

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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<p>BOARD OF EDUCATION MINUTES REGULAR MEETING MARCH 24, 2015</p>

Mrs. Marilyn Schultz, Board President, called to order the Regular Meeting of the Board of Education of March 24, 2015, at 7:32 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence for the military men and women serving our country. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Drew	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 7:50 p.m.	Mr. Foody	Present	Mr. Robbins	Present
Mr. Devor	Absent	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Nicolette D'Angelo	Student Representative	Present

There were approximately 15 members of the public in attendance.

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VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing negotiations, student matters, personnel, HIB's, a grievance and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Nicolette D'Angelo, Student Representative, reported on the month's activities including the Interact Club Blood Drive for students and faculty, spring sports, the annual Evening of Jazz, and the upcoming Junior Prom.
- Presentations:
 - Gregory Matlosz, Supervisor of History and Social Sciences, provided highlights of the many courses and programs that are available for Kindergarten through Grade 12. He spoke about the courses that prepare our students for college. He also spoke about the National History Bee for elementary schools.
 - Sharon West, Supervisor of English/Language Arts, spoke about the many things that are happening in English and Language Arts. She spoke about the professional Learning Communities. Ms. West also spoke about the district's plan to phase in additional course offerings.
 - Jessica Allison, High School Physical Education Teacher, presented an overview of how Google Classroom as used in her Human Relations (Health) class.
 - Laura DeSena provided information on student learning in the 21st century.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following minutes:

- February 17, 2015 Workshop/Special Action Meeting
- February 17, 2015 Executive Session
- February 25, 2015 Special Meeting
- February 25, 2015 Executive Session
- February 26, 2015 Special Meeting
- February 26, 2015 Executive Session

**VOICE VOTE: Mr. Foody voted No. MOTION PASSED.
All Others in Favor.**

IX. LEGAL REPORT

There was no report.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

Mrs. Schultz reported that the Board of Education has been reviewing candidates for the position of Superintendent using as its guide the characteristics put forth by the community at the public forum and from the results of the online survey.

The Trustees have met four times in executive session conducting confidential interviews with viable candidates. At this time, the Board does not have a candidate to recommend for the position of superintendent. With Interim Superintendent Mr. Anthony Riscica presently at the helm, the consensus of the Board right now is that there is no reason to settle on the quality of the superintendent to be hired. Therefore, the Board will resume its search starting in late August.

She reported that she would like to see some of the interim positions filled with qualified hires. She is pleased with Mr. Riscica's performance, thus far, and equally impressed with the personal attention that he gives to anything and anyone that comes his way. The Board will resume the superintendent search with R-Pat, at no cost to the district, late in August.

Mr. Foody stated that he had the opportunity to speak with Robynn Meehan Field Representative for NJSBA last week, and since we are not hiring them for our superintendent search, we will not be allowed to post the vacancy on their bulletin board at the October convention.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

John Hefferon, representing Friends of Wallisch, spoke about the work that has been done to restore the Wallisch Farmstead. He would like to develop a relationship with the educational community and hopes that the farmstead can be an outside site for the curriculum. Mr. Hefferon described the buildings on the site and that the Friends have started the process of writing grants to fund restoration. Passaic County Freeholders have commissioned an engineering company to do a structural analysis of the buildings. In the meantime, the Friends have a schedule of events that are held at the farmstead the third week of every month.

Edwin Gonzalez, a volunteer with Channel 77, spoke about the JAG technology conference for high school students.

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XI. PETITIONS & REQUESTS - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda items:

- (1.) The recommendation of the Superintendent to **approve an amendment to a previously approved resolution (March 10, 2015)**, to approve the **2015-2016 SCHOOL CALENDAR**. (Calendar provided electronically.)
- 2. The recommendation of the Superintendent to approve **SOLUTION TREE** to provide professional development on-site training in 2015-2016 to staff regarding professional learning communities for one (1) day not to exceed \$6,500.00. Account: 11-000-223-390-10-14-000

NOTE: Prior board approval on October 21, 2014. This training was scheduled for February 17, 2015 and cancelled due to weather.

- 3. The recommendation of the Superintendent to approve the addition of **CHUCK E. CHEESE'S**, Wayne, New Jersey, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2014-2015 school year.
- 4. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2014-2015 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$20,523.20	New Beginnings Annex Maple Road School
1	\$18,214.34	New Beginnings Annex Maple Road School
1	\$15,345.00 1:1 Aide	New Beginnings Annex Maple Road School

- (5.) The recommendation of the Superintendent to approve **an amendment to a previously approved motion (December 2014)**, for **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 6, 2015 through July 31, 2015, at the field trip rate of **\$37.00** per hour, not to exceed \$12,000.00. Account: 20-231-200-590-10-50-00X - NCLB Title I

NOTE: Funded through NCLB Grant

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson - Continued

- (6.) The recommendation of the Superintendent to submit **AMENDMENT #2** for the **NO CHILD LEFT BEHIND (NCLB)** Consolidated Formula Subgrant FY 2015.

DISCUSSION: Mr. Foody asked about the different tuition rates. Dr. Barudin responded to the questions.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Absent	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #1, #3, and #5 through #17: (Items #2 and #4 were pulled for separate votes)

1. The recommendation of the Superintendent to approve an agreement with **COMPUTER SOLUTIONS, INC.**, Branchburg, New Jersey, for Budgetary, Personnel, and Payroll Software Support Services in the amount of \$12,828.00 for the 2015-2016 school year.
 3. The recommendation of the Superintendent to approve a service agreement with **THE NATIONAL WEATHER STATION**, Lodi, New Jersey, in the amount of \$1,500.00, effective May 1, 2015, through April 30, 2016.
- (5.) The recommendation of the Superintendent to approve the award of a contract for the purchase of six (6) 2016 Type 'C' 54-Passenger School Buses, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with the **MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**, Cooperative Pricing System Agreement, School Bus Bid #MRESC 14/15-31 (bid term 12/2/14-12/1/15), at a cost of \$86,056.37 per bus, for a total purchase price of \$516,338.22, and to finance said purchase through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease/purchase term. (Documentation provided electronically.)
- (6.) The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) John Deere 410L Backhoe Loader and 12 HA-PT Trailer, to **JESCO EQUIPMENT**, South Plainfield, New Jersey, through membership with the **MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**, Cooperative Pricing System Agreement, Grounds Equipment Bid #MRESC 14/15-04 (bid term 8/1/14-7/31/15), for a total purchase price of \$140,702.83, and to finance said purchase through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease/purchase term. (Documentation provided electronically.)

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson - Continued

- (7.) The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) 2015 Ford F-250 Truck, to **ROUTE 23 AUTOMALL**, Butler, New Jersey (Contract #15-C, Utility Vehicles, Item #15) through our participating membership with the **MORRIS COUNTY COOPERATIVE PRICING COUNCIL** (contract period 11/1/14-10/31/15), for a total purchase price of \$33,231.00, and to finance said purchase through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease/purchase term. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2015-2016 school year, effective July 1, 2015, through June 30, 2016.
9. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2015-2016 school year, effective July 1, 2015, through June 30, 2016.
10. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, to provide transportation services for the 2015-2016 school year, effective July 1, 2015, through June 30, 2016.
11. The recommendation of the Superintendent to approve hourly **FIELD TRIP TRANSPORTATION RATES** for the 2015-2016 school year, to \$37.00 in-county, \$41.00 out-of-county, and \$45.00 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
12. The recommendation of the Superintendent to approve a **BUS TRANSPORTATION** trip request for transportation to the **2015 NEW JERSEY NATIONAL COLLEGE FAIR**, transporting students/parents to the college fair on Wednesday, April 22, 2015, at the out-of-county field trip rate of \$41.00 per hour, in coordination with the High School Guidance Department and the WMHS PTSO, at no additional cost to the Board.
13. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus to the Township for use in connection with Bubbling Springs Day Camp from June 29, 2015, through August 21, 2015, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
14. The recommendation of the Superintendent to approve a transportation shuttle trip request for **WEST MILFORD LITTLE LEAGUE**, to provide bus shuttle services from the West Milford PAL to Hillcrest Community Center, to accommodate extra parking for attendees of the West Milford Little League Opening Night event on April 30, 2015, at the in-county field trip transportation rate of \$37.00 per hour.
15. The recommendation of the Superintendent to waive the **ACTIVITY PARTICIPATION FEE** for the Lacrosse Program for the Spring 2015 season.
16. The recommendation of the Superintendent to accept the **DONATION** of \$300.00 from the Maple Road School PTO to be used for audio system upgrades at Maple Road School.

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XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson - Continued

17. The recommendation of the Superintendent to accept the **DONATION** of Physical Education equipment and eight (8) Osmos for iPad's valued at \$2,617.07 from the PTA for the Apshawa Elementary School.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

4. The recommendation of the Superintendent to authorize the Business Administrator to have the bid documents prepared and advertise for the **BOILER REPLACEMENT** projects at Paradise Knoll and Westbrook Schools.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Bailey	Yes	Mr. Foody	No	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 No

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

2. The recommendation of the Superintendent to approve a proposal from **LONGO ASSOCIATES**, Ramsey, New Jersey, for the provision and installation of laboratory casework and equipment in the amount of \$250,613.19, for the West Milford High School. (MRESC Cooperative Pricing System #65MCESCCPS)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Bailey	Yes	Mr. Foody	No	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 No

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XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 18. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 24, 2015**, in the amount of \$3,447,656.10. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes*	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Absent	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Drew abstained on payments to himself. The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 19. The recommendation of the Superintendent to approve the **PAYROLL** of **February 27, 2015, and March 13, 2015**, in the amount of \$4,129,945.96. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes*	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Absent
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mrs. O'Brien abstained on payments to herself and family. The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 20. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 24, 2015**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$330,087.06.

Minutes for the Regular Meeting of March 24, 2015

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	No	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Absent	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 6 Yes; 2 No

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items:

21. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 24, 2015**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,538,632.26 as of December 31, 2014; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

22. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Foody	Abstained	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mrs. O'Brien	Yes	Mr. Bailey	Yes
Mr. Devor	Absent	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 Abstention

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XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppel, to approve the following agenda items:

- (1.) The recommendation of the Superintendent to accept the resignation, with regret, of **SUSAN CONNOLLY**, Special Education Teacher (Resource Center), Macopin School, effective June 30, 2015, for the purpose of retirement.
2. The recommendation of the Superintendent to approve the appointment of **CHRISTINE GENARDI-FISHER**, Encore Teacher, Maple Road and Westbrook Schools (PC#90.03.28.BOV, 90.07.28.ANQ), at the prorated salary of \$53,920.00 (BA/1), with health benefits, retroactive from March 23, 2015, through June 30, 2015, per Board of Education/WMEA Agreement. (Replaces DeRobertis) Accounts: 11-230-100-101-10-10-000 (50%); 20-231-100-101-10-50-000 (50% NCLB Title I)
- (3.) The recommendation of the Superintendent to approve the appointment of **CELESTE BURKE**, Cafeteria Aide, Marshall Hill School (PC#30.04.F4.BAB), at the prorated salary of \$4,525.00 (Step 1), without health benefits, effective March 25, 2015, through June 30, 2015, per Board of Education/WMCAA Agreement. (Replaces Lezette) Account: 11-000-262-107-10-10-000
- (4.) The recommendation of the Superintendent to approve the appointment of **DEANNE COWAN**, SACC Child Care Provider, Paradise Knoll School, at the salary of \$8,094.90, without health benefits, retroactive from February 23, 2015, through June 30, 2015. Account: 52-990-320-101-10-10-403
- (5.) The recommendation of the Superintendent to approve the appointment of **ELLEN IRIZARRY**, SACC Child Care Provider, Apshawa School, at the salary of \$5,108.40, without health benefits, retroactive from February 23, 2015, through June 30, 2015. Account: 52-990-320-101-10-10-403
- (6.) The recommendation of the Superintendent to approve the appointment of **MAUREEN PICCOLI**, SACC Child Care Provider, Apshawa School, at the salary of \$5,108.40, without health benefits, retroactive from February 23, 2015, through June 30, 2015. Account: 52-990-320-101-10-10-403
7. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective March 25, 2015, through June 30, 2015:
AHEARN, ASHLEY (Teacher)
BYRNES, LAURA (Teacher)
COLUCCI, MICHELLE (Teacher)
McBRIDE, REBECCA (Teacher)
RINGRESSY, SHEILA (Teacher)
WEBER, MICHAEL (Teacher)

Minutes for the Regular Meeting of March 24, 2015

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, effective March 25, 2015, through June 30, 2015:

RINGRESSY, SHEILA (Special Class Aide, Building Aide,
Secretary, Cafe Aide)

9. The recommendation of the Superintendent to approve a leave of absence for **LINDA LOSCALZO**, Special Class Aide, Marshall Hill School, with pay using sick and personal days, effective April 13, 2015, through May 8, 2015, then under the Family Medical Leave Act without pay, effective May 11, 2015, through May 29, 2015. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

10. The recommendation of the Superintendent to approve a Doctoral stipend for **DR. ELIZABETH McQUAID**, Supervisor of Special Education, District-wide, in the amount of \$2,100.00, retroactive from December 19, 2014, per Board of Education/WMAAS Agreement. Account: 11-000-221-102-10-10-143

NOTE: Per WMAAS contract agreement.

- (11.) The recommendation of the Superintendent to approve an increase of assignment for **JUDY BARRY**, SACC Child Care Provider, *Apshawa School* and *Paradise Knoll School*, at the prorated salary of **\$5,780.70**, without health benefits, retroactive from February 23, 2015, through June 30, 2015. Account: 52-990-320-101-10-10-403

12. The recommendation of the Superintendent to approve **LAURA OAKES**, Facilitator, **NEW TEACHER TRAINING and ORIENTATION ACTIVITIES**, for the 2015-2016 school year at the hourly rate of \$29.00, not to exceed 15 hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

13. The recommendation of the Superintendent to approve **PHYLLIS BLAU** for an additional 3.5 hours on the **DISTRICT EVALUATION COMMITTEE** at the hourly rate of \$29.00 to review and plan for the continued implementation of **ACHIEVENJ** and the Teacher Practice System, per Board of Education/WMEA Agreement. Account: 20-270-100-101-10-50-00X - NCLB Title II Grant

NOTE: Funded through the NCLB Grant.

14. The recommendation of the Superintendent to approve the following staff for the **DISTRICT SCIENCE COMMITTEE** at the hourly rate of \$29.00, not to exceed 15 hours per staff member, for the 2014-2015 school year to develop science goals and prepare for the **NEXT GENERATION SCIENCE STANDARDS**, per Board of Education/WMEA Agreement - Account: 11-000-223-890-09-34-000:

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XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

14. (Continued)

Teacher

ALEXANDER, ABIGAIL	MASLANEK, LAUREN
BIVONA, DIANA	PEARCE, DANIELLE
BOZENMAYER, MARY	PETROSI, JOSEPH
DUFFY, MERJEME	RENNALLS, JEANNE
FLOOD, DENISE	RHINESMITH, SHAWN
KIMAK, SHANNON	

15. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN ORIENTATION** for the 2015-2016 school year, at the hourly rate of \$29.00, for two (2) hours during August 2015 - Account: 11-110-100-101-10-10-000:

<u>Staff</u>	<u>School</u>
McCOURT, KAREN	Apshawa
ROMER, MICHELE	Apshawa
MALATAK, DEBORAH	Maple Road
SCHWARZ, STEPHANIE	Maple Road
HESS, KATHRYN	Marshall Hill
MONGELLI, KELLY	Marshall Hill
COLLINS, DEIRDRE	Paradise Knoll
MISIANO, LEIGH ANN	Paradise Knoll
FUSCO, KAREN	Upper Greenwood Lake
IRAGGI, TINA	Upper Greenwood Lake
TURNER, MINDY	Upper Greenwood Lake
SCHOER, HOPE	Westbrook
STANLEY, HOLLY	Westbrook

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

16. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2014-2015 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Maple Road</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
BIVONA, DIANA	Family Math Night	5	\$145.00
KANE, TRICIA	Family Math Night	3	\$ 87.00
HIGGINS, JENNIFER	Family Math Night	3	\$ 87.00
ROSIMINI, KRISTEN	Family Math Night	3	\$ 87.00
MALATAK, DEBORAH	Family Math Night	3	\$ 87.00

<u>Apshawa</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
McCOURT, KAREN*	Creative Writing	6	\$174.00
ROMER, MICHELE*	Creative Writing	6	\$174.00
BECKER, JACLYN*	Book	8	\$232.00
McCOURT, KAREN*	Get in Motion	6	\$174.00
ROMER, MICHELE*	Get in Motion	6	\$174.00
McCALL-BRAMLEY, JULIANNE*	Technology	6	\$174.00
POVEROMO, NICOLE*	Walking	6	\$174.00
BASILE, KRISTA*	Walking	6	\$174.00

Minutes for the Regular Meeting of March 24, 2015

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. (Continued)

*Funded through the PTA.

17. The recommendation of the Superintendent to approve the following teachers for the **SUMMER READING and LITERACY PROGRAM** at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X NCLB Title I:

<u>Teachers</u>	<u>Hours</u>	<u>Payment</u>
ANDERSON, RICHARD	78	\$2,262.00
BECKER, JACLYN	78	\$2,262.00
COLEMAN, GEORGEAN	78	\$2,262.00
DUFFY, MERJEME	78	\$2,262.00
McCOURT, KAREN	78	\$2,262.00
NEBIKER, STEPHANIE	78	\$2,262.00
RHINESMITH, SHAWN	78	\$2,262.00
SCHOER, HOPE	78	\$2,262.00
TREMONTE, LISA	78	\$2,262.00

NOTE: Funded through the NCLB Grant. Hourly rate may be adjusted pending the completion of contract negotiations.

18. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2014-2015 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
SHENISE, CHRISTOPHER	High School	Volleyball

- (19.) The recommendation of the Superintendent to approve the following **NURSING/ATC CERTIFIED and CLERICAL SERVICES** for the 2015-2016 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS - FALL 2015** to be held June 1, 5 & 8, 2015, not to exceed four (4) hours per night (12 hours total), per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Rate Per Hour</u>
LISA KNATZ	Nurse	12	\$33.00
ANDREA JONES	ATC Certified	12	\$33.00
SUE MAURER	ATC Certified	12	\$33.00
CONSTANCE KILROY	Nurse	12	\$33.00
CATHY SANTONACITA	Nurse	12	\$33.00
BRENDAN BYRNES	ATC Certified	12	\$33.00
PAMELA FENNING	Clerical	12	\$21.28
STEPHANIE MARQUARD	Clerical	12	\$21.28

Substitute

BARBARA CORBETT	Nurse
JODI WUNDRACK	Clerical
JANET CONLON	Clerical

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

(20.) The recommendation of the Superintendent to approve a leave of absence for **DR. ELIZABETH McQUAID**, Supervisor of Special Education, Grades PreK-12, District-wide, with pay using sick days, effective July 6, 2015, through August 7, 2015, then under the Family Medical Leave Act without pay, effective August 10, 2015, through October 2, 2015. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

(21.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2014)**, for the appointment of **DR. ELIZABETH McQUAID**, Director of Special Services, District-wide (PC#15.10.P3.AOW), at the **prorated** salary of \$130,000.00, with health benefits, and that the Superintendent take action to effectuate the transfer of **DR. ELIZABETH McQUAID** to the new position, effective **October 5, 2015**, through June 30, 2016, from the prior position of Supervisor of Special Education, Grades PreK-12, District-wide, at which time all the duties and responsibilities in the prior position will cease, per Board of Education. (Replaces Steinheimer) Account: 11-000-219-104-10-10-142

(22.) The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2014-2015 school year, at the contracted hourly rate of \$29.00, per board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Marshall Hill</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
BARKER, PAMELA*	Running Club	6	\$174.00
LEHR, RACHEL*	Running Club	6	\$174.00

*Funded through the PTA

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Absent
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mrs. O'Brien offered a motion, seconded by Mrs. Koeppe, to delay Executive Session until 9:30 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XVI. NEGOTIATIONS - Mrs. Marilyn Schultz, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

Minutes for the Regular Meeting of March 24, 2015

XVI. NEGOTIATIONS - Mrs. Schultz, Chairperson - Continued

(1.) The recommendation of the Superintendent to ratify the Memorandum of Agreement between the **WEST MILFORD BUS DRIVERS ASSOCIATION** for the period of July 1, 2014, through June 30, 2017, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms of the Memorandum of Agreement and in a form satisfactory to board counsel. (Document provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Absent
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

(2.) **RESOLVED**, that the Board of Education hereby approves the Settlement Agreement between the West Milford Board of Education and the West Milford Unaffiliated Board Office Unit.

Resolved, that the Board Secretary is authorized to sign the agreement on behalf of the Board.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	No	Mr. Devor	Absent
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 No

XVII. POLICY - Mr. Kevin Babbitt, Chairperson

Motion by Mr. Babbitt, seconded by Mrs. O'Brien, to approve the following agenda item:

1. The recommendation of the Superintendent to approve the first reading of a revised policy entitled, "Student Assessment." (Code #2622) (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	No	Mr. Devor	Absent
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

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XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins reported that he is impressed with the committee and their motivation to make improvements at Bubbling Springs and with field trips.

Safety - Mr. Foody had no report.

Superintendent's Roundtable - Mrs. Koeppe spoke about the roof replacement, pot holes, and the Cablethon scheduled for May 17

Passaic County School Boards Association - Mrs. O'Brien spoke about the March 23 presentation and the changes in evaluations and the tenure laws. The next meeting is scheduled for April 27.

New Jersey School Boards Association - Mr. Foody spoke about an article on legal representation. Mrs. Schultz reminded the Board members of their required training for this year.

Legislative - Mr. Drew outlined the new laws that were passed and those being considered by the legislature.

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien - There was no report.

West Milford Education Foundation - Mrs. O'Brien reported that the foundation is alive and well. The first meeting will be held in May for students and staff interested in helping. She thanked Inga and Jack Koeppe for getting things started.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins - There was no report.

XIX. OLD BUSINESS

Mr. Foody asked Mr. Roselle a question. Mr. Roselle responded.

Mrs. Schultz asked if there was any other old business for discussion. There was none.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mr. Robbins made a motion to reduce legal costs by eliminating the need for an attorney at workshop meetings.

Mrs. Koeppe said this Board is unique and the attorney is needed.

Mr. Foody agreed with Mr. Robbins.

Mr. Drew felt that questions always come up.

Mrs. O'Brien also said that many things have come up and it is an advantage to have the attorney present.

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XX. NEW BUSINESS - Continued

Mrs. O'Brien offered a motion, seconded by Mrs. Koeppe, to delay Executive Session until 9:40 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Schultz feels Mr. Robbins is well intended. She also thinks it's a benefit to the Board to have the attorney present as we have new members.

Mr. Robbins feels it would be a savings.

Mr. Robbins offered a motion, seconded by Mr. Foody, to not have the Board Attorney attend workshop meetings.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	No	Mrs. O'Brien	No	Mr. Babbitt	No
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Absent
Mr. Bailey	No	Mrs. Koeppe	No	Mrs. Schultz	No

The **MOTION FAILED:** 6 No; 2 Yes

Mr. Riscica noted that the Rotary donated dictionaries to the third grade. They will also have the essay contest with a monetary prize.

Notification was received from the Yamaha Corporation recognizing West Milford as one of the best communities for music instruction.

Mr. Foody asked whether other Board members received letters in their mail.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Ada Erik, Councilwoman, suggested that the Board keep their microphones on. She also commented on the use of co-operative purchasing and the benefits. She noted the Township uses the Morris County Co-op.

Motion by Mrs. O'Brien, seconded by Mr. Babbitt, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

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XXII. EXECUTIVE SESSION

At 9:40 p.m., Mrs. Koeppe made a motion, seconded by O'Brien to go into Executive Session for the purpose of discussing negotiations, student matters, personnel, HIB's, a grievance and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 10:51 p.m.

XXIII. ADJOURNMENT

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to adjourn the meeting at 10:51 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator