

WEST MILFORD TOWNSHIP BOARD OF EDUCATION  
 46 Highlander Drive  
 West Milford, NJ 07480  
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[www.wmtps.org](http://www.wmtps.org)

**BOARD OF EDUCATION  
 AGENDA  
 ETHICS/BUDGET/SPECIAL ACTION MEETING  
 TUESDAY, JANUARY 29, 2019**

Agenda for the Ethics/Budget/Special Action Meeting of Tuesday, January 29, 2019, which will be held at 7:30 p.m. in the Westbrook School Media Center. (The Board reserves the right to act on any and all agenda items.) NOTE: Additions and amendments are identified by parenthesis "(")" on the agenda.

**PLEASE SILENCE OR TURN OFF YOUR CELL PHONES  
 AND NOTE THE LOCATIONS OF THE EMERGENCY EXITS.**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. FLAG SALUTE**

**IV. OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted on the district's website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**V. ROLL CALL BY BOARD SECRETARY, MS. BARBARA FRANCISCO:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo		Mrs. Dwyer		Mr. Ofshinsky	
Mr. Cytowicz		Mr. Guarino		Mrs. O'Brien	
Mr. Drew		Mrs. Fritz		Mrs. Van Dyk	

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	
Ms. Barbara Francisco	Board Secretary/Business Administrator	
Mr. Daniel Novak	Director of Education	
Dr. Elizabeth McQuaid	Director of Special Services	
Matthew Donohue, Esq.	Board of Education Attorney	

Approximate number of the public in attendance: \_\_\_\_\_

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Distinguished Elementary Educator Award

VII. PUBLIC COMMENT - AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during Public Comment are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to close Public Comment.

**VOICE VOTE:**

VIII. MOTION BY \_\_\_\_\_ , SECONDED BY \_\_\_\_\_ , TO ADOPT THE AGENDA, AS PRESENTED.

**VOICE VOTE:**

IX. ETHICS

Code of Ethics Discussion.

X. BUDGET & FINANCE - COMMITTEE OF THE WHOLE

2019-2020 District Budget Discussion.

SPECIAL ACTION

XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to approve the following agenda items:

1. The Superintendent and West Milford Board of Education, on behalf of the community, publicly acknowledges and expresses its sincerest appreciation to **STEPHANIE PRIMAVERA**, for being named an Exemplary Elementary Educator by the State of New Jersey Department of Education.
2. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

SPECIAL ACTION

XI. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE			TRUSTEE	VOTE			TRUSTEE	VOTE		
Mrs. Dwyer				Mr. Ofshinsky				Mrs. Romeo			
Mrs. O'Brien				Mrs. Fritz				Mr. Drew			
Mr. Guarino				Mr. Cytowicz				Mrs. Van Dyk			

**ACTION ON THE FOLLOWING ITEM  
TO TAKE PLACE AFTER EXECUTIVE SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

- The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 29, 2019**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2019/E-5	Unsubstantiated
2019/H-9	Substantiated

ROLL CALL:

TRUSTEE	VOTE			TRUSTEE	VOTE			TRUSTEE	VOTE		
Mrs. Dwyer				Mr. Ofshinsky				Mrs. Romeo			
Mrs. O'Brien				Mrs. Fritz				Mr. Drew			
Mr. Guarino				Mr. Cytowicz				Mrs. Van Dyk			

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

- The recommendation of the Superintendent to accept, with regret, the resignation of **LORRAINE ROSENBLATT**, Special Education Teacher (Resource Center), High School, effective June 30, 2019, for the purpose of retirement.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

2. The recommendation of the Superintendent to accept, with regret, the resignation of **JEANNE RENNALLS**, Science Teacher, Macopin School, effective June 30, 2019, for the purpose of retirement.
3. The recommendation of the Superintendent to approve a leave of absence for **ANTHONY PEREZ**, Custodian, Macopin School, without pay under the Family Medical Leave Act, effective January 30, 2019, through February 18, 2019. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

4. The recommendation of the Superintendent to approve a leave of absence for **CHRISTINE COSTANZA**, School Bus Driver, Transportation, with pay using sick days retroactive from January 22, 2019, through February 21, 2019 (one half day), then without pay under the Family Medical Leave Act, effective February 21, 2019 (one half day), through March 19, 2019. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

5. The recommendation of the Superintendent to approve the appointment of the following additional **SNOW REMOVAL WORKER**, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00 for the 2018-2019 school year, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employee

**DANIEL YOUNGBLOOD**

6. The recommendation of the Superintendent to approve the following addition to the non-certified list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2018-2019 school year effective January 30, 2019, through June 30, 2019:

**CATHERINE DOHM** (SACC Aide)  
**PATRICIA DUNHAM** (Special Class Aide)  
**PEYTON PORCH** (Special Class Aide)  
**LORETTA HAGEN** (Vehicle Aide)  
**STEPHANIE KAMINSKYJ\*** (Vehicle Aide)

\*Pending fingerprint clearance

7. The recommendation of the Superintendent to approve **additional hours to a previously approved resolution (October 2018)**, for **SPECIAL CLASS AIDES**, to attend the Chorus/Band Rehearsals and Performances, at the hourly rate of \$34.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

SPECIAL ACTION

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

7. (Continued)

<u>Special Class Aide</u>	<u>Hours</u>	<u>Payment</u>
MIRIAM MCCARTHY	28	\$952.00

Student #: 67827

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer		Mr. Ofshinsky		Mrs. Romeo	
Mrs. O'Brien		Mrs. Fritz		Mr. Drew	
Mr. Guarino		Mr. Cytowicz		Mrs. Van Dyk	

**XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Raymond Guarino, Chairperson**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Transportation staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo		Mr. Ofshinsky		Mrs. Dwyer	
Mrs. O'Brien		Mrs. Fritz		Mr. Cytowicz	
Mr. Guarino		Mr. Drew		Mrs. Van Dyk	

**XIV. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS**

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Public Comment.

**VOICE VOTE:**

**XV. EXECUTIVE SESSION**

At \_\_\_\_ p.m., \_\_\_\_\_ made a motion, seconded by \_\_\_\_\_ , to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE:**

**ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo		Mrs. Dwyer		Mr. Ofshinsky	
Mr. Cytowicz		Mr. Guarino		Mrs. O'Brien	
Mr. Drew		Mrs. Fritz		Mrs. Van Dyk	

**XVI. ADJOURNMENT**

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to adjourn the meeting at \_\_\_\_\_ .

**VOICE VOTE:**