

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
AUGUST 22, 2017

Mr. James Foody, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:35 p.m., on August 22, 2017, in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for a former High School Principal who passed away and staff members who lost loved ones. Mr. Foody also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Foody	Present	Mrs. O'Brien	Absent
Mr. Drew	Present	Mrs. Fritz	Present/Arr. 7:40 p.m.	Mr. Robbins	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joanne Butler, Esq.	Board of Education Attorney	Present

There were approximately 20 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. Dwyer, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at approximately 9:00 p.m. for approximately 30 minutes for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, and matters of attorney/client privilege.

The matters discussed in executive session shall be made public as soon as the need for confidentiality no longer exists.

DISCUSSION: Motion by Mr. Foody, seconded by Mrs. Dwyer to add Hillcrest to Executive Session.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Monthly Progress toward District/School/Department Goals. Dr. Anemone reviewed the process the Board took to develop the 2017-2018 goals. He reviewed the goals and spoke about how professional development will assist in achieving these goals.

Board members asked questions regarding the information presented.

- HIB-ITP - EVVRS. Last reporting period 38 investigations. 15 were affirmed as HIB. Training - 78 school program hours. EVVRS - 7 incidents of violence - 0 vandalism, 1 weapon, 2 substance abuse, 15 HIBs. Year-end HIB totals were broken down by school. The next reporting period is after December 31st.
- McCormack Field Update - Dr. Anemone provided the following summary of the turf field testing. "The compounds analyzed were either not detected or were detected below the most stringent NJDEP criteria".
- Dr. Anemone discussed the book provided to each administrator entitled, "Good to Great" by Jim Collins. The DAANJ Association will hold a conference in March of 2018, and Mr. Joseph Trentacosta, our Athletic Director will present on the "Good to Great" Athletic Department.

VIII. EDUCATION REPORT - Mr. Daniel Novak

- Mr. Novak discussed the District is in the process of revising and reviewing our Health Curriculum to see where it can be enhanced. Areas of specific focus are mental wellness and substance awareness.

Mr. Trentacosta discussed the formation of a K-12 committee of physical education/health teachers and driver education teachers and staff, to analyze how to address substance awareness in the classroom.

Mr. Novak also discussed partnering with the community and local organizations to hold a community substance awareness night, S.A.F.E. co-sponsored by CASA, on November 2, 2017, 5:30-8:30 p.m. at Macopin School.

**IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Cytowicz, seconded by Mrs. Fritz, to approve the following Board of Education meeting minutes:

- July 18, 2017 Workshop/Regular Meeting
- July 18, 2017 Executive Session
- July 25, 2017 Special/Public Budget Hearing Meeting

VOICE VOTE: Mr. Huber Abstained to all

All Others in Favor.

MOTION PASSED.

X. LEGAL REPORT

No report was provided.

XI. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody hoped everyone enjoyed their summer. Mr. Foody spoke about the Board and district goals in place for 2017-2018.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Gaetano Cisternino, Jr., Branchburg, NJ - West Milford High School alumni. Mr. Cisternino spoke about wanting to organize an event for high school students. He would like to talk to students about making choices and to bring awareness of the drug and heroin epidemic in West Milford and the surrounding area.

Pamela Jordan - Thanked Mr. Cisternino for his comments. Ms. Jordan commented on substance abuse awareness and reaching children.

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE:

All in Favor.

MOTION PASSED.

**XIII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. DWYER, TO ADOPT THE AGENDA,
INCLUDING HANDCARRY, AS AMENDED.**

VOICE VOTE:

All in Favor.

MOTION PASSED.

XIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #10:

DISCUSSION: Mr. Huber had questions regarding item #2. Mr. Novak and Dr. McQuaid responded to them.

1. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIPS** for the 2017-2018 school year:

SEVENTH GRADE - FAIRVIEW LAKE

Purpose of trip: The purpose of this trip is to promote team building and cohesion among our new seventh grade students. Our students come from six different neighborhood elementary schools and this experience aids in understanding and cooperation. This is a social and team-building experience that has proven successful in the past. Also, students are able to receive an "outdoor" education.

Location:	Stillwater, New Jersey
Dates of Trip:	November 6 - 8, 2017
Number of students:	Approximately 220
Cost of Trip to Students:	\$227.00
Name of Advisor:	Matthew Strianse
Number of School Days Missed:	3
Number of Chaperones:	Approximately 22 chaperones plus two administrators.

NOTE: All transportation and student fees are included in the total cost of the trip.

EIGHTH GRADE - WASHINGTON, D.C. and Philadelphia, PA

Purpose of trip: This trip is a culminating experience that combines United States history topics, which are included in the 8th grade curriculum, current events, and is also an exceptional social experience. This trip also serves as our eighth grade promotional trip and is available for any interested eighth grader who meets our discipline policy and attendance requirements.

Location:	Washington, D.C. and Philadelphia
Dates of Trip:	June 6 - 8, 2018
Number of Students:	Approximately 210
Cost of Trip to Students:	\$660.00
Name of Advisor:	Matthew Strianse
Number of School Days Missed:	3
Number of Chaperones:	Approximately 20 chaperones plus two administrators.

NOTE: All transportation and student fees are included in the total cost of the trip.

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for 2017-2018 school year:

ART

Art-Lunch - Grade 7/8
Visual Art - Grade 7
Visual Art - Grade 8

ENGLISH/LANGUAGE ARTS

English 1C Exploring the Mind: Psychology in Literature
English 1C Around the World and Across the Centuries:
 Fiction Grounded in Fact
Grade 7 Language and Literature Reader's Workshop

HISTORY/SOCIAL SCIENCE

AP Capstone Seminar
8th Grade World History Honors

INDUSTRIAL ARTS

Principles of Engineering Design

MATHEMATICS

Pre-Algebra 7
Integrated Mathematics 1 RC
Integrated Mathematics 2 RC
Integrated Mathematics 3 RC
Life Skills Integrated Mathematics 9
Life Skills Integrated Mathematics 10
Life Skills Integrated Mathematics 11
Life Skills Integrated Mathematics 12

PHYSICAL EDUCATION/HEALTH

Health - Grade 8
Health - Grade 9 Human Relations I
Health - Grade 11 Human Relations II
Senior Health

SCIENCE

Science - Kindergarten
Science - Grade One
Science - Grade Two
Science - Grade Three
Science - Grade Four
Science - Grade Five
Science - Grade Six
AP Capstone: Research
Chemistry Honors

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. (Continued)

WORLD LANGUAGE

Spanish 3
Spanish 3C

3. The recommendation of the Superintendent to approve a **MEMORANDUM OF UNDERSTANDING** with **CENTER FOR FAMILY RESOURCES** for the school year 2017-2018 for West Milford Township Public Schools Special Education students enrolled in Head Start.

4. The recommendation of the Superintendent to approve the following contract with **OTHER LOCAL EDUCATION AGENCIES** for the 2017-2018 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$54,905.40	Kinnelon BOE Pearl Miller School Kinnelon, New Jersey
Student #: 71259		

5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2017-2018 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$45,939.60	Community School Teaneck, New Jersey
Student #: 63082		
1	\$72,077.85 \$19,793.15(aide)	North Jersey Elks Developmental Disabilities Agency Clifton, New Jersey
Student #: 70107		

6. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (July 2017)**, for the following contract with **OTHER LOCAL EDUCATION AGENCIES**, for the 2017-2018 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$3,000.60 (Out of County Fee)	Gloucester County Special Services (Bankbridge Developmental Center) Sewell, New Jersey
Student #: 67386		

NOTE: Out of County fee was not provided

7. The recommendation of the Superintendent to approve the following **EXTENDED SCHOOL YEAR** contracts with **OTHER LOCAL EDUCATION AGENCIES** for Summer 2017 (tuition pro-rated):

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

7. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$7,500.00 \$7,000.00 (aide)	New Bridges (Bergen County Special Services) Paramus, New Jersey
Student #: 67651		
1	\$8,961.03 \$2,460.77(aide)	North Jersey Elks Developmental Disabilities Agency Clifton, New Jersey
Student #: 70107		

8. The recommendation of the Superintendent to accept the funds for the **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT** in the amount of \$853,645.00 (Basic Grant Award, ages 3-21), and \$37,216.00 (Preschool Grant Award, ages 3-5), for the 2017-2018 school year.

NOTE: All funds to be used for new and existing out of district tuition.

9. The recommendation of the Superintendent to refuse the funds for the **EVERY STUDENT SUCCEEDS ACT (ESSA) TITLE III** Consolidated Formula Subgrant Application **FY 2018** for the following amount:

Title III \$3,054.00

10. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Yes

*Mr. Huber abstained on item #3.

The **MOTION PASSED**.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien - Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. Fritz, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #61 (item #11 and item #34 to be voted on after Executive Session):

1. The recommendation of the Superintendent to accept the resignation of **LORRAINE POAT**, 0.5 Special Class Aide, Upper Greenwood Lake School, retroactive from July 18, 2017.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

2. The recommendation of the Superintendent to accept the resignation of **KELLY GIEGER**, Cafeteria Aide, Maple Road School, retroactive from August 10, 2017.
3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2017)** to accept, with regret, the resignation of **MONICA STEWART**, Accounts Payable Associate, SACC Coordinator, Board Office, effective **October 1, 2017**, for the purpose of retirement.
4. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2017)**, for the reappointment of **MONICA STEWART**, SACC Coordinator, District-wide, at the hourly rate of \$39.84, 15 hours per week, without health benefits, effective July 1, 2017, through **September 29, 2017**, per Board of Education. Account: 52-990-320-101-10-10-403
5. The recommendation of the Superintendent to approve the appointment of **MICHELE WATSON**, SACC Coordinator (PT), Board Office, at the hourly rate of \$39.84, 15 hours per week, without health benefits, effective September 25, 2017, through June 30, 2018, per Board of Education Agreement. (Replaces Stewart) Account: 52-990-320-101-10-10-403
6. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **MELISSA SCHOTT-BERTAGNO**, from Accounting Associate, Board Office, to Accounts Payable Associate, Board Office (PC#70.10.S1.AXM), at the current annual salary of \$51,150.00, with health benefits, effective October 2, 2017, through June 30, 2018, per Board of Education/Unaffiliated Board Office Unit Agreement. (Replaces Stewart) Account: 11-000-251-105-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **IRENE VALLS**, Accounting Associate, Board Office (PC#70.10.S1.AXJ), at the annual salary of \$50,000.00 (prorated), with health benefits, effective September 25, 2017, through June 30, 2018, per Board of Education/Unaffiliated Board Office Unit Agreement. (Replaces Schott-Bertagno) Account: 11-000-251-105-10-10-000
8. The recommendation of the Superintendent to approve the appointment of **GREGORY GALLET**, Special Education Teacher (Resource Center), High School (PC#90.09.40.AQB, 90.09.40.BUH), at the annual salary of \$58,120.00 (MA/1), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Andes) Account: 11-213-100-101-10-10-000
9. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **EDWARD MARZALIK**, from Special Education Teacher (Resource Center), High School, to Special Education Teacher (Behavioral Disabilities), Highlander Academy (PC#90.09.31.BUV), at the salary of \$74,750.00 (MA+30/12), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Montgomery) Account: 11-209-100-101-10-10-105

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

10. The recommendation of the Superintendent to approve the appointment of **SAMANTHA FODOR**, Special Education Teacher (Resource Center), High School (PC#90.09.40.AYR, 90.09.40.AQC), at the annual salary of \$54,320.00 (BA/1), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Marzalik) Account: 11-213-100-101-10-10-000
12. The recommendation of the Superintendent to approve the appointment of **ANN DeMARCO**, 0.5 Encore Teacher, Maple Road School (PC#90.03.28.BOV), at the annual salary of \$27,660.00 (BA/2), without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Stewart) Account: 11-230-100-101-10-10-000
13. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **LINDSAY HEFFERON**, from Special Class Aide, Marshall Hill School, to Special Education Teacher (Autism Preschool), Maple Road School (PC#90.03.39.ATY), at the annual salary of \$54,320.00 (BA/1), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Velebir) Account: 11-215-100-101-10-10-000
14. The recommendation of the Superintendent to approve the appointment of **ALISON VANASSE**, Special Class Aide, Marshall Hill School (PC#60.04.S5.CPB), at the annual salary of \$24,915.00 (Step 4), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Hefferon) Account: 11-214-100-106-10-10-000
15. The recommendation of the Superintendent to approve the appointment of **JAIME GIORDANO**, Special Class Aide, Marshall Hill School (PC#60.04.S5.AVZ), at the annual salary of \$23,062.00 (Step 1), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Loscalzo) Account: 11-213-100-106-10-10-000
16. The recommendation of the Superintendent to approve the appointment of **CASEY MINICK**, 0.5 Special Class Aide, Upper Greenwood Lake School (PC#60.06.S5.AXB), at the annual salary of \$11,531.00 (Step 1), without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Poat) Account: 11-215-100-106-10-10-000
17. The recommendation of the Superintendent to approve the reappointment of **CHRISTIE KINAHAN**, Special Class Aide, Maple Road School, for the 2017-2018 school year.
18. The recommendation of the Superintendent to approve the appointment of **KENNETH PAULSON**, Custodian, Macopin School (PC#45.08.M3.BCI), at the annual salary of \$44,166.00 (Step 1)(prorated), with health benefits, with a 180-day probationary period, effective September 1, 2017, through June 30, 2018, per Board of Education/WMCMA Agreement. (Replaces Knapp) Account: 11-000-262-110-10-10-000

NOTE: Pending medical clearance

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

19. The recommendation of the Superintendent to approve the appointment of **DANIEL YOUNGBLOOD**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFT), 4 hours/day, at the annual salary of \$16,426.08, without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMBDA Agreement. (Replaces Collins) Account: 11-000-270-160-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

20. The recommendation of the Superintendent to approve the appointment of **MARTA SEREDYNIECKI**, School Bus/Van Driver, Transportation (PC#25.18.T1.BES), 4 hours/day, at the annual salary of \$14,230.08, without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMBDA Agreement. (Replaces Brown-Shamah) Account: 11-000-270-160-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

21. The recommendation of the Superintendent to approve the appointment of **CANDICE BENDER**, Vehicle Aide, Transportation (PC#25.18.T5.CCY), 4 hours/day, at the hourly rate of \$11.00, without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000

22. The recommendation of the Superintendent to approve the appointment of **DEBORAH McGOVERN**, Vehicle Aide, Transportation (PC#25.18.T5.CCZ), 4 hours/day, at the hourly rate of \$11.00, without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000

23. The recommendation of the Superintendent to approve the appointment of **JENNIFER DeGRAAF**, Vehicle Aide, Transportation (PC#25.18.T5.CDA), 4 hours/day, at the hourly rate of \$11.00, without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000

24. The recommendation of the Superintendent to approve the appointment of **TINA PASQUINO**, Long Term Substitute Grade 4 Teacher, Paradise Knoll School (PC#99.05.00.BIV), at the per diem rate of \$150.00, without health benefits, effective September 1, 2017, through January 5, 2018. (Replaces Seibert) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

25. The recommendation of the Superintendent to approve the appointment of **VICKI GRIMSLEY**, Long Term Substitute English Teacher, High School (PC#99.09.00.CCR), at the per diem rate of \$150.00, without health benefits, effective September 1, 2017, through November 22, 2017. (Replaces Signorelli) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

26. The recommendation of the Superintendent to approve the appointment of **ANNE ROQUE**, Long Term Substitute Social Studies Teacher, High School (PC#99.09.00.BNT), at the per diem rate of \$150.00, without health benefits, effective September 1, 2017, through December 1, 2017. (Replaces Laba) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

27. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2017-2018 school year, effective September 1, 2017, through June 30, 2018:

NICOLETTE YODICE (Teacher)
BRYAN McCOURT (Teacher)
MEGHAN CURRAN (Teacher)
ANA MUNOZ (Teacher)
LAUREN MILLER (Teacher)
VICKI GRIMSLEY (Teacher)
BARBARA THOMPSON (Teacher) *renewal
ANNE ROQUE (Teacher)

28. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2017-2018 school year, effective August 23, 2017, through June 30, 2018:

JUSTIN MORRISON (Custodian)
JACLIN ACANFRIO (Special Class Aide)

29. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **TRACY LYNCH**, from 0.5 Building Aide, Marshall Hill School, to Administrative Assistant (Business/Transportation), Board Office (PC#70.10.S1.AXG), at the annual salary of \$50,000.00 (prorated), with health benefits, effective August 23, 2017, through June 30, 2018, per Board of Education/Unaffiliated Board Office Unit Agreement. (Replaces Conlon) Accounts: 11-000-230-105-10-10-110 (25%), 11-000-270-160-10-10-000 (75%)

30. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **KATHLEEN MENDES** from Special Education Teacher (Resource Center), Apshawa School, to Special Education Teacher (Resource Center), High School (PC#90.09.40.CBH), at the annual salary of \$104,120.00 (MA+60/18), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Harris) Account: 11-213-100-101-10-10-000

31. The recommendation of the Superintendent to approve a **TRANSFER and INCREASE OF ASSIGNMENT** for **CATHERINE CLINTON** from .56 Special Education Teacher (Resource Center), Maple Road School, to 1.0 Special Education Teacher (Resource Center), Apshawa School (PC#90.01.40.BYD), at the annual salary of \$63,670.00 (MA/8), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Mendes) Account: 11-213-100-101-10-10-000

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 32. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **LAURA PAUL**, from Security Associate, High School, to Security Guard, High School (PC#45.09.M8.BDK), at the annual salary of \$30,893.00, with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMCMA Agreement. (Replaces VanBrunt) Account: 11-000-266-110-10-10-000
- 33. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **EVELYN ERLI** from 0.8 World Language Teacher, High School, to 1.0 World Language Teacher, High School, at the annual salary of \$77,420.00 (BA/16)(prorated), with health benefits, effective September 1, 2017, through January 31, 2018, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000
- 35. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for the following **BUILDING AIDES**, 3.5 hours per day, not to exceed 10 days, at their present hourly rate, for the 2017-2018 school year:
Employee

CHRISTINE BERTHA	DANA DOP
DAWN BUFARDECI	KELLY TENHOEVE
CELESTE BURKE	

- 36. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS - SPECIAL CLASS AIDES** for the 2017-2018 school year, effective September 1, 2017, through June 30, 2018:

<u>Special Class Aides</u>	<u>From</u>	<u>To</u>
AILEEN BAILEY (PC#60.04.S5.BOI) Account: 11-190-100-106-10-10-000	1:1 Aide Maple Road	1:1 Aide Marshall Hill
DIANE DECKER (PC#60.08.S5.BLJ) Account: 11-209-100-106-10-10-000	2:1 High School	1:1 Macopin
GWENDOLYN GANGI (PC#60.08.S5.BLL) Account: 11-212-100-106-10-10-000	1:1 Maple Road	1:1 Macopin
COLLEEN MILNES (PC#60.03.S5.AVW) Account: 11-190-100-106-10-10-000	1:1 Marshall Hill	MD Maple Road
PEGGY PAULSON (PC#60.04.S5.CBL) Account: 11-214-100-106-10-10-000	Pre-School UGL	ABA Marshall Hill
PENELOPE PAVLOPOULOS (PC#60.09.S5.CAD) Account: 11-212-100-106-10-10-000	Pre-School (ABA) Maple Road	BD Highlander Academy
KELLY PODANY (0.6) (PC#60.09.S5.AVY) Account: 11-190-100-106-10-10-000	BD Apshawa	1:1 High School

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

36. (Continued)

RUTH ROATTI (PC#60.07.S5.AWF) Account: 11-213-100-106-10-10-000	1:1 High School	Resource Center Westbrook
CATHERINE SEKELSKY (PC#60.06.S5.BZM) Account: 11-213-100-106-10-10-000	Resource Center Westbrook	Resource Center UGL
KELLY SMITH (PC#60.04.S5.CAB) Account: 11-214-100-106-10-10-000	Pre-School (ABA) Maple Road	ABA/Autism Marshall Hill
LINA SPREEN (PC#60.01.S5.AVX) Account: 11-213-100-106-10-10-000	Resource Center UGL	Resource Center Aphsawa
KATHERINE TELSCHOW (PC#60.08.S5.BLK) Account: 11-190-100-106-10-10-000	1:1 Maple Road	1:1 Macopin
GLADYS WAGNER (PC#60.08.S5.AVM) Account: 11-212-100-106-10-10-000	1:1 Paradise Knoll	MD/LLD Macopin
DANIELLE WATSON (PC#60.06.S5.BUB) Account: 11-215-100-106-10-10-000	ABA Marshall Hill	Pre-School UGL

37. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustment for certified teaching staff members, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
KATIE BONFORTE	MA+30/19	MA+60/19	\$108,620.00
DANIEL BROPHY	MA/9	MA+30/9	\$ 69,550.00
YVONNE CATALIOTO	MA/13	MA+30/13	\$ 77,950.00
JENNIFER WALLIN	MA/7	MA+30/7	\$ 67,020.00

38. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (July 2017)**, for the following **SUMMER SECRETARIAL ASSIGNMENT** and payment for **JULY and AUGUST 2017**, at the contracted per diem rate per Board of Education/WMESA Agreement - Accounts: 11-000-240-105-10-10-700 (Principal's, Athletic, & Assistant Principal's Offices), 11-000-218-105-10-10-700 (Guidance Office), 11-000-219-105-10-10-700 (Special Education Services):

<u>Employee</u>	<u>Assignment</u>	<u>Days</u>	<u>Daily Rate</u>
<u>Special Education Services</u>			
TRACEY DEL COLLIANO	CST - Elementary	5	\$275.44

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

39. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2017)**, for the following **NURSE** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** per the Board of Education/WMEA Agreement - Accounts: 11-120-100-101-10-10-103, **20-231-200-110-10-50-XXX** - ESSA Title I:

<u>July 10 - August 11, 2017</u>	<u>School</u>	<u>Payment</u>
AMANDA PTAK	Westbrook	\$4,500.00

NOTE: Partially funded through the ESSA Title I Grant

40. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (May 2017)**, **SUMMER CURRICULUM DEVELOPMENT**, for the 2017-2018 school year at the rate of \$35.00 per hour, per Board of Education/WMEA Agreement - Accounts: (Grade K) 11-110-100-101-10-10-160, (Grades 1-5) 11-120-100-101-10-10-160:

<u>NAME</u>	<u>SUBJECT</u>	<u>HOURS</u>
CHRISTINA RODEK	Handwriting PD Grade 3	15

NOTE: Replaces Accardi, McCourt and Mongelli

41. The recommendation of the Superintendent to approve the following **ADDITIONAL PAYMENT** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM**, for the months of July and August 2017, per contracted rate, per Board of Education/WMEA and WMTAA Agreements - Account: 11-213-100-101-10-10-000:

<u>Teacher</u>	<u>School</u>	<u>Payment</u>
LINDSAY HEFFERON	Maple Road-ABA	\$391.30

42. The recommendation of the Superintendent to approve **DANIEL NOVAK**, Director of Education, as an alternate representative to the Board of Directors of the Passaic County Educational Services Commission for the 2017-2018 school year.

43. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2017)**, for **MENTORING COMMITTEE**, Summer 2017, at the hourly rate of \$33.00, not to exceed **eleven (11)** hours per staff member, to review and update the district's mentoring program, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-161:

Employee

JORDAN BARRY	KATHRYN HESS	AMY FRITZ
KELLY COMERFORD	SHAWN RHINESMITH	

45. The recommendation of the Superintendent to approve **REBECCA CALDERONE**, Yearbook Assistant Advisor, High School for the 2017-2018 school year, at a stipend of \$2,337.00, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Paid through the proceeds of the Yearbook Sales

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

46. The recommendation of the Superintendent to approve **PERFECT ATTENDANCE AWARDS** for the following employees in accordance with the provisions of the Board of Education/WMBDA Agreement and Special Use Vehicle Drivers Employment Agreement, for the 2016-2017 school year - Accounts: 11-000-270-161-10-10-000*, 11-000-270-160-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
STEVEN BECKER	School Bus Driver	\$375.00
DIANE BIDWELL*	Special Use Vehicle Driver	\$200.00
GAIL GRAF	School Bus Driver	\$375.00
RENATA STANTON	School Bus Driver	\$375.00
RUTH ANN SULLIVAN	School Bus Driver	\$375.00
KRISTA ZWEIL	School Bus Driver	\$375.00

47. The recommendation of the Superintendent to approve the following High School students as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2017-2018 school year at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

HERBERT ANDERSEN
KELLY BRENNAN

48. The recommendation of the Superintendent to approve a **HISTORY CLUB** for all elementary schools, for the 2017-2018 school year, at the hourly rate of \$33.00, not to exceed 13 hours per advisor, two (2) advisors per school, per Board of Education/WMEA Agreement.
49. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOURS**, for the 2017-2018 school year, at the hourly rate of \$33.00, per Board of Education/WMEA Agreement - Account: 11-401-100-101-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Stipend</u>
ROBERT CALLAMARI	Model United Nations	36	\$1,188.00
KRISTA PROVOST	History	36	\$1,188.00
GREGORY ZACKAROFF	Weight Training	12 (Fall)	\$ 396.00
JESSICA ALLISON	Lacrosse	12 (Spring)	\$ 396.00

50. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOURS**, for the 2017-2018 school year, at the hourly rate \$33.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
SHAYLA DOHERTY	Dance	60+
DEANA PEZZINO	Science Olympiad	30*
JOSEPH PETROSI	Science Olympiad	
STEPHEN BEATTIE	Industrial Arts	20*
JON GIESLER	Industrial Arts	

+Pending Substitute Certification
*Advisors not to exceed a combined total number of hours.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

51. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, at the hourly rate of \$33.00, for the 2017-2018 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
TINA IRAGGI	Character Education	UGL	8	\$264.00
HEATHER TERRY-EGLI	Character Education	UGL	8	\$264.00
TINA IRAGGI	STEM	UGL	8	\$264.00
HEATHER TERRY-EGLI	STEM	UGL	8	\$264.00
KAREN FUSCO	STEM	UGL	8	\$264.00
MELISSA BERGH	TREP\$	UGL	15	\$495.00
KELLY COMERFORD*	TREP\$	UGL	15	\$495.00
ALICE SUSKA	School Store	Marshall Hill	18	\$594.00
ALEXANDRA HEFFERON	Student Council	Marshall Hill	18	\$594.00
COLLEEN BEGLEY	STEM	Marshall Hill	6	\$198.00
PAMELA BARKER	STEM	Marshall Hill	6	\$198.00
HOPE SCHOER	Kindergarten Holiday	Westbrook	4	\$132.00
HOLLY STANLEY	Kindergarten Holiday	Westbrook	4	\$132.00
STEPHANIE NEBIKER	Sensational 2 nd Grade Seasons	Westbrook	4	\$132.00
ASHLEY BAUMGARTNER	Sensational 2 nd Grade Seasons	Westbrook	4	\$132.00
JODIE COMUNE	TREP\$	Westbrook	10.5	\$346.50
MEGHAN DONEGAN	TREP\$	Westbrook	10.5	\$346.50
CHRISTINE ERRICHELLO	Cares	Westbrook	15	\$495.00
WENDY BECKER	Cares	Westbrook	15	\$495.00
NANCY GRIDLEY	Inspires	Westbrook	10	\$330.00
SUZANNE OESTERLE	Inspires	Westbrook	10	\$330.00
NANCY GRIDLEY	Battle of the Books	Westbrook	8	\$264.00
MAUREEN KELLY	Battle of the Books	Westbrook	8	\$264.00

*Replaces Cemelli

NOTE: Funded through the PTA

52. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY STEM CLUB and ADVISORS**, at the hourly rate of \$33.00, for the 2017-2018 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>School</u>	<u>Hours</u>
CHRISTINA RODEK	Apshawa	15
LAUREN YARMULA	Apshawa	15
DIANA BIVONA	Maple Road	15
JESSICA COHEN	Paradise Knoll	15
BRIAN LESLIE	Paradise Knoll	15
JOHANNA ARCHER	Upper Greenwood Lake	15
LESLIE SPOHN	Upper Greenwood Lake	15

53. The recommendation of the Superintendent to approve the following **HIGH SCHOOL ACTIVITY ASSIGNMENT and STIPEND** for the **WINTER 2017-2018 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

53. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
TIMOTHY McCLURG	0.5 Assist. Basketball (Boys)	A	\$2,647.50
BRYAN McCOURT	0.5 Assist. Basketball (Boys)	A	\$2,647.50

54. The recommendation of the Superintendent to approve the following mentors for **PROVISIONAL TEACHER PROCESS (PTP) TRAINING** at the hourly rate of \$33.00, for five (5) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - Title IIA ESSA:

Employee

**KENNETH RYERSON
CHRISTINE PATERNO
NICOLE PETROSILLO
JENNIFER METCALF
TRICIA GRANAY
GARY STOLL
BETH SCHAEFFER
ALISON SCULLY
KATHLEEN McCORT
LARISSA HEINZINGER
JILL NITKINAS**

NOTE: Funded through the ESSA Title IIA Grant

55. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of classroom observation for the 2017-2018 school year, at no cost to the district:

<u>Student</u>	<u>College</u>	<u>School/Course</u>	<u>Timeframe</u>
KELSEY HARKINS	William Paterson	HS/Athletic Trainer	Fall 2017

56. The recommendation of the Superintendent to approve the following addition to the list of **HOME INSTRUCTORS** at the hourly rate of \$38.00, retroactive from August 1, 2017, for the 2017-2018 school year - Account: 11-150-100-101-10-10-000:

<u>Teacher</u>	<u>Certification</u>
JACQUELINE SEGAL	Special Education K-6, Language Arts 5-8

57. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2017-2018 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
LYNN DOHERTY	High School	Dance Team
JAKE McCARREN-FOSSUM	High School	Boys Soccer

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- (58.) The recommendation of the Superintendent to approve a **LEAVE OF ABSENCE** for **JENNIFER HIGGINS**, Grade 4 Teacher, Maple Road School, with pay using sick days effective September 1, 2017, through November 30, 2017 (1/2 day). (Medical)
- (59.) The recommendation of the Superintendent to approve the appointment of **ROBERT SZUSZKOWSKI**, Long Term Substitute Grade 4 Teacher, Maple Road School (PC#99.03.00.BKQ), at the per diem rate of \$150.00, without health benefits, effective September 1, 2017, through November 30, 2017. (Replaces Higgins) Account: 11-120-100-101-10-10-103
- (60.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **KAREN ROMER**, from Cafeteria Aide, Upper Greenwood Lake School, to 0.5 Building Aide, Marshall Hill School (PC#66.04.S3.AZE), at the annual salary of \$12,024.00, (Step 1), without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMESA Agreement. (Replaces Lynch) Account: 11-000-240-105-10-10-080
- (61.) The recommendation of the Superintendent to approve the following **ADDITION** to the list of **TEACHERS AS PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PROGRAM (IEP) MEETINGS** for the months of July and August 2017, at various hourly rates, per Board of Education/WMEA Agreement - Account:
11-110-100-101-10-10-000

<u>General Education</u>	Hourly Rate
HOLLY STANLEY	\$50.57

NOTE: Teacher is compensated based on IEP meeting attendance and compliance needs.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes*	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Yes

*Mrs. Dwyer voted "No" on item #30.

The **MOTION PASSED.**

The following item was removed; no action was taken:

- 44. The recommendation of the Superintendent to approve the appointment of **KIMBERLY WALKER**, Elementary Testing Facilitator, District-wide (PC#89.98.17.CCI), at the hourly rate of \$38.00, not to exceed 20 hours per year, without health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. Account: 11-000-218-110-10-10-000

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #8:

DISCUSSION: Mr. Huber asked questions on items #1 and #2. Mr. Foody asked for clarification on item #2. Ms. Francisco responded to both. Mr. El-Tayib also responded with answers on item #2.

Mr. Huber asked questions about the donation on item #8. Dr. Anemone responded.

1. The recommendation of the Superintendent to approve a change to a contract with **EQUITY ENVIRONMENTAL ENGINEERING**, Mount Olive, New Jersey, for the installation of additional equipment required by the NJDEP to remediate the Upper Greenwood Lake School well water, at a cost not to exceed \$7,500.00.
2. The recommendation of the Superintendent to approve a proposal from **HOWARD INDUSTRIES, INC.**, Laurel, Mississippi, for the installation of a projection system at the High School, including labor, programming and a one year service contract, in the amount of \$49,322.00, per New Jersey State Contract #89976.
3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**, Clementon, New Jersey, to transport one (1) West Milford student (ID#67386) to **BANKBRIDGE DEVELOPMENT CENTER**, Sewell, New Jersey (Route #SGCB), effective September 1, 2017, through June 30, 2018, at a route cost of \$15,732.00, plus a 5% administrative fee of \$786.60, for a total cost of \$16,518.60.
4. BE IT RESOLVED, that the Board of Education approve a **MEMBERSHIP** with the **WEST MILFORD ROTARY CLUB** for Dr. Alex Anemone, Superintendent of Schools, in the amount of \$180.00, retroactive from July 1, 2017, through June 30, 2018.
5. The recommendation of the Superintendent to approve the **SUBSTITUTE PAY RATES** for the 2017-2018 school year. (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for **CHRISTOPHER KELLY**, Operations Supervisor, to attend the New Jersey School Boards Annual Conference, October 23, 2017, through October 26, 2017, at the mileage rate established by the Board. (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office and Transportation staff, at the mileage rate established by the Board. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the **DONATION** of two impaired driving carts and associated equipment, valued at \$3,000.00, from the West Milford PBA.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS, Mr. Drew, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Yes

*Mr. Huber abstained on item #5.

The **MOTION PASSED.**

Motion by Mr. Drew, seconded by Mr. Bailey, to approve the following agenda item #9:

- The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **August 22, 2017**, in the amount of \$3,295,147.35. (Documentation provided electronically.)

ROLL CALL FOR ITEM #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Abstain

The **MOTION PASSED.**

Motion by Mr. Drew, seconded by Mr. Cytowicz, to approve the following agenda item #10:

- The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **June 30, 2017**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2016-2017** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$217.29.

ROLL CALL FOR ITEM #10

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

Motion by Mr. Drew, seconded by Mr. Cytowicz, to approve the following agenda item #11:

DISCUSSION: Mr. Foody asked questions regarding transfers. Ms. Francisco responded that based on auditors recommendations, encumbrances have affected accounts.

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **August 22, 2017:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2017-2018** budget be affirmed and approved. (Documentation provided electronically.)

Total transfers in the amount of \$163,785.79.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	No

The **MOTION PASSED.**

Motion by Mr. Drew, seconded by Mr. Robbins, to approve the following agenda items #12 and #13:

DISCUSSION: Mr. Foody asked if the final year end Board Secretary Report was on the Board Member page on the website. Ms. Francisco acknowledged it was there, as well as Mr. Drew.

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **August 22, 2017** Workshop/Regular Meeting of the Board contains the **preliminary** A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the **preliminary** A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$9,670,941.57 as of June 30, 2017; therefore

BE IT RESOLVED, that the **preliminary** Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

13. (Continued)

RESOLVED, that the Board certify as of June 30, 2017, after review of the **preliminary** Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O’Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Abstain

The **MOTION PASSED**.

XVII. POLICY - Mr. Glenn Huber, Chairperson

Motion by Mr. Huber, seconded by Mr. Bailey, to approve the following agenda items #1 through #21:

DISCUSSION: Mrs. Dwyer asked about changes in the policies that have been revisited. Dr. Anemone responded explaining updates we receive for revisions and new policies.

1. The recommendation of the Superintendent to approve the second reading of a new **POLICY** entitled, "Bed Bugs." (Code 7424) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the second reading of a new **REGULATION** entitled, "Bed Bugs." (Code 7424) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Evaluation of Superintendent." (Code 1240) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Evaluation of Superintendent." (Code 1240) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "District Mentoring Program." (Code 3126) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "District Mentoring Program." (Code 3126) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Evaluation of Teachers." (Code 3221) (Documentation provided electronically.)

XVII. POLICY - Mr. Huber, Chairperson - Continued

8. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Evaluation of Teachers." (Code 3221) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Evaluation of Teaching Staff Members, Excluding Teachers and Administrators." (Code 3222) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Evaluation of Teaching Staff Members, Excluding Teachers and Administrators." (Code 3222) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals." (Code 3223) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals." (Code 3223) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Evaluation of Principals, Vice Principals, and Assistant Principals." (Code 3224) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Evaluation of Principals, Vice Principals, and Assistant Principals." (Code 3224) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Professional Development for Teachers and School Leaders." (Code 3240) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Professional Development for Teachers and School Leaders." (Code 3240) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Suspension." (Code 5610) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled, "Suspension Procedures." (Code 5610) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Expulsion." (Code 5620) (Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Local Wellness Policy/Nutrient Standards for Meals and Other Foods." (Code 8505) (Documentation provided electronically.)

XVII. POLICY - Mr. Huber, Chairperson - Continued

21. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled, "Unpaid Meal Charges/Outstanding Food Service Charges." (Code 8550) (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Cytowicz - Meetings will begin in September in the new library.

Safety - Nothing to report.

Superintendent's Roundtable - Mrs. Dwyer - Meetings will commence again in September.

Passaic County School Boards Association - Mrs. O'Brien - Absent.

New Jersey School Boards Association - Mr. Cytowicz - Information has been received for the October Workshop.

Legislative - Mr. Drew - Will have a report in September.

Technology Oversight - Mr. Drew - Discussed having a link on the district website to purchase West Milford Highlander spirit wear.

West Milford Education Foundation - Mrs. O'Brien - Absent.

Township/Board of Education Joint Committee - Mr. Foody - Tentative meeting date of October 11, 2017, at 7:00 p.m. Ms. Francisco will receive confirmation and advise the Board.

CASA - Mr. Huber - Nothing to report, but mentioned the community substance awareness night scheduled for November 2, 2017, 5:30-8:30 p.m.

Motion by Mr. Huber, seconded by Mrs. Dwyer, to extend the meeting until 9:30 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. OLD BUSINESS

- Joint Meeting with Township -
Tentative Date: Wednesday, October 11, 2017 - 7:00 p.m. to be confirmed.
- McCormack Field - Results discussed by Dr. Anemone in the Superintendent's Report.

IX. OLD BUSINESS - Continued

Macopin and High School Roof - In the process of getting punch list items completed.

Hillcrest School - Mrs. Dwyer asked if West Milford Police found who took the door knobs at Hillcrest. Dr. Anemone advised there is still an active investigation.

Mr. Foody advised he visited Hillcrest and saw that doors and windows need repair before the winter sets in. Mr. Foody would like to discuss Hillcrest further in Executive Session.

Motion by Mr. Foody, seconded by Mrs. Dwyer, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mr. Drew spoke about the Special Education program and graduation rates He sees that money was spent on microscopes. Expansion of the AP program should be looked at, as well as more proposals to improve academic performance. Replace IXL - need new Mathematics program.

Board members discussed their ideas to recognize programs and make improvements.

Mr. Cytowicz suggested the Honors threshold be lowered to expose more students to the Honors program. Mr. Novak explained the current process of course selection.

Mr. Huber suggested Board members review policies to improve them and bring them to the committee.

Motion by Mr. Huber, seconded by Mrs. Fritz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Chris Garcia - West Milford Midget Football - Spoke about Hillcrest. He believes that Hillcrest is an opportunity for the community to create space that can be used by the entire community.

Robert Nolan - Spoke regarding Hillcrest and how the footprint of the building can be used. Perhaps a private/public partnership or an aquatic center.

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:35 p.m., Mr. Huber made a motion, seconded by Mr. Cytowicz, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, Hillcrest, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Bailey left the meeting at 9:35 p.m.

Mr. Robbins left the meeting at 10:27 p.m.

At 10:30 p.m., the Board returned to the public session.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien - Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. Fritz, seconded by Mr. Huber, to approve the following agenda items #11 and #34:

- 11. The recommendation of the Superintendent to approve the appointment of **KARI PORTMAN**, 0.8 Mathematics Teacher, High School (PC# 90.09.23.AGM), at the annual salary of \$48,896.00 (MA/4), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Wagner) Account: 11-140-100-101-10-10-000

- 34. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **JILL NITKINAS** from 0.6 Mathematics Teacher, High School, to 0.8 Mathematics Teacher, High School at the annual salary of \$60,056.00 (MA/14), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	No	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mr. Robbins	Absent	Mr. Foody	Yes

The **MOTION PASSED.**

XXIII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Dwyer, to adjourn the meeting at 10:34 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary