

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 SPECIAL MEETING/BOARD RETREAT
 MONDAY, AUGUST 27, 2012**

Mr. David Richards, Board President, called to order the Special Meeting/Board Retreat of the Board of Education at 5:30 p.m. on August 27, 2012, which was held in the Administration Building Lower Conference Room. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence in honor of the service men and women from West Milford who are stationed around the world, especially those who have lost their lives defending our freedom and the American way of life. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district Schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present/Arr. 5:43 p.m.	Mr. Foody	Present	Mr. Richards	Present
Mr. Bailey	Absent	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present/Arr. 6:15 p.m.	Mrs. Koeppe	Present	Mrs. Schultz	Present

Dr. James V. McLaughlin, Superintendent of Schools, Ms. Iris Wechling, Director of Education, and Ms. Barbara Francisco, Board Secretary/Business Administrator, were in attendance.

Ms. Robynn Meehan, Field Service Representative for New Jersey School Boards Association, facilitated the meeting.

There was one member of the public in attendance.

VI. PURPOSE OF MEETING

The purpose of the meeting was to review and discuss the Board Self-Evaluation, the Board Goals for 2011-2012 and 2012-2013 school years, obtaining the required Code of Ethics training, current district planning topics and issues, and to adjourn into an executive session.

Ms. Meehan spoke about the relationship of goal setting and the Superintendent's evaluation. A committee must be formed to determine if the goals were achieved.

She highlighted the many positive aspects of the district that can be celebrated. These included:

- Wireless Access
- Award Winning Music Program
- Successfully passing two budgets
- County "Teacher of the Year"
- Freshman Sports
- Courtesy Bussing
- New High School Principal
- Student Software System

Ms. Meehan added that every decision the Board makes should be related to the goals and there should be an increase in communication between the Board and the Superintendent.

The Code of Ethics was reviewed and discussed. Maintaining the confidentiality of information discussed in executive session was reinforced.

VII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mr. Richards, Board President, asked for members of the public wishing to speak. Seeing none, he closed Petitions and Requests.

VIII. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Richards, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at the end of the meeting for the purpose of discussing personnel and legal matters.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Minutes for the Special Meeting/Board Retreat of August 27, 2012

IX. EXECUTIVE SESSION AND ADJOURNMENT

Motion by Mr. Richards, seconded by Mrs. Schultz, to adjourn into executive session at 8:25 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc