

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
NOVEMBER 17, 2015

Mrs. Marilyn Schultz, Board President, called to order the Workshop/Regular Meeting of the Board of Education of November 17, 2015, at 7:35 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to remember family and friends of the horrible events in Paris and Beirut last week. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Drew	Present	Mrs. O'Brien	Absent
Mr. Bailey	Present	Mr. Foody	Present	Mr. Robbins	Present
Mr. Devor	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Present

There were approximately 30 members of the public in attendance.

Minutes for the Workshop/Regular Meeting of November 17, 2015

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Foody, seconded by Mr. Babbitt, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:30 p.m. for approximately 60 minutes for the purpose of conducting two (2) student hearings, discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Mr. Riscica introduced Spencer Lars Scott and spoke about his Eagle Scout project. Spencer provided voting booths to the elementary schools. Mr. Riscica presented Spencer with plaques recognizing his project and achievement.
- Kristen McClurg, 4th Grade Teacher at Paradise Knoll School, was recognized as the 2015 NJ Studies Academic Alliance Teacher of the Year.
- Mr. Riscica reminded everyone that this is American Education Week. He spoke about the Veterans Day ceremony he attended at Paradise Knoll School and the Marching Band Tattoo that he attended. The Marching Band received many awards over the last few months.
- Matthew Ventrella, Student Representative, reported that it has been an extremely busy month. The second marking period has started. He spoke about the Marching Band and the student involvement in the political process by conducting exit interviews on Election Day. The High School has rescheduled career day to March 21. A Blood Drive will be held on Friday.
- Mr. Riscica reminded everyone of the Superintendent's Forum on Thursday, November 19th at 6:30 p.m. and the second meeting about the referendum for the roof replacements at 7:30 p.m. in the high school auditorium.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/Business Administrator

Motion by Mr. Devor, seconded by Mrs. Koepp, to approve the following Board of Education minutes:

- October 10, 2015 Special Meeting
- October 20, 2015 Workshop/Special Action Meeting
- October 20, 2015 Executive Session

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Francisco reported that he October 26th meeting minutes would be available for the December meeting. Mr. Roetman, Director of Community Services and Recreation, will meet with the Budget & Finance Committee in December to discuss plans for the July 4, 2016 fireworks celebration.

IX. LEGAL REPORT

The Legal Report was presented during Executive Session.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

The President's Report was presented in New Business.

XI. EDUCATION REPORT - Mr. Daniel Novak

- Mr. Novak reported that 23 students have been inducted into the High School Science National Honor Society.

Mr. Novak introduced Mr. Paul Gorski and Ms. Karen Johnson to present the increasing credit requirements for High School students. Ms. Johnson explained the reasons why the credit requirements should be increased and how it would be implemented.

Board members had an opportunity to ask questions.

- Mr. Novak spoke about digital citizenship and highlighted some of the initiatives being developed by Mrs. Reinhold, Mr. Citro and himself. One event is a parent night to discuss digital citizenship.

Mr. Novak established a #wmaew2015 Twitter account. There will be a "Twitter for Dummies" link on the website.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Kelly Donaldson stated that she has an issue with the effect that the bomb threats have on Westbrook School. She asked the Board to re-evaluate their protocol.

Mr. Riscica responded that we are reviewing our protocol.

Ed Woodcock spoke about an incident and recognized Mr. Andriulli, Ms. Covello, Mr. VanBrunt and Mr. Monti. He is truly thankful for these individuals.

Stuart Schwerner spoke about the need for the athletic trainer. He spoke about what an athletic trainer does on a daily basis. One full-time trainer serves 29 varsity teams and 350 athletes each season. He requested a second athletic trainer.

William Cytowicz spoke about the bond referendum and about doing a facilities audit.

XII. PETITIONS & REQUESTS - Continued

Mrs. Schultz reminded members of the public that the first Petitions and Requests is only for items on the agenda.

Motion by Mrs. Koeppe, seconded by Mr. Babbitt, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. DEVOR, SECONDED BY MR. FOODY, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mr. Devor, seconded by Mr. Robbins, to approve the following agenda items #1 through #23 and #25 through #32: (Item #24 was pulled; no action was taken.)

1. The recommendation of the Superintendent to accept the resignation, with regret, of **WENDY DONNELLY**, School Bus/Van Driver, Transportation, effective January 1, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **MEGAN WALSH-GAMMON**, Cafeteria Aide, Westbrook School, retroactive from November 16, 2015.
3. The recommendation of the Superintendent to approve the appointment of **PETRINA VALESE**, Long Term Substitute Kindergarten Teacher, Apshawa School (PC#90.01.02.BOJ), at the per diem rate of \$150.00 without health benefits, effective December 4, 2015, through April 29, 2016. (Replaces Goodell) Account: 11-110-100-101-10-10-000

NOTE: The duration of this position is based on the date of the employee's return to work.

4. The recommendation of the Superintendent to approve the appointment of **ROBERT SZUZKOWSKI**, Long Term Substitute Special Class Aide, Westbrook School (PC#93.07.S7.CAW), at the per diem rate of \$90.00 without health benefits, effective November 23, 2015, through January 15, 2016. (Replaces Cardascia) Account: 11-213-100-106-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

5. The recommendation of the Superintendent to approve the appointment of **DEBORAH RODAS**, Long Term Substitute Special Class Aide, Upper Greenwood Lake School (PC#93.06.S7.CAY) at the per diem rate of \$90.00 without health benefits, retroactive from November 2, 2015, through January 22, 2016. (Replaces Lungaro) Account: 11-110-100-101-10-10-103

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

5. (Continued)

NOTE: The duration of this position is based on the date of the employee's return to work.

6. The recommendation of the Superintendent to approve the appointment of **ALEX CAILLIE**, 1:1 Special Class Aide, Maple Road School (PC#60.03.S5.AVT), at the prorated salary of \$24,075.00 with health benefits, effective November 18, 2015, through June 30, 2016, per Board of Education/WMTAA Agreement. (Replaces Rinaldi) Account: 11-190-100-106-10-10-000

NOTE: Start date pending criminal history and medical clearance. Salary may be adjusted pending the completion of contract negotiations.

7. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective November 18, 2015, through June 30, 2016:

JOHN BAROUNIS (Teacher)
PEGGY PAULSON (Teacher)
PETRINA VALESE (Teacher)

8. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective November 18, 2015, through June 30, 2016:

JOHN BAROUNIS (Special Class Aide)
DEIRDRE DEKNIGHT (Bus Driver)*
SUSAN GANGI (Custodian)
JENNY KREUTZ (SACC)
PEGGY PAULSON (Special Class Aide)

*Pending successful completion of CDL License

9. The recommendation of the Superintendent to approve a leave of absence for **DAWN BUFARDECI**, Building Aide, Apshawa School, with pay using sick days, retroactive from October 13, 2015 through October 26, 2015, then without pay from October 27, 2015, through January 1, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve a leave of absence for **FRANCES BOUGH**, Cafeteria/SACC Aide, Upper Greenwood Lake School, with pay using sick days effective December 17, 2015, through February 8, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

Minutes for the Workshop/Regular Meeting of November 17, 2015

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

11. The recommendation of the Superintendent to approve an extension to a leave of absence for **JAMES OORTHUYS**, School Bus/Van Driver, Transportation, with pay using sick and personal days, retroactive from October 31, 2015, through November 12, 2015, then under the Family Medical Leave Act, without pay, retroactive from November 13, 2015, through November 30, 2015. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve an extension to a leave of absence for **TRACY CONNELLY**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from November 7, 2015, through December 31, 2015. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve an extension to a leave of absence for **SUSAN TOUW**, Special Class Aide, Marshall Hill School, without pay effective January 4, 2016, through June 30, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve an extension to the appointment of **DANIELLE WATSON**, Long Term Substitute Special Class Aide, Marshall Hill School (PC#93.04.S7.BWG), at the prorated salary of \$24,075.00 (Step 1) with health benefits, effective January 4, 2016, through June 30, 2016. (Replaces Touw) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

15. The recommendation of the Superintendent to approve the addition of **JANE LOMBARDO** as a School Aged Child Care Provider (SACC), Maple Road School, at the prorated salary of \$11,430.00 without health benefits, retroactive from September 1, 2015, through June 30, 2016. Account: 52-990-320-101-10-10-403

16. The recommendation of the Superintendent to approve the following increase of salaries for the **WEST MILFORD SCHOOL AGED CHILD CARE (SACC) PROVIDERS** for the 2015-2016 school year, retroactive from September 1, 2015, through June 30, 2016 - Account: 52-990-320-101-10-10-403

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
FRANCES BOUGH	Head Child Care Provider	\$19.00	\$21,992.50
LORI DAY	Head Child Care Provider	\$19.00	\$21,992.50
ROSALBINA ESTUPINAN	Head Child Care Provider	\$19.00	\$21,992.50
ANTOINETTE RICCIARDI	Head Child Care Provider	\$17.00	\$14,420.00
KIMBERLY SMITH	Head Child Care Provider	\$19.00	\$21,992.50
CHRISTINE TURRE	Head Child Care Provider	\$19.00	\$21,992.50
JUDITH BARRY	Child Care Provider	\$14.50	\$ 5,191.00
JANET EID	Child Care Provider	\$13.50	\$ 9,261.00

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
AGNES FATTORUSSO	Child Care Provider	\$13.50	\$15,626.25
STACY LAHEY- SPADACCINI	Child Care Provider	\$13.50	\$15,626.25
ASHLEY MONTANO	Child Care Provider	\$15.00	\$12,397.50
SANDRA MOORE	Child Care Provider	\$14.50	\$ 9,947.00
ELLEN IRIZARRY	Child Care Provider	\$12.00	\$ 6,264.00
MAUREEN PICCOLI	Child Care Provider	\$12.00	\$ 6,264.00
DEANNE COWAN	Child Care Provider	\$12.00	\$ 9,954.00

17. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **AMY POMEROY**, from Secretary (Child Study Team), Macopin School, to Secretary (Child Study Team), Maple Road School (PC#65.03.S2.AXY), effective December 1, 2015, through June 30, 2016. (Replaces Hines) Account: 11-000-219-105-10-10-142
18. The recommendation of the Superintendent to approve **LISA KNATZ**, Special Class Aide, for the **GREEN TEAM CLUB**, High School, at the hourly rate of \$29.00 not to exceed 23 hours, for the 2015-2016 school year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

19. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** for attendance at all Chorus Rehearsals and Performances, for the 2015-2016 school year, at the hourly rate of \$29.00, not to exceed 12 hours - Account: 11-190-100-106-10-10-000:

Special Class Aide

DIANE DECKER
LINDA CONNOLLY
MARK NOWACKI

NOTE: Per the students IEP. Hourly rate may be adjusted pending the completion of contract negotiations.

20. The recommendation of the Superintendent to approve the addition of the **JOIN IN CLUB** as a **HIGH SCHOOL (HIGHLANDER ACADEMY) STUDENT ACTIVITY AFTER SCHOOL CLUB** for the 2015-2016 school year.
21. The recommendation of the Superintendent to approve the following **HIGH SCHOOL (HIGHLANDER ACADEMY) STUDENT CLUB ACTIVITY ADVISORS** for the 2015-2016 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
DONNA MUCCIO	Join In	30
LINDSEY CHRISTENSEN	Join In	30

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

22. The recommendation of the Superintendent to approve **ABBY BEYJOUN**, Special Class Aide, for the **JOIN IN CLUB**, High School (Highlander Academy), at the hourly rate of \$29.00 not to exceed 30 hours, for the 2015-2016 school year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

23. The recommendation of the Superintendent to approve the following staff for **SCIENCE CURRICULUM DEVELOPMENT** for the 2015-2016 school year, at the rate of \$34.00 per hour, per Board of Education/WMEA Agreement - Accounts: (6-8) 11-130-100-101-10-10-160; (9-12) 11-140-100-101-10-10-160:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Hours</u>	<u>Payment</u>
JEANNE RENNALLS	7-Science	6	\$204.00
MICHELLE LUGERNER	7-Science	10	\$340.00
ABIGAIL ALEXANDER	8-Science	3	\$102.00
MARY BOZENMAYER	8-Science	3	\$102.00
ABIGAIL ALEXANDER	8H-Science	5	\$170.00
MARY BOZENMAYER	8H-Science	5	\$170.00
CATHY MELLINO-MURPHY	9-12-Gen GeoScience*	15	\$510.00
STEPHEN MASLANEK	9-12-GeoScience**	15	\$510.00
DENISE FLOOD	9-12-Honors Biology	6	\$204.00
COLEEN WEISS-MAGASIC	9-12-Biology**	6	\$204.00
COLEEN WEISS-MAGASIC	9-12-Gen Biology*	3	\$102.00
EDWARD MADURA	9-12-Gen Biology*	3	\$102.00
GEORGE WARREN	9-12-Chemistry	15	\$510.00
JOSEPH PETROSI	9-12-Chemistry*	2.5	\$ 85.00
LAUREN REMBRANDT	9-12-Chemistry*	12.5	\$425.00
MICHAEL ROSE	9-12-Physics	15	\$510.00
KAREN FLAHERTY	9-12-Physics	15	\$510.00
MICHAEL ROSE	9-12-Honors Physics	15	\$510.00
DALE SELL	9-12-Environmental	15	\$510.00
COLEEN WEISS-MAGASIC	9-12-Anatomy/Physiology	5	\$170.00

*Level B, **Level C

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

25. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2015)**, for the appointment of **CHRISTIAN CONWAY**, Head Girls Lacrosse Coach, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND for the SPRING 2016 ATHLETIC SEASON** at a stipend of \$6,882.00 (Step 1), per Board of Education/WMEA Agreement. (**Replaces Lugerner**) Account: 11-402-100-110-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

26. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY CLUBS and ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - NLCB Grant:

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XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

26. (Continued)

Marshall Hill School

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
PHYLLIS BLAU	Jumpstart - Fall	4.0	\$116.00
SHAWN RHINESMITH	Sunrise Scholars - Fall	4.0	\$116.00

Macopin School

KIRA WORLEY	Making Math Matter	15.0	\$435.00
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NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

27. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2015)** for the following **APSHAWA SCHOOL STUDENT ACTIVITY CLUB and ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement- Account: 20-231-100-101-10-50-XXX - NCLB Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
KELLY VISAGGIO	Sunset Scholars II - Fall	12.0	\$348.00
KELLY VISAGGIO	Sunset Scholars II - Spring	12.0	\$348.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

28. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT CLUB ACTIVITY ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Accounts: ¹11-000-270-162-09-35-104, ²11-401-100-110-10-10-000:

<u>Employee</u>	<u>Club</u>	<u>Hours</u>
AMANDA MOCK ¹	Model Congress	32
SHARON PIECUCH ²	Varsity Club Co-Advisor	35 (Combined)
LAUREN REMBRANDT ²	Varsity Club Co-Advisor	*

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

29. The recommendation of the Superintendent to approve the following **VOLUNTEER AFTER SCHOOL "THE WAY" CLUB and ADVISORS**, Macopin School, for the 2015-2016 school year at no cost to the district:

Advisor

AMY DICKERSON
ROBERT CALLAMARI

30. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

Minutes for the Workshop/Regular Meeting of November 17, 2015

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued
 30. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
CHRISTOPHER JONES	Running	Westbrook	6	\$174.00
ALISON PERRY	Running	Westbrook	6	\$174.00
COLLEEN MANGAN	Chess	Marshall Hill	5	\$145.00
PAUL CHIESA	Chess	Marshall Hill	5	\$145.00
COLLEEN MANGAN	Running	Marshall Hill	6	\$174.00
PAMELA BARKER	Running	Marshall Hill	6	\$174.00
PAUL CHIESA	Running	Marshall Hill	6	\$174.00
JOYCE RICH	Running	Marshall Hill	6	\$174.00
JASON BENZ	Running	Marshall Hill	6	\$174.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the PTA.

31. The recommendation of the Superintendent to approve the following staff for **FAMILY NUMERACY NIGHTS** at the hourly rate of \$29.00, not to exceed 2.5 hours per staff member unless indicated, for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Apshawa School

KRISTA BASILE
 GEORGEAN COLEMAN
 KAREN McCOURT
 DARLENE McNAMARA

CHRISTINA RODEK
 LISA TREMONTE
 KATHLEEN WEREN
 LAUREN YARMULA

Maple Road School

DIANA BIVONA (5 hrs.)
 TRICIA KANE (3.5 hrs.)
 DEBORAH MALATAK (3.5 hrs.)

KRISTEN ROSIMINI (3.5 hrs.)
 JUSTIN RUNNE (3.5 hrs.)

Marshall Hill School

PHYLLIS BLAU
 JULIE CANGIALOSI
 KATHRYN HESS
 RACHEL LEHR
 COLLEEN MANGAN

KELLY MONGELLI
 SHAWN RHINESMITH
 ALICE SUSKA
 WENDY WITTMAN

Upper Greenwood Lake School

DEENA ACCARDI
 ERIN BRANAGAN
 CHRISTINE CEMELLI
 STACEY CONKLIN
 JENNIFER HARRIS

SUSAN MORRIS
 CHARLENE PAPPAS
 CHRISTINE WITT
 KRISTA YUHAS

Westbrook School

REGINA CANALI
 ERIN DAVIE
 MEGAN DONEGAN
 CHRISTINE ERRICHIELLO
 STEPHANIE NEBIKER

SUZANNE OESTERLE
 ALISON PERRY
 DANIELLE POST
 HOPE SCHOER
 KELLY YOST

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

31. (Continued)

Paradise Knoll School*

JOYCE JANIS
SHANNON RICKER

KRISTEN McCLURG

*Additional staff - prior approval October 2015

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

32. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ROSS MANTIONE	High School	Ice Hockey

NOTE: Volunteers will be reimbursed for the criminal history review process.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes*	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. O'Brien	Absent	Mrs. Schultz	Yes

*Mr. Foody voted "No" on Item #6. The **MOTION PASSED**.

Motion by Mr. Devor, seconded by Mr. Babbitt, to approve the following agenda items #33 through #36:

(33.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DEBRA VIDULICH**, from Secretary for Academics and Assessment, District-wide, to Secretary (Child Study Team), Macopin School (PC#65.08.S2.AYA), effective December 1, 2015, through June 30, 2016. (Replaces Pomeroy) Account: 11-000-219-105-10-10-142

(34.) The recommendation of the Superintendent to approve the appointment of **MARISSA COLON**, Cafeteria Aide, Westbrook School (PC#30.07.F4.BAP), at the prorated salary of \$4,525.00 (Step 1), without health benefits, effective **TBD**, through June 30, 2016, per Board of Education/WMCAA Agreement. (Replaces Walsh-Gammon) Account: 11-000-262-107-10-10-000

NOTE: Start date pending criminal history and medical clearance.

(35.) The recommendation of the Superintendent to approve a **TEMPORARY INCREASE OF ASSIGNMENT** for **CARLY HERSCHMAN** from 0.6 Social Worker, High School to 1.0 Social Worker, High School, Maple Road and Upper Greenwood Lake Schools (PC#90.03.33.BMX), at the prorated salary of \$57,670.00(MA/1), without health benefits, effective November 18, 2015, through February 29, 2016, per Board of Education/WMEA Agreement. (Replaces Gencarelli) Account: 11-000-219-104-10-10-142

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

(35.) (Continued)

NOTE: Salary may be adjusted pending the completion of contract negotiations.

(36.) The recommendation of the Superintendent to approve **NICHOLAS DEL'RE** as a **LEAD BUILDING TESTING COORDINATOR**, Highlander Academy for the 2015-2016 school year at no cost to the district.

ROLL CALL FOR ITEMS #33 THROUGH #36:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. O'Brien	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

The following item was pulled; no action was taken:

24. The recommendation of the Superintendent to approve the following **TEST COORDINATORS** for the 2015-2016 school year, at no cost to the district:

<u>Employee</u>	<u>School</u>
AMY METT	Aphawa
JAIME KETTNER	Maple Road
MAUREEN MULLIGAN	Marshall Hill
MARY BICKFORD	Paradise Knoll
KIMBERLY WALKER	Upper Greenwood Lake
MEGHAN DONEGAN	Westbrook
MARC CITRO	Macopin
BRENDA LUDWIG	High School

XV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mr. Babbitt, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a **SUMMER READING AND LITERACY PROGRAM** to be held at Westbrook School from July 5, 2016, through August 1, 2016.
2. The recommendation of the Superintendent to approve **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM** effective July 5, 2016, through August 1, 2016, at the field trip rate of \$37.00 per hour, not to exceed \$12,000.00. Account: 20-231-200-590-10-50-00X - NCLB Title I
3. The recommendation of the Superintendent to approve an agreement with Route 23 AutoMall, LLC to participate in the **2016 AP CHALLENGE**, at no cost to the district.

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

4. The recommendation of the Superintendent to approve the following **CHANGES TO THE SECONDARY PROGRAMS** for the 2015-2016 school year:

<u>NAME OF COURSE</u>	<u>GRADE LEVEL</u>	<u>TYPE OF CHANGE</u>
Power Speaking	High School	New Course

5. The recommendation of the Superintendent to approve the addition of **LEBANESE AMERICAN UNIVERSITY**, New York, New York, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.

6. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIPS** for the 2015-2016 school year:

WEST MILFORD HIGH SCHOOL MODEL UN

Purpose of Trip: Ivy League Model UN Conference

Location:	Philadelphia, Pennsylvania
Dates of Trip:	January 28-31, 2016
Number of Students	12
Cost of Trip to Students:	\$387.50
Name of Advisor:	Edward Marzalik
Number of School Days Missed:	2
Number of Chaperones:	2
Cost to District:	\$622.00 Transportation

NOTE: All lodging and fees for students and chaperones are included in the total cost of the trip.

WEST MILFORD CHEERLEADERS

Purpose of Trip: National Competition

Location:	Ocean City, Maryland
Dates of Trip:	February 25-28, 2016
Number of Students:	15
Cost of Trip to Students:	\$1,500.00 (approximate-plans for fundraising)
Name of Advisor:	Krista Tripodi
Number of School Days Missed:	1
Number of Chaperones:	2
Cost to District:	\$0

NOTE: All transportation and student fees are included in the total cost of the trip.

6. (Continued)

MAKE A CHANGE CLUB - DISNEY'S YOUTH EDUCATION SERIES

Purpose of trip: Disney's Youth Education Series and Programs offer our students a unique opportunity to engage in educational and applicable activities that support both our curriculum and MACC club goals. Through the programs we are endeavoring to attend, students will get a hands-on account of American Citizenship and global understanding and communications. The goals of the club are to make students active citizens and members of a caring and concerned community, fostering opportunities for their voice and efforts to make a difference in the world. By attending these sessions, the students will engage in such an educational opportunity that is not offered locally, thus supporting our national outreach and student impact. Those goals will be addressed and met through our involvement with The Disney Youth Education Series.

Location:	Orlando, Florida
Dates of Trip:	TBD
Number of Students	Approximately 20
Cost of Trip to Students:	Between \$600 and \$900 (depending on fundraisers)
Name of Advisors:	Joe Andriulli and Krista Provost
Number of School Days Missed:	2
Number of Chaperones:	2 teachers and 2 administrators

NOTE: All transportation and student fees are included in the total cost of the trip.

- 7. The recommendation of the Superintendent to approve the adoption of the **DISTRICT NURSING SERVICES PLAN** for the West Milford School District for the 2015-2016 school year. (Document provided electronically.)
- 8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. O'Brien	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. **BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson**

Motion by Mr. Bailey, seconded by Mrs. Koeppe, to approve the following agenda items #1 through #6:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

1. The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with **ROCKAWAY TOWNSHIP BOARD OF EDUCATION**, Rockaway, New Jersey, to transport thirty-nine (39) West Milford students and one (1) Rockaway student to **MARSHALL HILL SCHOOL**, West Milford, New Jersey (Route #ROSEMHA), retroactive from September 1, 2015, through June 30, 2016, at a per diem cost of \$101.71, for 183 days, for a cost to Rockaway of \$465.32, and a cost to West Milford of \$18,147.61, for a total cost of \$18,612.93.
2. The recommendation of the Superintendent to approve **an amendment to a previously approved payment (September 2015)** to the following employee for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	December 2015	June 2016
DANIEL SMITH	\$ 666.68	-0-

3. The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	December 2015	June 2016
DEENA ACCARDI	\$1,000.00	\$1,000.00
CHRISTINE CALABRESE	\$1,000.00	\$1,000.00
DIANE KOVALCIK	-0-	\$1,000.00
BRIAN LESLIE	\$1,000.00	\$1,000.00
JANE MERRITT	\$1,000.00	\$1,000.00
JENNIFER MILLER	\$1,000.00	\$1,000.00
PRANVERA MIRANDA	-0-	\$ 666.68
KIMBERLY ZACKAROFF	\$1,000.00	\$1,000.00

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office Staff at the mileage rate established by the Board. (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve a contract with **COPELAND COATING COMPANY, INC.**, Nassau, New York, to make repairs to the pole vault runway at the all-weather track, in the amount of \$10,500.00. (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the settlement agreement for Employee #0949, in the amount of \$4,000.00. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Absent	Mr. Drew	Yes	Mr. Robbins	Yes
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

The following item was pulled; no action was taken:

- 7. The recommendation of the Superintendent to approve the settlement agreement for Employee #0117, in the amount of \$8,000.00. (Documentation provided electronically.)

Motion by Mr. Bailey, seconded by Mrs. Koeppe, to approve the following agenda item:

- 8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **November 17, 2015**, in the amount of \$6,748,227.17. (Documentation to be provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Absent	Mr. Drew	Yes*	Mr. Robbins	Yes
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Drew abstained on a payment to him. The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. Koeppe, to approve the following agenda item:

- 9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **November 17, 2015**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$16,486.62.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Absent	Mr. Drew	Yes	Mr. Robbins	Yes
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 No

Motion by Mr. Bailey, seconded by Mrs. Koeppe, to approve the following agenda items:

- 10. The recommendation of the Superintendent to approve the following Resolution:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

10. (Continued)

WHEREAS, the Agenda file of **November 17, 2015** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,562,509.07 as of October 31, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation to be provided electronically.)

11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of October 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Yes
Mr. Bailey	Yes	Mr. Robbins	Yes	Mr. Drew	Yes
Mrs. O'Brien	Absent	Mr. Devor	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. Koeppe, to approve the following agenda items:

(12.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport one (1) West Milford student (ID#70107) to **NORTH JERSEY ELKS DEVELOPMENTAL DISABILITIES AGENCY (NJEDDA)**, Clifton, New Jersey, (Route #1114), retroactive from November 2, 2015, through June 30, 2016, at a route cost of \$35,460.51, plus a 4% administrative fee of \$1,418.42, for a total cost of \$36,878.93.

(13.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport one (1) West Milford student (ID#62702) to **HOLMSTEAD SCHOOL**, Ridgewood, New Jersey, (Route #1118), retroactive from November 2, 2015, through June 30, 2016, at a route cost of \$29,952.00, plus a 4% administrative fee of \$1,198.08, for a total cost of \$31,150.08.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

(14.) The recommendation of the Superintendent to approve the award of a contract for the purchase of Digital Copier and Digital Multifunctional Units and Related Services, to **ATLANTIC TOMORROW'S OFFICE/RICOH AMERICAS CORPORATION**, West Caldwell, New Jersey, for a purchase price of \$000,000.00, and to finance said purchase through **MUNICIPAL CAPITAL CORPORATION**, with a 60 month lease/purchase agreement, at an interest rate of 3.7%.

ROLL CALL VOTE FOR ITEMS #12 THROUGH #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Yes
Mr. Bailey	Yes	Mr. Robbins	Yes	Mr. Drew	Yes
Mrs. O'Brien	Absent	Mr. Devor	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins reported on the Township's interest in using our grounds for a Fourth of July celebration next summer.

Safety - Mr. Foody had no report.

Superintendent's Roundtable - Mrs. Koeppe reported that the next meeting is on Thursday.

Passaic County School Boards Association - Mrs. Schultz reported on government relations updates and upcoming meetings.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew spoke about legislation passed and provided details.

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien - Technology minutes were distributed. Next month the Technology Plan will be reviewed.

West Milford Education Foundation - Mrs. Koeppe reported on the Pajama Day fundraiser scheduled for November 18. The foundation has funded 18 mini grants.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins - There was no report.

Mr. Foody offered a motion, seconded by Mr. Devor, to delay Executive Session until 9:15 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Minutes for the Workshop/Regular Meeting of November 17, 2015
XVIII. OLD BUSINESS

Mr. Devor reiterated that the district would not lose state funding for lack of student participation in PARCC testing.

Motion by Mrs. Keoppe, seconded by Mr. Foody, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Motion by Mr. Robbins, seconded by Mr. Foody, to approve the following New Business items:

1. The recommendation of the Superintendent to approve the following **BOARD GOALS:**

- Hire a New Superintendent
- Improve the Board's infrastructure through better communication
- Revise Team Charter

2. The recommendation of the Superintendent to approve the following **DISTRICT GOALS:**

- Create awareness and opportunities for students and staff participation in areas related to STEAM
- Enhance district culture and climate to foster student achievement and recognition through collaboration with all stakeholders
- Develop and implement an effective and timely communication plan

DISCUSSION: Mr. Drew commented that Item #2 could not be measured.

Mr. Riscica responded to Mr. Drew's concern about the goals being measured.

The Board continued to discuss the goals and ability to be measured.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Yes
Mr. Bailey	Yes	Mr. Robbins	Yes	Mr. Drew	Yes
Mrs. O'Brien	Absent	Mr. Devor	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Drew attended the playoff game and commented on the student athletes.

Mrs. Koeppe spoke about voting at Paradise Knoll School. She expressed her concerns and suggested moving the location of the booths.

The Board discussed the issue.

Mr. Robbins suggested CO² be installed in the buildings.

XIX. NEW BUSINESS - Continued

Motion by Mrs. Koeppe, seconded by Mr. Foody, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. Koeppe, seconded by Mr. Foody, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 9:20 p.m., Mr. Foody made a motion, seconded by Mr. Devor, to go into Executive Session for the purpose of conducting two (2) student hearings, discussing personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

At 9:20 p.m., Mr. Bailey left the meeting.

The Board returned to the public meeting at 10:40 p.m.

XXII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mr. Foody, to approve the following agenda item:

Resolved, that the Board of Education finds the disciplinary charges presented and discussed during tonight's Executive Session regarding student #62712, as modified, which were previously provided to the parents via letter dated November 11, 2015, to be substantiated; and

Be it further resolved, that the student's suspension be continued through the end of the December, 2015 holiday break period; and

Be it further resolved that the student continue on home instruction at Board expense, during the suspension period; and

Be it further resolved, that upon the student's return to school, the student enter into a behavioral contract for the remainder of the school year to be developed by the Administration.

XXII. EDUCATION - Mrs. Schultz, Chairperson - Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Yes
Mr. Bailey	Absent	Mr. Robbins	Yes	Mr. Drew	Yes
Mrs. O'Brien	Absent	Mr. Devor	Abstained	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 Abstention

Motion by Mrs. Koeppe, seconded by Mr. Foody, to approve the following agenda item:

Resolved, that the Board of Education finds the disciplinary charges presented and discussed during tonight's Executive Session regarding student #62261, which were previously provided to the parents via letter dated November 11, 2015, to be substantiated; and

Be it further resolved, that the student's suspension be continued through the end of the December, 2015 holiday break period; and

Be it further resolved that the student continue on home instruction at Board expense, during the suspension period; and

Be it further resolved, that upon the student's return to school, the student enter into a behavioral contract for the remainder of the school year to be developed by the Administration.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Yes
Mr. Bailey	Absent	Mr. Robbins	Yes	Mr. Drew	Yes
Mrs. O'Brien	Absent	Mr. Devor	Abstained	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 Abstention

XXIII. ADJOURNMENT

Motion by Mr. Foody, seconded by Mr. Drew, to adjourn the meeting at 10:44 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator