

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 MARCH 24, 2020**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:00 p.m., on March 24, 2020, in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence to remember all of the people in our country who are suffering at this time and in our community, and keep them in our thoughts. She led the flag salute and read the Open Public Meetings Act Statement.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for accessing the virtual public meeting were posted on the District website: www.wmtps.org.

We very much welcome input from the public; because this is a virtual meeting, public comment will be handled as follows: Call 973-697-5700, extension 4709

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

Minutes for the Workshop/Regular Meeting of March 24, 2020

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were no members of the public in attendance.

Motion by Mrs. Van Dyk, seconded by Mr. Stillman, to approve the following Resolution:

BE IT RESOLVED, that the West Milford Township Board of Education hereby approves the suspension of its normal meeting procedures pursuant to By-Law 131, and authorizes this meeting to be conducted as a virtual meeting, as described in the Statement of Public Notice, due to the public health emergency declared in Executive Order 103.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Fritz	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone welcomed the Board and the community and provided some brief updates. He indicated that schools will be closed until Thursday, April 9, 2020, and the District will be on Spring break the following week. There has been discussion about extending school closings, however no decision has been announced by the State.

Dr. Anemone updated the Board on COVID-19, and spoke about the development of continuity of operations plans. He discussed the plan with our principals and supervisors, and they will develop a similar plan for their teachers.

Dr. Anemone also reported Governor Murphy is applying to the Federal Government for a waiver of the New Jersey Student Learning Assessments (NJSLA) that would have been administered in April. He stated that the Governor is very confident the waiver application will be approved.

Board members thanked Dr. Anemone and his administrative team for a job well done in closing schools and preparing staff and students during this time.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Dan Novak

Mr. Novak spoke about the District jumping out ahead of this situation and how tremendous the staff has been. He discussed the initiative launched through the Principals messages referred to as "Flex Friday," and explained it was developed from staff and community feedback and put in place this past Friday. It is designed for all students who are struggling with the four (4) days of content, with Friday being an individual needs and catch-up day, with teachers still available to help. There is also a need for our staff and administrators to receive professional development with these new online tools, and they are sharing resources, videos, and best practices which they have seen to be successful. He explained that this will help all of our students and staff members, and there are a number of other Districts who have implemented this model.

Mrs. Van Dyk thanked Mr. Novak for all of his efforts for the students and staff and for keeping everyone on track.

Mrs. Stephenson inquired if Flex Friday is only for Elementary schools, or Middle School and High School as well. Mr. Novak indicated it is a District-wide initiative, with a daily reminder from the Principal to their school's community via the Honeywell alert system. Mrs. Stephenson also commented about being mindful of not referring to distance learning as home schooling, and spoke about the differences between them.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- February 25, 2020 Budget/Regular Meeting
- February 25, 2020 Executive Session

VOICE VOTE:

All in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk reiterated her appreciation to Dr. Anemone, the administrators, the teachers, and support staff for going above and beyond for our District and feels we are ahead of the curve. She thanked everyone for keeping our students on track and is hopeful for a smooth transition coming back to school.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address.

X. PUBLIC COMMENT - AGENDA ITEMS - Continued

Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Ms. Francisco received an email from Laurie Byro, Hewitt, New Jersey, stating: "Thank you for everything you have done. Confused about why the High School continued with a school play on March 12th. I think the announcement came that day at 2:00 p.m."

Ms. Francisco confirmed no phone calls were received.

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MRS. VAN DYK, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA AS A CONSENT AGENDA, AS PRESENTED INCLUDING HAND CARRYS.

VOICE VOTE: All in Favor. MOTION PASSED

MOTION BY MRS. DWYER, SECONDED BY MR. OFSHINSKY, TO MOVE ALL AGENDA ITEMS UNDER EDUCATION, PERSONNEL, AND OPERATIONS & FINANCE, FOR APPROVAL:

DISCUSSION: Mr. Guarino commented on Item #1 under Personnel. He thanked Janine Stark for taking care of his children and her years of service taking care of many children at Macopin School, and expressed congratulations on her retirement.

Mrs. Dwyer spoke about Item #18 under Personnel, and thanked Mrs. Spohn for her years of dedication to the District, and for being a teacher who has exemplified what being a role model truly is.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

1. The recommendation of the Superintendent to approve the following destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for 2019-2020 school year:

HIGH EXPOSURE ROCK CLIMBING/NINJA WARRIOR GYM, 266 Union Street, Northvale, New Jersey (Westbrook School Grade 5 end-of-year trip/picnic)

JUMP ON IN - BOUNCE PARTY/AMUSEMENT CENTER, 69 NJ Route 17, Hasbrouck Heights, New Jersey (Westbrook School Grade 6 end-of-year trip/picnic)

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **March 24, 2020**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2020/E-13	Unsubstantiated

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **JEANINE STARK**, Nurse, Macopin School, effective July 1, 2020, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **ANITA SULLIVAN**, 0.4 Speech-Language Specialist, Marshall Hill School, effective June 30, 2020, for the purpose of retirement.
3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (February 2020)**, for the appointment of **MIGUEL DIAZ**, Courier (PT), District-wide (PC#47.98.M7.CFK), at the per diem rate of \$144.00, **not to exceed 130 days per year**, without health benefits, retroactive from March 9, 2020, through June 30, 2020, per Board of Education Agreement. (New Position) Account: 11-000-262-110-10-10-000
4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective March 25, 2020, through June 30, 2020:

ADAM GRANT (Teacher)
CATHY SANTONACITA (Teacher)
5. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year, effective March 25, 2020, through June 30, 2020:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

5. (Continued)

ADAM GRANT (Special Class Aide)
CATHY SANTONACITA (Special Class Aide)
PATRICK HUGHES (Special Class Aide)

6. The recommendation of the Superintendent to approve a leave of absence for **DANIELLE QUIGLEY**, Special Class Aide, Upper Greenwood Lake School, with pay using sick days effective May 26, 2020, through June 25, 2020, then without pay under the Family Medical Leave Act effective September 1, 2020, through November 19, 2020, then on an unpaid leave effective November 22, 2020, through December 23, 2020. (Maternity/Child Rearing)

7. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **STEPHEN BEATTIE**, Industrial Arts Teacher (Carpentry), High School, with pay using sick days effective April 7, 2020, through June 30, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

8. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **YUNNA BUKAS**, Replacement Industrial Arts Teacher (Carpentry), High School, at the per diem rate of \$150.00, with health benefits, effective April 7, 2020, through May 4, 2020, per Board of Education Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

9. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **PETER SHAVER**, Art/Photo Teacher, High School, with pay using sick days effective April 1, 2020, through June 30, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **COLLEEN MURPHY**, Replacement Art/Photo Teacher, High School, at the per rate of \$150.00, with health benefits effective April 1, 2020, through May 9, 2020, then at the annual salary of \$54,700.00 (BA/1) (prorated), effective May 10, 2020, through June 30, 2020. (Replaces Shaver) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

11. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2019)**, for **STAFF** attending **MACOPIN SCHOOL TITLE I STUDENT ASSISTANCE MEETINGS**, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement. **Account: 20-231-200-104-10-50-XXX** - ESEA Title I Grant

NOTE: Account change

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

12. The recommendation of the Superintendent to retroactively approve the **ADDITION** of **CHRISTIAN CONWAY**, to the **MACOPIN SCHOOL TITLE I STUDENT ASSISTANCE MEETINGS**, for the 2019-2020 school year, at the hourly rate of \$34.00, for 12 hours, for a total payment of \$408.00, per Board of Education/WMEA Agreement. Account: 20-231-200-104-10-50-000 - ESEA Title I Grant

NOTE: Funded through ESEA Title I Grant

13. The recommendation of the Superintendent to retroactively approve the **ADDITION** of **BRITTA ERESMAN**, Family Literacy Night Advisor, Apshawa School, for the 2019-2020 school year, at the hourly rate of \$34.00, not to exceed 4.5 hours, for a total payment of \$153.00, per Board of Education/WMEA Agreement. Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant

NOTE: Replaces Coleman. Funded through the ESEA Title I Grant.

14. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN SUMMER EXPERIENCE**, at the hourly rate of \$35.00, for two (2) hours during August 2020 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
ALLISON GOODELL	Apshawa
KAREN McCOURT	Apshawa
DEBORAH MALATAK	Maple Road
PETRINA VALESE	Maple Road
KATHRYN HESS	Marshall Hill
KELLY ROWLAND	Marshall Hill
DEIRDRE COLLINS	Paradise Knoll
LEIGH ANN MISIANO	Paradise Knoll
MELISSA BERGH	Upper Greenwood Lake
TINA THOMPSON	Upper Greenwood Lake
HOPE SCHOER	Westbrook
HOLLY STANLEY	Westbrook

15. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT HIGH SCHOOL ACTIVITY CLUB and ADVISOR**, for the 2019-2020 school year:

<u>Advisor</u>	<u>Club</u>
DEANA SALLE	Kendama

NOTE: Advisor will be a volunteer at no cost to the District.

16. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2019-2020 school year, per Board of Education/WMEA Agreement - 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
DR. BRIAN McLAUGHLIN	Pit Band Conductor	\$1,127.00
DR. BRIAN McLAUGHLIN*	Pit Musician Coordinator	\$ 372.00
DR. BRIAN McLAUGHLIN*	Assistant Playbill Coordinator	\$ 339.00

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

16. (Continued)

NOTE: Replaces Gramata

*Funded through the proceeds of the play.

17. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPENDS**, for the Spring 2019-2020 Athletic Season, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
TIMOTHY MICKENS	0.5 Asst. Boys Lacrosse	A	\$2,515.00
BRUCE BIALKIN	0.5 Asst. Boys Lacrosse	A	\$2,515.00

NOTE: Replaces Kagdis

(18.) The recommendation of the Superintendent to accept, with regret, the resignation of **LESLIE SPOHN**, Grade 6 Teacher, Upper Greenwood Lake School, effective July 1, 2020, for the purpose of retirement.

XIV. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

1. The recommendation of the Superintendent to approve a Resolution to **RENEW MEMBERSHIP IN THE POOLED INSURANCE PROGRAM OF NEW JERSEY:**

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B; and

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date; and

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool; and

WHEREAS, the Board of Education of West Milford has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of West Milford does hereby agree to join/renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2020 to June 30, 2023; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver same to the Executive Director.

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

2. The recommendation of the Superintendent to approve an agreement with and the appointment of **PHOENIX ADVISORS, LLC**, Bordentown, New Jersey, as **Independent Registered Municipal Advisor of "Record" and Continuing Disclosure Agent Services**, in connection with bond issuances, in the amount of \$1,000.00 for the 2020-2021 school year.
3. The recommendation of the Superintendent to accept a proposal from **DYNTEK SERVICES, INC.**, Irvine, California, for the purchase of camera equipment for Macopin School, in an amount not to exceed \$163,489.12, under New Jersey State Contract #87720. (Documentation provided electronically.)
4. The recommendation of the Superintendent to accept a proposal from **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, to perform architectural services for New Security Vestibules at West Milford High School and Macopin School, at a cost of \$29,500.00, plus reimbursable expenses. (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve a Lease Renewal and Rider between the West Milford Board of Education and **OUR LADY QUEEN OF PEACE CHURCH**, for the lease of classroom space for the 2020-2021 school year, for a total annual rental of \$62,049.48 (\$5,170.79 per month), in accordance with the terms agreed upon in the Addendum to the Lease Agreement; and in the event the parties elect to extend the Lease for one or more one-year terms, the rent for the renewal term shall be increased by two percent (2%) from the prior year's rent.
6. The recommendation of the Superintendent to submit the **ALYSSA'S LAW COMPLIANCE AND SCHOOL SECURITY Grant Application FY 2020**, in an amount not to exceed \$184,847 and to affirm the availability of local funds if the total works proposed exceeds the school district's grant allowance.
7. The recommendation of the Superintendent to submit the **WATER INFRASTRUCTURE Grant Application FY 2020**, and to affirm the availability of local funds if the total works proposed exceeds the school district's grant allowance and a sustainability plan for filtration or flushing solutions.

NOTE: Submission will depend on whether District projects qualify for grant.

8. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM** - Account: 11-000-291-270-10-13-000:

<u>Employee</u>	<u>December 2019</u>	<u>June 2020</u>
HOLLIE MILLER	\$1,000.00	\$1,000.00
DEBRA REDDING	\$1,000.00	\$1,000.00

9. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **March 24, 2020**, in the amount of \$2,646,655.40. (Documentation provided electronically.)

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

10. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 24, 2020**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$163,417.51.

11. The recommendation of the Superintendent to approve the **PAYROLL** of February 28, 2020 and March 13, 2020, in the amount of \$4,276,533.77. (Documentation provided electronically.)

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 24, 2020** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$16,224,207.62 as of February 29, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of February 29, 2020, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- (14.) The recommendation of the Superintendent to approve a proposal from **WEATHERPROOFING TECHNOLOGIES, INC.**, a subsidiary of Tremco, Incorporated, Beachwood, Ohio, for repair of the expansion joint on the roof at West Milford High School, at a cost not to exceed \$37,870.00. (Documentation provided electronically.)

NOTE: Completion of this project is necessary prior to the installation of roof top solar, and to preserve the roof warranty issued by Tremco.

Minutes for the Workshop/Regular Meeting of March 24, 2020

ROLL CALL FOR ALL AGENDA ITEMS UNDER EDUCATION, PERSONNEL, AND OPERATIONS & FINANCE, FOR APPROVAL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Conklin	Yes	Mr. Guarino	Yes*	Mrs. Stephenson	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Fritz	Yes	Mrs. Romeo	Yes*	Mrs. Van Dyk	Yes*

*Mr. Guarino, Mrs. Romeo, and Mrs. Van Dyk "Abstained" to Item #11 under Operations & Finance.

The **MOTION PASSED.**

XV. OLD BUSINESS

Ms. Francisco provided the Board with an update on the 2020-2021 Budget. She explained the budget was submitted to the County office, but there were some clarifications that needed to be done and the budget was sent back to them. Ms. Francisco indicated she will send an email to the Board members once it is approved, and it can then be published in the newspaper for the Public Hearing. She stated the Governor announced that Districts with April elections will be moved to May 12th and was not sure how this will affect the final budget submission and the Public Hearing. She will keep the Board members informed.

Motion by Mr. Ofshinsky, seconded by Mrs. Fritz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVI. NEW BUSINESS

Mrs. Romeo spoke about seeing on social media various safety item donations made and thanked the Administration for donating. Dr. Anemone explained that Mrs. Weiss-Magasic and Mr. Kelly went into the Science labs at Macopin and the High School and found supplies that could be used for medical purposes, and donated personal protective items for the West Milford First Aid Squad through the Office of Emergency Management (OEM).

Board members thanked the Administration for making donations to the OEM.

Motion by Mr. Ofshinsky, seconded by Mrs. Fritz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires.

XVII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Ms. Francisco received an email from Kristen Coppola, Westbrook Road, West Milford, stating: "I think the District is doing a wonderful job on all levels. The teachers are going above and beyond and moving the children forward in their education. Thank you on all levels!"

Motion by Mr. Ofshinsky, seconded by Mr. Conklin, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board did not go into Executive Session.

XVIII. ADJOURNMENT

Motion by Mrs. Romeo, seconded by Mr. Ofshinsky, to adjourn the meeting at 7:29 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

**Barbara Francisco
Board Secretary**