

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION/PRELIMINARY BUDGET HEARING MEETING
MARCH 18, 2014

Mr. David Richards, Board President, called to order the Workshop/Special Action/Preliminary Budget Hearing Meeting of the Board of Education on March 18, 2014, at 7:30 p.m. The meeting was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Absent	Mr. Gottlieb	Present	Mr. Richards	Present
Mr. Bailey	Present/Arr. 7:32 p.m.	Mrs. Koeppe	Absent	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. O'Brien	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Vacant	Director of Special Services	No
Katherine Gilfillan, Esq.	Board of Education Attorney	Present

There were approximately 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:30 p.m., for approximately 60 minutes, for the purpose of discussing personnel, student matters, litigation and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin thanked the members of the community who attended the first Strategic Planning meeting. Two additional meetings are planned, one on April 10th and the final meeting is May 20th.
- Dr. McLaughlin commented on the resolution to approve co-facilitators for the High School Accreditation for Growth Process, also known as Middle States Accreditation.
- Dr. McLaughlin provided an update on the PARCC/State Assessment. We recently received information that the 4th and 8th grade science NJASK and the High School biology exam will remain in place in conjunction with PARCC next year. Information regarding state assessments will continue to be provided as we receive it.
- Dr. McLaughlin extended his sincere appreciation to Ms. Francisco for her diligent work on the preliminary budget. He is confident that the final budget, which the Board approves, will support academic rigor, promote student well being and provide continuous attention to our facilities.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/Business Administrator

- Ms. Francisco provided a presentation and reviewed the Preliminary Budget for the 2014-2015 school year. She responded to questions from the Board Members.
- The following minutes were presented for anticipated action at the Regular Meeting of March 25, 2014:
 - Regular Session of February 18, 2014
 - Executive Session of February 18, 2014
 - Regular Session of February 25, 2014
 - Executive Session of February 25, 2014

IX. PRESIDENT'S REPORT - Mr. David Richards

Mr. Richards commented on an article on the Friends of Wallisch.

X. MOTION BY MR. CONLON, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Jim Foody suggested that surplus computers be offered to students. He commented on students using calculators and commented on the 2014-15 budget.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve the following resolution:

BE IT RESOLVED, by the West Milford Township Board of Education, County of Passaic, that the 2014-2015 **DISTRICT PRELIMINARY BUDGET** be approved as follows:

General Fund	\$72,416,277
Special Revenue	\$ 1,342,535
Debt Service	<u>\$ 538,283</u>
TOTAL BUDGET	\$74,297,095

BE IT FURTHER RESOLVED, that the following **GENERAL FUND AND DEBT SERVICE TAX LEVIES** be approved to support the 2014-2015 Preliminary Budget:

General Fund	\$53,042,837
Debt Service	<u>\$ 497,390</u>
TOTAL	\$53,540,227

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS -
Mr. Bailey, Chairperson - Continued

1. (Continued)

BE IT FURTHER RESOLVED, that included in budget line 600, Budgeted Withdrawal from Capital Reserve for Local Share is \$637,613.

BE IT FURTHER RESOLVED, that included in budget line 620, Budgeted Withdrawal from Capital Reserve for Other Capital Projects is \$212,387.

BE IT FURTHER RESOLVED, that included in budget line 630, Budgeted Withdrawal from Maintenance Reserve for Budgeted Required Maintenance is \$150,000.

BE IT FURTHER RESOLVED, that this Board of Education approved "tentative" budget is being presented for advertising prior to Executive County Superintendent approval. The budget will be approved by the Executive County Superintendent prior to the public hearing.

BE IT FURTHER RESOLVED, the budget is in conformity with regulations promulgated by the Department of Education and the Board of Education has submitted supporting documents to the state for maximum professional services.

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to make any adjustments to the budget submission to bring it in conformity with state regulations. Adjustments will be reviewed and approved by the Board at the Public Budget Hearing.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 6 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items:

2. The recommendation of the Superintendent to approve a Business Associate Agreement with **BROWN & BROWN BENEFIT ADVISORS**, Lambertville, New Jersey, to facilitate compliance with the HIPAA rules.
3. The recommendation of the Superintendent to authorize the Business Administrator to have the bid documents prepared and advertise for the replacement of the **WOODSHOP DUST COLLECTION SYSTEM** at West Milford High School.
4. The recommendation of the Superintendent to approve a modification to the previously approved contract with **A.C. DAUGHTRY, INC.**, Montville, New Jersey, for security upgrades at Macopin School at a cost of \$1,531.00.

SPECIAL ACTION

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

5. The recommendation of the Superintendent to approve a three year agreement with **LIGHTPATH** for increased Internet Bandwidth and a Managed Router at \$6,300.00 per month for the period July 1, 2014, to June 30, 2017.
6. The recommendation of the Superintendent to approve a payment to **ANDREA JONES** in the amount of \$333.34 for the period of May through June 2014 for participation in the **HEALTH BENEFITS INCENTIVE** program. Account: 11-000-291-270-10-13-000
7. The recommendation of the Superintendent to accept a **DONATION** of \$13,000.00 to the West Milford Football Program from the High School Booster Club for the purchase of workout equipment to be utilized by all students in the High School Weight Room.

DISCUSSION: Mr. Bailey acknowledged the generous donation from the West Milford Football Booster Club.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the appointment of **JOSEPH PETROSI (**)**, Long Term Substitute Science Teacher, High School (PC#99.09.00.BJL), at the per diem rate of \$150.00, without health benefits, retroactive from March 10, 2014, through May 30, 2014. (Replaces Hausner) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

2. The recommendation of the Superintendent to approve the appointment of **NICHOLAS PADOVANI**, Social Worker, District-wide (PC#99.03.00.BVZ, 99.06.00.BWA), at the hourly rate of \$38.89, not to exceed \$2,041.50, without health benefits, effective March 19, 2014. Account: 11-000-219-104-10-10-142

3. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year retroactive from, March 10, 2014, through June 30, 2014:

NICHOLAS PADOVANI (Social Worker)
JOSEPH PETROSI (Teacher)

4. The recommendation of the Superintendent to approve a leave of absence for **JOHN GALLOWAY**, School Bus/Van Driver, Transportation, without pay, retroactive from March 12, 2014, through June 30, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

5. The recommendation of the Superintendent to approve the appointment of **CARL SWALLING**, Custodian, High School (PC#45.09.M3.BCS), with a 180-day probationary period, at a prorated salary of \$45,103.00, with health benefits, effective April 1, 2014, through June 30, 2014. (Replaces Kuhles) Account: 11-000-262-110-10-10-000

NOTE: Pending physical clearance

6. The recommendation of the Superintendent to approve the addition of **MERJEME DUFFY**, to the list of **HOME INSTRUCTORS**, at the hourly rate of \$33.00, for the 2013-2014 school year, effective March 20, 2014.

7. The recommendation of the Superintendent to approve the appointment of the following **AFG (MIDDLE STATES) COORDINATORS**, High School, at the prorated stipend of \$3,000.00, effective March 19, 2014, through June 30, 2014, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

Employees

GREGORY MATLOSZ
JENNIFER METCALF

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

SPECIAL ACTION

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following items were presented for anticipated approval at the Regular Meeting of March 25, 2014:

1. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** (as per Big North Conference Ruling) by coaching personnel for any of their sport offerings on or off campus from Saturday, August 2, 2014 to Sunday, August 10, 2014. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve to **an amendment to a previously approved motion (January 2014)** for the following **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 7, 2014 through August 1, 2014, at the field trip rate of **\$37.00** per hour, not to exceed \$12,000. Account: 20-231-200-590-10-50-00X - NCLB Title I.

NOTE: Funded through NCLB Grant

3. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIP** for the 2013-2014 school year:

BOYS TRACK AND FIELD

Purpose of Trip: Penn Relays

Location: Cherry Hill, New Jersey
 Dates of Trip: April 24-26, 2014
 Number of Students: 8-10
 Cost of Trip to Students: \$720.00 (\$610.00 if 10 students attend)
 Name of Advisor: Arthur Joecks
 Number of School Days Missed: 1
 Number of Chaperones: 2

WORKSHOP/DISCUSSION

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

3. (Continued)

Cost to District: \$1,200.00 school bus transportation

NOTE: Chaperone and student fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve the following **FIELD TRIP LOCATIONS** not listed on the Board-Approved Field Trip Destination List dated May 21, 2013.

Fortis Institute, Wayne, New Jersey
Rocking Horse Ranch, Highland, New York

5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from January 9, 2014, pending proof of residency:

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
70604	\$37,260 (Pro rated)	Bonnie Brae Liberty Corner, New Jersey

6. The recommendation of the Superintendent to approve **AMENDMENT #1** to the **2013 IDEA GRANT** to reflect a carryover of funds to be allocated for out-of-district preschool tuition.

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

The following items were presented for anticipated action at the Regular Meeting of March 25, 2014:

1. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Grade 2 Teacher, Apshawa School (PC#99.01.99.BLE), at the per diem rate of **TBD**, without health benefits, effective April 22, 2014, through June 30, 2014. (Replaces Eresman) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

2. The recommendation of the Superintendent to approve the appointment of **MONICA MacARTHUR**, 0.5 Special Class Aide (Preschool Class), Maple Road School (PC#60.03.S5.AWV), at the prorated salary of \$10,480.00 (Step 1), without health benefits, effective March 26, through June 30, 2014, per Board of Education/WMTAA Agreement. (Replaces Woodier) Account: 11-215-100-106-10-10-000

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- 3. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Cafeteria Aide, Apshawa School (PC#94.01.00.BWB), at the prorated salary of **TBD**, without health benefits, effective March 26, 2014, through June 30, 2014. (Replaces Koropchak) Account: 11-000-262-107-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

- 4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year effective March 26, 2014, through June 30, 2014.

NOTE: The names will be added prior to the Regular Meeting.

- 5. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2013-2014 school year, effective March 26, 2014, through June 30, 2014.

NOTE: The names will be added prior to the Regular Meeting.

- 6. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES**, for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$15.00, (\$14.00 per hour for June 27 and 30, 2014) per Board of Education/WMTAA Agreement - Accounts: 11-204-100-106-10-10-000, *11-212-100-106-10-10-000:

JUNE 30 - AUGUST 1, 2014

Employees School

TBD

JUNE 27 - AUGUST 8, 2014

Employees School

TBD

NOTE: No school will be held on July 4, 2014.

- 7. The recommendation of the Superintendent to approve the following **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$29.00 (\$28.00 per hour for June 27 and 30, 2014) per Board of Education/WMEA Agreement - Accounts: 11-212-100-101-10-10-000, *11-204-100-101-10-10-000, +11-215-100-101-10-10-000:

JUNE 27 - AUGUST 8, 2014

Employees School

TBD

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

7. (Continued)

JUNE 30 - AUGUST 1, 2014

<u>Employees</u>	<u>School</u>
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TBD

NOTE: Teachers will be compensated for an additional total of 6 hours for the following: consultation time in June, a meeting with the Director of Special Services and to attend a Parent Orientation. No school will be held July 4, 2014.

8. The recommendation of the Superintendent to approve the following to conduct **SUMMER CHILD STUDY TEAM EVALUATIONS and INDIVIDUAL EDUCATIONAL PLAN (IEP) MEETINGS** from July 1, 2014, through August 30, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Employees</u>	<u>Position</u>
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TBD

9. The recommendation of the Superintendent to approve the following **SUBSTITUTE TEACHERS FOR EXTENDED SCHOOL YEAR and/or PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PLAN (IEP) MEETINGS** for the months of July and August, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Special Education Teachers</u>	<u>General Education Teachers</u>
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TBD

TBD

10. The recommendation of the Superintendent to approve a payment to **STACEY LUCCARELLI**, Nurse, in the amount of \$565.00 for services rendered on June 4, 2014, through June 6, 2014, for the Macopin School Washington D.C. trip. Account: 11-130-100-101-10-10-103

NOTE: No cost to the district; paid from the proceeds of the trip.

11. The recommendation of the Superintendent to submit ***an amendment to a previously adopted resolution (January 2014)***, to approve the following **MENTOR TEACHER PAYMENT retroactive from September - December 2013**, for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
BRITTANY BRIGHT	\$275.05	Sharon Jensen

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** retroactive from January - June 2014, for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
BRITTANY BRIGHT	\$109.98	Kelly Frasca

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

13. The recommendation of the Superintendent to approve the following **HIGH SCHOOL PIT MUSICIANS and STIPENDS** for the 2013-2014 school year, per Board of Education - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Stipend</u>
CONRAD BENDER	\$250.00
DARLA COOLMAN	\$550.00
RICHARD DISPENZIERS	\$550.00
BARBARA GARRISON	\$550.00
JENNIFER GRAVESTINE	\$550.00
KAREN KAMP	\$550.00
MELISSA LANG	\$250.00
DR. BRIAN McLAUGHLIN	\$550.00
MARGARET ZUFALL ROBERTS	\$550.00
LARRY SILVERMAN	\$250.00
JANICE SIVERTSEN	\$550.00
STEPHEN SUMMERS	\$550.00
GERALD TEDESCO	\$550.00
KNARIK YEREMIAN	\$550.00

NOTE: Funded through the proceeds of the play.

14. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (July 2013)**, for the following **SCHOOL ANTI-BULLYING SPECIALISTS**, effective September 1, 2013, through June 30, 2014, at no cost to the district:

<u>Employee</u>	<u>School</u>
WENDY BECKER	Aphawa
DOREEN ELBORJ	High School
NICHOLAS POLLARO	High School
MATTHEW STRIANSE	High School
MARC CITRO	Macopin
SHANNON FOSTER	Maple Road
ERIN MANGAN	Marshall Hill
SHANNON FOSTER	Paradise Knoll
ERIN MANGAN	Upper Greenwood Lake
WENDY BECKER	Westbrook

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

15. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS, PARADISE KNOLL SCHOOL**, for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>Club</u>	<u>Hours</u>	<u>Stipend</u>
BRITTANY BRIGHT	Cyber Club Jr.	4	\$112.00
KELLY FRASCA	Cyber Club Jr.	4	\$112.00

NOTE: The above club funded through the PTA.

16. The recommendation of the Superintendent to approve the following **ADVISORS and STIPENDS for FAMILY LITERACY NIGHT** for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisors</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JULIANNE McCALL BRAMLEY	Apshawa	4	\$112.00
CHRISTINE CALABRESE	Apshawa	4	\$112.00
GEORGEAN COLEMAN	Apshawa	4	\$112.00
JESSICA GILCHRIST	Apshawa	4	\$112.00
CHRISTINA KISSACK	Apshawa	4	\$112.00
LAUREN MASLANEK	Apshawa	4	\$112.00
KAREN McCOURT	Apshawa	4	\$112.00
AMY METT	Apshawa	4	\$112.00
NICOLE POVEROMO	Apshawa	4	\$112.00
MARLO RAMBOWSKI	Apshawa	4	\$112.00
MELISSA ALBRO	Maple Road	2	\$ 56.00
CATHERINE CLINTON	Maple Road	2	\$ 56.00
KELLY COMERFORD	Maple Road	2	\$ 56.00
TRICIA KANE	Maple Road	2	\$ 56.00
JAIME KETTNER	Maple Road	2	\$ 56.00
DEBORAH MALATAK	Maple Road	2	\$ 56.00
KRISTI MASONE	Maple Road	2	\$ 56.00
BETH SCHAEFFER	Maple Road	2	\$ 56.00
STEPHANIE SCHWARZ	Maple Road	2	\$ 56.00
EILEEN SHERRY	Maple Road	2	\$ 56.00

17. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (October 2013)**, for the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOYCE TROAST	Paradise Knoll	Radiant Yoga	14	\$392.00
SHANNON FOSTER	Paradise Knoll	Soul-Smilers	6	\$168.00
JOYCE TROAST	Paradise Knoll	Soul-Smilers	6	\$168.00

NOTE: The above clubs are funded through the PTA.

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

18. The recommendation of the Superintendent to approve the following teachers for the **SUMMER FUN READING LITERACY PROGRAM**, effective July 7, 2014, through July 31, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X NCLB Title I:

<u>Teacher</u>	<u>Hours</u>	<u>Payment</u>
RICHARD ANDERSON	78	\$2,262.00
JACLYN BECKER	78	\$2,262.00
GEORGEAN COLEMAN	78	\$2,262.00
ERIN DAVIE	78	\$2,262.00
MERJEME DUFFY	78	\$2,262.00
KAREN McCOURT	78	\$2,262.00
STEPHANIE NEBIKER	78	\$2,262.00
HOPE SCHOER	78	\$2,262.00
LISA TREMONTE	78	\$2,262.00

NOTE: Funded through the NCLB Grant.

19. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2013-2014 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
THERESA AGOSTINELLI	High School	Peers as Leaders Trip
LISA GRUBER	High School	Peers as Leaders Trip
ARLENE BORONOW	High School	Music Department Field Trip
TAMARA McLAUGHLIN	High School	Music Department Field Trip
ANGELA VANDERBEEK	High School	Music Department Field Trip

NOTE: The district will reimburse for the process of volunteers.

WORKSHOP/DISCUSSION

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated action at the Regular Meeting of March 25, 2014:

1. The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) Wheelchair Bus, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with the **MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**, Cooperative Pricing System Agreement, School Bus Bid #MRESC 13/14-24 (bid term 12/2/13-12/1/14), for a total purchase price of \$62,494.53.
2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.

XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS -
Mr. Bailey, Chairperson - Continued

3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
4. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, to provide transportation services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
5. The recommendation of the Superintendent to approve the establishment of hourly **FIELD TRIP TRANSPORTATION RATES** for the 2014-2015 school year, to \$37.00 in-county, \$41.00 out-of-county and \$45.00 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
6. The recommendation of the Superintendent to approve a **BUS TRANSPORTATION** trip request for transportation to the **2014 NEW JERSEY NATIONAL COLLEGE FAIR**, transporting students/parents to the college fair on Wednesday, April 23, 2014, at the out-of-county field trip rate of \$40.00 per hour, in coordination with the High School Guidance Department and the WMHS PTSO, at no additional cost to the Board.
7. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus to the Township for use in connection with Bubbling Springs Day Camp, from June 30, 2014, through August 22, 2014, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
8. The recommendation of the Superintendent to approve a transportation shuttle trip request for **WEST MILFORD LITTLE LEAGUE**, to provide bus shuttle services from the West Milford PAL to Hillcrest Community Center, to accommodate extra parking for attendees of the West Milford Little League Opening Night event on April 24, 2014, at the in-county field trip transportation rate of \$35.00 per hour.
9. The recommendation of the Superintendent to authorize the Business Administrator to have the bid documents prepared and advertise for the **BOILER REPLACEMENT** project at West Milford High School.
10. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office Staff at the mileage rate established by the Board. (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 25, 2014**, in the amount of \$ TBD . (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the **PAYROLL** of **February 28, 2014**, and **March 14, 2014**, in the amount of \$ TBD . (Documentation provided electronically.)

XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS -
Mr. Bailey, Chairperson - Continued

13. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 25, 2014**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$ TBD .

14. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 25, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,494,111.79 as of January 31, 2014; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

15. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XVIII. NEGOTIATIONS - Mr. David Richards, Chairperson

The following item was presented for anticipated action at the Regular Meeting of March 25, 2014:

1. The recommendation of the Superintendent to ratify the Memorandum of Agreement between the **WEST MILFORD CAFETERIA AIDES ASSOCIATION** for the period of July 1, 2013, through June 30, 2016, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms of the Memorandum of Agreement and in a form satisfactory to board counsel. (Document provided electronically.)

Motion by Mr. Conlon seconded by Mrs. Schultz to delay the start of Executive Session until 9:00 p.m.

XIX. OLD BUSINESS

There was no old business.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

The custodial and maintenance staff were recognized for their efforts in dealing with the recent snow storms.

The Board spoke about the turf field and the benefit of having it available for gym classes and baseball practices. Having a second turf field would be an asset to the community.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

Motion by Mr. Conlon, seconded by Mrs. Schultz to go into Executive Session at 8:50 p.m.

The Board reconvened from Executive Session at 9:30 p.m.

XXIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

2. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **March 18, 2014**; therefore,

XXIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

2. (Continued)

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2014/E-18	Unsubstantiated
2014/E-19	Unsubstantiated
2014/H-18	Unsubstantiated
2014/H-19	Unsubstantiated
2014/H-20A	Substantiated
2014/H-20B	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXIV. ADJOURNMENT

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting at 9:31 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc