

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 REGULAR MEETING
 FEBRUARY 26, 2019**

Mrs. Van Dyk, Board President, called to order the Regular Meeting of the Board of Education at 7:31 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mr. Guarino	Absent	Mrs. O'Brien	Absent
Mr. Drew	Absent	Mrs. Fritz	Absent	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joanne Butler, Esq.	Board of Education Attorney	Present
Kelsie Murphy	Student Representative	Absent

There were approximately 50 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone announced that Mrs. Stephanie Primavera, Principal of Apshawa School, is the recipient of the Distinguished Elementary Educator Award by the State of New Jersey, Department of Education. Dr. Anemone thanked Mrs. Primavera on behalf of the Board of Education, parents, students and staff of Apshawa School. Dr. Anemone then presented a plaque of recognition to Mrs. Primavera. Mrs. Primavera addressed the Board and thanked them, thanked her mentors and colleagues, and thanked her staff and her family for all of their support. Mrs. Van Dyk thanked Mrs. Primavera for doing such a wonderful job.

Dr. Anemone spoke about monthly progress towards district goals and informed the Board that next year for the first time, the District will be offering Algebra 1 courses to seventh grade students. He explained that historically, it has been offered to eighth graders and if not taken in eighth grade, then offered in ninth grade. Dr. Anemone also spoke about implementing another gifted track for our current sixth grade class, with an assessment process in place now to screen students and determine how many sections to create. Mrs. Dwyer asked Dr. Anemone about the sequence of math classes and if it will change. Dr. Anemone stated the math class sequence will remain the same, but the year it is taken will change.

Dr. Anemone discussed the 2017-2018 School Performance Report released by the Department of Education. The information will be reviewed by the administrative council, discussed with the Board in March, and released to the public.

Dr. Anemone also spoke about Read Across America Week and Dr. Seuss' Birthday, and named Board members that will visit schools and read to our students.

Student Representative Report - Kelsie Murphy - No report.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

Mr. Novak congratulated Stephanie Primavera on her award and the entire Apshawa community. Mr. Novak spoke about a Honeywell alert to the District highlighting the Digital Citizenship Night event and asking the community to look for positive examples of digital citizenship in the community. Mr. Novak encouraged the public to fill out a nomination form and those individuals will be highlighted at the Digital Citizenship Night event and at a future Board meeting.

Mr. Novak discussed Character Education and the opportunity to sit with the review panel from the National Character Education forum to review the High School and the great things being done there over the years.

Mr. Novak also provided a brief overview of our Professional Development Day on Tuesday, February 19th. He noted that feedback received from the day has been very positive.

Mrs. Dwyer asked about the Star Math program and if there were problems with reports going home. Mr. Novak explained that the Renaissance program that creates Star Math had upgraded their software platform which changed their settings, and as a result created a delay in sending reports home with report cards. The reports were mailed out separately, and the District is working with the company to make the necessary adjustments to incorporate the upgrade.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following Board of Education meeting minutes:

- January 3, 2019 Reorganization Meeting
- January 3, 2019 Executive Session
- January 22, 2019 Workshop/Regular Meeting
- January 22, 2019 Executive Session

VOICE VOTE: All in Favor. MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about a number of Board members completing their Mandated Training and Leadership Training through New Jersey School Boards Association. Mrs. Van Dyk also reminded everyone that Kathy Helewa, Field Representative from New Jersey School Boards, will be doing a presentation this evening on the Code of Ethics, which was postponed from January 29th due to inclement weather.

X. PUBLIC COMMENT - AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during Public Comment are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MR. CYTOWICZ, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA, AS PRESENTED.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #10:

1. The Superintendent and West Milford Board of Education, on behalf of the community, publicly acknowledges and expresses its sincerest appreciation to **STEPHANIE PRIMAVERA**, Principal, Apshawa School, for being named an Exemplary Elementary Educator by the State of New Jersey Department of Education.

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. The recommendation of the Superintendent to approve the submission of the **COMPREHENSIVE EQUITY PLAN** for the School Years 2019-2020 through 2021-2022.
3. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2019 as **MUSIC IN OUR SCHOOLS MONTH**:

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **"All Music: All People!"**

NOW, THEREFORE, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 26, 2019.

4. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2019 as **YOUTH ART MONTH**:

WHEREAS, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- * art education develops students' creative problem solving and critical thinking abilities;
- * art education teaches sensitivity to beauty, order, and other expressive qualities;
- * art education gives students a deeper understanding of world cultures, values, and beliefs;
- * art education reinforces and brings to life what students learn in other subjects; and
- * art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

4. (Continued)

WHEREAS, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

THEREFORE, BE IT RESOLVED that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

NOW, THEREFORE, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, "**Great New Day**" in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 26, 2019.

5. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2018-2019 school year:

DECA

Purpose of Trip: State Career Development Conference

Location:	Atlantic City, New Jersey
Dates of Trip:	March 4 - 6, 2019
Number of Students:	1
Cost of Trip to Student:	\$300.00 (approximate)
Name of Advisor:	Samantha Fodor
Number of School Days Missed:	2
Number of Chaperones:	1
Cost to District:	\$565.00 (transportation)

NOTE: All student and chaperone fees are included in the total cost of the trip.

6. The recommendation of the Superintendent to approve an **amendment to a previously approved motion (November 2018)** to a professional development service agreement with Patricia Thrapp, Teacher of the Visually Impaired, to provide staff training and strategies for teaching visually impaired students, at an hourly rate of \$130.00, not to exceed **28 hours**, for the 2018-2019 school year. Account: 11-000-216-320-10-16-000
7. The recommendation of the Superintendent to approve an agreement with **COKELEY COMMUNICATIONS**, Manasquan, New Jersey, for Professional Services, in an amount not to exceed \$900.00, for July 11, 2019, for the purpose of Administrative Retreat Training. Account: 11-000-223-390-10-14-000
- (8.) The recommendation of the Superintendent to approve the **UNIVERSAL TECHNICAL INSTITUTE, BLOOMFIELD, NEW JERSEY**, to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2018-2019 school year (Auto Shop Class).
9. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

(10.) The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board approve a payment of \$300.00 to the Morris Hills Regional School District, representing tuition for Student ID#68195 to attend the Morris Hills Adult High School, for the period retroactive from January 28, 2019, through May 27, 2019, in accordance with the terms of the release agreement signed by the student's parent, which is incorporated by reference herein.

ROLL CALL FOR ITEMS #1 THROUGH #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Absent	Mrs. O'Brien	Absent	Mr. Guarino	Absent
Mr. Drew	Absent	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Romeo, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #6:

(1.) The recommendation of the Superintendent to accept the resignation of **DAVID SPANGENBURG, JR.**, 0.5 Special Class Aide, Upper Greenwood Lake School, effective April 16, 2019.

NOTE: 0.5 Special Class Aide will be released from 60 days' notice required per contract if a replacement is hired prior to April 16, 2019.

2. The recommendation of the Superintendent to approve a leave of absence for **ERIN DiBARI**, Social Worker, District-wide, with pay using sick days effective April 22, 2019, through May 10, 2019, then without pay under the Family Medical Leave Act, effective May 13, 2019, through October 4, 2019. (Maternity/Child Rearing)

NOTE: Employee may return prior to the above date, pending medical certification.

3. The recommendation of the Superintendent to approve the following **ADDITIONS** to the list of **NJ MATH LEAGUE ADVISORS**, for the 2018-2019 school year, at the hourly rate of \$34.00, not to exceed four (4) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

3. (Continued)

Employee

**BRITTANY BRIGHT
JANE MERRITT
SUZANNE OESTERLE
DEBRA REDDING
LAUREN YARMULA**

4. The recommendation of the Superintendent to approve the following staff for the **DIGITAL CITIZENSHIP NIGHT**, for the 2018-2019 school year, to conduct a **PARENT PRESENTATION**, at the hourly rate of \$34.00, not to exceed five (5) hours, for the payment of \$170.00 to each staff member, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-000 - ESEA Title IV:

Employee

COLLEEN BEGLEY	LISA LYONS
JASON BENZ	LEIGH ANN MISIANO
MARY BOZENMAYER	SUSAN MORRIS
JULIANNE McCALL-BRAMLEY	SUSAN NEBIKER
COLLEEN OROHO-CZULADA	LAURA OAKES
JOSE ESTRADA	DEANA PEZZINO
TRICIA GRANEY	ALISON SCULLY
NANCY GRIDLEY	KELLEY VISAGGIO
NICOLE KLOSZ	MELISSA WELCH

NOTE: Funded through the ESEA Title IV Grant.

5. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **SPRING 2019 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
TIMOTHY McCLURG	Head Girls Golf	A	\$4,822.00
LEONEL ANDRADE	Assistant Boys Volleyball	A	\$5,030.00
ERIC KAGDIS*	Assistant Boys Lacrosse	A	\$5,030.00

*Pending completion of Substitute Teacher Certification

NOTE: Assistant Boys Volleyball and Assistant Boys Lacrosse Coaches are replacements.

6. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2018-2019 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
DAVID GLUCKSTEIN	High School	Boys Lacrosse

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Absent	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mr. Guarino	Absent	Mr. Drew	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mrs. Romeo, seconded by Mr. Cytowicz, to approve the following agenda item #7:

- (7.) The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **RUTH PAEZ**, as an **INSTRUCTIONAL AIDE**, Elementary Schools, for one (1) hour per day, at the hourly rate of \$34.00, effective March 1, 2019, through June 30, 2019. Account: 11-190-100-106-10-10-000

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Absent	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mr. Guarino	Absent	Mr. Drew	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to approve the following agenda items #1 through #5:

DISCUSSION: Mr. Cytowicz commented on item #3 and explained the importance of full Board support for this item. He also thanked the Administration for their hard work on this item.

Motion by Mrs. Dwyer, seconded by Mr. Cytowicz, to **TABLE** agenda item #4, due to a lack of votes.

1. **RESOLVED**, that the Board of Education approve a **MEMBERSHIP** with the **NEW JERSEY SCHOOL PUBLIC RELATIONS ASSOCIATION (NJSPRA)**, for Dr. Alex Anemone, Superintendent of Schools, representative on behalf of the West Milford Township School District, in the amount of \$325.00, for the 2018-2019 school year.
2. The recommendation of the Superintendent to authorize the Business Administrator to procure Professional Development Service Proposals in the areas of English Language Arts through the **COMPETITIVE CONTRACTING PROCESS** for the 2019-2020 school year.

XIV. OPERATIONS & FINANCE, Mr. Guarino - Chairperson - Continued

3. The recommendation of the Superintendent to accept a proposal from **ENERGY SYSTEMS GROUP, LLC (ESG)**, Robbinsville, New Jersey, an Energy Services Company (ESCO), to develop and implement an Energy Savings Improvement Plan (ESIP) for the West Milford School District, as per requests for proposals received on January 4, 2019.

(4.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, N.J.S.A. 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS, the West Milford Board of Education has determined that **\$404,003** is available for such transfer;

NOW, THEREFORE, BE IT RESOLVED by the West Milford Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the debt service fund consistent with all applicable laws and regulations.

(5.) The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #3 AND ITEM #5, AND TO TABLE ITEM #4:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. Fritz	Absent	Mrs. Romeo	Yes
Mrs. O'Brien	Absent	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mr. Guarino	Absent	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED. ITEM #4** was **TABLED**.

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to approve the following agenda item #6:

6. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **February 26, 2019**, in the amount of \$3,090,715.65. (Documentation provided electronically.)

ROLL CALL FOR ITEM #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Absent	Mrs. Dwyer	Yes	Mrs. Romeo	Yes
Mr. Guarino	Absent	Mrs. O'Brien	Absent	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XIV. OPERATIONS & FINANCE, Mr. Guarino - Chairperson - Continued

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to **TABLE** agenda items #7 and #8, due to a lack of votes:

- 7. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 26, 2019**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2018-2019** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$452,944.84.

- 8. The recommendation of the Superintendent to approve the **PAYROLL** of January 31, 2019 and February 15, 2019, in the amount of \$4,318,711.08. (Documentation provided electronically.)

ROLL CALL TO TABLE ITEMS #7 AND #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Absent	Mrs. Dwyer	Yes	Mrs. Romeo	Yes
Mr. Guarino	Absent	Mrs. O'Brien	Absent	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**. **ITEMS #7 AND #8** were **TABLED**.

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to approve the following agenda item #9:

- 9. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 26, 2019** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,612,783.32 as of December 31, 2018; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Drew	Absent	Mrs. O'Brien	Absent
Mr. Guarino	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XIV. OPERATIONS & FINANCE, Mr. Guarino - Chairperson - Continued

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to approve the following agenda item #10:

- 10. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2018, after review of the Secretary’s Monthly Report (A-148) and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O’Brien	Absent	Mr. Guarino	Absent
Mrs. Romeo	Yes	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to approve the following agenda item #11:

- 11. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 26, 2019** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,832,966.59 as of January 31, 2019; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Drew	Absent	Mrs. O’Brien	Absent
Mr. Guarino	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. OPERATIONS & FINANCE, Mr. Guarino - Chairperson - Continued

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to approve the following agenda item #12:

12. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2019, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Absent	Mrs. Dwyer	Yes	Mrs. Romeo	Yes
Mr. Guarino	Absent	Mrs. O'Brien	Absent	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XV. POLICY - Mrs. Debbie O'Brien, Chairperson

Motion by Mr. Ofshinsky, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #27:

DISCUSSION: Mr. Cytowicz spoke items #12, #13 and #14, regarding student discipline/code of conduct, and discussed a handout that was distributed to Committee that addresses psychiatric evaluations for third and subsequent offenses for the Board to consider. Dr. Anemone explained the policies have minor edits to them, but that Administration is looking at adjusting the actual handbook that students receive which is more detailed. Mrs. Van Dyk thanked Mr. Cytowicz for his input.

1. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Unsafe School Choice Option." (Code 2415.06) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Health and Physical Education." (Code 2422) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities." (Code 2431.3) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Special Education - Free and Appropriate Public Education." (Code 2460.8) (Documentation provided electronically.)

XV. POLICY - Mrs. O'Brien, Chairperson - Continued

5. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Educational Program Evaluation." (Code 2610) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Eligibility of Resident/Nonresident Students." (Code 5111) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Eligibility of Resident/Nonresident Students." (Code 5111) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled "Administering an Opioid Antidote." (Code 5330.04) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled "Administering an Opioid Antidote." (Code 5330.04) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Service Animals." (Code 5337) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Substance Abuse." (Code 5530) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Student Discipline/Code of Conduct." (Code 5600) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Student Discipline/Code of Conduct - Elementary Schools." (Code 5600) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Student Discipline/Code of Conduct - Macopin Middle School." (Code 5600.1) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Student Discipline/Code of Conduct - High School." (Code 5600.2) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Removal of Students for Firearms Offenses." (Code 5611) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Removal of Students for Firearms Offenses." (Code 5611) (Documentation provided electronically.)

XV. POLICY - Mrs. O'Brien, Chairperson - Continued

18. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Assaults on District Board of Education Members or Employees." (Code 5612) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Assaults on District Board of Education Members or Employees." (Code 5612) (Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Removal of Students for Assaults with Weapons Offenses." (Code 5613) (Documentation provided electronically.)
21. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Removal of Students for Assaults with Weapons Offenses." (Code 5613) (Documentation provided electronically.)
22. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Transgender Students." (Code 5756) (Documentation provided electronically.)
23. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
24. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
25. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses." (Code 8461) (Documentation provided electronically.)
26. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses." (Code 8461) (Documentation provided electronically.)
27. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled "Memorials." (Code 8860) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #27:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mr. Guarino	Absent	Mrs. Romeo	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Absent	Mr. Cytowicz	Yes*
Mr. Drew	Absent	Mrs. Fritz	Absent	Mrs. Van Dyk	Yes

*Mr. Cytowicz "Abstained" to Item #22.

The **MOTION PASSED.**

XVI. NEGOTIATIONS

Motion by Mrs. Romeo, seconded by Mr. Cytowicz, to **TABLE** the following agenda item #1, due to a lack of votes:

1. **BE IT RESOLVED**, that the West Milford Board of Education ratifies the Memorandum of Agreement and salary guides with the West Milford Principals and Supervisors Association, for the period from July 1, 2018, through June 30, 2021; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the final contract documents, once placed in a form satisfactory to Board Labor Counsel.

VOICE VOTE: All in Favor. MOTION PASSED.

ITEM #1 was **TABLED**.

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following agenda item #2:

DISCUSSION: Mrs. Dwyer inquired as to how many votes are required for personnel contracts. Ms. Francisco and Mrs. Van Dyk explained that it is the Board majority.

- (2.) **BE IT RESOLVED**, that the West Milford Board of Education ratifies the Special Use Vehicle Drivers Employment Terms, for the period from July 1, 2017, through June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the final agreement.

ROLL CALL FOR ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Absent	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Absent	Mrs. Dwyer	Yes	Mr. Guarino	Absent
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino - No report.

Safety - Mrs. Van Dyk stated there was a meeting on February 8th, and the next meeting is scheduled for May 2nd. She spoke about a topic discussed regarding the police department visiting all of the schools and speaking to the students to establish public relations.

Superintendent's Roundtable - Mrs. Dwyer spoke about Parent Visitation Day which was on a snow day, not being rescheduled and that parents were not happy. She also spoke about the SACC program and a problem with parents and delayed openings. She also spoke about inconsistencies with Honeywell alerts having been addressed.

XVII. COMMITTEE REPORTS/LIAISONS - Continued

Mrs. Dwyer also indicated there was an issue with Kindergarten on-line registration, and a glitch with the drop down menu which has been corrected. Mrs. Dwyer asked if there were any updates on indoor recess. Dr. Anemone provided an update on outdoor/indoor recess. Mrs. Van Dyk indicated the next meeting is on Thursday, February 28th.

Passaic County School Boards Association - Mrs. Van Dyk spoke about a meeting that she attended with Mrs. Dwyer, Mr. Cytowicz, and Ms. Francisco regarding School Safety and Security. Mrs. Van Dyk will be attending the next meeting on Monday, March 4th, along with Mrs. O'Brien.

New Jersey School Boards Association - Mrs. Van Dyk spoke about the Ethics training scheduled for that evening with Kathy Helewa from NJSBA.

Legislative - Mr. Cytowicz provided the Board an update on legislative bills, and information on state aid reductions affecting eight South Jersey school districts that are suing the Department of Education.

Technology Oversight - Mr. Guarino - No report.

Township/Board of Education Joint Committee - Mrs. Dwyer attended a recent meeting with the Friends of Wallisch. She stated they are a wonderful group of volunteers who are very interested in what they can do for our community and our children with grant money.

CASA - Mrs. Romeo spoke about attending a CASA meeting on February 11th with Mrs. Fritz. She announced there will be a free training session called "Youth Mental Health First Aid," on Saturday, March 16th at the West Milford Municipal Building. Mr. Cytowicz had inquired and Mrs. Romeo discussed that there has been interaction with the Township Council and CASA addressing the stigma of mental health, and West Milford becoming a stigma-free community. She stated she would find out more information on this discussion. Mrs. Van Dyk also pointed out that there is a Vaping Awareness Seminar at Macopin School on February 27th at 7:00 p.m., which is open to the public and she encouraged everyone to attend.

XVIII. OLD BUSINESS

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Mr. Cytowicz read a statement from Nate Bedford, Highlander Productions, Hewitt. The statement was regarding National Eating Disorder Association Awareness. There will be a walk at Brookdale Park in Bloomfield on Sunday, April 7th, from 10:00 a.m. to 1:00 p.m. They are looking for donations to contribute to the National Eating Disorder Association.

Motion by Mr. Ofshinsky, seconded by Mr. Cytowicz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Kathy Helewa, Field Representative from New Jersey School Boards arrived at 8:30 p.m., and conducted an Ethics for School Officials Presentation to the Board and the public.

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 9:45 p.m., Mrs. Romeo made a motion, seconded by Mr. Cytowicz, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations and matters of attorney/client privilege, and to adjourn the meeting from Executive Session, as no action will be taken.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

**Barbara Francisco
Board Secretary**