

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

46 Highlander Drive
West Milford, NJ 07480
(973) 697-1700
www.wmtps.org

<p>BOARD OF EDUCATION MINUTES REGULAR MEETING MARCH 25, 2014</p>

Mr. David Richards, Board President, called to order the Regular Meeting of the Board of Education on March 25, 2014, at 7:30 p.m. in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence to remember the victims of Flight 370 and the mudslide in Washington State. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Gottlieb	Present	Mr. Richards	Present
Mr. Bailey	Present/Arr. 7:31 p.m.	Mrs. Koeppe	Absent	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. O'Brien	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Vacant	Director of Special Services	
Joseph Roselle, Esq.	Board of Education Attorney	Present
Daria Umansky	Student Representative	Present

There were approximately 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:30 p.m., for approximately 60 minutes, for the purpose of discussing personnel, student matters, litigation and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Daria Umansky shared the Student Representative Report in the absence of Sophia Metcalf. She reported on the various competitions that took place. She also reported on Macopin's presentation of *Wipeout*, the Junior Prom, the District Arts Festival, the Volleyball Tournament and other upcoming events. She spoke of two recognitions--Senior Stephanie Paul received the Presidential Volunteer Award for her work as a volunteer EMT and Junior Lauren Ferraro finished second place at the DECA State Level Competition which qualifies her for nationals.
- Joseph Trentacosta, the district's Anti-Bullying Coordinator reported on the HIB grades from the New Jersey Department of Education.
- Frank Yevchak shared information about the "4 Legged Soldiers Organization" supported by Macopin School. Hundreds of care packages have been sent to canine troops. He thanked Mrs. Reinhold and presented Macopin School with a certificate of appreciation.

Mrs. Reinhold thanked Mr. Yevchak and the students involved in the project.

- Dr. McLaughlin reported on the meeting of the district DEAC facilitated by Ms. Wechling. Approximately 25 individuals from throughout the district were present to discuss and make decisions relative to the implementation of AchieveNJ.
- Dr. McLaughlin stated that the PARCC Pilot is underway. Testing took place and will continue at Paradise Knoll School for third grade literacy. Feedback indicates everything went smoothly.
- Dr. McLaughlin received Ms. Tauchert's resignation as Westbrook School Principal. He is appreciative of her leadership during the course of this year and anticipates a timely and positive selection of a new principal. An ad will appear the Sunday Star Ledger and an interview committee of stakeholders is being assembled to review applications and conduct initial interviews.
- April is Autism Awareness Month. Our district has an outstanding autism program, New Beginnings, servicing many West Milford students who benefit from their program. A resolution will be placed on the April agenda formally acknowledging that April is Autism Awareness month and pledging our ongoing efforts to all students with this diagnosis.

Minutes for the Regular Meeting of March 25, 2014

VII. SUPERINTENDENT'S REPORT - Dr. McLaughlin - Continued

- Dr. McLaughlin stated that Mr. McCormick was unable to attend tonight's meeting to present the School Calendars for 2014-2015. A resolution will be placed on the April agenda.
- April 1 is Kindergarten Kickoff. We hope that all parents who anticipate sending their children to Kindergarten in September have registered and will be in attendance at Westbrook School at 6:30 p.m. to gain valuable information.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Board of Education meeting minutes:

- Regular Session of February 18, 2014
- Executive Session of February 18, 2014
- Regular Session of February 25, 2014
- Executive Session of February 25, 2014

VOICE VOTE:

All in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mr. David Richards

Mr. Richards had no report.

X. MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS PRESENTED.

Mr. Conlon made a motion, seconded by Mrs. O'Brien to adopt the agenda as amended to include #27 and #28 under Personnel and remove #5 under Education.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

John Hefferon, representing the Friends of Wallisch Homestead, spoke about their efforts to stabilize the buildings on the property. So far, they received \$25,000 in donations of goods and services. A brochure was put together outlining other work that needs to be done along with possible uses for the property. Mr. Hefferon spoke about other initiatives they hope to implement. He is looking for volunteers and seeking approval to do work on the property and apply for grants.

XI. PETITIONS & REQUESTS - Continued

Mr. Foody asked Dr. McLaughlin about his request to have agenda attachments brought to the website. He also asked about the budget.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) Wheelchair Bus, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with the **MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**, Cooperative Pricing System Agreement, School Bus Bid #MRESC 13/14-24 (bid term 12/2/13-12/1/14), for a total purchase price of \$62,494.53.
2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
4. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, to provide transportation services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
5. The recommendation of the Superintendent to approve the establishment of hourly **FIELD TRIP TRANSPORTATION RATES** for the 2014-2015 school year, to \$37.00 in-county, \$41.00 out-of-county and \$45.00 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
6. The recommendation of the Superintendent to approve a **BUS TRANSPORTATION** trip request for transportation to the **2014 NEW JERSEY NATIONAL COLLEGE FAIR**, transporting students/parents to the college fair on Wednesday, April 23, 2014, at the out-of-county field trip rate of \$40.00 per hour, in coordination with the High School Guidance Department and the WMHS PTSO, at no additional cost to the Board.
7. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus to the Township for use in connection with Bubbling Springs Day Camp from June 30, 2014, through August 22, 2014, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

8. The recommendation of the Superintendent to approve a transportation shuttle trip request for **WEST MILFORD LITTLE LEAGUE**, to provide bus shuttle services from the West Milford PAL to Hillcrest Community Center, to accommodate extra parking for attendees of the West Milford Little League Opening Night event on April 24, 2014, at the in-county field trip transportation rate of \$35.00 per hour.
 9. The recommendation of the Superintendent to authorize the Business Administrator to have the bid documents prepared and advertise for the **BOILER REPLACEMENT** project at West Milford High School.
 - (10.) The recommendation of the Superintendent to approve a Resolution to **CONTINUE MEMBERSHIP IN THE POOLED INSURANCE PROGRAM OF NEW JERSEY**, effective July 1, 2014, through June 30, 2017. (Documentation provided electronically.)
 - (11.) The recommendation of the Superintendent to approve a **FUND MEMBERSHIP, INDEMNITY AND TRUST AGREEMENT** with the **POOLED INSURANCE PROGRAM OF NEW JERSEY**, effective July 1, 2014, through June 30, 2017.
 - (12.) The recommendation of the Superintendent to accept a proposal from **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, for the Roof Replacement at Marshall Hill School in the amount of \$29,500.00 plus reimbursable expenses. (Documentation provided electronically.)
 - (13.) The recommendation of the Superintendent to award a contract to **A.C. DAUGHTRY, INC.**, Montville, New Jersey, for a Door Access Control System for the Administration Building in the amount of \$2,980.00. (Documentation provided electronically.)
 - (14.) The recommendation of the Superintendent to **REJECT ALL BIDS** for Student Transportation Services for the 2014-2015 school year, Bid Number 14-02, taken on Tuesday, March 11, 2014, at 11:00 a.m. (Documentation provided electronically.)
- NOTE: The Board of Education has decided to abandon the initiative at this time.
- (15.) The recommendation of the Superintendent to accept bids taken on March 20, 2014, Bid Code 14-03, and award sale of **SURPLUS EQUIPMENT** Sale #28 for all items. (Documentation provided electronically.)
 16. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office Staff at the mileage rate established by the Board. (Documentation provided electronically.)
 - (17.) The recommendation of the Superintendent to accept the **DONATION** of Camera Equipment valued at \$2,407 to the West Milford Public Schools from Sean and Bennett Rice.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

18. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 25, 2014**, in the amount of \$2,722,196.82. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

19. The recommendation of the Superintendent to approve the **PAYROLL** of **February 28, 2014**, and **March 14, 2014**, in the amount of \$4,060,677.32. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

20. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 25, 2014**:

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

20. (Continued)

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$638,251.34.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

21. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 25, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,494,111.79 as of January 31, 2014; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

22. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

- (1.) The recommendation of the Superintendent to approve the resignation of **SIOBHAN TAUCHERT**, Principal, Westbrook School, effective June 27, 2014.
- (2.) The recommendation of the Superintendent to approve the resignation, with regret, of **RHONDA HACKETT**, Encore Teacher, Marshall Hill School, effective July 1, 2014, for the purpose of retirement.
- (3.) The recommendation of the Superintendent to approve a leave of absence, for **LORRAINE CALDWELL**, Cafeteria Aide, Paradise Knoll School, without pay effective April 2, 2014, through May 9, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

4. The recommendation of the Superintendent to approve the appointment of **LAURA BELLUZZI (**)**, Long Term Substitute Grade 2 Teacher, Apshawa School (PC#99.01.99.BLE), at the per diem rate of \$150.00, without health benefits, effective April 21, 2014, through June 30, 2014. (Replaces Eresman) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

5. The recommendation of the Superintendent to approve the appointment of **MONICA MacARTHUR**, 0.5 Special Class Aide (Preschool Class), Maple Road School (PC#60.03.S5.AWV), at the prorated salary of \$10,480.00 (Step 1), without health benefits, effective March 26, 2014, through June 30, 2014, per Board of Education/WMTAA Agreement. (Replaces Woodier) Account: 11-215-100-106-10-10-000

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- 6. The recommendation of the Superintendent to approve the appointment of **JANET FRERING**, Long Term Substitute Cafeteria Aide, Apshawa School (PC#94.01.00.BWB), at the hourly rate of \$8.25, without health benefits, effective March 26, 2014, through June 30, 2014. (Replaces Koropchak) Account: 11-000-262-107-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

- 7. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year effective March 26, 2014, through June 30, 2014:

KRISTINE ARCINIEGA (Teacher)
CONSIGLIA BARRY (Special Projects)
LAURA BELLUZZI (Teacher)
CECILIA OLIVERA (Teacher)
HALEI VANDYKE (Teacher)

- 8. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2013-2014 school year, effective March 26, 2014, through June 30, 2014.

CHARLOTTE ECK (SACC Aide)
JANET FRERING (Cafeteria Aide)

- 9. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES**, for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$15.00, (\$14.00 per hour for June 27 and 30, 2014) per Board of Education/WMTAA Agreement - Accounts: 11-204-100-106-10-10-000, *11-212-100-106-10-10-000:

JUNE 30 - AUGUST 1, 2014

<u>Employee</u>	<u>School</u>
KELLY McCOURT	Maple Road Pre-K
PAUL CHIESA	Westbrook
MELISSA McKEOWN	Westbrook
GARY STOLL	Westbrook
BLAKE VISCONTI	Westbrook
ROBERTO ZUBAN	Westbrook

JUNE 27 - AUGUST 8, 2014

<u>Employee</u>	<u>School</u>
KRISTEN ALONSO*	Maple Road
AILEEN BAILEY*	Maple Road
BARBARA BRAND*	Maple Road
ANNE McGOWAN*	Maple Road

NOTE: No school will be held on July 4, 2014.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- (10.) The recommendation of the Superintendent to approve the following **SUBSTITUTE SPECIAL CLASS AIDES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$15.00, (\$14.00 per hour for June 27 and 30, 2014) per Board of Education/WMTAA Agreement - Account: 11-204-100-106-10-10-000:

Employee

**JILL BONDS
JANE LOMBARDO
MARY JEANNE NEWELL
CATHERINE SEKELSKY
ELLEN ZUBAN**

11. The recommendation of the Superintendent to approve the following **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$29.00 (\$28.00 per hour for June 27 and 30, 2014) per Board of Education/WMEA Agreement - Accounts: 11-212-100-101-10-10-000, *11-204-100-101-10-10-000, +11-215-100-101-10-10-000:

JUNE 27 - AUGUST 8, 2014

Employee

School

PAMELA BARKER Maple Road
KARYN REINHOLD Maple Road

JUNE 30 - AUGUST 1, 2014

Employee

School

ELLEN COMERFORD* Westbrook
DENISE DREXLER* Westbrook
KATHLEEN MENDES* Westbrook
JILL SIMONS* Westbrook
ELIZABETH MESSANO+ Maple Road Pre-K
GLORIA VELEBIR+ Maple Road Pre-K

NOTE: Teachers will be compensated for an additional total of 6 hours for the following: consultation time in June, a meeting with the Director of Special Services and to attend a Parent Orientation. No school will be held July 4, 2014.

12. The recommendation of the Superintendent to approve the following to conduct **SUMMER CHILD STUDY TEAM EVALUATIONS and INDIVIDUAL EDUCATIONAL PLAN (IEP) MEETINGS** from July 1, 2014, through August 30, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

Employee

Position

EILEEN HORN Learning Disabilities
Teacher/Consultant
GRACE JOHNSON Psychologist
MICHAEL SHAVE Psychologist
DR. PATRICE CAPPELLO Social Worker
NICHOLAS PADOVANI Social Worker

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

13. The recommendation of the Superintendent to approve the following **SUBSTITUTE TEACHERS FOR EXTENDED SCHOOL YEAR** and/or **PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PLAN (IEP) MEETINGS** for the months of July and August, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

Special Education Teachers

PAUL CHIESA
 PAMELA BARKER
 ELLEN COMERFORD
 BLAKE VISCONTI
 ANGEL SOLIS
 DENISE DREXLER
 JILL SIMONS
 KATHLEEN MENDES
 KELLY McCOURT
 KARYN REINHOLD
 GARY STOLL

General Education Teachers

KARYN REINHOLD
 PAMELA BARKER
 GARY STOLL
 ANGEL SOLIS
 JILL BOND

14. The recommendation of the Superintendent to approve a payment to **STACEY LUCCARELLI**, Nurse, in the amount of \$565.00 for services rendered on June 4, 2014, through June 6, 2014, for the Macopin School Washington D.C. trip. Account: 11-130-100-101-10-10-103

NOTE: No cost to the district; paid from the proceeds of the trip.

15. The recommendation of the Superintendent to submit **an amendment to a previously adopted resolution (January 2014)**, to approve the following **MENTOR TEACHER PAYMENT retroactive from September - December 2013**, for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
BRITTANY BRIGHT	\$275.05	Sharon Jensen

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

16. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** retroactive from January - June 2014, for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
BRITTANY BRIGHT	\$109.98	Kelly Frasca

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

17. The recommendation of the Superintendent to approve the following **HIGH SCHOOL PIT MUSICIANS and STIPENDS** for the 2013-2014 school year, per Board of Education - Account: 11-401-100-110-10-10-000:

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

17. (Continued)

<u>Employee</u>	<u>Stipend</u>
CONRAD BENDER	\$250.00
DARLA COOLMAN	\$550.00
RICHARD DISPENZIERS	\$550.00
BARBARA GARRISON	\$550.00
JENNIFER GRAVESTINE	\$550.00
KAREN KAMP	\$550.00
MELISSA LANG	\$250.00
DR. BRIAN McLAUGHLIN	\$550.00
MARGARET ZUFALL ROBERTS	\$550.00
LARRY SILVERMAN	\$250.00
JANICE SIVERTSEN	\$550.00
STEPHEN SUMMERS	\$550.00
GERALD TEDESCO	\$550.00
KNARIK YEREMIAN	\$550.00

NOTE: Funded through the proceeds of the play.

18. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (July 2013)**, for the following **SCHOOL ANTI-BULLYING SPECIALISTS**, effective September 1, 2013, through June 30, 2014, at no cost to the district:

<u>Employee</u>	<u>School</u>
WENDY BECKER	Apshawa
DOREEN ELBORJ	High School
NICHOLAS POLLARO	High School
MATTHEW STRIANSE	High School
MARC CITRO	Macopin
SHANNON FOSTER	Maple Road
ERIN MANGAN	Marshall Hill
SHANNON FOSTER	Paradise Knoll
ERIN MANGAN	Upper Greenwood Lake
WENDY BECKER	Westbrook

19. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS, PARADISE KNOLL SCHOOL**, for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Stipend</u>
BRITTANY BRIGHT	Cyber Club Jr.	4	\$112.00
KELLY FRASCA	Cyber Club Jr.	4	\$112.00

NOTE: The above club funded through the PTA.

20. The recommendation of the Superintendent to approve the following **ADVISORS and STIPENDS for FAMILY LITERACY NIGHT** for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

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XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

20. (Continued)

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JULIANNE McCALL BRAMLEY	Apshawa	4	\$112.00
CHRISTINE CALABRESE	Apshawa	4	\$112.00
GEORGEAN COLEMAN	Apshawa	4	\$112.00
JESSICA GILCHRIST	Apshawa	4	\$112.00
CHRISTINA KISSACK	Apshawa	4	\$112.00
LAUREN MASLANEK	Apshawa	4	\$112.00
KAREN McCOURT	Apshawa	4	\$112.00
AMY METT	Apshawa	4	\$112.00
NICOLE POVEROMO	Apshawa	4	\$112.00
MARLO RAMBOWSKI	Apshawa	4	\$112.00
MELISSA ALBRO	Maple Road	2	\$ 56.00
CATHERINE CLINTON	Maple Road	2	\$ 56.00
KELLY COMERFORD	Maple Road	2	\$ 56.00
TRICIA KANE	Maple Road	2	\$ 56.00
JAIME KETTNER	Maple Road	2	\$ 56.00
DEBORAH MALATAK	Maple Road	2	\$ 56.00
KRISTI MASONE	Maple Road	2	\$ 56.00
BETH SCHAEFFER	Maple Road	2	\$ 56.00
STEPHANIE SCHWARZ	Maple Road	2	\$ 56.00
EILEEN SHERRY	Maple Road	2	\$ 56.00

21. The recommendation of the Superintendent to approve ***an amendment to a previously adopted resolution (October 2013)***, for the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOYCE TROAST	Paradise Knoll	Radiant Yoga	14	\$392.00
SHANNON FOSTER	Paradise Knoll	Soul-Smilers	6	\$168.00
JOYCE TROAST	Paradise Knoll	Soul-Smilers	6	\$168.00

NOTE: The above clubs are funded through the PTA.

22. The recommendation of the Superintendent to approve the following teachers for the **SUMMER FUN READING LITERACY PROGRAM**, effective July 7, 2014, through July 31, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X NCLB Title I:

<u>Teacher</u>	<u>Hours</u>	<u>Payment</u>
RICHARD ANDERSON	78	\$2,262.00
JACLYN BECKER	78	\$2,262.00
GEORGEAN COLEMAN	78	\$2,262.00
ERIN DAVIE	78	\$2,262.00
MERJEME DUFFY	78	\$2,262.00
KAREN McCOURT	78	\$2,262.00
STEPHANIE NEBIKER	78	\$2,262.00
HOPE SCHOER	78	\$2,262.00
LISA TREMONTE	78	\$2,262.00

NOTE: Funded through the NCLB Grant.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

23. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2013-2014 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
THERESA AGOSTINELLI	High School	Peers as Leaders Trip
LISA GRUBER	High School	Peers as Leaders Trip
ARLENE BORONOW	High School	Music Department Field Trip
TAMARA McLAUGHLIN	High School	Music Department Field Trip
ANGELA VANDERBEEK	High School	Music Department Field Trip
KYLE SILVESTRI	High School	Tennis - Boys
SARAH SILVESTRI	High School	Fencing Team

NOTE: The district will reimburse for the process of volunteers.

(24.) The recommendation of the Superintendent to approve the following as Aides and/or Substitutes for the **JOIN-IN AFTER SCHOOL CLUB**, High School, at the hourly rate of \$28.00, not to exceed 20 hours, for the 2013-2014 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Employee

MONICA BOHORQUEZ-ZEMSER
JUDITH RUTAN

NOTE: Per the students' IEP

(25.) The recommendation of the Superintendent to approve **ROSEMARY JANSEN** as a 1:1 Aide during the **ALL DISTRICT ARTS FESTIVAL**, an after school event, as per the student's IEP at the hourly rate of \$28.00, not to exceed a total of 3 hours, for the 2013-2014 school year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

(26.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **SPRING 2013-2014 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
ZACHARY MONTGOMERY	0.5 Head Golf Coach	A	\$2,227.00

NOTE: Replaces Anzelone

(27.) The recommendation of the Superintendent to accept the resignation, with regret, of **ALLEN GRUNTHAL**, Head Accounting Associate, Board Office, effective June 30, 2014, for the purpose of retirement.

(28.) The recommendation of the Superintendent to accept the resignation of **CARL SWALLING**, School Bus/Van Driver, Transportation, effective March 31, 2014.

DISCUSSION: Mr. Bailey and Mr. Gottlieb expressed their appreciation for Allen Grunthal's service to the school district.

Mrs. O'Brien thanked the volunteers who are vital to our school district.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items #1 through #4, and #6 through #8: (Item #5 was tabled.)

1. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** (as per Big North Conference Ruling) by coaching personnel for any of their sport offerings on or off campus from Saturday, August 2, 2014 to Sunday, August 10, 2014. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve to **an amendment to a previously approved motion (January 2014)** for the following **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 7, 2014 through August 1, 2014, at the field trip rate of **\$37.00** per hour, not to exceed \$12,000. Account: 20-231-200-590-10-50-00X - NCLB Title I.

NOTE: Funded through NCLB Grant

3. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIP** for the 2013-2014 school year:

BOYS TRACK AND FIELD

Purpose of Trip: Penn Relays

Location:	Cherry Hill, New Jersey
Dates of Trip:	April 24-26, 2014
Number of Students:	8-10
Cost of Trip to Students:	\$720.00 (\$610.00 if 10 students attend)
Name of Advisor:	Arthur Joecks
Number of School Days Missed:	1
Number of Chaperones:	2
Cost to District:	\$1,200.00 school bus transportation

NOTE: Chaperone and student fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve the following **FIELD TRIP LOCATIONS** not listed on the Board-Approved Field Trip Destination List dated May 21, 2013.

Fortis Institute, Wayne, New Jersey
Rocking Horse Ranch, Highland, New York

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XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

- 6. The recommendation of the Superintendent to approve **AMENDMENT #1** to the **2013 IDEA GRANT** to reflect a carryover of funds to be allocated for out-of-district preschool tuition.
- (7.) The recommendation of the Superintendent to approve a contract with **ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION (ERESC)** to provide **INSTRUCTIONAL SERVICES** to non-public school students during the 2014-2015 school year under **TITLE I (NCLB GRANT)**.
- 8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

The following item was tabled; no action was taken:

- 5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from January 9, 2014, pending proof of residency:

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
70604	\$37,260 (Pro rated)	Bonnie Brae Liberty Corner, New Jersey

XV. NEGOTIATIONS - Mr. David Richards, Chairperson

Motion by Mr. Richards, seconded by Mr. Conlon, to approve the following agenda item:

- 1. The recommendation of the Superintendent to ratify the Memorandum of Agreement between the **WEST MILFORD CAFETERIA AIDES ASSOCIATION** for the period of July 1, 2013, through June 30, 2016, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms of the Memorandum of Agreement and in a form satisfactory to board counsel. (Document provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Absent	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Conlon reported that the March meeting was cancelled.

Safety - Mrs. O'Brien stated that since the meeting is scheduled for March 27, she will provide an update in April.

Superintendent's Roundtable - Mrs. Koeppe was absent; there was no report.

Passaic County School Boards Association/New Jersey School Boards Association/Legislative - Mr. Gottlieb reported that there is legislation to repeal the superintendent's salary cap. He also spoke of a decision to allow a parent to be sued in an HIB lawsuit.

Technology Oversight - Mrs. Koeppe/Mrs. Richards/Mrs. Schultz - There was no report.

West Milford Education Foundation - Mrs. O'Brien congratulated Merejeme Duffy and Shawn Rhinesmith for being featured on Classroom Closeup. The next meeting is scheduled for April 7. The Taste of the Highlands, scheduled for May 1, will include performances from our students.

Township/Board of Education Joint Committee - Mr. Richards/Mr. Gottlieb/Mrs. Richards/Mrs. Koeppe had no report.

XVII. OLD BUSINESS

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mr. Babbitt, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

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XX. EXECUTIVE SESSION

At 8:18 p.m., Mr. Conlon made a motion, seconded by Mrs. O'Brien, to go into executive session for the purpose of discussing personnel, student matters, litigation and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:44 p.m., Mr. Bailey left the meeting and the Board returned to the public session.

XXI. ADJOURNMENT

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting at 8:50 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator