

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION MEETING
OCTOBER 14, 2014

Mrs. Inga Koeppe, Board President, called to order the Workshop/Special Action Meeting of the Board of Education of October 14, 2014, at 7:31 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence in remembrance of Valerie McGuinness. Mrs. Koeppe reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Devor	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 7:40 p.m.	Mr. Gottlieb	Present	Mrs. Schultz	Present
Mr. Conlon	Present	Mrs. Koeppe	Present		

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 10 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:30 p.m., for approximately 60 minutes, for the purpose of discussing negotiations, student matters, personnel, the superintendent's search, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin reported on the Week of Respect and School Violence Prevention Week and provided the Board members with a list of activities that occurred in all of the schools.
- Dr. McLaughlin provided the District Violence and Vandalism Report. This information is reported publicly in October and then again in the spring. From the period of January 1, 2014, through June 30, 2014, four violence acts were reported at Macopin and two at the High School. In the area of substance abuse, six cases were reported at the High School. In the area of HIB, two cases were reported at the High School for a total of 14 total cases across all categories for the district during this time period.
- Dr. McLaughlin noted that there was a suspected, but unconfirmed case of Enterovirus reported at the Upper Greenwood Lake School on Monday. Newly acquired fogger machines were utilized to disinfect specific and common areas of the school and identified busses were also disinfected. Parents were notified through a Honeywell alert and district-wide parents were provided with email notification. Revised cleaning protocols have been issued in keeping with prevention guidance received by the district. Our school nurses will be conducting lessons with PK-3 students on hand-washing and will be providing parents of all students with information in this regard. Information has been posted on our district website and will be updated appropriately. I would like to commend Ms. Francisco and Mr. Sandve for their foresight in ordering this new machinery, which was purchased for increased disease prevention and certainly helped the district to address this specific situation. This machinery will be rotated through other district schools on a set schedule to add to our prevention measures.
- Katherine Brennan, Supervisor of District Testing Programs, provided a presentation on the 2013-2014 State Testing Results. She reported on the NJASK and HSPA test results. This information is posted on the district website. Each principal will present their building goals to the Board at future meetings.

Board members asked questions of Mrs. Brennan regarding the data that she presented.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes were presented for anticipated action at the Regular Meeting of October 21, 2014:

- Workshop/Special Action Meeting of September 16, 2014
- Executive Session of September 16, 2014
- Special Meeting of September 17, 2014
- Executive Session of September 17, 2014
- Regular Meeting of September 23, 2014
- Executive Sessions of September 23, 2014

IX. PRESIDENT'S REPORT - Mrs. Inga Koeppe

Mrs. Koeppe wanted the public to be aware that it is the Board intention to appoint an interim superintendent after tonight's Executive Session.

X. MOTION BY MR. CONLON, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Rob Pasek, Marshall Hill School parent, stated his concerns regarding common core and PARCC assessment. He has concerns about the new math curriculum and wants the district to promote education.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

Item # 1 was pulled; action anticipated after Executive Session.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items #2 through #12:

2. The recommendation of the Superintendent to accept the resignation of **MAUREEN PICCOLI**, Vehicle Aide, Transportation, retroactive from September 29, 2014.
3. The recommendation of the Superintendent to approve the appointment **DANA SWARTS, Ed.D.(**)**, Special Education Teacher (Learning Disabilities), Upper Greenwood Lake School (PC#90.06.34.ARP), at the prorated salary of \$67,420.00 (MA+30/8), plus a doctorate stipend of \$1,900.00, with health benefits, effective November 1, 2014, or upon release from present employer, through June 30, 2015, per Board of Education/WMEA Agreement. (Replaces Hicks) Account: 11-204-100-101-10-10-000
4. The recommendation of the Superintendent to approve the appointment of **CATHY HIESTER**, Special Class Aide, Marshall Hill School (PC#60.04.S5.AUT), at the prorated salary of \$25,372.00 (Step 3), with health benefits, effective October 15, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (New Position) Account: 11-213-100-106-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **KRISTINE ARCINIEGA**, 0.5 Special Class Aide (Pre-school), Maple Road School (PC#60.03.S5.BLM), at the prorated salary of \$10,700.00 (Step 1), without health benefits, effective October 15, 2014, through June 30, 2015, per Board of Education/WMTAA Agreement. (New Position) Account: 11-215-100-106-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **JANET FRERING**, Long Term Substitute Cafeteria Aide, Apshawa School (PC#94.01.00.BWB), at the hourly rate of \$8.25, without health benefits, retroactive from October 1, 2014, through November 14, 2014. (Replaces Koropchak) Account: 11-000-262-107-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

7. The recommendation of the Superintendent to approve the appointment of **SHARON BARCA**, Vehicle Aide, Transportation, (PC#25.18.T5.BVP), 4.25 hours per day, at the hourly rate of \$11.00, without health benefits, retroactive from September 29, 2014, through June 30, 2015, per Board of Education Agreement. (Replaces Piccoli) Account: 11-000-270-161-10-10-000
8. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **CAROL JOHNSON**, School Bus/Van Driver, Transportation, without pay effective October 17, 2014, through January 30, 2015, to run concurrently under both the Family Medical Leave Act and the New Jersey Family Leave Act. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- 9. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **ELIZABETH FRETTERD-SPRAGUE**, School Bus/Van Driver, Transportation, without pay effective October 20, 2014, through January 30, 2015, to run concurrently under both the Family Medical Leave Act and the New Jersey Leave Act. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

- 10. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS** for the 2014-2015 school year, per Board of Education/WMEA Agreement:

<u>Club</u>	<u>Hours</u>
History	34
Science National Honor Society	15

- 11. The recommendation of the Superintendent to approve the appointment of **ANTOINETTE RICCIARDI**, Head SACC Child Care Provider (PM Session), Apshawa School, at the prorated salary of \$11,310.00, without health benefits, retroactive from October 14, 2014, through June 30, 2015. (Replaces Bishop) Account: 52-990-320-101-10-10-403
- (12.) The recommendation of the Superintendent to approve the appointment of **ELLEN IRIZARRY**, Cafeteria Aide, Marshall Hill School (PC#30.04.F4.BAC), at the prorated salary of \$4,525.00 (Step 1), without health benefits, effective October 15, 2014, through June 30, 2015, per Board of Education/WMCAA Agreement. (Replaces Moore) Account: 11-000-262-107-10-10-000

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mr. Conlon	Yes	Mr. Devor	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Koeppe	Yes
Mr. Babbitt	Yes	Mrs. O'Brien	Yes		

The **MOTION PASSED** unanimously.

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mrs. O'Brien, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mrs. Schultz	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Devor	Yes		

The **MOTION PASSED** unanimously.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

1. Upon the recommendation of the Board to contract with the consulting firm of **R-PAT SOLUTIONS, LLC**, Roselle Park, New Jersey, in the amount of \$9,100.00, for the purpose of conducting a Superintendent Search. (Document provided electronically.)
2. The recommendation of the Superintendent to approve the award of a contract for the disposal of one (1) 2000 25-passenger bus, two (2) 2001 54-passenger buses, and one (1) 2002 16-passenger bus to **ARTHUR TROVEI & SON, INC.**, Sparrow Bush, New York, in the amount of \$6,000.00.

NOTE: Bids received for these vehicles (Bid Code #15-02) were rejected.

3. The recommendation of the Superintendent to approve **PETTY CASH** for **HIGHLANDER ACADEMY** for the 2014-2015 school year as follows:

WHEREAS, funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures; and

WHEREAS, no single expenditure shall exceed \$100, and all expenditures must be authorized by the purchasing agent;

NOW, THEREFORE BE IT RESOLVED that a petty cash checking account shall be established at Lakeland Bank for Highlander Academy in the amount of \$1,000.00 for the 2014-2015 school year;

BE IT FURTHER RESOLVED, that the designated signatories for this account shall consist of two (2) signatures authorized by the Director of Special Services, Supervisor, or Business Administrator.

BE IT FURTHER RESOLVED that all disbursements from petty cash shall be reported at the next regular monthly meeting of the Board.

BE IT FURTHER RESOLVED that all petty cash funds shall be established by Board-approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

SPECIAL ACTION

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Gottlieb	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes*	Mr. Bailey	No		

*Mr. Conlon abstained for Item #1. The **MOTION PASSED**.

SPECIAL ACTION

XV. NEGOTIATIONS - Mr. James Devor, Chairperson

Motion by Mr. Devor, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the Employment Agreement between **BEBARCE EL-TAYIB**, Systems Operations Manager, and the West Milford Township Board of Education for the period July 1, 2014, through June 30, 2015. (Document provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mr. Gottlieb	Yes	Mr. Bailey	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Devor	Yes		

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated action at the Regular Meeting of October 21, 2014:

1. The recommendation of the Superintendent to approve **SCHWARTZ SIMON EDELSTEIN & CELSO, LLC**, Whippany, New Jersey, for labor and negotiations legal services for the 2014-2015 school year.
2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport three (3) West Milford students to **HO-HO-KUS SCHOOL OF TRADE**, Paterson, New Jersey (Route #TBD), effective November 1, 2014, through June 30, 2014, at a route cost of \$TBD, plus a 4% administrative fee of \$TBD, for a total cost of \$TBD.
3. The recommendation of the Superintendent to approve the increase of the **SUBSTITUTE CUSTODIAN PAY RATE** to \$15.00/hour, effective November 1, 2014.

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

- 4. The recommendation of the Superintendent to approve the following Resolution for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN**:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District in compliance with Department of Education requirements. (Documentation provided electronically.)

- 5. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000

	<u>December 2014</u>	<u>June 2015</u>
ELIZABETH McQUAID	\$1,000.00	\$1,000.00
AMY POMEROY	\$1,000.00	\$1,000.00
ELIZABETH TORREGROSSA	\$ 666.68	\$1,000.00

- 6. The recommendation of the Superintendent to approve a Lease Agreement with **ICE VAULT SKATING ARENA**, Wayne, New Jersey, and World Wide Athletic Recreation for rental of ice time, in the amount of \$20,456.50, for the High School Ice Hockey Team for the 2014-2015 school year.

NOTE: The Ice Hockey Booster Club reimburses the district for the rental charges.

- 7. The recommendation of the Superintendent to establish a **PETTY CASH** account for Highlander Academy.
- 8. The recommendation of the Superintendent to accept a **DONATION** of a basketball hoop, valued at \$1,125.66, for the Paradise Knoll School from the Paradise Knoll PTA.
- 9. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 21, 2014**, in the amount of \$ **TBD** . (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

10. The recommendation of the Superintendent to approve the **PAYROLL** of **September 30, 2014**, and **October 15, 2014**, in the amount of \$ **TBD** . (Documentation provided electronically.)

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 21, 2014**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$ **TBD** .

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **October 21, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ **TBD** as of August 31, 2014; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of August 31, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following items were presented for anticipated action at the Regular Meeting of October 21, 2014:

1. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2014-2015 school year:

XVII. EDUCATION - Mrs. Schultz, Chairperson - Continued

1. (Continued)

ENGLISH LANGUAGE ARTS

Macopin School

Foundations of Language Arts 7
Foundations of Language Arts 8

Elementary School

Language Arts Literacy - Grade 1
Language Arts Literacy - Grade 2
Language Arts Literacy - Grade 3
Language Arts Literacy - Grade 4
Language Arts Literacy - Grade 5
Language Arts Literacy - Grade 6

- 2. The recommendation of the Superintendent to approve the submission of the **NJQSAC STATEMENT OF ASSURANCE** for the 2014-2015 school year. (Documentation provided electronically.)
- 3. The recommendation of the Superintendent to submit **AMENDMENT #1** for the **NO CHILD LEFT BEHIND (NCLB)** Consolidated Formula Subgrant FY 2015.
- 4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2014-2015 school year:

WEST MILFORD HIGH SCHOOL SKI TEAM

Purpose of Trip: On-snow training to begin ski season

Location:	Killington, Vermont
Dates of Trip:	December 11-14, 2014
Number of Students	11-15
Cost of Trip to Students:	\$632.00
Name of Advisor:	Ian White
Number of School Days Missed:	2
Number of Chaperones:	2

NOTE: All transportation and student fees are included in the total cost of the trip. There is no cost to the district.

- 5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2014-2015 school year (tuition pro-rated based on start date):

<u>No. of</u> <u>Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$46,020.00	Lakeland Andover School
1	\$45,135.00	Lafayette, New Jersey
1	TBD	

XVII. EDUCATION - Mrs. Schultz, Chairperson - Continued

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

The following items were presented for anticipated action at the Regular Meeting of October 21, 2014:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **MICHELE HAMMELL**, Grade 3 Teacher, Upper Greenwood Lake School, effective December 1, 2014, for the purpose of retirement.
2. The recommendation of the Superintendent to approve the appointment of **ANNMARIE MONTANTI(*)**, 0.6 Occupational Therapist, District-wide (PC#90.98.BVN), at the prorated salary of \$41,952.00 (MA/13), without health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMEA Agreement. (Replaces Contracted Position) Account: 11-000-216-105-10-10-367

NOTE: Pending fingerprint clearance.

3. The recommendation of the Superintendent to approve the appointment of **CAROL CAPOZZI(*)**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZT), at the prorated salary of \$4,525.00 (Step 1), without health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMCAA Agreement. (Replaces Turre) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint clearance.

4. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustment for a certified teaching staff member, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
MELISSA VARIAN	BA/9	MA/9	\$64,420.00

5. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective October 22, 2014, through June 30, 2015.

NOTE: The names will be added prior to the Regular Board Meeting.

6. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, effective October 22, 2014, through June 30, 2015.

NOTE: The names will be added prior to the Regular Board Meeting.

XVIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- 7. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00, for the 2014-2015 school year - Account: 11-150-100-101-10-10-000:

**MINDY TURNER
ELIZABETH MESSANO
LORRIANE STARK
BETH SCHAEFFER
JENNIFER MROSS**

- 8. The recommendation of the Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS** for the 2014-2015 school year, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employee

TBD

- 9. The recommendation of the Superintendent to approve the appointment of the following High School Students, as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2014-2015 school year, at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

TBD

- 10. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Westbrook School, for the 2014-2015 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
STEPHANIE NEBIKER	Fall Fun	3	\$ 87.00
REGINA CANALI	Fall Fun	3	\$ 87.00
CHRISTINE FISHER	Fall Fun	3	\$ 87.00
ASHLEY BAUMGARTNER	Environmental	3	\$ 87.00
KELLY YOST	Environmental	3	\$ 87.00
DANIELLE POST	Environmental	3	\$ 87.00
JENNIFER CASPERSON	Writer's	3	\$ 87.00
CARL MONEGO	Writer's	3	\$ 87.00
CHRISTOPHER JONES	Running	8	\$232.00
ALISON PERRY	Running	8	\$232.00
TANJA LANE	Writer's Café	8	\$232.00
SHARON McNAMEE	Writer's Café	8	\$232.00
CHRISTINE ERRICHELLO	Westbrook Cares	8	\$232.00
WENDY BECKER	Westbrook Cares	8	\$232.00
MARIE BALDINI	Westbrook Yoga	10	\$290.00

NOTE: The above clubs are funded through the PTA.

XVIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

11. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2014-2015 school year, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
SUSAN ZANGARA	Join-In	High School	30	\$870.00
SUSAN ZANGARA	Join-In	Macopin	30	\$870.00
SUSAN ZANGARA	Green Team	High School	23	\$667.00

12. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS**, for the 2014-2015 school year, at a stipend per event of \$68.00 for Chaperones and \$144.00 for Accompanists, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
RICHARD ANDERSON	Chaperone Concerts	Aphawa
KRISTA BASILE	Chaperone Concerts	Aphawa
LAUREN MASLANEK	Chaperone Concerts	Aphawa
SARAH WARREN	Chaperone Concerts	Aphawa
CASSANDRA DeVITA	Piano Accompanist Concerts	Aphawa
JORDAN BARRY	Chaperone Concerts	High School
MATTHEW GRAMATA	Chaperone Concerts	High School
CASSANDRA DeVITA	Piano Accompanist Cabaret Night	High School
JORDAN BARRY	Chaperone Concert (Winter)	Macopin
DANIELLE KAISER	Chaperone Concert (Winter)	Macopin
ERICA McPARTLAND	Chaperone Concert (Spring)	Macopin
MATTHEW PACCIONE	Chaperone Concert (Spring)	Macopin
DR. BRIAN McLAUGHLIN	Chaperone Instrumental Concert (Winter)	Macopin
SUSAN KACZOR	Chaperone Instrumental Concerts	Macopin
MATTHEW GRAMATA	Chaperone Instrumental Concert (Spring)	Macopin
CASSANDRA DeVITA	Piano Accompanist Concerts	Macopin
TRICIA KANE	Chaperone Concerts	Maple Road
COLLEEN MINICK	Chaperone Concert (Spring)	Maple Road
KRISTI CLAVE	Chaperone Concert (Winter)	Maple Road
PHYLLIS BLAU	Chaperone Concert (Winter)	Marshall Hill
ALICE SUSKA	Chaperone Concert (Winter)	Marshall Hill
MERJEME DUFFY	Chaperone Concert (Spring)	Marshall Hill
ALEXANDRA HEFFERON	Chaperone Concert (Spring)	Marshall Hill
CAROL PRY	Piano Accompanist Concerts	Marshall Hill
DIANNE BYERS	Chaperone Concert (Winter)	Paradise Knoll
CHRISTINE CALABRESE	Chaperone Concerts	Paradise Knoll
KATHLEEN MARXEN	Chaperone Concert (Spring)	Paradise Knoll
SUSAN MORRIS	Chaperone Concert (Winter)	Upper Greenwood Lake
GINGER TURI	Chaperone Concert (Winter)	Upper Greenwood Lake
DEBBIE KRUEGER	Chaperone Concert (Spring)	Upper Greenwood Lake
LESLIE SPOHN	Chaperone Concert (Spring)	Upper Greenwood Lake

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

12. (Continued)

<u>Employee</u>	<u>Position</u>	<u>School</u>
CAROL PRY	Piano Accompanist Concerts	Upper Greenwood Lake
COLLEEN MINICK	Chaperone Concerts	Westbrook
CHRISTOPHER JONES	Chaperone Concert (Winter)	Westbrook
SHARON McNAMEE	Chaperone Concert (Spring)	Westbrook

NOTE: Positions are for Winter and Spring Concerts unless indicated.

13. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2014-2015 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
HEATHER BURNS	Director	\$6,264.00
JESSICA COHEN	Producer	\$4,986.00
CASSANDRA DeVITA	Play Accompanist	\$ 721.00
JON HARTLAGE	Assistant Director	\$3,472.00
MATTHEW GRAMATA	Pit Band Conductor	\$1,061.00
MICHAEL MONACELLI	Marching Band Music Arranger/Writer	\$1,350.00**
MATTHEW GRAMATA	Marching Band Music Arranger/Writer	\$1,350.00**
HEATHER BURNS	Choreographer	\$3,008.00*
MATTHEW GRAMATA	Pit Musician Coordinator	\$ 350.00*
WILLIAM REMIA	Set Director	\$1,411.00*
COREY EMMONS	Assistant Set Director	\$ 721.00*
COREY EMMONS	Student Design	\$ 721.00*
MATTHEW GRAMATA	Assistant Playbill Coordinator	\$ 319.00*
CYNTHIA GALLAUGHER	Art Director	\$1,411.00*

*Funded through the proceeds of the play.

**Shared Position

14. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS, MACOPIN SCHOOL PLAY**, for the 2014-2015 school year, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
SUSAN KACZOR	Director	\$1,957.00
JORDAN BARRY	Assistant Director 1	\$ 670.00
MATTHEW PACCIONE	Assistant Director 2	\$ 670.00
BRITTANY FASANO	Choreographer	\$ 958.00

NOTE: The above positions are funded through the proceeds of the play.

15. The recommendation of the Superintendent to approve the following **HIGH SCHOOL ACTIVITIES, ADVISORS and HOURS** for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Accounts: 11-000-223-890-09-34-000; *11-401-100-110-10-10-000; **11-000-270-162-09-35-104:

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

15. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
COLLEEN WEISS-MAGASIC	Science National Honor Society	15
MICHELLE SAUERBORN*	French Honor Society (Induction)	10
EVELYN ERLI*	German Honor Society (Induction)	10
TBD**	History	34

NOTE: French and German Honor Societies are replacing vacant positions.

16. The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL SPORTS EVENTS STAFF** for the 2014-2015 school year - Account: 11-402-100-590-09-21-000:

DAVID GEROLD	JANEL PATON
KAREN JOHNSON	CHRISTOPHER SHENISE
KRISTEN McCLUG	LAURA TALLIA

17. The recommendation of the Superintendent to approve the following **NURSING/ATC CERTIFIED and CLERICAL SERVICES** for the 2014-2015 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
November 2014 (Winter Physicals)			
BRENDAN BYRNES	ATC Certified	4	\$33.00
PAMELA FENNING	Clerical	4	\$21.28
February 2015 (Spring Physicals)			
BRENDAN BYRNES	ATC Certified	4	\$33.00
STEPHANIE MARQUARD	Clerical	4	\$21.28

WORKSHOP/DISCUSSION

XIX. POLICY - Mr. Matthew Conlon, Chairperson

The following items were presented for anticipated action at the Regular Meeting of October 21, 2014:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Activity Participation Fee Program - Pay to Participate." (Code #2436) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance/Tardiness Grades K-8." (Code #5200.1) (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XIX. POLICY - Mr. Conlon, Chairperson - Continued

3. The recommendation of the Superintendent to Abolish the **POLICY** entitled, "School-level Planning." (Code #1522)

NOTE: Policy no longer required; the QAAR was replaced by QSAC.

XX. OLD BUSINESS

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:50 p.m., Mr. Conlon made a motion, seconded by Mrs. O'Brien, to go into executive session for the purpose of discussing negotiations, student matters, personnel, the superintendent's search, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Bailey left the meeting at 9:25 p.m.

The Board returned to the public session at 9:25 p.m.

XXII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

XXII. EDUCATION - Mrs. Schultz, Chairperson - Continued

- 2. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 14, 2014**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2015/H-2	Unsubstantiated
2015/H-3	Unsubstantiated
2015/E-1	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Devor	Yes	Mr. Gottlieb	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Absent	Mrs. Schultz	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Babbitt	Yes		

The **MOTION PASSED** unanimously.

XXIII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

No action was taken on the following agenda item:

- 1. The Board approves the appointment of _____ as Interim Superintendent of Schools, at the per diem rate of \$644.00, effective _____, through June 30, 2015.

XXIV. ADJOURNMENT

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to adjourn the meeting at 9:39 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc