

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION MEETING
APRIL 21, 2015

Mrs. Marilyn Schultz, Board President, called to order the Workshop/Special Action Meeting of the Board of Education of April 21, 2015, at 7:30 p.m. in the Westbrook School Media Center. She led the flag salute and read the Open Public Meetings Act Statement. She asked for a moment of silence to remember two people who died suddenly this past week - Mrs. Jeanette Demarest, who served the district for 34 years as a Special Education Teacher at Macopin School, and Christopher Schultz. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Drew	Present/Arr. 7:42 p.m.	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 8:00 p.m.	Mr. Foody	Present	Mr. Robbins	Present
Mr. Devor	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 30 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing negotiations, student matters, personnel, HIB's, a grievance, the Superintendent's Search and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

At 7:42 p.m., the Board went into Executive Session. They returned to the public meeting at 7:52 p.m.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

Mr. Riscica spoke about the bus driver training by the Department of Homeland Security, the District Arts Festival, Kindergarten Kickoff, the Department Festival at Macopin and CASA presentation for parents.

- Nicolette D'Angelo, Student Representative, reported on the many accomplishments of the students at West Milford H.S. She highlighted the indoor percussion band and their first place performance, the choral students that performed in the NJ Association for Jazz Education Region 1 Jazz Choir and the upcoming annual Jazz Festival. She also spoke about the spring athletic program, Student Council and recent clubs events.
- Presentations:
 - Brenda Ludwig, Supervisor of World Languages, introduced Mr. Brett Shelby and his Westbrook Grade 6 students who demonstrated their use of the Spanish language. Ms. Ludwig spoke about the initiatives for 2015-2016 including sign language provided after school. The Board approved an Italian AP course and she is working on a five year plan for world language. She spoke about the use of technology in the classroom.
 - Debra Gretina, Supervisor of Mathematics, spoke about the way students think about math. She provided examples of how math problems are taught. She identified the new textbooks that support the curriculum, the use of technology at Macopin and the High School, curriculum mapping and collaboration among staff.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes were presented for anticipated action at the Regular Meeting of April 28, 2015:

- March 4, 2015 Special Meeting
- March 4, 2015 Executive Session
- March 5, 2015 Special Meeting

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Francisco - Continued

- March 5, 2015 Executive Session
- March 10, 2015 Regular Meeting
- March 10, 2015 Executive Session
- March 17, 2015 Workshop/Special Action/Preliminary Budget Hearing
- March 17, 2015 Executive Session
- March 24, 2015 Regular Meeting
- March 24, 2015 Executive Session

IX. LEGAL REPORT

The legal report will be provided in Executive Session.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

There was no report.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Ada Erik, Macopin Road, West Milford, spoke about meetings that are shown on Channel 77 and the request from seniors to adjust the audio. She spoke about interviewing graduating seniors to show their accomplishments to the town.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Greg Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

DISCUSSION: Mr. Foody requested that these items be voted upon separately.

Mr. Bailey withdrew the motion.

Mr. Bailey offered a motion to approve item #2. Mrs. O'Brien seconded the motion.

2. The recommendation of the Superintendent to award a contract to **ALLTEC CONSTRUCTION**, Whippany, New Jersey, in the amount of \$448,446.00, for the **Science Classroom Renovations at West Milford High School.**

DISCUSSION: Mr. Foody asked if this is part of next year's budget and questioned if the motion was premature, because the budget hasn't passed.

Mrs. Francisco explained that this item needed to be approved in order for the work to be done before the beginning of the next school year.

Mr. Robbins stated that before we spend funds to improve the science labs, we need to ensure that the roof is in stable condition.

Mr. Foody expressed his concerns about renovating the science labs prior to replacing the roof.

Ms. Francisco explained that we are not experiencing any leakage on the side of the building where the science labs are being renovated.

Mrs. Keoppe expressed her disappointment with the Board. The upgrades to the science labs are needed to meet our curriculum standards. The whole Board has not discussed the referendum.

Mr. Robbins restated his concerns about the roof.

Ms. Francisco stated that the integrity of the roof was discussed and reiterated that the roof does not leak in the area of the science labs.

ROLL CALL VOTE ON ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	No	Mrs. O'Brien	Yes
Mr. Devor	Yes	Mr. Foody	No	Mr. Robbins	No
Mr. Bailey	Yes	Mr. Babbitt	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 3 No

Mr. Bailey made a motion, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. The recommendation of the Superintendent to award a contract to **B&G RESTORATIONS INC.**, Lincoln Park, New Jersey, in the amount of \$24,800.00, for asbestos abatement related to the **Science Classroom Renovations at West Milford High School.**

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE ON ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Devor	Yes	Mr. Foody	No	Mr. Robbins	No
Mr. Bailey	Yes	Mr. Babbitt	Yes	Mrs. Schultz	Yes

The MOTION PASSED: 7 Yes; 2 No

XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda items #1, #2, and #4: (Item #3 was acted upon after Executive Session.)

1. The recommendation of the Superintendent to approve Paterson Public Schools for the purpose of **BEDSIDE INSTRUCTION** at St. Joseph's Hospital (Student #67168) at the rate of \$40 per hour, not to exceed 10 hours per week, retroactive from February 17, 2015 through March 17, 2015.
2. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the following adjustments for the **2014-2015 SCHOOL CALENDAR**:

May 21, 2015	Thursday	Schools Closed
May 22, 2015	Friday	Schools Closed

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The MOTION PASSED unanimously.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **IRIS WECHLING**, Director of Education, Board Office, effective May 31, 2015, for the purpose of retirement.
2. The recommendation of the Superintendent to approve a contract with **PASSAIC COUNTY EDUCATIONAL SERVICES** for the appointment of **MARGARET LYNN HUSHON**, Part-Time Clerical Assistant, Board Office, at the hourly rate of \$32.00, not to exceed 25 hours per week, without health benefits, retroactive from April 7, 2015, through June 30, 2015. (New Position)
3. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **BARBARA HEINIG**, Special Class Aide, Maple Road School, without pay retroactive from March 26, 2015, through April 2, 2015. (Family Illness)
4. The recommendation of the Superintendent to approve a leave of absence for **LAURA KOROPCHAK**, Cafeteria Aide, Apshawa School, with pay using sick and personal days retroactive from April 20, 2015, through May 5, 2015, then without pay effective May 6, 2015, through June 25, 2015. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

5. The recommendation of the Superintendent to approve a leave of absence for **ROBIN KAMERER**, Special Education Teacher (Resource Center), Westbrook School, with pay using sick days retroactive from March 30, 2015, through May 29, 2015. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

6. The recommendation of the Superintendent to approve a leave of absence for **CHRISTINE KISSACK**, Grade 3 Teacher, Apshawa School, with pay using sick days retroactive from April 13, 2015, through April 15, 2015, then under the Family Medical Leave Act without pay, retroactive from April 16, 2015, through June 30, 2015. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

7. The recommendation of the Superintendent to approve the **TRANSFER OF ASSIGNMENT** for **TRACY NOVAK** from a 1:1 Part-Time Special Class Aide, Apshawa School to a Part-Time Special Class Aide, Resource Center, Upper Greenwood Lake School (PC#60.06.S5.BZH), retroactive from April 2, 2015, through June 30, 2015. Account: 11-213-100-106-10-10-000

NOTE: Change in two (2) students IEP's

8. The recommendation of the Superintendent to approve **KIMBERLY ZACKAROFF**, Chaperone, Macopin School, for the **DISTRICT ARTS FESTIVAL** at a stipend of \$68.00 for the 2014-2015 school year. (Replaces Connolly) Account: 11-401-100-110-10-10-000

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

DISCUSSION: Mr. Bailey wished Iris Wechling the best in her retirement. She has been a tremendous asset from Principal of Apshawa to Director of Education.

Mrs. Koeppe thanked Ms. Wechling.

Mrs. Schultz wished Ms. Wechling the best in her retirement and thanked her for her dedication, ongoing support and leadership.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes*	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Foody voted no on item #2. The **MOTION PASSED.**

WORKSHOP/DISCUSSION

XVI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following items were presented for anticipated approval at the Regular Meeting of April 28, 2015:

- The recommendation of the Superintendent to approve the following **OTHER LOCAL EDUCATION AGENCIES TUITION CONTRACTS** for the 2014-2015 school year (tuition pro-rated based on start date):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 (#70693)	\$8,816.60	Wayne Township Public Schools Wayne, New Jersey
1 (#71065)	\$4,574.65	Garfield Public Schools Garfield, New Jersey

- The recommendation of the Superintendent to approve the following **OTHER LOCAL EDUCATION AGENCIES TUITION CONTRACTS for ADDITIONAL SERVICES** for the 2014-2015 school year (cost pro-rated based on start date):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 (#70693)	\$2,678.39	Wayne Township Public Schools Wayne, New Jersey

NOTE: Cost reflective of Occupational and Speech Therapy Services

- The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2014-2015 school year (Tuition Pro-rated):

WORKSHOP/DISCUSSION

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

3. (Continued)

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
K	\$14,530.00	Paterson, New Jersey
4	\$16,104.00	Paterson, New Jersey
5	\$16,104.00	Paterson, New Jersey

4. The recommendation of the Superintendent to approve the addition of **EASTERN REGIONAL COMMUNICATION AND TECHNOLOGY CONFERENCE**, Morristown, New Jersey, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2014-2015 school year.

WORKSHOP/DISCUSSION

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated approval at the Regular Meeting of April 28, 2015:

1. The recommendation of the Superintendent to approve the completion of **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS** in accordance with N.J.A.C. 6A:27-11.2, as follows (Documentation provided electronically):

<u>Date</u>	<u>School</u>	<u>Route Numbers</u>	<u>Principal/Supervisor</u>
4/15/15	St. Catherine of Bologna	29806, 29807	Sr. Theresa Firenze
4/14/15	Paradise Knoll	05001-05005, 05031, 05040,	Jennifer Miller
4/13/15	WMHS/Macopin Highlander Academy	08001-08043, 08050-08057	Fred Hessler Mary Reinhold Karen Johnson Nicholas Del'Re
4/15/15	Westbrook	07001-07002, 07004-07009, 07031	Deanne Somers
4/14/15	Apshawa School	01001-01007, 01047	Stephanie Primavera
4/16/15	New Beg. Annex (Apshawa)	01010	Brian McCarter (Supervisor)
4/16/15	New Beg. Annex (Macopin)	02001-02004	Brian McCarter (Supervisor)
4/14/15	Marshall Hill	04001, 04004, 04005, 04007, 04009-04011	Paul Gorski

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

1. (Continued)

<u>Date</u>	<u>School</u>	<u>Route Numbers</u>	<u>Principal/Supervisor</u>
4/14/15	New Beg. Annex (Maple Road)	02001-02004	Brian McCarter (Supervisor)
4/14/15	Maple Road	03001, 03002, 03004, 03005, 03006, 03030, 03032, 03033, 03036, 03037, 03330, 03332, 03333, 03336, 03337, 03339	William Kane
4/15/15	U.G.L.	06101, 06102, 06104-06108, 06146	Daniel Novak

2. The recommendation of the Superintendent to approve the renewal of a **PUPIL TRANSPORTATION CONTRACT** for **IN-DISTRICT COMBINATION ROUTES**, per Bid Code 08-10, taken on July 15, 2008, with **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, for 22 routes: 11 Macopin/High School; six (6) Apshawa; four (4) Maple Road; and one (1) Westbrook, for the 2015-2016 school year, effective September 1, 2015, through June 30, 2016, at the C.P.I. increase of 1.34%, for a total per diem cost of \$3,656.40, and an annual total cost of \$658,152.00. (Individual routes and costs are attached to the official minutes of this meeting.)

3. The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) 2015 Dodge Grand Caravan SE to **CHRYSLER JEEP DODGE OF WARWICK**, Warwick, New York, for a total purchase price of \$20,870.00.

NOTE: Vehicle to be purchased with proceeds of used school bus sales.

4. The recommendation of the Superintendent to renew the Maintenance and Operations Agreement with **HONEYWELL INTERNATIONAL**, Morristown, New Jersey, for the Parent Notification System at the rate of \$12,728.00, for the 2015-2016 school year, per the terms and conditions of the Agreement.

5. The recommendation of the Superintendent to approve Service Agreements with **LIGHTPATH** for increased internet and fiber network.

6. The recommendation of the Superintendent to approve a contract with **AIR PURIFIERS INC.**, Rockaway, New Jersey, for the installation of an exhaust system for the Transportation garage in the amount of \$14,599.00.

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **April 28, 2015**, in the amount of \$ TBD . (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the **PAYROLL** of **March 31, 2015**, and **April 15, 2015**, in the amount of \$ TBD . (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **April 28, 2015**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$ TBD .

11. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 28, 2015**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$7,774,660.44 as of January 31, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

12. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 28, 2015**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

WORKSHOP/DISCUSSION

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

13. (Continued)

\$8,401,751.64 as of February 28, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

14. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of February 28, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following items were presented for anticipated approval at the Regular Meeting of April 28, 2015:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **SUSAN ZANGARA**, Special Education Teacher (Learning Disabilities), Macopin School, effective June 30, 2015, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **EMANUELLA GAEDCKE**, Special Class Aide, High School, effective October 1, 2015, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **LORRAINE CALDWELL**, Cafeteria Aide, Paradise Knoll School, effective June 30, 2015, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation of **BRENDAN BYRNES**, Athletic Trainer, High School, effective June 30, 2015.
5. The recommendation of the Superintendent to accept the resignation of **NATALE BUONGIORNO**, Physical Education Teacher, High School, effective June 30, 2015.
6. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Grade 3 Teacher, Apshawa School (PC#99.01.00.BKG), at the per diem rate of **TBD**, without health benefits, effective **TBD**, through June 25, 2015. (Replaces Kissack) Account: 11-120-100-101-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

7. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Grade 1 Teacher, Apshawa School (PC#99.01.00.BZN), at the per diem rate of **TBD** without health benefits, effective May 11, 2015, through June 25, 2015. (Replaces Seltenrich)
Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

8. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective April 29, 2015, through June 30, 2015.

NOTE: The names will be added prior to the Regular Meeting.

9. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, effective April 29, 2015, through June 30, 2015.

NOTE: The names will be added prior to the Regular Meeting.

10. The recommendation of the Superintendent to approve a leave of absence for **SHANNON KIMAK**, Science Teacher, High School, with pay using sick days, effective May 29, 2015, through June 25, 2015, then under the Family Medical Leave Act without pay, effective September 1, 2015, through November 30, 2015. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

11. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED ADMINISTRATIVE PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

12. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **CERTIFICATED ADMINISTRATIVE AND SUPERVISORY PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMAAS Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

13. The recommendation of the Superintendent to approve the reappointment of **UNAFFILIATED ADMINISTRATIVE PERSONNEL AND SUPPORT STAFF**, effective July 1, 2015, through June 30, 2016, per Board of Education Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

14. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED BOARD OFFICE UNIT PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/Unaffiliated Board Office Unit Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

15. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SECRETARIAL AND BUILDING AIDE PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMESA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

16. The recommendation of the Superintendent to approve the reappointment of **TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

17. The recommendation of the Superintendent to approve the reappointment of **NON-TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

18. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SPECIAL EDUCATION CERTIFIED TEACHING PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

19. The recommendation of the Superintendent to approve the reappointment of **SPECIAL EDUCATION CLASS AIDES**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMTAA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

20. The recommendation of the Superintendent to approve the reappointment of **SCHOOL BUS/VAN DRIVERS**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMBDA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

21. The recommendation of the Superintendent to approve the reappointment of **SPECIAL USE VEHICLE DRIVERS**, effective July 1, 2015, through June 30, 2016, at the per diem rates in accordance with the employment terms established by the Board of Education/Special Use Vehicle Drivers Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

22. The recommendation of the Superintendent to approve the reappointment of **CUSTODIAL/MESSENGER/MAINTENANCE AND TRANSPORTATION MECHANICS PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMCMA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

23. The recommendation of the Superintendent to approve the reappointment of **CAFETERIA KITCHEN WORKERS**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMCWA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

24. The recommendation of the Superintendent to approve the reappointment of **CAFETERIA AIDE PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMCAA Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

25. The recommendation of the Superintendent to approve the reappointment of **CHILD CARE PROVIDERS PERSONNEL (SACC)**, effective July 1, 2015, through June 30, 2016, per Board of Education Agreement.

NOTE: Folder insert will be added prior to the Regular Meeting.

26. The recommendation of the Superintendent to approve certified personnel as **SUBSTITUTE TEACHERS/HOME INSTRUCTORS/NURSES/COACHES/SPECIAL PROJECTS** for the 2015-2016 school year.

NOTE: Folder insert will be added prior to the Regular Meeting.

27. The recommendation of the Superintendent to approve non-certified personnel as **SUBSTITUTE SECRETARIES/BUILDING AIDES/SPECIAL CLASS AIDES/CAFETERIA AIDES/SACC AIDES** for the 2015-2016 school year.

NOTE: Folder insert will be added prior to the Regular Meeting.

28. The recommendation of the Superintendent to approve the appointment of **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2015-2016 school year.

NOTE: Folder insert will be added prior to the Regular Meeting.
The district will reimburse for the process of volunteers.

29. The recommendation of the Superintendent to approve the following staff members for an additional assignment on April 30, 2015, **GRADE 6 ORIENTATION**, Macopin School, at the hourly rate of \$29.00 for two (2) hours:

BORGESS, LAURA
RYERSON, KENNETH

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

30. The recommendation of the Superintendent to approve the following **SUBSTITUTE SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective July 1, 2015, through June 30, 2016:

- | | |
|----------------------------|-------------------------|
| BUNK, ERIC | MEGLETTI, DANIEL |
| CARMODY, CAROL | SWALLING, CARL |
| CORTER, MICHAEL | TALLIA, LAURA |
| COSTANZA, CHRISTINE | WAUCHEK, KEITH |
| KLIMEK, LAURIE | WILM, KAREN |
| MARIENTHAL, CHERYL | YANNACCI, TRICIA |
| MAZZEI, CHARLES | |

31. The recommendation of the Superintendent to approve *an amendment to a previously adopted resolution (May 2014)*, for **JOHN FINKE, HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **SPRING 2015 ATHLETIC SEASON**, 0.5 Head Golf Coach, Step C+Longevity, at the stipend of **\$3,388.50**, per Board of Education/WMEA Agreement. Account: 11-402-100-110-10-10-000

WORKSHOP/DISCUSSION

XIX. POLICY - Mr. Kevin Babbitt, Chairperson

The following item were presented for anticipated approval at the Regular Meeting of April 28, 2015:

1. The recommendation of the Superintendent to approve the second reading and adoption of a revised policy entitled, "Student Assessment." (Code #2622) (Documentation provided electronically.)

XX. OLD BUSINESS

Mr. Foody asked about the Citizen of the Month from Macopin. Mr. Riscica responded.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. NEW BUSINESS

Mrs. Koeppe spoke about a recent meeting of the West Milford Education Foundation. The meeting included residents that have shown an interest in working on the committee.

Motion by Mrs. O'Brien, seconded by Mr. Robbins, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Ada Erik, Macopin Road, reminded the Board that Channel 77 is interested in showing school district information.

Motion by Mrs. Koepp, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXIII. EXECUTIVE SESSION

At 8:55 p.m., Mrs. O'Brien made a motion, seconded by Mr. Babbitt, to go into Executive Session for the purpose of discussing negotiations, student matters, personnel, HIB's, a grievance, the Superintendent's Search and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

XXIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koepp, seconded by Mrs. O'Brien, to approve the following agenda item:

- 3. The recommendation of the Superintendent to approve the following Resolution as amended:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **April 21, 2015**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2015/E-10	Unsubstantiated
2015/H-16	Unsubstantiated
2015/H-18	Unsubstantiated
2015/H-17	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Bailey	Absent
Mr. Devor	Absent	Mrs. Koepp	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXV. ADJOURNMENT

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to adjourn the meeting at 10:01 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc