

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION MEETING
SEPTEMBER 16, 2014

Mrs. Inga Koeppe, Board President, called to order the Workshop/Special Action Meeting of the Board of Education of September 16, 2014, at 7:33 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence for the victims of Isis. Mrs. Koeppe reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Devor	Present	Mrs. McGuinness	Present
Mr. Bailey	Present	Mr. Gottlieb	Present	Mrs. O'Brien	Present
Mr. Conlon	Absent	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Kate Gilfillan, Esq.	Board of Education Attorney	Present

There were approximately 10 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Gottlieb, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:30 p.m. for approximately 60 minutes for the purpose of discussing negotiations, student matters, personnel, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin reported on the positive opening for all schools for the new school year.
- NJASK Reports - There was a slight delay in receiving the NJASK scores from the Department of Education, but they were received. Ms. Brennan our district testing supervisor is in the process of reviewing the scores and will be sharing data with each building principal and department supervisor in the upcoming days. A presentation will be made to the board at its first October meeting.
- Staffing Update - The district completed a challenging summer of hiring replacement staff, filling approximately 75 vacancies of various types. The process was a thorough and rigorous one, with the aim of bringing only the best candidates forward to work with West Milford students. Dr. McLaughlin presented to the board two key recommendations for the positions of Supervisor of Guidance and Academic Assistant Principal at Macopin. These two positions are particularly important to our district vision and our goals for the 2014-2015 school year and I believe strongly that we have found two professionals that will contribute greatly to the achievement of our vision and goals.
- Dr. McLaughlin thanked our local A&P who made school supply donations to Marshall Hill and Upper Greenwood Lake Schools, valued at \$3,000. We are fortunate to be a part of a community who shares our investment in the education of West Milford's youth.
- Dr. McLaughlin congratulated Ms. Desena, High School English Teacher, who was chosen to present at NJPAECET2.
- Dr. McLaughlin reported that he received notification from the New Jersey Department of Education indicating that West Milford was found to be in full compliance with NJ's standards for special education. He congratulated our Special Services Department.
- Dr. McLaughlin reported that the Board will be asked to approve the submission of our HIB grading to the Department of Education at tonight's meeting.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Ms. Francisco updated the Board on the status of the district's capital projects.

The following minutes were presented for anticipated action at the September 16, 2014 Regular Meeting:

- Regular Meeting of August 19, 2014
- Executive Session of August 19, 2014

IX. PRESIDENT'S REPORT - Mrs. Inga Koeppe

Mrs. Koeppe addressed the rumors surrounding Dr. McLaughlin's resignation and asked that Board members call her if they have questions. She reported that a Special Meeting is being held tomorrow, facilitated by the New Jersey Schools Boards Association, to discuss Goal Setting for the 2014-2015 school year.

X. **MOTION BY MR. GOTTLIEB, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED.**

VOICE VOTE:

All in Favor.

MOTION PASSED.

SPECIAL ACTION

XI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Bailey, to approve the following agenda items:

1. The recommendation of the Superintendent to approve **SOLUTION TREE** to provide professional development on-site training to staff regarding Professional Learning Communities for one (1) day, not to exceed \$6,500.00. Account: 11-000-223-390-10-14-000
2. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2014-2015 school year:

HIGH SCHOOL

Family and Consumer Science
World Cuisine

Music
Theater Arts 2

Social Studies
A.P. World History

MACOPIN SCHOOL

Multimedia (Grade 8)

XI. EDUCATION - Mrs. Schultz, Chairperson - Continued

2. (Continued)

ELEMENTARY

Music

General Music

3. The recommendation of the Superintendent to approve the submission of the **SCHOOL SELF ASSESSMENT FOR DETERMINING HIB GRADES** for each school to the NJDOE Office of Student Support Services. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mr. Bailey	Yes	Mrs. McGuinness	Yes
Mr. Gottlieb	Yes	Mr. Babbitt	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Conlon	Absent	Mrs. Koeppe	Yes

The **MOTION PASSED** unanimously.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation of **MARY TURRE**, Cafeteria Aide, Maple Road School, retroactive from August 6, 2014.
2. The recommendation of the Superintendent to accept the resignation of **MARYANN CHAMBERLAIN**, Cafeteria Kitchen Worker, Macopin School, retroactive from September 1, 2014.
3. The recommendation of the Superintendent to rescind the approval of **JENNIFER DeGRAFF**, Cafeteria Aide, Westbrook School, for the 2014-2015 school year.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **MYRA AARONSON(**)**, Supervisor of Guidance, High School/Middle School (PC#10.09.P4.AJN), at the prorated salary of \$96,000.00, with health benefits, effective September 17, 2014, through June 30, 2015, per Board of Education/WMAAS Agreement. (Replaces Cresbaugh) Accounts: 11-000-218-104-10-10-071 (75%), 11-000-240-103-10-10-150 (25%)
5. The recommendation of the Superintendent to approve the appointment of **LEE TURKOWSKI(*)**, Assistant Principal, Macopin School (PC#10.08.P7.AJW), at the prorated salary of \$95,000.00, with health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMAAS Agreement. (New Position) Account: 11-000-240-103-10-10-150

NOTE: Pending fingerprint clearance.
6. The recommendation of the Superintendent to approve the appointment of **TINA IRAGGI(**)**, Kindergarten Teacher, Upper Greenwood Lake School (PC#90.06.02.BWW), at the salary of \$53,920.00 (BA/1), with health benefits, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-101-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **KAREN STURTZ(**)**, Learning Disabilities Teacher/Consultant, District-wide (PC#90.07.33.BMZ, 90.05.33.AUG), at the salary of \$65,420.00 (MA+30/6), with health benefits, effective September 22, 2014, through June 30, 2015, per Board of Education/WMEA Agreement (Replaces Tripp) Account: 11-000-219-104-10-10-142
8. The recommendation of the Superintendent to approve the appointment of **JOSEPH SMOLINSKI**, Social Studies Teacher, High School (PC#90.09.30.AIE), at the salary of \$53,920.00 (BA/1), with health benefits, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (Replaces Matlosz) Account: 11-140-100-101-10-10-000
9. The recommendation of the Superintendent to approve the appointment of **MONICA MacARTHUR**, Teachers Aide, Upper Greenwood Lake School (PC#61.06.S6.BTV), at the salary of \$24,075.00 (Step 1), with health benefits, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (New Position) Account: 11-120-100-106-10-10-000
10. The recommendation of the Superintendent to approve the appointment of **JULIEANN VAN ORDEN**, Special Use Vehicle Driver, Transportation (PC#85.18.T2.BGJ), at the salary of \$14,689.41, without health benefits, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMBDA Agreement. (Replaces Seigel) Account: 11-000-270-161-10-10-000

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

11. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)**, for the appointment of **DEBRA GEMIND**, Vehicle Aide, Transportation (PC#25.18.T5.BVW), **4.25** hours per day, at the hourly rate of \$11.00, without health benefits, **retroactive from** September 1, 2014, through June 30, 2015, per Board of Education Agreement. (Replaces McEwan) Account: 11-000-270-161-10-10-000

12. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)**, for the appointment of **MAUREEN PICCOLI**, Vehicle Aide, Transportation (PC#25.18.T5.BVP), **4.25** hours per day, at the hourly rate of \$11.00, without health benefits, **retroactive from** September 1, 2014, through June 30, 2015, per Board of Education Agreement. (Replaces Wells) Account: 11-000-270-161-10-10-000

13. The recommendation of the Superintendent to approve the appointment of **CAROL DIGIACOMO**, Vehicle Aide, Transportation (PC#25.18.T4.BWY), four (4) hours per day, at the hourly rate of \$11.00, without health benefits, retroactive from September 11, 2014, through June 30, 2015, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000

14. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)** for the appointment of **MARIBETH ROMAINE**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEE), at the annual salary of **\$19,412.64**, without health benefits, **retroactive from** September 1, 2014, through June 30, 2015, per Board of Education/WMBDA Agreement. (Replaces Koning) Account: 11-000-270-160-10-10-000

15. The recommendation of the Superintendent to approve the reappointment of **PATRICIA BELLINA**, Child Care Provider, **SCHOOL AGED CHILD CARE (SACC)** at the hourly rate of \$14.90, not to exceed \$14,832.95, retroactive from September 1, 2014, through June 30, 2015. Account: 52-990-320-101-10-10-403.

16. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)**, for the reappointment of the following staff members for the **WEST MILFORD SCHOOL AGED CHILD CARE (SACC)**, **retroactive from** September 1, 2014, through June 30, 2015 - Account: 52-990-320-101-10-10-403:

<u>Employee</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
FATTORUSSO, AGNES	Child Care Provider	\$12.50	\$12,818.75
LAHEY-SPADACCINI, STACY	Child Care Provider	\$12.50	\$12,818.75
MOORE, SANDRA	Child Care Provider	\$13.50	\$ 6,269.40

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

17. The recommendation of the Superintendent that **MICHELLE ROMER** be appointed Kindergarten Teacher, Apshawa School (PC#90.01.02.AAE), at the salary of \$53,920.00 (BA/1), with health benefits, and that the Superintendent take action to effectuate the transfer of **MICHELLE ROMER** to the new position, retroactive from September 1, 2014, through June 30, 2015, from the prior position of Special Class Aide, Marshall Hill School, at which time all of the duties and responsibilities in the prior position will cease, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-101-10-10-000
18. The recommendation of the Superintendent to approve the appointment of **CHARLENE PAPPAS**, Long Term Substitute Grade 5 Teacher, Upper Greenwood Lake School (PC#99.06..99.BLR), at the per diem rate of \$150.00, without health benefits, retroactive from September 1, 2014, through September 24, 2014, per Board of Education/WMEA Agreement. (Replaces Krueger) Account: 11-120-100-101-10-10-103
19. The recommendation of the Superintendent to approve the appointment of **RENATE RAPP(*)**, 0.6 Substitute World Language Teacher, Macopin/High School (PC#99.08.00.BWK, 99.09.00.BJW), at the per diem rate of \$90.00, without health benefits, retroactive from September 4, 2014, until attainment of certification as Teacher of German, per Board of Education/WMEA Agreement. (Replaces Johnson) Accounts: 11-130-100-101-10-10-103; 11-140-100-101-10-10-103
- NOTE: Upon receipt of certification, salary will be prorated as \$55,920.00 (BA+30/1). (PC#90.08.46.BNQ, 90.09.46.AOD) Accounts: 11-130-100-101-10-10-000: 11-140-100-101-10-10-000
20. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **EVELYN ERLI** from 0.6 World Language Teacher, High School, to 0.8 World Language Teacher, High School (PC#90.09.46.AOC), at the salary of \$52,336.00 (BA/13), with health benefits, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000
21. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for the following Industrial Arts Teachers, High School, to teach a sixth period with the addition of \$10,000.00 to their salary, with health benefits, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

Employee

**BEATTIE, STEPHEN
VANWINGERDEN, LEONARD
WEIDMANN, ROBERT**

22. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustments for certified teaching staff members, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement:

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

22. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
LEONEL ANDRADE	BA/13	BA+30/13	\$68,920.00
SHIRLEY PAULINO	MA/15	MA+30/15	\$83,420.00
RONALD ROWE	BA/12	BA+30/12	\$66,120.00
SAMANTHA SCHWARTZ	BA/4	MA/4	\$58,670.00

23. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)**, for the following Highlander Academy Staff, for a **TRAINING AND PARENT ORIENTATION** to be held on August 28, 2014, at the hourly rate of \$29.00, not to exceed 5 hours, for the 2014-2015 school year - Account: **11-000-219-104-10-10-700:**

Staff

MARY JEANNE NEWELL
 ROBERTO ZUBAN
 DR. PATRICE CAPPELLO
 GARY STOLL
 STEPHEN MILLER
 THOMAS BALLETTTO
 ZACHARY MONTGOMERY
 KIMBERLY HOLMSTROM
 NICHOLAS PADOVANI
 LINDSEY MAZUR
 ANCA ERLI

24. The recommendation of the Superintendent to approve the following **TEST COORDINATORS** for the 2014-2015 school year, at no cost to the district:

<u>Employee</u>	<u>School</u>
AMY METT	Aphawa
JAIME KETTNER	Maple Road
MAUREEN MULLIGAN	Marshall Hill
BRENDA LUDWIG	Macopin & High School
MARY BICKFORD	Paradise Knoll
KIMBERLY WALKER	Upper Greenwood Lake
MEGHAN DONEGAN	Westbrook

25. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)**, for the following staff for **MENTOR TRAINING** at the hourly rate of \$29.00, for one and a half (1.5) hours - Account: 20-270-100-101-10-50-00X - NCLB Title IIA:

Teacher

TINA PEREIRA (Replaces Jacobs)
REGINA CANALI (Replaces Donegan)
DOUGLAS HEYBURN (Addition)
BRUCE BIALKIN (Addition)

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

25. (Continued)

EVELYN ERLI (Addition)
RAYMOND LaCROIX (Addition)

NOTE: Funded through the NCLB Grant

26. The recommendation of the Superintendent to approve the addition of **JESSICA COHEN** to the **BALANCED LITERACY SUPPORT TEAM**, at the hourly rate of \$29.00 for one (1) day, not to exceed five (5) hours for the summer 2014, to train for a district-wide cohort who will serve as Reading Writing Workshop instructional leaders, creating capacity for sustaining the efficacy of the program. Account: 20-270-100-101-10-50-00X - NCLB Title II

NOTE: Replaced Accardi - Funded through NCLB Grant

(27.) The recommendation of the Superintendent to accept the resignation of **LINDSEY COFFMAN**, Grade 1 Teacher, Upper Greenwood Lake School, effective September 23, 2014.

(28.) The recommendation of the Superintendent to approve **an amendment to a previously approved motion (August 2014)** for the appointment of **CASSANDRA DeVITA(*)**, **Substitute Music Teacher**, High School, at the per diem rate of \$75.00, without health benefits, retroactive from **September 15, 2014**, per Board of Education/WMEA Agreement. (Replaces Sivertsen) Account: **11-140-100-101-10-103**

NOTE: Upon receipt of certification, salary will be prorated as \$57,760.00 (MA/1), (PC#90.09.24.BSO, 90.09.24.BSP), with health benefits. Account: 11-140-100-101-10-10-000

(29.) The recommendation of the Superintendent to approve the following addition to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective September 17, 2014, through June 30, 2014:

TIMOTHY McCLURG (Teacher/Special Projects)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mr. Bailey	Yes	Mrs. McGuinness	Yes
Mr. Gottlieb	Yes	Mr. Babbitt	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Conlon	Absent	Mrs. Koeppe	Yes

The **MOTION PASSED** unanimously.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Gottlieb, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to authorize the purchase of 300 **CHROME BOOKS** to facilitate PARCC testing from **CDW GOVERNMENT** in the amount of \$107,997.00.
2. The recommendation of the Superintendent to approve the following resolution:

WHEREAS, the funding for the following Regular Operating District (ROD) Grants will be from the District's Capital Reserve Account in the amount of \$797,442 for the "Local Share" and a "State Share" of \$531,627 in the form of a grant from the New Jersey School Development Authority.

RESOLVED, that the West Milford Board of Education authorizes the School Business Administrator/Board Secretary to transfer the "Local Share" in the amount of \$797,442 from the District's Capital Reserve Account to the Capital Projects Fund 30, after signing of the Grant Agreement by the New Jersey School Development Authority for the following projects:

Project	Paradise Knoll School Boiler Replacement	Westbrook School Boiler Replacement
DOE Project No.	5650-080-14-1002	5650-100-14-1003
SDA Project No.	5650-080-14-G2ND	5650-100-14-G2NE
Grant No.	G5-5763	G5-5764
Total Project Cost	\$793,046	\$536,023
Grant Amount	\$317,218	\$214,409
Local Share	\$475,828	\$321,614

- (3.) The recommendation of the Superintendent to approve a contract with **COMBUSTION SERVICE CORP.**, Boonton Township, New Jersey, for the boiler replacement at the Hillcrest building in the amount of \$22,500.00.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mr. Bailey	Yes	Mrs. McGuinness	Yes
Mr. Gottlieb	Yes	Mr. Babbitt	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Conlon	Absent	Mrs. Koeppe	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following agenda items were presented for anticipated action at the September 23, 2014, Regular Meeting:

WORKSHOP/DISCUSSION

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

1. The recommendation of the Superintendent to approve the following schedule of salary and benefits credits from **NCLB FUNDS** for the 2014-2015 school year - Accounts: 20-231-100-101-10-50-000-Title I; 20-231-200-105-10-50-000-Title I*; 20-275-100-101-10-50-000-Title IIA**:

<u>Employee</u>	<u>Salary</u>	<u>Portion by Title</u>	<u>School</u>	<u>Title</u>
Donna DeRobertis	\$73,420.00	\$36,710.00	Westbrook	I
Brianna Kreutzer	\$54,920.00	\$36,500.00	Macopin	I
Donna Poplaski*	\$72,833.00	\$10,000.00	Board Office	I
Karyn Reinhold	\$55,920.00	\$27,960.00	Marshall Hill	I
Katherine Weren	\$106,900.00	\$53,450.00	Apshawa	I
Christine Witt	\$73,420.00	\$36,710.00	UGL	I
Brittany Bright**	\$53,920.00	\$53,920.00	Paradise Knoll	IIA

NOTE: The above funded through the NCLB Grant.

2. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACT** for the 2014-2015 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$33,425.27	Bloomington Public Schools Bloomington, New Jersey

3. The recommendation of the Superintendent to approve, **REGION II**, an addition to the **REGULAR EDUCATION SERVICES CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS AND AGENCIES** for the 2014-2015 school year.
4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated action at the September 23, 2014, Regular Meeting:

1. The recommendation of the Superintendent to approve the award of a contract for the sale of one (1) Used F-250 Service Truck (1997), one (1) Used 25-Passenger School Bus (2000), two (2) Used 54-Passenger School Buses (2001), and two (2) Used 16-Passenger School Buses (2002 & 2004), per Bid Code #15-02 taken on Thursday, September 18, 2014, at 2:00 p.m., to **TBD** for a total sale price of \$ **TBD** . (Documentation to be provided electronically.)

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION** for Special Education Pupil Transportation Services for the 2014-2015 school year, with a cost for Special Education summer transportation of \$16,886.22, a cost for Special Education transportation of \$345,036.10, and an administrative fee of \$18,159.80, for a total cost not to exceed \$390,000.00.
3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** for Non-Public Pupil Transportation Services for the 2014-2015 school year, with a cost for Non-Public transportation of \$11,735.90, and an administrative fee of \$469.44, for a total cost not to exceed \$14,000.00.
4. The recommendation of the Superintendent to approve payments to employees for participation in the **HEALTH BENEFITS INCENTIVE** program. Account: 11-000-291-270-10-13-000 (Documentation to be provided electronically.)
5. The recommendation of the Superintendent to accept the **DONATION** of five (5) Airmaster wall mount fans, valued at \$900.00, from the Westbrook School PTA for the Westbrook School All Purpose Room.
6. The recommendation of the Superintendent to accept the **DONATION** of school supplies from the West Milford A & P, valued at \$1,500.00 per school, for the Upper Greenwood Lake School and Marshall Hill School.
7. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **September 23, 2014**, in the amount of \$ **TBD** . (Documentation to be provided electronically.)
8. The recommendation of the Superintendent to approve the **PAYROLL** of **August 29, 2014**, and **September 15, 2014**, in the amount of \$ **TBD** . (Documentation to be provided electronically.)
9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **September 23, 2014**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$ **TBD** .

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **September 23, 2014**, Workshop/Special Action Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

WORKSHOP/DISCUSSION

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

10. (Continued)

§ TBD as of June 30, 2014; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of June 30, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

The following agenda items were presented for anticipated action at the September 23, 2014, Regular Meeting:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **CHERYL HICKS**, Special Education Teacher (Learning Disabilities), Upper Greenwood Lake School, effective November 1, 2014, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **YANET GUEVARA**, 0.6 Spanish Teacher, District-wide, effective October 27, 2014.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **JENELLE HOPKINS**, Special Class Aide, Upper Greenwood Lake School, effective December 31, 2014, for the purpose of retirement.
4. The recommendation of the Superintendent to approve an extension to a leave of absence, for **LAURA KOROPCHAK**, Cafeteria Aide, Apshawa School, without pay from October 1, 2014, through November 16, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

5. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Class Aide, Marshall Hill School (PC#60.04.S5.BUN), at the salary of **TBD**, with health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMTAA Agreement. (Replaces Romer)
Account: 11-213-100-106-10-10-000

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

6. The recommendation of the Superintendent to approve the appointment of **TBD**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZT), at the salary of **TBD**, without health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMCAA Agreement. (Replaces Turre) Account: 11-000-262-107-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **KEVIN NORRIS(**)**, Leave Replacement Social Studies Teacher, High School (PC#99.09.00.BNT), at the prorated salary of \$57,670.00 (MA/1), with health benefits, effective September 29, 2014, through April 2, 2015, per Board of Education/WMEA Agreement. (Replaces Laba) Account: 11-140-101-100-10-10-103
8. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective September 24, 2014, through June 30, 2015.

NOTE: The names will be added prior to the Regular Board Meeting.

9. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, effective September 24, 2014, through June 30, 2015.

NOTE: The names will be added prior to the Regular Board Meeting.

10. The recommendation of the Superintendent to approve additional time for the following **LEARNING DISABILITIES TEACHER/CONSULTANTS (LDTC)**, at the hourly rate of \$29.00, not to exceed six (6) hours per case, to conduct initial student evaluations and re-evaluations, for the 2014-2015 school year - Account: 11-000-219-104-10-10-142:

**HORN, EILEEN
GENCARELLI, TRACY
McGOVERN, KRISTIN
STURTZ, KAREN
TAYLOR, GERI**

NOTE: These evaluations will meet mandated requirements until the current Learning Disabilities Teacher/Consultant (LDTC) vacancy is filled.

11. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00, for the 2014-2015 school year - Account: 11-150-100-101-10-10-000:

**ANTONUCCI, THOMAS
PETROSI, JOSEPH**

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
MONICA BOHORQUEZ-ZEMSER	Join-In	High School	30	\$870.00
MONICA BOHORQUEZ-ZEMSER	Join-In	Macopin	30	\$870.00
MONICA BOHORQUEZ-ZEMSER	Green Team	High School	23	\$667.00

13. The recommendation of the Superintendent to approve the following **ELEMENTARY SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS** for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X:

<u>Advisor</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
TBD				

NOTE: Funded through NCLB grant.

14. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS** for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
TBD			

NOTE: Funded through NCLB grant.

15. The recommendation of the Superintendent to approve the following Aides and/or Substitutes, for the **JOIN-IN and GREEN TEAM AFTER SCHOOL CLUBS**, Macopin and High School, at the hourly rate of \$29.00, not to exceed twenty (20) hours, for the 2014-2015 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Employee

FANNING, JANET	ROGALA, LINDA
ERBECK, CATHY	BEYJOUN, ABBY
KELLEY, LORI	CONNOLLY, LINDA
KNATZ, LISA	DECKER, DIANE
ROATTI, RUTH	GREINER, WILLIAM
PRY, CAROL	MATHEWS, JAKE
DIAMOND, LAURA	MCCOURT, KELLY
WAGNER, GLADYS	NOWACKI, MARK
GAEDCKE, EMANUELLA	TELSCHOW, KATHERINE

NOTE: Per the students IEP

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

16. The recommendation of the Superintendent to approve the following **BALANCED LITERACY SUPPORT TEAM** at an hourly rate of \$29.00 for one (1) day, not to exceed two (2) hours per staff member, to train for a district-wide cohort that will serve as Reading Writing Workshop instructional leaders, creating capacity for sustaining the efficacy of the program - Account: 20-270-100-101-10-50-00X - NCLB Title II:

KAREN McCOURT	MERJEME DUFFY
GEORGEAN COLEMAN	KELLY FRASCA
JACLYN BECKER	SHANNON RICKER
TINA PEREIRA	DEENA ACCARDI
TRICIA KANE	JANE MERRITT
DIANE CAMPANELLO	HOLLY STANLEY
JESSICA COHEN	ALISON PERRY
SHAWN RHINESMITH	JENELLE PEINE

NOTE: Funded through the NCLB Grant

17. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Marshall Hill School, for the 2014-2015 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
TARA GUARINO	TREP\$	10	\$290.00
CYNTHIA RANIERI	TREP\$	10	\$290.00
COLLEEN MANGAN	STEM	6	\$174.00
PAMELA BARKER	STEM	6	\$174.00
COLLEEN MANGAN	Chess	6	\$174.00
TBD	Chess	6	\$174.00
PHYLLIS BLAU	Literacy	7	\$203.00
MERJEME DUFFY	Literacy	7	\$203.00
ALEXANDRA HEFFERON	Student Council	18	\$522.00
ALICE SUSKA	School Store	18	\$522.00
SHAWN RHINESMITH	Green Team	12	\$348.00
MERJEME DUFFY	Green Team	12	\$348.00
SHAWN RHINESMITH	Green Team	12	\$348.00
MERJEME DUFFY	Green Team	12	\$348.00
ELAINE ADRAGNA	Field Hockey	6	\$174.00
KELLY MONGELLI	Field Hockey	6	\$174.00

NOTE: The Green Team Club is for Fall and Spring. The above clubs are funded through the PTA.

18. The recommendation of the Superintendent to approve **THERESA GRUS, ADVISOR for STUDENT ACTIVITY AFTER SCHOOL COMPUTER CLUB**, Macopin School, for the 2014-2015 school year, for 12 hours, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement. (Replaces Oakes) Account: 11-401-100-110-10-10-000

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

19. The recommendation of the Superintendent to approve a **GRANT INCENTIVE PAYMENT** of \$375.00 to **MARY ANN HARRIS**, Special Education Teacher (Resource Center), High School, for the DIG IN! City Green, and the Passaic County Community Garden and Neighborhood Farming Program Grant. Account: 11-000-221-102-10-10-143

20. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS**, for the 2014-2015 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
TIMOTHY McCLURG	High School	Football
MARK MICKENS	High School	Football

21. The recommendation of the Superintendent to approve the following **JOB DESCRIPTIONS**: (Documentation provided electronically)

ACADEMIC ASSISTANT PRINCIPAL - MIDDLE SCHOOL (New)
TESTING/ENCORE SECRETARY (Abolish)
SECRETARY FOR ACADEMICS AND ASSESSMENT (New)

WORKSHOP/DISCUSSION

XVII. NEGOTIATIONS - Mr. James Devor, Chairperson

The following agenda item was presented for anticipated action at the September 23, 2014, Regular Meeting:

1. The recommendation of the Superintendent to approve a **SIDEBAR AGREEMENT** to the 2012-2015 Collective Bargaining Agreement between the West Milford Custodial and Maintenance Association and the West Milford Board of Education. (Document provided electronically.)

WORKSHOP/DISCUSSION

XVIII. POLICY - Mr. Matthew Conlon, Chairperson

The following motions were presented for anticipated action at the September 23, 2014, Regular Meeting:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Pupil Use of Privately-Owned Technology." (Code #2363) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Home Instruction Due to Health Condition." (Code #2412) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Student Intervention and Referral Services." (Code #2417) (Documentation provided electronically.)

XVIII. POLICY - Mr. Conlon, Chairperson - Continued

4. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition." (Code #2481) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Eligibility of Resident/Nonresident Pupils." (Code #5111) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance." (Code #5200) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Pupil Suicide Prevention." (Code #5350) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Suspension." (Code #5610) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Removal of Students for Firearms Offenses." (Code #5611) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Assault on District Board of Education Members or Employees." (Code #5612) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Removal of Students for Assaults with Weapons Offenses." (Code #5613) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Expulsion." (Code #5620) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Reporting Potentially Missing or Abused Children." (Code #8462) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Activity Participation Fee Program - Pay to Participate." (Code #2436) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Attendance/Tardiness Grades K-8." (Code #5200.1) (Documentation provided electronically.)

XIX. OLD BUSINESS

Motion by Mr. Gottlieb, seconded by Mrs. O'Brien, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Motion by Mr. Gottlieb, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

At 7:47 p.m., Mr. Gottlieb made a motion, seconded by Mrs. O'Brien, to go into executive session to discuss negotiations, student matters, personnel, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 9:42 p.m.

XXI. ADJOURNMENT

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to adjourn the meeting at 9:42 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator