

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 BUDGET/REGULAR MEETING
 FEBRUARY 25, 2020**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Budget/Regular Meeting of the Board of Education at 7:00 p.m., on February 25, 2020, in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence and to please remember Chuck Enering, a longtime volunteer of our West Milford community, who recently passed away. Mrs. Van Dyk led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Absent	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mr. Guarino	Absent	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

Minutes for the Budget/Regular Meeting of February 25, 2020

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Brian Renna	Student Representative	Present

There were approximately 40 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone introduced Mr. Johnson and several representatives from the Local VFW to present awards and scholarships to the students who won the essay contests for the Voice of Democracy and Patriot's Den. Dr. Anemone also provided students with Certificates of Appreciation on behalf of the school district and congratulated them. Karen Johnson, liaison for the school district to the VFW, was also recognized as an essential part of this program, and was awarded a merit certificate.

Dr. Anemone provided an update on the Macopin transition. He indicated there are elementary staff members on the agenda who will be transferred to Macopin for the 2020-2021 school year, if approved this evening. More transfers may be approved later in this school year. He spoke about Mr. Citro, Macopin Principal, setting up the Parent Orientation Night scheduled for Thursday, May 7, 2020, for sixth and seventh grade. He also spoke about activity nights being scheduled for fifth and sixth grade in May, and will announce those dates at the next Board meeting.

Dr. Anemone discussed how West Milford was one of three districts in the State of New Jersey to be named a New Jersey District of Character. Each of our schools are designated as Schools of Character. He stated we are happy to receive this honor through Character.org, thanked the Board for their financial support, and thanked our administrative team, staff and students.

Dr. Anemone explained that in light of our District security and safety initiatives, we recently received a Homeland Security Grant entitled "Stop the Bleed," and received 50 kits to distribute to our schools, Transportation and Central Office, through UMDNJ.

Dr. Anemone reported on monthly progress towards District goals. He spoke about transitioning from a K-6 elementary school to a K-5 elementary school, and taking this opportunity to look at Macopin as a 6-8 school, and also look at our K-5 elementary schools. There is discussion on changing our elementary report cards for next year by moving towards a standards-based report card, which is done by many Districts in the state. He also spoke about possibly switching from a quarterly report card to a trimester report card schedule. He indicated that these options are still for review and discussion.

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

Brian Renna, Student Representative, congratulated the students, staff and administration on being named a State District of Character. He spoke about how West Milford students show their character by giving back to their community, and explained how each department at the High School collected donations for local food pantries participating in the "Fill a Bus" campaign. He also spoke about Macopin School's "Give a Goat" night, where proceeds are used to buy goats to give to villages around the world, and Macopin's Rock-A-Thon event scheduled for February 28th where students in rocking chairs can make a difference in the world. On March 18th, art students look forward to their annual Empty Bowls Night, where you can enjoy soup in a hand-crafted bowl made by an art student, with proceeds forwarded to local food charities. Brian spoke about the Guidance Department hosting a College Panel Night, where students are able to talk to college admissions advisors about the admissions process and what makes a good college applicant. He also spoke about Digital Citizenship Night on March 19th offered to students who want to learn more about being safe on-line, and learn about being a good citizen on the Internet and leaving a positive digital footprint. High School students are preparing for this year's High School Musical, "Anything Goes" with performances on March 12-14, 2020, at 7:00 p.m., with tickets on sale now. Brian also reported on High School Athletics highlights, including Cheerleading, Bowling, Boys and Girls Winter Track, Boys Basketball, Dance Team, and Fencing.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Dan Novak

Mr. Novak spoke about Digital Citizenship Night on March 19, 2020, and explained how the event will combine the fundamentals from our Digital Citizenship Night with the themes used at Safe Night. This year's theme will be "Building Balance" to make the connection between activities and on-line usage with mental health awareness. It will be the first time taking this approach. The event will keep the same title, but will also have a focus as a Wellness Night. The registration details will be communicated to all via the Honeywell alert system.

Dr. McQuaid introduced Mrs. Nina Pearsall, Supervisor of Special Services, to provide the Board with a presentation on the Transition to Employment 18-21 Year Old Program.

Mrs. Pearsall spoke about working with Mrs. Kathleen Mendes and Miss Samantha Fodor, Special Education teachers in the Transition program. She highlighted the need for a program such as this, the services the District provides, and explained that in 2017-2018, West Milford opened the 18-21 Transition Program. She also spoke about transition in the High School years, highlighting career awareness and community living, The Cove, community based instruction (CBI) and structured learning experience (SLE), and spoke about certified teachers with specialized training. She also spoke about the District's current program and provided a sample schedule with job sites where students work.

Mrs. Mendes introduced a former SLE student who graduated from the Transition program, Destiny Gerety. Destiny spoke about how the transition to employment class prepared her for her future employment at Shop-Rite Bakery. She thanked Mrs. Mendes for teaching her the skills she needed to learn and for never giving up on her.

Mrs. Pearsall presented the Board with a video of the West Milford High School Transition to Employment Program. Mrs. Mendes also pointed out a former SLE student, and two of her current students in the audience.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Novak - Continued

Mrs. Pearsall spoke about how proud she is of this program and the recognition this program has achieved. Our students are also being recognized as Passaic County's exceptional employees through Dare to Dream. She also spoke about four Districts coming to West Milford to collaborate with our Special Education team to look at our programs, including Kinnelon, Pompton Lakes, Jefferson and Ridgewood.

Dr. McQuaid thanked Mr. Joe Jordan for the excellent work that was done on the video. Board members offered very positive comments on this program. Dr. McQuaid spoke about the differences between the prior program and the current program that is in place.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- January 7, 2020 Reorganization/Ethics/Special Action Meeting
- January 7, 2020 Executive Session
- January 21, 2020 Workshop/Special Action Meeting
- January 21, 2020 Executive Session
- January 28, 2020 Budget/Regular Meeting
- January 28, 2020 Executive Session

VOICE VOTE:

All in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

No report

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments.

X. PUBLIC COMMENT - AGENDA ITEMS - Continued

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. Fritz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MRS. DWYER, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED, INCLUDING HAND CARRY.

VOICE VOTE: All in Favor. MOTION PASSED

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda items #1 through #6:

DISCUSSION: Mrs. Van Dyk encouraged the community to attend the All-District Band Concert on March 26, 2020, and see how students progress from where they start to when they become part of the Highlander Band.

1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2020 as **MUSIC IN OUR SCHOOLS MONTH**:

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **"Music Changes Lives!"**

NOW, THEREFORE, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 25, 2020.

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

- 2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2020 as **YOUTH ART MONTH**:

WHEREAS, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- * art education develops students' creative problem solving and critical thinking abilities;
- * art education teaches sensitivity to beauty, order, and other expressive qualities;
- * art education gives students a deeper understanding of world cultures, values, and beliefs;
- * art education reinforces and brings to life what students learn in other subjects; and
- * art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

WHEREAS, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

THEREFORE, BE IT RESOLVED that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

NOW, THEREFORE, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, **"Take a Journey through Art"** in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 25, 2020.

- 3. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2019-2020 school year:

DECA

Purpose of Trip: This is New Jersey DECA's State Career Development Conference. This trip is for students who qualified at NJ DECA's district competition. The Conference also includes workshops that focus on business-related topics.

Location:	Atlantic City, New Jersey
Dates of Trip:	March 2-4, 2020
Number of Students:	5
Cost of Trip to Students:	\$240.00
Name of Advisor:	Samantha Fodor
Number of School Days Missed:	3
Number of Chaperones:	1
Cost to District:	\$346.00 (Bus Transportation) (Cost shared with Butler School District)

NOTE: All student and chaperone fees are included in the total cost of the trip.

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

3. (Continued)

TRACK AND FIELD

Purpose of Trip: For students to compete at the Penn Relays

Location: University of Pennsylvania
Philadelphia, Pennsylvania
 Dates of Trip: April 23-25, 2020
 Number of Students: 8-10
 Cost of Trip to Students: \$255.00-\$275.00 (dependent on
if nurse is needed)
 Name of Advisor: Arthur Joecks
 Number of School Days Missed: 1
 Number of Chaperones: 1
 Cost to District: \$1,200.00 (Bus Transportation)

NOTE: All student and chaperone fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve the following destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for 2019-2020 school year:

THE RECORD/NORTHJERSEY.COM, 1 Garret Mountain Plaza, Woodland Park, New Jersey (Journalism and TV Science and Communications classes)

FRANKLIN BOROUGH SCHOOL, Franklin, New Jersey (Paradise Knoll School's Battle of the Books team)

5. The recommendation of the Superintendent to approve the following **McKINNEY VENTO SPECIAL AND GENERAL EDUCATION LOCAL EDUCATION AGENCY RECEIVABLE TUITION CONTRACTS**, for the 2019-2020 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Resident District</u>
1 Student #: 64049	\$98.29/diem	Lakeland Regional High School Wanaque, New Jersey
2 Student #'s: 72990, 72991	\$97.79/diem	Paterson Public Schools Paterson, New Jersey
2 Student #'s: 72303, 72304	\$149.58/diem	Clifton Public Schools Clifton, New Jersey
1 Student #: 72305	\$120.83/diem	Clifton Public Schools Clifton, New Jersey

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Absent	Mr. Ofshinsky	Yes	Mrs. Fritz	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Fritz, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #32:

DISCUSSION: Mrs. Van Dyk wished all who will be retiring the very best. She was also excited about the staff members transferring to Macopin School, and looks forward to the great things they will be doing there.

Mrs. Stephenson also acknowledged Patricia Anderson, a bus driver retiring.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **DIANNE BYERS**, Grade 6 Teacher, Paradise Knoll School, effective July 1, 2020, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **MARY KEYSER**, Media Specialist, Maple Road School, effective July 1, 2020, for the purpose of retirement.
3. The recommendation of the Superintendent to accept, with regret, the resignation of **PATRICIA ANDERSON**, Bus Driver, Transportation, retroactive from February 1, 2020, for the purpose of retirement.
4. The recommendation of the Superintendent to approve the appointment of **MIGUEL DIAZ**, Courier (PT), District-wide (PC#47.98.M7.CFK), at the per diem rate of \$144.00, 200 days/year (prorated), without health benefits, effective March 9, 2020, through June 30, 2020, per Board of Education Agreement. (New Position) Account: 11-000-262-110-10-000
5. The recommendation of the Superintendent to approve the appointment of **LYNN SANFILIPPO**, Vehicle Aide, Transportation (PC#25.98.T5.CFL), 4.5 hours/day, at the hourly rate of \$11.00 (Step 1), without health benefits, effective February 26, 2020, through June 30, 2020, per Board of Education/WMBDA Agreement. Account: 11-000-270-161-10-10-000
6. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective February 26, 2020, through June 30, 2020:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

6. (Continued)

ALLISON KENNY (Teacher)
CYNTHIA DeVRIES (Nurse)
HAYLEY CIVIL (Teacher)
HERBERT FARNESE (Teacher)
KARYLIN IRELAND (Teacher)
LAUREN MILLER (Teacher)
RICHARD ANDERSON (Teacher)
SHANNON REX (Nurse)

7. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year, effective February 26, 2020, through June 30, 2020:

ALLISON KENNY (Building, Cafeteria, Special Class & SACC Aides/Secretary)
ALLYSON ROMER (Building, Cafeteria, Special Class & SACC Aides/Secretary)
ANDREW BODEN (Custodial)
FRANCIS THOMAS (Custodial)
GINA EDMOND (Secretary)
HAYLEY CIVIL (Building, Cafeteria, Special Class & SACC Aides/Secretary)
HERBERT FARNESE (Special Class Aide)
KARYLIN IRELAND (Building, Cafeteria, Special Class Aides/Secretary)
MARIA VILLECCA (SACC Aide)
RICHARD ANDERSON (Building & Special Class Aide)
SUSAN CAROZZA (SACC Aide)

8. The recommendation of the Superintendent to approve a leave of absence for **KIMBERLY HOLMSTROM**, Special Education Teacher (Resource Center), High School, without pay under the Family Medical Leave Act, retroactive from February 18, 2020, through March 27, 2020. (Personal)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve the appointment of **LYNNE BLACKOWSKI**, Replacement Special Education Teacher (Resource Center), High School (PC#99.09.00.BLG), at the per diem rate of \$150.00, with health benefits, effective February 26, 2020, through March 27, 2020, per Board of Education Agreement. (Replaces Holmstrom) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

10. The recommendation of the Superintendent to approve a leave of absence for **JOHN GALLOWAY**, Bus Driver, Transportation, with pay using sick and personal days retroactive from February 7, 2020, through March 23, 2020, then without pay under the Family Medical Leave Act effective March 24, 2020, through May 1, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

- 11. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **JEANINE STARK**, Nurse, Macopin School, with pay using sick days effective from April 1, 2020, through September 1, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- 12. The recommendation of the Superintendent to approve the appointment of **SHANNON REX**, Replacement Nurse, Macopin School (PC#99.08.25.CEY), at the per diem rate of \$200.00, for two (2) days per week, without health benefits, effective March 16, 2020, through June 25, 2020, per Board of Education Agreement. (Replaces Stark) Account: 11-000-213-104-10-10-645

NOTE: The duration of the position is based on the date of the employee's return to work.

- 13. The recommendation of the Superintendent to approve the appointment of **PAMELA TAVARONE-BIESIADA**, Replacement Nurse, Macopin School (PC#99.08.25.CFJ), at the per diem rate of \$200.00, for two (2) days per week, without health benefits, retroactive from December 20, 2019, through June 5, 2020, per Board of Education Agreement. (Replaces Stark) Account: 11-000-213-104-10-10-645

NOTE: The duration of the position is based on the date of the employee's return to work.

- 14. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **LORI DAY**, Cafeteria Aide, Paradise Knoll School, without pay under the Family Medical Leave Act retroactive from February 10, 2020, through March 2, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- 15. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **LORI DAY**, Head SACC Facilitator, Paradise Knoll School, with pay using sick days retroactive from February 10, 2020, through March 2, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- 16. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2020-2021 school year, effective September 1, 2020, through June 30, 2021:

<u>Employee</u>	<u>From</u>	<u>To</u>
AMY FRITZ (PC#90.08.30.CFC) Account: 11-130-100-101-10-10-000	Grade 4 Teacher Apsawa	Social Studies Teacher Macopin
KELLEY VISAGGIO (PC#90.08.14.AGV) Account: 11-130-100-101-10-10-000	Grade 6 Teacher Apsawa	English Teacher Macopin

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

16. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
LINDSAY GARDNER-DAMMERS (PC#90.08.40.CED) Account: 11-213-100-101-10-10-000	Special Ed. Teacher (Resource Center) Apschawa	Special Ed. Teacher (Resource Center) Macopin
JUSTIN RUNNE (PC#90.08.23.CFF) Account: 11-130-100-101-10-10-000	Grade 5 Teacher Maple Road	Mathematics Teacher Macopin
DIANA BIVONA (PC#90.08.23.CFG) Account: 11-130-100-101-10-10-000	Grade 6 Teacher Maple Road	Mathematics Teacher Macopin
SARAH ULRICH (PC#90.08.35.CCX) Account: 11-212-100-101-10-10-000	Special Ed. Teacher (Autism) Maple Road	Special Ed. Teacher (MD) Macopin
MERJEME DUFFY (PC#90.08.14.CFD) Account: 11-130-100-101-10-10-000	Grade 5 Teacher Marshall Hill	English Teacher Macopin
ALEXANDRA HEFFERON (PC#90.08.14.CFE) Account: 11-130-100-101-10-10-000	Grade 6 Teacher Marshall Hill	English Teacher Macopin
JASON BENZ (PC#90.08.26.BDT) Account: 11-130-100-101-10-10-000	Physical Education/ Health Teacher Marshall Hill	Physical Education/ Health Teacher Macopin
SUSAN MORRIS (PC#90.08.23.CFN) Account: 11-130-100-101-10-10-000	Grade 6 Teacher Upper Greenwood Lake	Mathematics Teacher Macopin
ALYSSA HAUSMANN (PC#90.08.40.CEP) Account: 11-213-100-101-10-10-000	Special Ed. Teacher (Resource Center) Upper Greenwood Lake	Special Ed. Teacher (Resource Center) Macopin
CHRISTINE ERRICHELLO (PC#90.08.29.AFO) Account: 11-130-100-101-10-10-000	Grade 3 Teacher Westbrook	Science Teacher Macopin
CARL MONEGO (PC#90.08.29.AFL) Account: 11-130-100-101-10-10-000	Grade 6 Teacher Westbrook	Science Teacher Macopin
MARIE BALDINI-DOYLE (PC#90.08.30.AHU) Account: 11-130-100-101-10-10-000	Grade 6 Teacher Westbrook	Social Studies Teacher Macopin

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

16. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
LINDA JACOBS (PC#90.08.40.AQT)	Special Ed. Teacher (Resource Center) Maple Road	Special Ed. Teacher (Resource Center) Macopin
Account: 11-213-100-101-10-10-000		
YVONNE CATALIOTO (PC#90.08.34.BZE) (PC#90.08.40.BVK)	Special Ed. Teacher (LD) Upper Greenwood Lake	Special Ed. Teacher (LD/Resource Center) Macopin
Account: 11-204-100-101-10-10-000; 11-213-100-101-10-10-000		
KATHERINE MEYER (PC#90.08.41.CFI)	Social Worker Westbrook/Paradise Knoll	Social Worker Macopin
Account: 11-000-219-104-10-10-142		

17. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
ERIN BRANAGAN	Running	Marshall Hill	6	\$204.00
STEPHANIE SANACORE	Sensational Spring Activities	Westbrook	4	\$136.00
DANIELLE MAURER	Sensational Spring Activities	Westbrook	4	\$136.00
REGINA CANALI	Math Mania	Westbrook	6.25	\$212.50
KELLY YOST	Math Mania	Westbrook	6.25	\$212.50
KELLY YOST*	Family Literacy Night	Westbrook	3.5	\$119.00

*Replaces Simons

NOTE: The above clubs funded through the PTA.

18. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISOR**, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 ESEA Title I Grant:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
HOLLIE MILLER	Math	Upper Greenwood Lake	20	\$680.00

NOTE: Funded through the ESEA Title I Grant

19. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY HISTORY CLUB and ADVISORS** for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
NANCY GRIDLEY	Westbrook	15	\$510.00
ERIN DAVIE	Westbrook	15	\$510.00
JENNIFER BALOGH	Maple Road	10	\$340.00

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

20. The recommendation of the Superintendent to approve the following staff members and stipend, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL**, to be held March 26, 2020, for the 2019-2020 school year, at a stipend of \$72.00 per chaperone - Account: 11-401-100-110-10-10-000:

<u>Chaperone</u>	<u>Assignment</u>
SARAH WARREN	Aphawa
TRICIA GRANNEY	Maple Road
ERIN BRANAGAN	Marshall Hill
TARA GUARINO	Marshall Hill
AMI HOGUE	Paradise Knoll
CHARLENE PAPPAS	Upper Greenwood Lake
AMANDA MENIER	Westbrook
JACQUELINE SEGAL	Macopin
DEBRA MASIELLO	Macopin
TRACY GENCARELLI	Macopin

21. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STAFF** for the 2019-2020 school year, 5th and 6th Grade Parents Presentation, at the hourly rate of \$34.00, not to exceed three (3) hours, for the payment of \$102.00 to each staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	
MERJEME DUFFY	LISA LYONS
SUSAN MORRIS	KIRA LAYTON
AMY FRITZ	MICHELLE PALUZZI
MARIE BALDINI-DOYLE	TRACY GENCARELLI
DIANA BIVONA	DAVID GLUCKSTEIN
KELLEY VISAGGIO	ERICA McPARTLAND
CHRISTINE ERRICHELLO	NICOLE GRIMSHAW
COLLEEN OROHO-CZULADA	

22. The recommendation of the Superintendent to approve the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting, at a total cost not to exceed \$8,000.00, per Board of Education/WMEA Agreement. Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant

NOTE: Funded through ESEA Title I Grant

23. The recommendation of the Superintendent to approve the following staff for **SUMMER READING and LITERACY PROGRAM**, not to exceed 78 hours, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>Payment</u>
MICHELLE DeVOID	\$3,315.00
GEORGEAN COLEMAN	\$5,625.00
KAREN McCOURT	\$6,000.00
MERJEME DUFFY	\$6,000.00
STEPHANIE SANACORE	\$4,240.00
SHAWN RHINESMITH	\$6,240.00
KELLY COMERFORD	\$3,360.00

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

23. (Continued)

NOTE: Funded through the ESEA Title I Grant

24. The recommendation of the Superintendent to approve the following staff for **DIGITAL CITIZENSHIP NIGHT** to conduct a **PARENT PRESENTATION**, to be held March 19, 2020, at the hourly rate of \$34.00, not to exceed eight (8) hours, for the payment of \$272.00 to each staff member, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-000 - ESEA Title IV:

Employee

COLLEEN BEGLEY	JASON BENZ
MARY BOZENMAYER	JULIANNE McCALL-BRAMLEY
COLLEEN OROHO-CZULADA	JOSE ESTRADA
TRICIA KANE	NANCY GRIDLEY
JOSEPH JORDAN	NICOLE KLOSZ
BRIAN LESLIE	LISA LYONS
SUSAN MORRIS	SUSAN NEBIKER
DEANA PEZZINO	ALISON SCULLY
KELLEY VISAGGIO	MELISSA WELCH
NICOLE GRIMSHAW	ANDREA JONES
JACLYN BECKER	MELISSA BERGH
MERJEME DUFFY	KATHRYN HESS
SYRENA LoRe	LAURA OAKES
MELISSA CSENGETO	

NOTE: Funded through the ESEA Title IV Grant

25. The recommendation of the Superintendent to approve all **SPECIAL CLASS AIDES** for attendance at **AFTER SCHOOL STUDENT ACTIVITIES**, at the hourly rate of \$35.00, for the 2020-2021 school year. Account: 11-401-100-110-10-10-000

NOTE: Per student's IEP and prior approval from the Director of Special Services.

26. The recommendation of the Superintendent to approve all **CERTIFICATED STAFF** as **HOME INSTRUCTORS**, at the hourly rate of \$40.00, for the 2020-2021 school year, effective July 1, 2020, through June 30, 2021. Account: 11-150-100-101-10-10-000

27. The recommendation of the Superintendent to approve the following **SIXTH GRADE TRANSITION CURRICULUM REVISIONS** at \$36.00 per hour - Account: 11-130-100-101-10-10-160:

<u>Employee</u>	<u>Subject</u>	<u>Hours</u>
LINDSAY GARDNER-DAMMERS	English/Language Arts	10
AMY DICKERSON	English/Language Arts	10
MERJEME DUFFY	English/Language Arts	10
ALEXANDRA HEFFERON	English/Language Arts	10
KELLEY VISAGGIO	English/Language Arts	10
ALEXANDRA HEFFERON	Foundations of Literacy 6	5
JENNIFER SISCO-SMITH	Foundations of Literacy 6	5
SUSAN MORRIS	Foundations of Mathematics 6	5
JAKE MATHEWS	Foundations of Mathematics 6	5

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

27. (Continued)

<u>Employee</u>	<u>Subject</u>	<u>Hours</u>
DIANA BIVONA	Mathematics 6	10
LINDA JACOBS	Mathematics 6	10
SUSAN MORRIS	Mathematics 6	10
JUSTIN RUNNE	Mathematics 6	10
DIANA BIVONA	PreAlgebra 6	10
CHRISTIAN CONWAY	PreAlgebra 6	10
SUSAN MORRIS	PreAlgebra 6	10
JUSTIN RUNNE	PreAlgebra 6	10
CHRISTINE ERRICHELLO	Science 6	15
CARL MONEGO	Science 6	15
JASON BENZ	Physical Education 6/Health 6	6
JOHN FINKE	Physical Education 6/Health 6	6
NICOLE GRIMSHAW	Physical Education 6/Health 6	6
ANDREA JONES	Physical Education 6/Health 6	6
GREGG VETTER	Physical Education 6/Health 6	6
MARIE BALDINI-DOYLE	Social Studies 6	10
AMY FRITZ	Social Studies 6	10
GINGER TURI	Social Studies 6	10

28. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2019-2020 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
BRIAN DeYOUNG	\$311.66	Thomas Balletto
JAIME GIORDANO	\$366.67	Kristi Clave

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

29. The recommendation of the Superintendent to approve the following **COLLEGE STUDENTS** for the purpose of classroom observation for the 2019-2020 school year, at no cost to the district:

<u>Student</u>	<u>College</u>	<u>School/Course</u>	<u>Timeframe</u>
ALLYSEN GARRICK	Kutztown University	Upper Greenwood Lake School	4 hours
VICTORIA MEIER	Kutztown University	Upper Greenwood Lake School	5 hours

(30.) The recommendation of the Superintendent to accept, with regret, the resignation of **BARBARA WINK**, Special Class Aide, Maple Road School, effective July 1, 2020, for the purpose of retirement.

(31.) The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **STEPHEN BEATTIE**, Industrial Arts Teacher (Carpentry), High School, with pay using sick days effective March 2, 2020, through April 6, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

(32.) The recommendation of the Superintendent to approve the appointment of **YUNNA BUKAS**, Replacement Industrial Arts Teacher (Carpentry), High School (PC#99.09.00.CFA), at the per diem rate of \$150.00, with health benefits, effective March 2, 2020, through April 6, 2020, per Board of Education Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

ROLL CALL FOR ITEMS #1 THROUGH #32:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Absent	Mr. Stillman	Yes
Mr. Guarino	Absent	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda items #1 through #8:

DISCUSSION: Mrs. Dwyer inquired about item #5, and Ms. Francisco explained it is a Federal requirement to restate their 403b plan and 457(b) plan.

1. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, N.J.S.A. 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS, the West Milford Board of Education has determined that \$304,003 is available for such transfer;

NOW, THEREFORE, BE IT RESOLVED by the West Milford Board of Education that it hereby authorizes the district's School Business Administrator to transfer \$100,000 of this available balance to the debt service fund consistent with all applicable laws and regulations.

2. The recommendation of the Superintendent to approve a Shared Transportation Agreement with the **WEST MILFORD PUBLIC SCHOOLS TRANSPORTATION DEPARTMENT** and **BUTLER HIGH SCHOOL**, Butler, New Jersey, to transport West Milford High School and Butler High School DECA students to and from the State Career Development Conference, March 2-4, 2020, in Atlantic City, New Jersey, for a total cost of \$692.00.

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

2. (Continued)

NOTE: The District will be reimbursed fifty (50) percent from the Butler Board of Education for the transportation charges.

3. The recommendation of the Superintendent to approve an agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** for the use of the fields behind the West Milford High School, and district parking locations for the West Milford Community Services and Recreation Fireworks event to be held on Thursday, July 2, 2020 (rain date July 5, 2020).
4. The recommendation of the Superintendent to authorize the Business Administrator to advertise bid proposals for the following ESIP (Energy Savings Improvement Program) - ECMs (Energy Conservation Measures) projects:

Package 1 - HVAC Armor-Refurbish Condensing Units/Refurbish Cooling Tower
Package 2 - Building Envelope Upgrades
Package 3 - Roof Restoration (3 schools)
Package 4 - Kitchen Hood Control Upgrades

5. The recommendation of the Superintendent to approve the following Resolution for the Restatement of 403(b) Retirement Plan:

WHEREAS, the Employer has maintained the West Milford Township Public Schools 403(b) Plan ("Plan") since 1-1-2009 for the benefit of eligible employees; and

WHEREAS, the Employer is restating the above-referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the tax benefits of an IRS pre-approved plan.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the West Milford Township Public Schools 403(b) Plan as a complete restatement of the prior Plan, to be effective on 1-1-2010; and

RESOLVED FURTHER, that the President of the Employer is authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The President may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the Governing Board, along with a copy of the prior plan, in its files; and

RESOLVED FURTHER, that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.

6. The recommendation of the Superintendent to approve the following Resolution for the Restatement of Qualified Retirement Plan:

WHEREAS, the Employer has maintained the West Milford Township Public Schools 457(b) Plan ("Plan") since 1-1-2006 for the benefit of eligible employees; and

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

6. (Continued)

WHEREAS, the Employer is restating the above-referenced Plan to comply with the requirements of the Pension Protection Act of 2006 (PPA), the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act), the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA) and other applicable guidance.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the West Milford Township Public Schools 457(b) Plan as a complete restatement of the prior Plan, to be effective on 3-1-2020; and

RESOLVED FURTHER, that the President of the Employer is authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The President may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the Board of Education, along with a copy of the prior Plan, in its files; and

RESOLVED FURTHER, that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan; and

RESOLVED FURTHER, that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the restated Plan.

7. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM** - Account: 11-000-291-270-10-13-000:

<u>Employee</u>	<u>December 2019</u>	<u>June 2020</u>
ANDREW FOSTEK	\$1,000.00	\$1,000.00

8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Fritz	Yes	Mrs. Romeo	Absent
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following agenda item #9:

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

9. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **February 25, 2020**, in the amount of \$2,443,198.61. (Documentation provided electronically.)

ROLL CALL FOR ITEM #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Fritz	Yes	Mrs. Dwyer	Yes
Mr. Stillman	Yes	Mr. Ofshinsky	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda item #10:

10. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 25, 2020**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$207,832.83.

ROLL CALL FOR ITEM #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Fritz	Yes	Mrs. Romeo	Absent
Mr. Ofshinsky	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Conklin, to approve the following agenda item #11:

11. The recommendation of the Superintendent to approve the **PAYROLL** of January 31, 2020 and February 14, 2020, in the amount of \$4,305,290.93. (Documentation provided electronically.)

ROLL CALL FOR ITEM #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Dwyer	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mrs. Romeo	Absent
Mr. Ofshinsky	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following agenda item #12:

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 25, 2020** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$16,498,709.27 as of January 31, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Absent
Mrs. Fritz	Yes	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Ofshinsky, seconded by Mrs. Stephenson, to approve the following agenda item #13:

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2020, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Absent
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mr. Conklin	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XV. POLICY - Mrs. Kate Romeo, Chairperson

Motion by Mr. Stillman, seconded by Mrs. Stephenson, to approve the following agenda item #1:

XV. POLICY - Mrs. Romeo, Chairperson - Continued

1. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Commercial Driver's License Controlled Substance and Alcohol Use Testing." (Code 4219) (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Absent	Mr. Guarino	Absent	Mr. Conklin	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Stephenson	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XVI. NEGOTIATIONS - Mr. David Ofshinsky, Chairperson

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following agenda item #1:

1. **BE IT RESOLVED**, that the West Milford Board of Education ratifies the Memorandum of Agreement and attached salary guides for the period from July 1, 2019, through June 30, 2024, between the Board and the West Milford Cafeteria Aides Association; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute a final contract document reflecting the terms of the Memorandum of Agreement, when placed in a form acceptable to Board Counsel. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. Fritz	Yes	Mrs. Romeo	Absent
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mr. Guarino	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino/Mr. Stillman - Mr. Stillman indicated there was no meeting. Mrs. Van Dyk stated there will be a joint committee meeting with the Township on March 2, 2020, and the Parks & Recreation Director will be attending.

Safety - Mrs. Van Dyk stated there was a meeting on January 31st and there was discussion on Alyssa's Law and the new panic buttons that will be installed in the schools. There was also discussion on the sub-plans and the coverage for the buildings.

Superintendent's Roundtable - Mrs. Dwyer/Mrs. Van Dyk/Mrs. Fritz - Mrs. Dwyer indicated there will be a meeting on Thursday, February 26, 2020.

XVII. COMMITTEE REPORTS/LIAISONS - Continued

Passaic County School Boards Association - Mrs. Van Dyk/Mrs. Dwyer - No report.

New Jersey School Boards Association - Mrs. Van Dyk/Mrs. Dwyer - Mrs. Van Dyk spoke about the dates scheduled for the Strategic Planning Meetings coordinated with NJSBA. The meetings are scheduled for March 31, 2020, April 29, 2020, and May 19, 2020, held in the High School Lower Media Center.

Legislative - Mr. Ofshinsky spoke about recent bills that are in Committee and discussion regarding the Hungry Free Students Bill of Rights, students with bills and arrears, meal access, and schools taking action to increase participation in free and reduced meals. He also spoke about a bill in the Committee explaining how schools establish a School Meal Fund to assist students with meals and arrears. Other items in Committee discussion were: free speech rights of student journalists in public schools; legislation to bolster civic instruction in schools; student tardiness; drop-out prevention; feminine hygiene products requiring certain districts to provide for free; education about African American contributions to American society; comprehensive eye exams for children; incentivizing electric school buses; teacher loan redemption program; and property taxes where a town may have to share more with the school board.

Dr. Anemone indicated that the Governor's budget address had taken place and our State Aid figures should be announced by the end of February.

Technology Oversight - Mr. Guarino - No report. Ms. Francisco indicated the next meeting is on March 20, 2020.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk - Mrs. Van Dyk stated there will be a meeting on March 2, 2020. Discussion at the last meeting was very productive regarding the turf field, and also discussion on Hillcrest.

West Milford Municipal Alliance (formerly CASA) - Mrs. Romeo/Mrs. Stephenson - Mrs. Stephenson spoke about Rutgers pre-med students who presented and provided information on ways to help people deal with crisis, lessening the stigma, helping their family and supporting when needed. She also spoke about a Stigma-Free Fun Run at Waywayanda State Park on May 9, 2020.

XVIII. OLD BUSINESS

Ms. Francisco discussed updating the 2020-2021 Budget and providing same to the Board. She suggested incorporating the updated sections into their budget books. Ms. Francisco stated that after the State Aid numbers are received, there will be revisions to this budget update.

Mrs. Dwyer inquired about salary and stipends in the budget. Mr. Brown clarified this is contractual and has always been there, but it does not apply to new employees.

Ms. Francisco indicated there will be a budget presentation at the March 10th meeting. She stated we will have all of our State Aid numbers and will be able to explain what was originally in the budget, what came out of the budget, and what the tax impact will be. The budget will then have to be sent to the County office for approval and then advertised in the newspaper. In April, there will be a public budget hearing meeting and modifications can be made.

XVIII. OLD BUSINESS - Continued

Mr. Ofshinsky stated there may be some relief in this region tax wise in the legislature regarding a bill in the Senate proposing a Rural Enterprise Zone similar to an Urban Enterprise Zone, reducing sales taxes by 2% and other incentives.

Motion by Mr. Ofshinsky, seconded by Mrs. Stephenson, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Motion by Mr. Ofshinsky, seconded by Mrs. Fritz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 8:07 p.m., Mrs. Dwyer made a motion, seconded by Mrs. Stephenson, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

XXI. EXECUTIVE SESSION - Continued

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 9:00 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Absent	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mrs. Fritz	Present	Mr. Conklin	Present
Mr. Stillman	Present	Mr. Guarino	Absent	Mrs. Van Dyk	Present

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #7:

- 7. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **February 25, 2020**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2020/H-8	Substantiated
2020/M-4	Unsubstantiated
2020/E-11	Unsubstantiated
2020/H-9	Substantiated
2020/H-10	Unsubstantiated
2020/E-9	Unsubstantiated
2020/E-10	Unsubstantiated
2020/E-12	Substantiated
2020/E-13	Substantiated
2020/H-11	Substantiated

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Absent
Mrs. Stephenson	Yes	Mrs. Fritz	Yes	Mr. Stillman	Yes
Mr. Guarino	Absent	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XXII. ADJOURNMENT

Motion by Mrs. Fritz, seconded by Mr. Stillman, to adjourn the meeting at 9:03 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary