WEST MILFORD TOWNSHIP BOARD OF EDUCATION
46 Highlander Drive
West Milford, NJ 07480
(973) 697-1700
www.wmtps.org

BOARD OF EDUCATION
AGENDA
PRELIMINARY BUDGET HEARING/SPECIAL ACTION MEETING
TUESDAY, MARCH 10, 2020

DISTRICT GOALS – 2019-2020 SCHOOL YEAR

- Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.
- Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.
- Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.
- Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.

Agenda for the Preliminary Budget Hearing/Special Action Meeting of Tuesday, March 10, 2020, which will be held at 7:00 p.m. in the Westbrook School Media Center. (The Board reserves the right to act on any and all agenda items.) NOTE: Additions and amendments are identified by parenthesis “()” on the agenda.

PLEASE SILENCE OR TURN OFF YOUR CELL PHONES
AND NOTE THE LOCATIONS OF THE EMERGENCY EXITS.

I. CALL TO ORDER

II. INVOCATION

III. FLAG SALUTE

IV. OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent’s Office, the Board Attorney, and Cablevision of Warwick; and posted on the district’s website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.
V. ROLL CALL BY BOARD SECRETARY, MS. BARBARA FRANCISCO:

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Approximate number of the public in attendance: ____________

VI. SUPERINTENDENT’S REPORT – Dr. Alex Anemone

- Eagle Scout Project
- 2020-2021 Preliminary Budget Presentation

VII. PUBLIC COMMENT – AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period expires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by ____________, seconded by ____________, to close Public Comment.

VOICE VOTE:
VIII. **MOTION BY ______________, SECONDED BY ________________, TO ADOPT THE AGENDA, AS PRESENTED.**  

VOICE VOTE:  

**SPECIAL ACTION**  

IX. **EDUCATION — Mrs. Teresa Dwyer, Chairperson**  

Motion by ____________, seconded by ______________, to approve the following agenda items:  

1. The recommendation of the Superintendent to approve the following SPECIAL EDUCATION TUITION RECEIVABLE CONTRACT for the 2019-2020 school year (tuition prorated):  

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<tr>
<th>District Placement</th>
<th>Tuition</th>
<th>Sending District</th>
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<tr>
<td>Maple Road/CLIMB</td>
<td>$199.70/diem</td>
<td>Ringwood Public Schools</td>
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<tr>
<td>Student#: 73037</td>
<td>$135.87/diem</td>
<td>Ringwood, New Jersey</td>
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<td>1:1 Aide</td>
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2. The recommendation of the Superintendent to approve THE PARENT TRAIN, LLC, to provide an Independent Evaluation for student #68532, for the 2019-2020 school year.  

ROLL CALL:  

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**ACTION ON THE FOLLOWING ITEM**  
**TO TAKE PLACE AFTER EXECUTIVE SESSION**  

Motion by ____________, seconded by ________________, to approve the following agenda item:  

3. The recommendation of the Superintendent to approve the following Resolution:  

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on March 10, 2020; therefore,  

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following HIB investigations:  

<table>
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<tr>
<th>Incident Report Number</th>
<th>Board Determination</th>
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<tr>
<td>2020/H-12</td>
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IX. EDUCATION – Mrs. Dwyer, Chairperson – Continued

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SPECIAL ACTION

X. PERSONNEL/STUDENT AFFAIRS – Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by _____________, seconded by ________________, to approve the following agenda items:

1. The recommendation of the Superintendent to accept, with regret, the resignation of DORIS-KAY MONROE, Child Study Team – Physical Therapist, District-wide, effective July 1, 2020, for the purpose of retirement.

2. The recommendation of the Superintendent to accept, with regret, the resignation of ELIZABETH BOYLE, Special Class Aide, Westbrook School, effective July 1, 2020, for the purpose of retirement.

3. The recommendation of the Superintendent to approve an EXTENSION to a leave of absence for JAMIE HOLLCICK, Grade 2 Teacher, Maple Road School, with pay using sick days, effective March 12, 2020, through June 30, 2020. (Medical)

   NOTE: The employee may return prior to the above date pending medical certification.

4. The recommendation of the Superintendent to approve an EXTENSION to the appointment of CAITLIN STANICH, Replacement Grade 2 Teacher, Maple Road School, at the per diem rate of $150.00, with health benefits, effective March 12, 2020, through May 3, 2020, then at the annual salary $54,700.00 (BA/1) (prorated), effective May 4, 2020, through June 30, 2020, per Board of Education Agreement. (Replaces Hollick) Account: 11-120-100-101-10-10-103

   NOTE: The duration of the position is based on the date of the employee’s return to work.

5. The recommendation of the Superintendent to approve a leave of absence for AGNES FATTORUSSO, Cafeteria Aide, Marshall Hill School, with pay using sick days retroactive from March 2, 2020, through March 11, 2020, then without pay under the Family Medical Leave Act, effective March 12, 2020, through May 5, 2020. (Medical)

   NOTE: The employee may return prior to the above date pending medical certification.
X. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

6. The recommendation of the Superintendent to approve a leave of absence for AGNES FATTORUSSO, Head SACC Facilitator, Marshall Hill School, with pay using sick days retroactive from March 2, 2020, through April 6, 2020, then without pay under the Family Medical Leave Act, effective April 7, 2020, through May 5, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

7. The recommendation of the Superintendent to approve a leave of absence for KATE BABULA, Bus Driver, Transportation, without pay under the Family Medical Leave Act, effective March 20, 2020, through June 25, 2020. (Maternity)

8. The recommendation of the Superintendent to approve a payment to AMANDA PTAK, Substitute Nurse, in the total amount of $1,400.00, for services rendered on March 12, 2020, through March 16, 2020, for the Lacrosse trip, High School.

NOTE: Funded through the proceeds of the trip.

9. The recommendation of the Superintendent to approve the addition of KRISTA DeHAAS, Family Numeracy Instructor, Apshawa School, for the 2019-2020 school year, at the hourly rate of $34.00, for 3.25 hours, at a total payment of $110.50, per Board of Education/WMEA Agreement.

Account: 11-401-100-110-10-10-000

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XI. OPERATIONS & FINANCE – Mr. Raymond Guarino, Chairperson

Motion by _____________, seconded by ____________, to approve the following agenda item:

1. The recommendation of the Superintendent to approve the following resolution:

BE IT RESOLVED, by the West Milford Township Board of Education, County of Passaic, that the 2020-2021 DISTRICT PRELIMINARY BUDGET be approved as follows:
XI. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

1. (Continued)

General Fund $ 73,605,761
Special Revenue $ 1,174,663
Debt Service $ 605,625
TOTAL BUDGET $ 75,386,049

BE IT FURTHER RESOLVED, that the following GENERAL FUND AND DEBT SERVICE TAX LEVIES be approved to support the 2020-2021 Preliminary Budget:

General Fund $ 57,515,848
Debt Service $ 299,710
TOTAL $ 57,815,558

BE IT FURTHER RESOLVED, that included in the budget line 100, Local Tax Levy, is utilization of banked cap in the amount of $280,566 to help support the higher than anticipated increase in health insurance benefits. The implementation of this cost center will be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED, that included in budget line 620, Budgeted Withdrawal from Capital Reserve for Other Capital Projects is $504,551, to be used towards the District’s share of the turf field and running track replacement, and for the replacement of a new well for Macopin School.

BE IT FURTHER RESOLVED, that included in budget line 630, Budgeted Withdrawal from Maintenance Reserve for Budgeted Required Maintenance is $100,000.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the West Milford Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded.

BE IT FURTHER RESOLVED, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by Federal, State and local funds.

BE IT FURTHER RESOLVED, the Board of Education had previously established a maximum amount for the pre-budget year 2019-2020 as $308,595.

BE IT FURTHER RESOLVED, the Board of Education has expended $56,947 of the maximum amount for the pre-budget year to date.

BE IT FURTHER RESOLVED, that the West Milford Board of Education hereby establish the maximum travel expenditure amount for the 2020-2021 school year as $179,698.
XI. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

1. (Continued)

BE IT FURTHER RESOLVED, that this Board of Education approved “tentative” budget is being presented for advertising prior to Executive County Superintendent approval. The budget will be approved by the Executive County Superintendent prior to the public hearing.

BE IT FURTHER RESOLVED, the budget is in conformity with regulations promulgated by the Department of Education and the Board of Education has submitted supporting documents to the state for maximum professional services.

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to make any adjustments to the budget submission to bring it in conformity with state regulations. Adjustments will be reviewed and approved by the Board at the Public Budget Hearing.

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Motion by ____________, seconded by ____________, to approve the following agenda items:

2. The recommendation of the Superintendent to approve a PUPIL TRANSPORTATION JOINTURE AGREEMENT with RINGWOOD BOARD OF EDUCATION, Ringwood, New Jersey, to transport one (1) Ringwood student from the PENTA SCHOOL to MAPLE ROAD SCHOOL, West Milford, New Jersey (Route #PMR-1), with an aide, retroactive from February 21, 2020, through June 30, 2020, for 79 days, for a total route cost to Ringwood of $10,254.99.

3. The recommendation of the Superintendent to approve a service agreement with THE NATIONAL WEATHER STATION, Lodi, New Jersey, in the amount of $1,850.00, effective May 1, 2020, through April 30, 2021.

4. The recommendation of the Superintendent to approve payments to the following employees for participation in the HEALTH BENEFITS INCENTIVE PROGRAM – Account: 11-000-291-270-10-13-000:

<table>
<thead>
<tr>
<th>Employee</th>
<th>December 2019</th>
<th>June 2020</th>
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<tr>
<td>AMI HOGUE</td>
<td>$ 0.00</td>
<td>$ 666.68</td>
</tr>
<tr>
<td>SUPANEE SACCOCCIA</td>
<td>$ 0.00</td>
<td>$ 333.34</td>
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<tr>
<td>JOELLE SARNELLA</td>
<td>$ 0.00</td>
<td>$ 833.35</td>
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<td>TIMOTHY MICKENS</td>
<td>$ 666.66</td>
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XI. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

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XII. PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

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Motion by ____________, seconded by ____________, to close Public Comment.

VOICE VOTE:

XIII. EXECUTIVE SESSION

At _____ p.m., ____________ made a motion, seconded by ____________, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE:
XIII. EXECUTIVE SESSION - Continued

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

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XIV. ADJOURNMENT

Motion by ____________, seconded by ____________, to adjourn the meeting at ____________.

VOICE VOTE: