

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**

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**BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
FEBRUARY 25, 2014**

Mr. David Richards, Board President, called to order the Regular Meeting of the Board of Education on February 25, 2014, at 7:30 p.m. The meeting was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Babbitt	Present	Mr. Gottlieb	Present	Mr. Richards	Present
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Present	Mrs. O'Brien	Present	Mrs. Schultz	Present

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Absent
Vacant	Director of Special Services	
Joseph Roselle, Esq.	Board of Education Attorney	Present
Mackenzie Porch	Student Representative	Present

There were approximately 15 members of the public in attendance.

Minutes for the Regular Meeting of February 25, 2014

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 8:30 p.m., for approximately 60 minutes, for the purpose of discussing personnel, student matters, litigation and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin spoke about the emphasis our schools place on Black History Month. He recognized Shaelyn Huber and Sarah D'Urbano, the winners of the Black History Poetry Contest.
- Dr. McLaughlin introduced Mackenzie Porch, tonight's Student Representative, who reported on the High School Musical, winter sports teams and next week's HSPA testing.
- Dr. McLaughlin encouraged everyone to attend the performances of Peter Pan, the High School Musical. Tickets may be obtained online by visiting the High School website.
- Dr. McLaughlin reported that Marshall Hill School was recently spotlighted on the public access station, "Classroom Close-Up NJ" for its writing initiative, "The Write Type of Writing Mentors." This year's West Milford Teacher of the Year, Coleen Weiss-Magasic, was interviewed on the show, "One on One with Steve Abudato," which recently aired several times during the past week.
- Dr. McLaughlin offered weather-related thanks to the district's custodial and maintenance staff, and bus drivers. He also commended the Mayor, Township Administrator and DPW for giving priority to the safety of our children.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following minutes:

- Regular Session of January 7, 2014
- Executive Session of January 7, 2014
- Regular Session of January 28, 2014
- Executive Session of January 28, 2014

**VOICE VOTE: All in Favor. MOTION PASSED.**

Minutes for the Regular Meeting of February 25, 2014

IX. PRESIDENT'S REPORT - Mr. David Richards

Mr. Richards provided clarification on the bid for the Paradise Knoll School bus routes.

X. **MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.**

VOICE VOTE: All in Favor. MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mr. Foody spoke about a recent court decision whereby the Board must provide electronic documents related to the agenda on the district website.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (\*). Candidates with (\*\*\*) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda items #1 through #8 and #13 through #22: (Items #9 through #12 were tabled.)

1. The recommendation of the Superintendent to approve the appointment of **ANDREA JONES**, Special Class Aide, Westbrook School (PC#60.07.S5.AWG), at the annual salary of \$24,940.00 (Step 3) to be prorated, with health benefits, effective March 3, 2014, through June 30, 2014, per Board of Education/WMTAA Agreement. (Replaces Adragna) Account: 11-190-100-106-10-10-000
2. The recommendation of the Superintendent to approve the appointment of **ALYSSA MALAK-ALLEN (\*\*\*)**, 1:1 Special Class Aide, Apshawa School (PC#60.01.S5.AVO), at the annual salary of \$23,581.00 (Step 1) to be prorated, with health benefits, effective February 26, 2014, through June 30, 2014, per Board of Education. (New Position) Account: 11-209-100-106-10-10-000

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Schultz, Chairperson - Continued**

3. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year effective February 26, 2014, through June 30, 2014:

**CATHERINE CLINTON** (Teacher)  
**DENA DELLOBUONO** (Teacher)  
**TRICIA GINDER** (Teacher)  
**TONIA KIRKHAM** (Teacher)  
**MATTHEW LEITNER** (Special Projects)  
**KRISMELY SANTANA** (Teacher)  
**DENISE SHORTER** (Teacher)

4. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **BRITTA ERESMAN**, Grade 2 Teacher, Apshawa School, without pay effective June 23, 2014, through June 30, 2014. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

5. The recommendation of the Superintendent to approve a leave of absence for **LAURA KOROPCHAK**, Cafeteria Aide, Apshawa School, without pay, effective March 12, 2014, through June 30, 2014. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- (6.) The Board hereby resolves that, upon the recommendation of the Superintendent, the employment of Fuel Technician, D.C., is hereby terminated effective immediately in accordance with the terms of his employment contract with the Board.

- (7.) The recommendation of the Superintendent to approve a leave of absence for **SUSAN FOWLER**, Cafeteria Kitchen Worker, Macopin School, without pay, effective March 1, 2014, through April 14, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

- (8.) The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustment for the certified teaching staff member, retroactive from September 1, 2012, through June 30, 2013, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
<b>JOHN FINKE</b>	MA/18	MA+30/18	\$101,350.00

13. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
<b>AMY PAUL</b>	\$633.33	Shannon Kimak

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Schultz, Chairperson - Continued**

14. The recommendation of the Superintendent to approve the following teachers to serve on the **SCIENCE COMMITTEE**, District-wide, for the 2013-2014 school year, for no more than 15 hours each, at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-000-223-890-09-34-000:

<u>Employee</u>	<u>Grade Levels</u>	<u>School</u>
SHAWN RHINESMITH	K-Grade 2	Marshall Hill
DANIELLE PEARCE	K-Grade 2	Maple Road
WILLIAM KOCHIS	Grades 3-6	Apshawa
LAUREN MASLANEK	Grades 3-6	Apshawa
BRIAN LESLIE	Grades 3-6	Paradise Knoll
KATHLEEN MARXEN	Grades 3-6	Paradise Knoll
MERJEME DUFFY	Grades 3-6	Marshall Hill
JEANNE RENNALLS	Grades 7 & 8	Macopin
ABIGAIL ALEXANDER	Grades 7 & 8	Macopin
SHANNON KIMAK	Grades 9-12	High School

15. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (January 2014)** for the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUB and ADVISORS for the 2013-2014 school year**, at the hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ALICE SUSKA	Jump Start for Success	6	\$168.00
CATHY SANTONACITA	Jump Start for Success	6	\$168.00

NOTE: Funded through NCLB Title I Grant

16. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the 2013-2014 school year, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
BRITTANY FASANO	Choreographer	\$939.00

NOTE: Funded through the proceeds of the play.

- (17.) The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUB and ADVISOR** for the 2013-2014 school year, at the hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
BRIANNA KREUTZER	Indoor Soccer	12

NOTE: Funded through the proceeds of the club, no cost to the district.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Schultz, Chairperson - Continued**

18. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (January 2014)** for the following **NURSING and CLERICAL SERVICES** for the 2013-2014 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employees</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
<b>BRENDAN BYRNES</b>	<b>ATC Certified</b>	4	\$33.00
<b>STEPHANIE FRESCHI</b>	Clerical	4	\$21.28

NOTE: Replaces Corbett due to snow date.

19. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS/PRACTICUM TEACHERS/INTERNS** for the 2013-2014 school year at no cost to the district:

<u>Student Teachers</u>	<u>College</u>	<u>Subject/Grade</u>
<b>AMANDA JIOSI</b>	Bergen Community	Elementary CST
<b>PATRICIA POLICASTRO</b>	William Paterson	Administrative Intern

20. The recommendation of the Superintendent to approve the following **JOB DESCRIPTIONS:** (Documentation provided electronically.)

**OCCUPATIONAL THERAPIST** (New)  
**SPECIAL CLASS AIDE** (Revised)  
**TRANSPORTATION VEHICLE AIDE** (Revised)

21. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2013-2014 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>RANDY ACCARDI</b>	High School	Music Program
<b>AMANDA ATIEH</b>	High School	Softball

NOTE: The district will reimburse for the process of volunteers.

- (22.) Resolved, that the Board of Education hereby accepts Mary Gaffney's letter of retirement, with an effective date of January 31, 2014, and further approves the related agreement with Ms. Gaffney in accordance with the terms and conditions therein, which the Board President is authorized to execute on behalf of the Board.

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes*	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

\*Mr. Conlon abstained on Item #8.

The **MOTION PASSED**.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Schultz, Chairperson - Continued**

The following agenda items were tabled. No action was taken.

- 9. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES**, for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$15.00 (\$14.00 per hour for June 27 and 30, 2014) per Board of Education/WMTAA Agreement - Accounts: 11-204-100-106-10-10-000, \*11-212-100-106-10-10-000:

**JUNE 30 - AUGUST 1, 2014**

<u>Employee</u>	<u>School</u>
<b>BARBARA BRAND</b>	Maple Road Pre-K
<b>MELISSA McKEOWN</b>	Westbrook
<b>MARY JEANNE NEWELL</b>	Westbrook
<b>ROBERT ZUBAN</b>	Westbrook
<b>ELLEN ZUBAN</b>	Westbrook

**JUNE 27 - AUGUST 8, 2014**

<u>Employee</u>	<u>School</u>
<b>KRISTEN ALONSO*</b>	Maple Road
<b>AILEEN BAILEY*</b>	Maple Road
<b>KELLY McCOURT*</b>	Maple Road
<b>ANNE McGOWAN*</b>	Maple Road

NOTE: No school will be held on July 4, 2014.

- 10. The recommendation of the Superintendent to approve the following **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$29.00, (\$28.00 per hour for June 27 and 30, 2014) per Board of Education/WMEA Agreement - Accounts: 11-212-100-101-10-10-000, \*11-204-100-101-10-10-000, +11-215-100-101-10-10-000:

**JUNE 27 - AUGUST 8, 2014**

<u>Employees</u>	<u>School</u>
<b>PAMELA BARKER</b>	Maple Road
<b>DENISE DREXLER</b>	Maple Road

**JUNE 30 - AUGUST 1, 2014**

<u>Employee</u>	<u>School</u>
<b>PAUL CHIESA*</b>	Westbrook
<b>ELLEN COMERFORD*</b>	Westbrook
<b>BLAKE VISCONTI*</b>	Westbrook
<b>KATHLEEN MENDES*</b>	Westbrook
<b>JILL SIMONS+</b>	Maple Road Pre-K
<b>PAMELA ROCCISANO+</b>	Maple Road Pre-K

NOTE: Teachers will be compensated for an additional total of 6 hours for consultation time in June, a meeting with the Director of Special Services and attendance at Parent Orientation. No school will be held July 4, 2014.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Schultz, Chairperson - Continued

- 11. The recommendation of the Superintendent to approve the following to conduct **SUMMER CHILD STUDY TEAM EVALUATIONS and INDIVIDUAL EDUCATIONAL PLAN (IEP) MEETINGS** from July 1, 2014, through August 30, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Employee</u>	<u>Position</u>
<b>EILEEN HORN</b>	Learning Disabilities Teacher/Consultant
<b>GRACE JOHNSON</b>	Psychologist
<b>NICHOLAS PADOVANI</b>	Social Worker
<b>MICHAEL SHAVE</b>	Psychologist

- 12. The recommendation of the Superintendent to approve the following **SUBSTITUTE TEACHERS FOR EXTENDED SCHOOL YEAR and/or PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PLAN (IEP) MEETINGS** for the months of July and August, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Special Education Teacher</u>	<u>General Education Teacher</u>
<b>PAUL CHIESA</b>	<b>KARYN REINHOLD</b>
<b>PAMELA BARKER</b>	<b>PAMELA BARKER</b>
<b>ELLEN COMERFORD</b>	
<b>BLAKE VISCONTI</b>	
<b>ANGEL SOLIS</b>	
<b>DENISE DREXLER</b>	
<b>JILL SIMONS</b>	
<b>KATHY MENDES</b>	
<b>KELLY McCOURT</b>	

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items:

- 1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2014 as **MUSIC IN OUR SCHOOLS MONTH**:

**WHEREAS**, the study of music contributes to young people’s development through heightened skills in listening, reading, self-expression, and creativity; and

**WHEREAS**, music education in the schools includes a broad range of types of music and active musical experiences; and

**WHEREAS**, music and the other arts significantly enhance the morale and quality of the school environment; and

**WHEREAS**, it is the stated objective of the public school to prepare children for a productive role in our society; and

**WHEREAS**, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **“Music Education: Orchestrating Success!”**



**XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued**

1. (Continued)

**NOW, THEREFORE**, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 25, 2014.

2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2014 as **YOUTH ART MONTH**:

**WHEREAS**, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- \* art education develops students' creative problem solving and critical thinking abilities;
- \* art education teaches sensitivity to beauty, order, and other expressive qualities;
- \* art education gives students a deeper understanding of world cultures, values, and beliefs;
- \* art education reinforces and brings to life what students learn in other subjects; and
- \* art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

**WHEREAS**, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

**THEREFORE, BE IT RESOLVED** that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

**NOW, THEREFORE**, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, "**A Celebration of a Day in School!**;" in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 25, 2014.

3. The recommendation of the Superintendent to approve an agreement with Route 23 AutoMall, LLC and The Ford Motor Company to participate in the **2014 AP CHALLENGE** and to approve the Ford Motor Company, "**DRIVE 4UR SCHOOL**" fundraiser administered by Route 23 AutoMall, LLC, at no cost to the district.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

- 4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2013-2014 school year:

DECA

Purpose of Trip: Academic Business Competition

Location: Cherry Hill, New Jersey  
Dates of Trip: March 10-12, 2014  
Number of Students: 8  
Cost of Trip to Students: \$365.00 without nurse  
(\$1,100.00 with nurse)  
Name of Advisor: Jessica DellaPenna  
Number of School Days Missed: 4  
Number of Chaperones: 2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

SPRING GIRLS TRACK AND FIELD TEAM

Purpose of Trip: Penn Relays

Location: Philadelphia, Pennsylvania  
Dates of Trip: April 23-25, 2014  
Number of Students: 8  
Cost of Trip to Students: \$125.00 without nurse  
(\$700.00 with nurse)  
Name of Advisor: Michael Rose  
Number of School Days Missed: 2  
Number of Chaperones: 2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

INDOOR COLOR GUARD

Purpose of Trip: WGI World Color Guard Championship Competition

Location: Miamisburg, Ohio  
Dates of Trip: April 2-6, 2014  
Number of Students: 12  
Cost of Trip to Students: \$800.00  
Name of Advisor: Peter Shaver  
Number of School Days Missed: 3  
Number of Chaperones: 2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

- (5.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT retroactive from February 11, 2014.**

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
60336	<b>\$25,666.00</b> (pro rated)	Chancellor Academy Pompton Plains, New Jersey

**XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued**

6. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (May 2013)**, for the following **DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** and listed fees for the 2013-14 school year, retroactive from January 2, 2014, to include the following:

<i>Silvergate Prep</i>	<i>Homebound Instruction</i>
<i>Bridgewater, New Jersey</i>	

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XIV. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS - Mr. Greg Bailey, Chairperson**

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve revisions to the **BOARD MEETING DATES FOR 2014**. (Document provided electronically.)  
  
NOTE: Changes to the calendar are based on changes to the State's 2014 School Election and Budget Calendar.
2. The recommendation of the Superintendent to approve an agreement with **FERRAIOLI, WEILKOTZ, CERULLO & CUVA, P.C.**, Pompton Lakes, New Jersey, for auditing services for the 2013-2014 school year.
3. The recommendation of the Superintendent to approve the **"FIRST AMENDMENT TO THE LEASE"** between the Landlord (West Milford Board of Education) and the Tenant (Township of West Milford) for Hillcrest as presented and authorizes the Board President and the Board Secretary to sign this "First Amendment to the Lease."
4. The recommendation of the Superintendent to accept a proposal from **A&M REFRIGERATION**, West Milford, New Jersey, to deliver and install four (4) 9000 BTU Mitsubishi Ductless Heat/AC units at a cost of \$11,850.00.
5. The recommendation of the Superintendent to approve an agreement for Lease of Classroom and Provision of Ancillary Services for the **NEW BEGINNINGS ANNEX** at Apshawa School retroactive from October 1, 2013, and ending June 30, 2016.

**XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued**

- (6.) The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Operations and Special Services Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)
- 7. The recommendation of the Superintendent to accept the **DONATION** of an Interactive Whiteboard, Projector, Extended Control Panel and Projection Audio System, valued at approximately \$4,000.00, from Laura Oakes to the Macopin Middle School.
- (8.) The recommendation of the Superintendent to accept the **DONATION** of iPads and cases, valued at \$4,300.00, from the Maple Road PTO to the Maple Road Elementary School.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda item:

- 9. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **February 25, 2014**, in the amount of \$4,468,441.44. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes*	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

\*Mr. Conlon abstained on items related to his family and himself.

The **MOTION PASSED**.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda item:

- 10. The recommendation of the Superintendent to approve the **PAYROLL** of **January 31, 2014**, and **February 14, 2014**, in the amount of \$4,081,872.47. (Documentation provided electronically.)

XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 5 Yes; 1 Abstention

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda item:

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 25, 2014**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$622,135.72.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda items:

12. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **February 25, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,096,834.67 as of December 31, 2013; therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

**XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued**

13. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of December 31, 2013, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XVIII. SPECIAL COMMITTEES/LIAISON REPORTS**

Parks & Recreation - Mr. Conlon had no report; the meeting was postponed to March.

Safety - Mrs. O'Brien had no report. The next meeting is scheduled for March 7 at 10:00 a.m.

Superintendent's Roundtable - Mrs. Koeppe had no report.

Passaic County School Boards Association/Jersey School Boards Association/Legislative - Mr. Gottlieb reviewed the Governor's Budget Address. He also spoke about Newark's request to non-renew senior teachers. Mr. Conlon spoke about the Passaic County School Boards Association meeting at the Brownstone on the Teacher Evaluation System.

Technology Oversight - Mrs. Koeppe/Mrs. Richards/Mrs. Schultz - There was no report.

West Milford Education Foundation - Mrs. O'Brien stated that a meeting has been scheduled to work on the "Taste of the Highlands" fundraiser.

Township/Board of Education Joint Committee - Mr. Richards/Mr. Gottlieb/Mrs. Richards/Mrs. Koeppe - Several topics were reviewed regarding the exploration of a TV studio to be located at the Hillcrest School building.

**XIX. OLD BUSINESS**

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Minutes for the Regular Meeting of February 25, 2014

XX. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:06 p.m., the Board went into Executive Session.

The Board returned to the public meeting at 8:47 p.m.

XXII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

- (8.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on February 25, 2014; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of the written decision affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2014/E-17	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The MOTION PASSED unanimously.

**Minutes for the Regular Meeting of February 25, 2014**  
**XXII. EDUCATION - Mrs. Schultz, Chairperson - Continued**

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

- (9.) Upon the recommendation of the Superintendent, the Board accepts a grant from the Michael Rubell Foundation for West Milford High School students to participate in a field trip to the Holocaust Museum in Washington, D.C., on March 11, 2014. The Board will be responsible for one nurse to attend the field trip and two substitutes. The remainder of the trip is at no cost to the Board.

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Absent
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XXI. ADJOURNMENT**

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting 8:49 p.m.

**VOICE VOTE: All in Favor. MOTION APPROVED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator