

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
SPECIAL/PUBLIC BUDGET HEARING MEETING
TUESDAY, JULY 25, 2017

Mr. James Foody, Board President, called to order the Special/Public Budget Hearing Meeting of the Board of Education at 7:04 p.m., on July 25, 2017, in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for staff members who lost loved ones. Mr. Foody also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district Schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mr. Huber	Absent
Mr. Cytowicz	Present	Mr. Foody	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mr. Robbins	Absent

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Absent
Dr. Elizabeth McQuaid	Director of Special Services	Absent
Joseph Roselle, Esq.	Board of Education Attorney	Absent

There was 1 member of the public in attendance.

VI. PURPOSE OF MEETING

The purpose of the meeting is to conduct a public hearing on the budget revision for the 2017-2018 school year and to take action on personnel items.

VII. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Foody, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session for approximately **zero minutes** for the purpose of discussing personnel appointments, resignations and leave requests, employee contracts, as well as current litigation matters, special education legal update, negotiations status with district bargaining units and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VIII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

IX. **MOTION BY MRS. O'BRIEN, SECONDED BY MRS. FRITZ, TO ADOPT THE AGENDA, INCLUDING HANDCARRY, AS AMENDED.**

VOICE VOTE: All in Favor. MOTION PASSED.

PUBLIC HEARING ON BUDGET REVISION FOR 2017-2018

X. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. **WHEREAS**, the Final 2017-2018 Budget for the State of New Jersey included adjustments to State School Aid for 2017-2018; and

WHEREAS, the adjustment for the West Milford Township Public Schools reflected a reduction in Equalization Aid from \$10,288,587 to \$10,268,198, a change of \$20,389; and

WHEREAS, the Superintendent of Schools recommends this adjustment be reflected in Transportation Supplies, expenditure line 11-000-270-615, originally approved for \$332,300 and amended to \$311,911;

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Township Board of Education, County of Passaic, approve the adjustment to the 2017-2018 District Budget as follows:

General Fund	\$72,659,673
Special Revenue	\$ 1,149,663
Debt Service	\$ 575,211
TOTAL BUDGET	\$74,384,547

Dr. Anemone and Mrs. Francisco discussed the recommendation to amend the 2017-18 budget as required by the NJ Department of Education. The amendment will be reflected in the expenditure line for Transportation Supplies.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Absent
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Absent	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. Fritz, to approve the following agenda item #2:

2. The recommendation of the Superintendent to accept the **DONATION** of playground equipment for Westbrook School, valued at \$18,430.00, from the Westbrook PTA.

X. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson - Continued

ROLL CALL FOR ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Absent
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Absent	Mr. Foody	Yes

The MOTION PASSED unanimously.

XI. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

DISCUSSION: Dr. Anemone indicated that due to the resignation of Christine Cemelli, her name will be pulled off the list of volunteers to the student activity programs for 2017-2018 (item #1).

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #1 and #2:

1. The recommendation of the Superintendent to approve the appointment of **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2017-2018 school year. (See folder insert.)
- (2.) The recommendation of the Superintendent to accept the resignation of **CHRISTINE CEMELLI**, Grade 5 Teacher, Upper Greenwood Lake School, retroactive from July 24, 2017.

ROLL CALL FOR ITEMS #1 AND #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Absent
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Absent	Mr. Foody	Yes

The MOTION PASSED unanimously.

XII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Dwyer, to adjourn the meeting at 7:13 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary