

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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**BOARD OF EDUCATION**  
**MINUTES**  
**SPECIAL MEETING**  
**THURSDAY, SEPTEMBER 12, 2013**

Mr. David Richards, Board President, called to order the Special Meeting of the Board of Education on Thursday, September 12, 2013, at 5:35 p.m. The meeting was held in the Administration Building Lower Conference Room. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district Schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Babbitt	Present	Mr. Foody	Absent	Mr. Richards	Present
Mr. Bailey	Absent	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present/Arr. 6:00 p.m.

Dr. James V. McLaughlin, Superintendent of Schools, and Ms. Barbara Francisco, Board Secretary/Business Administrator, were present.

There were no members of the public in attendance.

**PURPOSE OF MEETING**

The purpose of the meeting was to set goals for 2013-2014 and to participate in continued training required to achieve Board Certification. The meeting was facilitated by Robynn Meehan, Field Services Representative from the New Jersey School Boards Association.

**VII. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public wishing to speak.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**VIII. MOTION BY MR. CONLON, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS PRESENTED.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

Ms. Meehan reviewed the results of the Board's self-evaluation. She reviewed the strengths and challenges of each area of assessment. Ms. Meehan then reviewed the district goals that were developed for 2012-13 and whether they were achieved. Board members listed the positive things that are in progress for the 2013-14 school year and determined their goals for the 2013-14 school year.

**IX. ADJOURNMENT**

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to adjourn the meeting at 8:40 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator

tc