

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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<b>BOARD OF EDUCATION</b> <b>MINUTES</b> <b>STAFF AND STUDENT RECOGNITIONS/SPECIAL ACTION</b> <b>JUNE 12, 2018</b>
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Mrs. Lynda Van Dyk, Board President, called to order the Staff and Student Recognitions/Special Action Meeting of the Board of Education at 7:05 p.m., in the West Milford High School Auditorium. Mrs. Van Dyk asked for a moment of silence, led the flag salute, and read the Open Public Meetings Act Statement. Mrs. Van Dyk also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted on the district's website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent/Arr. 7:15 p.m.	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Absent/Arr. 7:51 p.m.
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Matthew Donohue, Esq.	Board of Education Attorney	Present
Madison McIntyre	Student Representative	Present

There were approximately 275 members of the public in attendance.

**VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone**

Dr. Anemone introduced the 2017-2018 retirees to begin the Recognitions Program and continued with Teacher of the Year for 2018-2019 and all Student Recognitions and achievements.

Mrs. Van Dyk clarified one student that was left off of the Recognition list for the Young Artist Award sponsored by the Ringwood Manor Artists Association, Stephanie Wong, 8<sup>th</sup> Grade for Best In Show. Mrs. Van Dyk congratulated her.

**VII. BOARD SECRETARY'S REPORT - Ms. Barbara Francisco**

The following minutes will be presented for anticipated action at the Workshop/Regular Meeting of June 19, 2018:

- May 15, 2018 Workshop/Special Action Meeting
- May 15, 2018 Executive Session
- May 22, 2018 Regular Meeting
- May 22, 2018 Executive Session

**VIII. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk**

Mrs. Van Dyk will provide her report at the June 19, 2018 meeting. She commented on a wonderful turnout for the Recognitions program and all of the events she attended recently recognizing our students.

**IX. PUBLIC COMMENT - AGENDA ITEMS**

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during Public Comment are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to close Public Comment.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**X. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

SPECIAL ACTION

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve the **PAYROLL** of April 30, 2018 and May 15, 2018, in the amount of \$4,299,339.94. (Documentation provided electronically.)

**ROLL CALL FOR ITEM #1:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Abstain	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #2:

2. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending May 22, 2018:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2017-2018** budget be affirmed and approved. (Documentation provided electronically.)

Total transfers in the amount of \$167,093.04.

**ROLL CALL FOR ITEM #2:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #3:

3. The recommendation of the Superintendent to approve the continuation of **ANDREW BROWN, ESQ.**, as Labor Counsel for the District and other matters as assigned, with his new firm of **ADAMS, GUTIERREZ & LATTIBOUDERE, LLC** (AG&L), at the fee structure for legal services of \$170/hour for attorneys and \$95/hour for paralegals.

SPECIAL ACTION

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL FOR ITEM #3:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED.

SPECIAL ACTION

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Huber, seconded by Mrs. Cytowicz, to **TABLE** item #1 for vote after Executive Session.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Motion by Mrs. O'Brien, seconded by Mr. Bailey, to approve the following agenda items #2 through #4:

2. The recommendation of the Superintendent to **RESCIND** the resignation of **DARNISS FUCCI**, Bus Driver, Transportation, retroactive from June 8, 2018.
3. The recommendation of the Superintendent to approve **SUMMER CURRICULUM DEVELOPMENT** for the 2018-2019 school year at the hourly rate of \$35.00, per Board of Education/WMEA Agreement. Accounts: 11-110-100-101-10-10-160 (Grade K); 11-120-100-101-10-10-160 (Grades 1-5); 11-130-100-101-10-10-160 (Grades 6-8); 11-140-100-101-10-10-160 (Documentation provided electronically.)

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

4. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **HEATHER BURNS** for the **BOARD RECOGNITION MEETING**, at the hourly rate of \$33.00, not to exceed five (5) hours, effective June 12, 2018. Account: 11-110-100-101-10-10-000

NOTE: To assist with the audio system at the Board meeting.

SPECIAL ACTION

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

**ROLL CALL FOR ITEMS #2 THROUGH #4:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes*

\*Mrs. Van Dyk "Abstained" to item #3.

The **MOTION PASSED.**

Motion by Mrs. O'Brien, seconded by Mr. Bailey, to approve the following agenda item #5:

- (5.) The recommendation of the Superintendent to approve an employment contract for **BARBARA FRANCISCO**, Business Administrator/Board Secretary, at the salary of \$173,830.00 with health benefits, for the 2018-2019 school year, effective July 1, 2018, through June 30, 2019, per the terms and conditions of the contract. Accounts: 11-000-230-104-10-10-110 (40%); 11-000-251-104-10-10-000 (60%)

**ROLL CALL FOR ITEM #5:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

**XIV. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS**

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Public Comment.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XV. EXECUTIVE SESSION**

At 8:45 p.m., Mr. Cytowicz made a motion, seconded by Mrs. Fritz, to go into Executive Session for the purpose of discussing HIBs, personnel, negotiations, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

The Board returned to the Public Session at 9:21 p.m.

**ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

**SPECIAL ACTION**

**XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **June 12, 2018**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2018/H-16	Substantiated
2018/H-17	Substantiated
2018/H-18	Unsubstantiated
2018/E-23	Unsubstantiated
2018/E-25	Unsubstantiated

**ROLL CALL FOR ITEM #1:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes*	Mr. Huber	Yes**
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

\*Mrs. Fritz "Abstained" to Incident Report Number 2018/H-18.

\*\*Mr. Huber "Abstained" to Incident Report Number 2018/E-23.

The **MOTION PASSED.**

SPECIAL ACTION

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda item #1:

- 1. The recommendation of the Superintendent to approve the appointment of **OLIVER PRUKSARNUKUL**, Assistant Principal, Macopin School (PC#15.08.P2.AJW), at the annual salary of \$110,000.00, with health benefits, effective July 1, 2018, through June 30, 2019, per Board of Education/WMPA Agreement. (Replaces Strianse) Account: 11-000-240-103-10-10-150

NOTE: The agreed upon salary is an initial placement and thus is not subject to the WMPA salary percentage increase during the first year of appointment.

**ROLL CALL FOR ITEM #1:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

**XVI. EXECUTIVE SESSION/ADJOURNMENT**

At 9:24 p.m., Mr. Cytowicz made a motion, seconded by Mr. Drew, to go into Executive Session for the purpose of discussing matters of attorney/client privilege, and to adjourn the meeting from Executive Session immediately thereafter, as no action will be taken.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**Respectfully submitted,**

**Barbara Francisco  
Board Secretary**