

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
REGULAR/PUBLIC BUDGET HEARING MEETING
APRIL 28, 2015

Mrs. Marilyn Schultz, Board President, called to order the Regular/Public Budget Hearing Meeting of the Board of Education of April 28, 2015, at 7:30 p.m. in the Westbrook School Media Center. She led the flag salute and read the Open Public Meetings Act Statement. She asked for a moment of silence to remember the heartbreaking suffering and loss of lives in Nepal. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present/Arr. 8:00 p.m.	Mr. Drew	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 7:42 p.m.	Mr. Foody	Present	Mr. Robbins	Present
Mr. Devor	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 45 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing negotiations, student matters, personnel, HIB's, the Director of Education search and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Mr. Riscica reported that Greg Matlosz completed his doctorate degree.
- Mr. Riscica introduced Myra Aaronson, Supervisor of Guidance for the High School and Middle School, who spoke about the purpose of the counselors and the many programs for students.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

- Mr. Riscica and Ms. Barbara Francisco presented the 2015-2016 School Budget and answered questions from the Board members.
- Motion by Mrs. O'Brien, seconded by Mr. Babbitt, to approve the following minutes:
 - March 4, 2015 Special Meeting
 - March 4, 2015 Executive Session
 - March 5, 2015 Special Meeting
 - March 5, 2015 Executive Session
 - March 10, 2015 Regular Meeting
 - March 10, 2015 Executive Session
 - March 17, 2015 Workshop/Special Action Meeting
 - March 17, 2015 Executive Session
 - March 24, 2015 Regular Meeting
 - March 24, 2015 Executive Session

**VOICE VOTE: Mr. Foody Abstained. MOTION PASSED.
All Others in Favor.**

IX. LEGAL REPORT

There was no report.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

Mrs. Schultz is waiting to hear from Robynn Meehan regarding the Chief School Administrator's evaluation and the Board evaluation.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Kirsten Coppola spoke about maintaining three sections of first grade at Westbrook.

Ann Marie Polglaze spoke about maintaining three sections of second grade at Apshawa.

Laura Paget spoke about having three first grade classes at Paradise Knoll next year.

Debra Gretina, President of the WMAAS, spoke about the importance of educating children. She thanked Iris Wechling for her drive and vision.

Mr. Riscica acknowledged Mrs. Schultz for being recognized as a certificated Board Member.

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve the following resolution:

BE IT RESOLVED, by the West Milford Township Board of Education, County of Passaic, that the 2015-2016 **DISTRICT BUDGET** be approved as follows:

General Fund	\$73,099,858
Special Revenue	\$ 1,342,535
Debt Service	<u>\$ 542,113</u>
TOTAL BUDGET	\$74,984,506

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

1. (Continued)

BE IT FURTHER RESOLVED, that the following **GENERAL FUND AND DEBT SERVICE TAX LEVIES** be approved to support the 2015-2016 Final Budget:

General Fund	\$53,542,837
Debt Service	\$ 537,742
TOTAL	\$54,080,579

DISCUSSION: Mr. Bailey commented on the 2015-2016 budget and the many good things that happen for students in West Milford.

Mr. Devor commented on his view of the budget. He will abstain on the vote.

Mr. Foody commented on his view of the budget. He will vote no.

Mrs. O'Brien commented on the budget and she will vote yes.

Mr. Robbins supports the administration; however, he believes there could be a zero increase.

Mr. Drew views this budget as a compromise. We need to continue to invest in our children and invest in the needed repairs.

Mrs. Schultz agreed that this budget is a compromise and that a lot of hard work has gone into it.

Mrs. O'Brien offered a motion, seconded by Mrs. Koeppe, to delay Executive Session until 9:30 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

DISCUSSION: Mr. Riscica said that the budget priority is safety and education. It is hard to sustain with the mandates that are not funded by the state. The preparation of the budget was a collaborative one.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	No	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 2 No; 1 Abstention

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #2 through #6, #8, and #19 through #22: (Items #7 and #18 were pulled for separate votes.)

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

(2.) The recommendation of the Superintendent to approve the completion of **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS** in accordance with N.J.A.C. 6A:27-11.2, as follows (Documentation provided electronically):

<u>Date</u>	<u>School</u>	<u>Route Numbers</u>	<u>Principal/Supervisor</u>
4/15/15	St. Catherine of Bologna	29806, 29807	Sr. Theresa Firenze
4/14/15	Paradise Knoll	05001-05005, 05031, 05040,	Jennifer Miller
4/13/15	WMHS/Macopin Highlander Academy	08001-08043, 08050-08057	Fred Hessler Mary Reinhold Karen Johnson Nicholas Del'Re
4/16/15	Westbrook	07001-07002, 07004-07009, 07031	Deanne Somers
4/14/15	Apshawa School	01001-01007, 01047	Stephanie Primavera
4/16/15	New Beg. Annex (Apshawa)	01010	Brian McCarter (Supervisor)
4/16/15	New Beg. Annex (Macopin)	02001-02004	Brian McCarter (Supervisor)
4/13/15	Marshall Hill	04001, 04004, 04005, 04007, 04009-04011	Paul Gorski
4/16/15	New Beg. Annex (Maple Road)	02001-02004	Brian McCarter (Supervisor)
4/14/15	Maple Road	03001, 03002, 03004, 03005, 03006, 03030, 03032, 03033, 03036, 03037, 03330, 03332, 03333, 03336, 03337, 03339	William Kane
4/15/15	U.G.L.	06101, 06102, 06104-06108, 06146	Daniel Novak

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

3. The recommendation of the Superintendent to approve the renewal of a **PUPIL TRANSPORTATION CONTRACT** for **IN-DISTRICT COMBINATION ROUTES**, per Bid Code 08-10, taken on July 15, 2008, with **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, for 22 routes: 11 Macopin/High School; six (6) Apshawa; four (4) Maple Road; and one (1) Westbrook, for the 2015-2016 school year, effective September 1, 2015, through June 30, 2016, at the C.P.I. increase of 1.34%, for a total per diem cost of \$3,656.40, and an annual total cost of \$658,152.00. (Individual routes and costs are attached to the official minutes of this meeting.)
4. The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) 2015 Dodge Grand Caravan SE to **CHRYSLER JEEP DODGE OF WARWICK**, Warwick, New York, for a total purchase price of \$20,870.00.

NOTE: Vehicle to be purchased with proceeds of used school bus sales.
5. The recommendation of the Superintendent to renew the Maintenance and Operations Agreement with **HONEYWELL INTERNATIONAL**, Morristown, New Jersey, for the Parent Notification System at the rate of \$12,728.00, for the 2015-2016 school year, per the terms and conditions of the Agreement.
6. The recommendation of the Superintendent to approve Service Agreements with **LIGHTPATH** for increased internet and fiber network.
8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)
- (19.) The recommendation of the Superintendent to award a contract to **ECHELON SERVICES, LLC**, Newton, New Jersey, (lowest bidder) for Boiler Room Upgrades at Westbrook Elementary School, including Alternates A and B, in the amount of \$395,600.00, per bids publicly read on Thursday, April 23, 2015. (Documentation provided electronically.)
- (20.) The recommendation of the Superintendent to award a contract to **ECHELON SERVICES, LLC**, Newton, New Jersey, (lowest bidder) for Boiler Room Upgrades at Paradise Knoll Elementary School, including Alternates A and B, in the amount of \$669,300.00, per bids publicly read on Thursday, April 23, 2015. (Documentation provided electronically.)
- (21.) The recommendation of the Superintendent to approve an **ACCESS AGREEMENT** with **ROCKLAND ELECTRIC COMPANY** for the purpose of performing an environmental investigation to improve electric service reliability along the property of Marshall Hill Elementary School. (Documentation provided electronically.)
- (22.) The recommendation of the Superintendent to approve the **SPECIAL USE VEHICLE DRIVERS EMPLOYMENT TERMS** for the period July 1, 2014 through June 30, 2017. (Documentation provided electronically.)

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

7. The recommendation of the Superintendent to approve a contract with **AIR PURIFIERS INC.**, Rockaway, New Jersey, for the installation of an exhaust system for the Transportation garage in the amount of \$14,599.00.

DISCUSSION: Mr. Robbins feels we should concentrate on education.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Bailey	Yes	Mr. Foody	No	Mr. Robbins	No
Mr. Devor	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 2 No

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- (18.) The recommendation of the Superintendent to authorize the Business Administrator to have the bid documents prepared and advertise for the **ROOF REPLACEMENT** at Westbrook Elementary School.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Bailey	Yes	Mr. Foody	Abstained	Mr. Robbins	Yes
Mr. Devor	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

9. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **April 28, 2015**, in the amount of \$2,965,370.96. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Abstained	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 No; 1 Abstention

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

10. The recommendation of the Superintendent to approve the **PAYROLL** of **March 31, 2015, and April 15, 2015**, in the amount of \$4,098,885.75. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **April 28, 2015:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$258,138.12.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Abstained	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 No; 1 Abstention

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items:

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 28, 2015**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$7,774,660.44 as of January 31, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Abstained	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 8 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items:

14. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 28, 2015**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,401,751.64 as of February 28, 2015; therefore

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

14. (Continued)

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

15. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of February 28, 2015, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O’Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O’Brien, to approve the following agenda items:

16. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 28, 2015**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$6,425,726.66 as of March 31, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

17. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of March 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Foody	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mrs. O'Brien	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mrs. O'Brien offered a motion, seconded by Mr. Babbitt, to delay Executive Session until 9:45 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following agenda items #1 through #35: (Item #36 was pulled; no action taken.)

1. The recommendation of the Superintendent to accept the resignation, with regret, of **SUSAN ZANGARA**, Special Education Teacher (Learning Disabilities), Macopin School, effective June 30, 2015, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **EMANUELLA GAEDCKE**, Special Class Aide, High School, effective October 1, 2015, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **LORRAINE CALDWELL**, Cafeteria Aide, Paradise Knoll School, effective June 30, 2015, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation of **BRENDAN BYRNES**, Athletic Trainer, High School, effective June 30, 2015.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

5. The recommendation of the Superintendent to accept the resignation of **NATALE BUONGIORNO**, Physical Education Teacher, High School, effective June 30, 2015.
6. The recommendation of the Superintendent to approve the resignation of **RACHEL VACHON**, Mathematics Coach, District-wide, effective May 29, 2015.
- (7.) The recommendation of the Superintendent to approve the appointment of **ANN DeMARCO**, Long Term Substitute Grade 3 Teacher, Apshawa School (PC#99.01.00.BKG), at the per diem rate of \$150.00, without health benefits, retroactive from April 13, 2015, through June 25, 2015. (Replaces Kissack) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

- (8.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2015)**, for a leave of absence, for **LAURA SELTENRICH**, Grade 1 Teacher, Apshawa School, **with pay using sick, personal and illness in family days, retroactive from April 2, 2015, through April 23, 2015, then without pay retroactive from April 24, 2015, through June 25, 2015.** (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

- (9.) The recommendation of the Superintendent to approve the appointment of **KELLY COMERFORD**, Long Term Substitute Grade 4 Teacher, Marshall Hill School (PC#99.04.00.BUL), at the per diem rate of \$150.00, without health benefits, effective May 26, 2015, through June 25, 2015. (Replaces Adragna) Account: 11-120-100-101-10-10-103
- (10.) The recommendation of the Superintendent to approve a leave of absence for **LINDA CHINTALA**, Data Systems Associate, Board Office, with pay using sick days, retroactive from April 27, 2015, through June 20, 2015. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

11. The recommendation of the Superintendent to approve a leave of absence for **SHANNON KIMAK**, Science Teacher, High School, with pay using sick days, effective May 29, 2015, through June 25, 2015, then under the Family Medical Leave Act without pay, effective September 1, 2015, through November 30, 2015. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

12. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED ADMINISTRATIVE PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education Agreement. (See folder insert.)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

13. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **CERTIFICATED ADMINISTRATIVE AND SUPERVISORY PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMAAS Agreement. (See folder insert.)
14. The recommendation of the Superintendent to approve the reappointment of **UNAFFILIATED ADMINISTRATIVE PERSONNEL AND SUPPORT STAFF**, effective July 1, 2015, through June 30, 2016, per Board of Education Agreement. (See folder insert.)
15. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED BOARD OFFICE UNIT PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/Unaffiliated Board Office Unit Agreement. (See folder insert.)
16. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SECRETARIAL AND BUILDING AIDE PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMESA Agreement. (See folder insert.)
17. The recommendation of the Superintendent to approve the reappointment of **TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement. (See folder insert.)
18. The recommendation of the Superintendent to approve the reappointment of **NON-TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement. (See folder insert.)
19. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SPECIAL EDUCATION CERTIFIED TEACHING PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement. (See folder insert.)
20. The recommendation of the Superintendent to approve the reappointment of **SPECIAL EDUCATION CLASS AIDES**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMTAA Agreement. (See folder insert.)
21. The recommendation of the Superintendent to approve the reappointment of **SCHOOL BUS/VAN DRIVERS**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMBDA Agreement. (See folder insert.)
22. The recommendation of the Superintendent to approve the reappointment of **SPECIAL USE VEHICLE DRIVERS**, effective July 1, 2015, through June 30, 2016, at the per diem rates in accordance with the employment terms established by the Board of Education/Special Use Vehicle Drivers Agreement. (See folder insert.)
23. The recommendation of the Superintendent to approve the reappointment of **CUSTODIAL/MESSENGER/MAINTENANCE AND TRANSPORTATION MECHANICS PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMCMA Agreement. (See folder insert.)
24. The recommendation of the Superintendent to approve the reappointment of **CAFETERIA KITCHEN WORKERS**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMCWA Agreement. (See folder insert.)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

25. The recommendation of the Superintendent to approve the reappointment of **CAFETERIA AIDE PERSONNEL**, effective July 1, 2015, through June 30, 2016, per Board of Education/WMCAA Agreement. (See folder insert.)
26. The recommendation of the Superintendent to approve the reappointment of **CHILD CARE PROVIDERS PERSONNEL (SACC)**, effective July 1, 2015, through June 30, 2016, per Board of Education Agreement. (See folder insert.)
27. The recommendation of the Superintendent to approve certified personnel as **SUBSTITUTE TEACHERS/HOME INSTRUCTORS/NURSES/COACHES/SPECIAL PROJECTS** for the 2015-2016 school year. (See folder insert.)
28. The recommendation of the Superintendent to approve non-certified personnel as **SUBSTITUTE SECRETARIES/BUILDING AIDES/SPECIAL CLASS AIDES/CAFETERIA AIDES/SACC AIDES** for the 2015-2016 school year. (See folder insert.)
29. The recommendation of the Superintendent to approve the appointment of **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2015-2016 school year. (See folder insert.)

NOTE: Volunteers will be reimbursed for the Criminal History Review process.

30. The recommendation of the Superintendent to approve the following staff members for an additional assignment on April 30, 2015, **GRADE 6 ORIENTATION**, Macopin School, at the hourly rate of \$29.00 for two (2) hours:

BORGESS, LAURA
RYERSON, KENNETH

31. The recommendation of the Superintendent to approve the following **SUBSTITUTE SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective July 1, 2015, through June 30, 2016:

BUNK, ERIC	MEGLETTI, DANIEL
CARMODY, CAROL	SWALLING, CARL
CORTER, MICHAEL	TALLIA, LAURA
COSTANZA, CHRISTINE	WAUCHEK, KEITH
KLIMEK, LAURIE	WILM, KAREN
MARIANTHAL, CHERYL	YANNACCI, TRICIA
MAZZEI, CHARLES	

32. The recommendation of the Superintendent to approve *an amendment to a previously adopted resolution (May 2014)*, for **JOHN FINKE, HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **SPRING 2015 ATHLETIC SEASON**, 0.5 Head Golf Coach, Step C+Longevity, at the stipend of **\$3,388.50**, per Board of Education/WMEA Agreement. Account: 11-402-100-110-10-10-000

- (33.) The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY CLUB and ADVISOR** for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account 20-231-100-101-10-50-000:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

(33.) (Continued)

<u>Employee</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
CHRISTIAN CONWAY	C3-Comp. Coding	10.5	\$304.50

NOTE: Replaces Doherty-Hewins. Funded through the NCLB Title I Grant.

(34.) The recommendation of the Superintendent to approve the following additional hours to the **MACOPIN SCHOOL STUDENT ACTIVITY CLUB and ADVISORS**, for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account 20-231-100-101-10-50-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
LAURA OAKES	AIM	6	\$174.00
JACQUELINE SEGAL	AIM	6	\$174.00

NOTE: Funded through NCLB Title I Grant.

(35.) The recommendation of the Superintendent to approve **DIANE DECKER**, 1:1 Special Class Aide, at the hourly rate of \$29.00, to attend all Chorus rehearsals and performances, not to exceed five (5) hours, retroactive from March 31, 2015. Account: 11-190-100-106-10-10-000

NOTE: Per the students IEP

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes*	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mrs. O'Brien abstained on items #27 and #28.
The **MOTION PASSED**.

Motion by Mr. O'Brien, seconded by Mr. Babbitt, to approve the following agenda items #37 - 44:

(37.) The recommendation of the Superintendent to accept the resignation, with regret, of **SHAWN POPPE**, Physical Education Teacher, High School, effective June 30, 2015, for the purpose of retirement.

(38.) The recommendation of the Superintendent to accept the resignation, with regret, of **DORA SWACKHAMMER**, Custodian, Board Office and Transportation, effective June 30, 2015.

(39.) The recommendation of the Superintendent to accept the resignation of **MELISSA VANDENBERG**, Part-time Data Systems Associate, Board Office, effective May 6, 2015.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

- (40.) The recommendation of the Superintendent to approve the appointment of **KELLY STOCCHETTI**, Long Term Substitute Grade 1 Teacher, Apshawa School (PC#99.01.00.BZN), at the per diem rate of \$150.00, without health benefits, retroactive from April 6, 2015, through June 25, 2015. (Replaces Seltenrich) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

- (41.) The recommendation of the Superintendent to approve the appointment of **NANCY FINCH**, Long Term Substitute Special Class Aide, Marshall Hill Marshall Hill School (PC#93.04.S7.BWG), at the per diem rate of \$90.00, without health benefits, retroactive from April 20, 2015, through May 29, 2015. (Replaces Loscalzo) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

- (42.) The recommendation of the Superintendent to approve the appointment of **DONNA MUNIAK**, Long Term Substitute Cafeteria Aide, Apshawa School (PC#94.01.00.BWB), at the hourly rate of \$8.38, without health benefits, retroactive from April 20, 2015, through June 25, 2015. (Replaces Koropchak) Account: 11-000-262-107-10-10-000

NOTE: The duration of this position is based on the date of the employee's return to work.

- (43.) The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year effective April 29, 2015 through June 30, 2015:

JOHNSTON, SHANNON (Teacher)
LOMBARDO, KELLY (Teacher)
VILLECCA, ELENA (Teacher)
VILLECCA, RALPH (Teacher)

- (44.) The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS**, for the 2014-2015 school year, effective April 28, 2015, through June 30, 2015:

GRANT, MARIA-ELENA (Special Class Aide)
NASER, CHRISTOPHER (Custodian)
VILLECCA, ELENA (Special Class Aide, Building Aide, Secretary, Cafeteria Aide)
VILLECCA, RALPH (Special Class Aide)
(Special Class Aide, Building Aide)
WEBER, MICHAEL (Special Class Aide, Building Aide)

DISCUSSION: Mr. Bailey commented on Mr. Poppe's retirement.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien - Continued

ROLL CALL FOR ITEMS #37 - 44:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes	Mr. Devor	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

The following agenda item was pulled; no action taken:

- (36.) The recommendation of the Superintendent to approve **DIANE DECKER**, 1:1 Special Class Aide, at the hourly rate of \$29.00, to attend a field trip to Dorney Park, Macopin School, not to exceed 12 hours, effective May 15, 2015. Account: 11-190-100-106-10-10-000

NOTE: Per the student's IEPs

XV. POLICY - Mr. Kevin Babbitt, Chairperson

Motion by Mr. Babbitt, seconded by Mrs. Koeppe, to approve the following agenda item:

- The recommendation of the Superintendent to approve the second reading and adoption of a revised policy entitled, "Student Assessment." (Code #2622) (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Foody	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mrs. O'Brien	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda items:

- The recommendation of the Superintendent to approve the following **OTHER LOCAL EDUCATION AGENCIES TUITION CONTRACTS** for the 2014-2015 school year (tuition pro-rated based on start date):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 (#70693)	\$8,816.60	Wayne Township Public Schools Wayne, New Jersey

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

1. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 (#71065)	\$4,574.65	Garfield Public Schools Garfield, New Jersey

2. The recommendation of the Superintendent to approve the following **OTHER LOCAL EDUCATION AGENCIES TUITION CONTRACTS for ADDITIONAL SERVICES** for the 2014-2015 school year (cost pro-rated based on start date):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 (#70693)	\$2,678.39	Wayne Township Public Schools Wayne, New Jersey

NOTE: Cost reflective of Occupational and Speech Therapy Services

3. The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2014-2015 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
K	\$14,530.00	Paterson, New Jersey
4	\$16,104.00	Paterson, New Jersey
5	\$16,104.00	Paterson, New Jersey

4. The recommendation of the Superintendent to approve the addition of **EASTERN REGIONAL COMMUNICATION AND TECHNOLOGY CONFERENCE**, Morristown, New Jersey, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2014-2015 school year.

(5.) The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Foody	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mrs. O'Brien	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Bailey and Mr. Devor left the meeting at 9:40 p.m.

XVII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins reported on the meeting that was held on April 16. The Committee does many good things for the community. He spoke about the rummage sale, the concert with the Air force Band on May 8th, the summer concert series, and registration for Bubbling Springs. The Committee is looking for volunteers to donate time or building supplies.

Safety - Mr. Foody had no report.

Superintendent's Roundtable - Mrs. Koeppe reported that Joe Trentacosta spoke about the field conditions and bleachers at Westbrook. No dogs are allowed on the turf field. Mrs. Koeppe also spoke about Federal funds for PARCC.

Passaic County School Boards Association - Mrs. O'Brien noted the board members contributions. Mrs. Schultz was recognized at a recent meeting. A Facebook page was created in collaboration with the State PTA and the NJSBA.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew reported that the pension reform has not been resolved. The salary caps for superintendents are not moving.

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien - There was no report.

Mrs. O'Brien offered a motion, seconded by Mrs. Koeppe, to extend Executive Session to 10:00 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

West Milford Education Foundation - Mrs. O'Brien reported that the April 20th meeting was successful. They began brainstorming for fundraisers.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins - It was suggested that anyone interested in participating in the joint softball game scheduled for May 30th at 3:00 p.m. between the Town Council and Board of Education should contact Jamie Devor. The Relay for Life was also noted.

XVIII. OLD BUSINESS

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Mr. Foody would like to return to the April budget vote.

Mr. Roselle explained that this Board could not bind a future board.

Mrs. Francisco explained that the Board would have to fund the election expense.

XIX. NEW BUSINESS - Continued

Motion by Mr. O'Brien, seconded by Mrs. Koeppe, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Robbins left the meeting at 9:58 p.m.

XXI. EXECUTIVE SESSION

At 9:58 p.m., Mr. Babbitt made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing negotiations, student matters, personnel, HIB's, the Director of Education search and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda item:

(6.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **April 28, 2015**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2015/H-20	Unsubstantiated
2015/H-21 Part 1	Substantiated
2015/H-21 Part 2	Unsubstantiated
2015/H-21 Part 3	Unsubstantiated

XXII. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Absent
Mr. Devor	Absent	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXIII. ADJOURNMENT

Motion by Mr. Foody, seconded by Mrs. O'Brien, to adjourn the meeting at 10:45 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator