE ATTACHED

- 1. View or Copy _____
- 2. View or Copy _____
- 3. View or Copy _____
- 4. View or Copy _____

Copy Fees: Pages 1-10 - \$.75 each (\$7.50); Pages 11-20 - \$.50 each (\$5.00); Pages 21 & up - \$.25 each
Audio Tape; Video Tape, CD, or DVD - \$10.00 per unit

This form must be completed and presented to the Custodian of Records between the hours of 9:00 a.m. and 4:00 p.m., Monday - Friday when offices are normally open. The Custodian of Records will determine the fees for requested materials. A deposit may be required upon acceptance of this request. A request for records will receive a response as soon as possible but not later than 7 business days after receiving the request.

A person making a request of public records who is denied such access, may institute a proceeding to challenge the custodian's decision by filing an action in Superior Court; or in lieu of filing an action in Superior Court, file a complaint with the Government Records Council (GRC) established pursuant to Section 8 of P.L. 2001, c.404 (C.47:1A-7). The GRC may be reached by fax at (609) 633-6337 or by mail at PO Box 819, Trenton, NJ 08625. The GRC Website is www.nj.gov/grc

To be completed by Custodian of Records

Date Request Received: 5/7/08 Time: 9:15 am Received By: J Charles

A - Request Approved

D - Request Denied (If Request is denied, the reasons are stated below.)

- 1. _____ # of Pages: _____ Copy Fees: \$ _____
- 2. _____ # of Pages: _____ Copy Fees: \$ _____
- 3. _____ # of Pages: _____ Copy Fees: \$ _____
- 4. _____ # of Pages: _____ Copy Fees: \$ _____

Deposit: \$ _____ Total: \$ _____
Date Paid: _____ Check/Cash: _____

Signature and Title of Custodian: _____ Date: _____

MARTIN O'SHEA

10 Lake Shore Road East
Stockholm, NJ 07460
973-208-0783
martinoshea@inbox.com



May 7, 2008

Steven Cea, Custodian of Records
West Milford Township
Township of West Milford

(via FAX 973-697-8351)

Mr. Cea:

Please consider this letter as my request for government records under terms of the Open Public Records Act and New Jersey's Common Law Right of Access Doctrine related to that process.

Background

During the board of education meeting held on May 6, 2008, one of the school district's administrators mentioned what she called "... the confidential [web]site set up by Terry Charles..."

Request for records

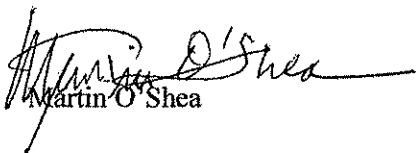
The records I am seeking:

- Copies of all written material, including letters, memos and e-mails, regarding the "confidential site" exchanged between and among the school district's administrators and any and all board members. Included in school district administrators I mean you, Ms. Terry Charles, anyone else who works under your supervision, the superintendent of schools, the director of education, the director of special services and the board of education's lawyer.

- A copy of the audio recording of the board of education meeting on May 6, 2008.

Obviously with the exception of the audio tape, I prefer to receive these records attached to an e-mail or on a computer disc. If that is not feasible I would like to hear from you the least expensive way of sending the records to me. As for delivery of the audio tape, obviously, I prefer that it be sent to me by regular mail.

Please inform me of any fee prior to making any copies.


Martin O'Shea