

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

46 Highlander Drive
West Milford, NJ 07480
(973) 697-1700
www.wmtps.org

<p>BOARD OF EDUCATION MINUTES REGULAR MEETING SEPTEMBER 21, 2015</p>

Mrs. Marilyn Schultz, Board President, called to order the Regular Meeting of the Board of Education of September 21, 2015, at 7:36 p.m. in the Westbrook School Media Center. She led the flag salute and read the Open Public Meetings Act Statement. She asked for a moment of silence to remember staff members and families that may have lost loved ones. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Drew	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 8:17 p.m.	Mr. Foody	Present	Mr. Robbins	Present
Mr. Devor	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Absent
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Present

There were approximately 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Daniel Novak for Mr. Anthony Riscica

- Matthew Ventrella, Student Representative, reported on student life for the month of September. Head Football Coach, Donald Dougherty, was interviewed on ABC World News Tonight regarding precautions taken by our athletic coaches to keep players safe during heat waves.

He also reported on the freshman and sophomore parent nights, the sports kickoff, Highlander Pride and the anticipated football game between West Milford and Lakeland.

He congratulated the West Milford Marching Band for their second place win and award for best percussion section at the Roxbury competition.

Mr. Novak discussed the HIB Self-Assessment for Determining HIB Grades. Board members asked questions. Mr. Novak provided information on the self-assessment scores for each school. He provided insight to the scores given by staff members.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/Business Administrator

- Mrs. Francisco introduced Kevin Settembrino and Rita Settembrino, Principals, Settembrino Architects. They provided information on a possible solar project. Mr. Settembrino spoke about the competitive process of conducting an RFP and a solar installation. He explained the need for an electrical and roof load analysis to determine whether a solar project is feasible if there is a successful referendum to replace the roofs at Macopin and the High School.
- Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following Board of Education meeting minutes:
 - August 13, 2015 Special Meeting Minutes
 - August 13, 2015 Executive Session Minutes
 - August 25, 2015 Workshop/Regular Meeting Minutes
 - August 25, 2015 Executive Session Minutes

**VOICE VOTE: Mr. Foody voted No; MOTION PASSED.
All Others in Favor.**

Minutes for the Regular Meeting of September 21, 2015

IX. LEGAL REPORT

The legal report will be provided during Executive Session.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

NJSBA is sponsoring a workshop for candidates running for the Board of Education. She provided information as to time, date and location.

She reminded Board members that Robynn Meehan, our NJSBA Field Representative will be facilitating a workshop on the Board self-evaluation and Board goals on Saturday, October 10, 2015 at 9:00 a.m. at the Board Office.

XI. EDUCATION REPORT - Mr. Daniel Novak, Director of Education

Mr. Daniel Novak gave a presentation on the Acceptable Use Policy and defined appropriate use and access, and the Children's Internet Protection Act. The full policy is available on the district website. The Acceptable Use Policy must be signed off on for each student.

He also spoke of characteristics of 21st century learners, technology in the classroom, and the Substitution, Augmentation, Modification and Redefinition (SAMR) Model for technology alignment.

Mrs. O'Brien made a motion, seconded by Mrs. Koeppe, to delay Executive Session until 9:30 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mrs. Green asked about the process to appeal ineligibility for winter and spring sports.

Mr. Roselle responded that the appeal should begin with the Athletic Director and Superintendent before coming to the Board.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

Minutes for the Regular Meeting of September 21, 2015

XIII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda items #1 and #3 through #7: (Items #2 and #8 were pulled for separate votes.)

- 1. The recommendation of the Superintendent to submit AMENDMENT #1 for the ELEMENTARY AND SECONDARY EDUCATION (ESEA)/NO CHILD LEFT BEHIND (NCLB) Consolidated Formula Subgrant Application FY 2016.
3. The recommendation of the Superintendent to approve the following CHANGES TO THE SECONDARY PROGRAMS for the 2015-2016 school year:

Table with 2 columns: Name of Course, Type of Change. Rows include Family and Consumer Science High School, History and Social Sciences Macopin School, and American Citizenship Honors.

- 4. The recommendation of the Superintendent to approve the following CURRICULUM ADOPTIONS for the 2015-2016 school year:

- HIGH SCHOOL
English/Language Arts
Journalism and Modern Media
Mathematics
PreCalculus Trigonometry
PreCalculus Trigonometry Honors
World Language
French 1
German 1
Italian 4H/AP
Spanish 2
Spanish 4H/AP

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

4. (Continued)

MACOPIN

World Language

- French 8-1B
- German 8-1B
- Italian 8
- Spanish 8

5. The recommendation of the Superintendent to approve the submission of the **SCHOOL SELF ASSESSMENT FOR DETERMINING HIB GRADES** for each school to the NJDOE Office of Student Support Services. (Documentation provided electronically.)

(6.) The recommendation of the Superintendent to approve the addition of **RED MILL MUSEUM VILLAGE**, Clinton, New Jersey to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.

(7.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$47,185.20	ECLC of New Jersey Chatham Township, New Jersey

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Yes*	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Foody abstained on item #1. The **MOTION PASSED**.

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda item #2:

2. The recommendation of the Superintendent to approve the **WORLD LANGUAGE FIVE-YEAR PLAN 2015-2020**.

DISCUSSION: Mr. Foody questioned the Foreign Language Plan.

Mrs. Schultz explained that the information was included in the Education Committee minutes.

Minutes for the Regular Meeting of September 21, 2015

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	Abstained	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda item #8:

- The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

DISCUSSION: Mr. Foody questioned the training and travel.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	No	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 2 No

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following agenda items:

- The recommendation of the Superintendent to approve a leave of absence for **JOHN GALLOWAY**, School Bus/Van Driver, Transportation, with pay using two (2) illness in family days and two (2) personal days, effective November 2, 2015, through November 9, 2015, then under the Family Medical Leave Act without pay, effective November 10, 2015, through November 13, 2015. (Medical/Family Member)
- The recommendation of the Superintendent to approve the appointment of **MATTHEW KNAPP**, Custodian, Macopin School (PC#45.08.M3.BCI), at the prorated salary of \$43,676.00, with health benefits, effective September 22, 2015, through June 30, 2016, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces Stapleton) Account: 11-000-262-110-10-10-000

Minutes for the Regular Meeting of September 21, 2015

XV. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

2. (Continued)

NOTE: Pending satisfactory criminal history check and physical. Salary may be adjusted upon completion of contract negotiations.

- (3.) The recommendation of the Superintendent to approve the appointment of **JESSICA RIBITZKI**, Cafeteria Aide, Apshawa School (PC#30.01.F4.AZS), at the salary of \$3,620.00 (Step 1), 2 hours per day, without health benefits, effective **TBD**, through June 30, 2016, per Board of Education/WMCAA Agreement. (Replaces Lombardo) Account: 11-000-262-107-10-10-000

NOTE: Start date pending fingerprint clearance.

4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective September 22, 2015, through June 30, 2016:

JANESKI, SAMANTHA (Teacher)
LOCKE, MELISSA (Teacher)
LYONS, LISA (Teacher)
MARKOT, JAY (Teacher)
MASIELLO, DEBRA (Teacher)
SORECO, JOSEPHINE (Teacher)

5. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year effective September 22, 2015, through June 30, 2016:

DOHM, WILLIAM (Custodian)
LINDSTROM, MARYANN (Building Aide, Secretary, Café Aide)
MANNING, ROBERT (Custodian)
SLAMIYAK, RANDI (Building Aide, Secretary, Café Aide)
RINGRESSY, SHEILA (Café Aide)
WALSH-GAMMON, MEGAN (Special Class Aide)

6. The recommendation of the Superintendent to approve the following staff for additional hours on the **DISTRICT EVALUATION ADVISORY COMMITTEE** at the hourly rate of \$29.00 to review and plan for the continued implementation of **ACHIEVENJ** and **THE TEACHER PRACTICE SYSTEM**, per Board of Education/WMEA Agreement - Account: 20-270-100-101-10-50-000 - NCLB Title IIA Grant:

<u>Teacher</u>	<u>Hours</u>	<u>Payment</u>
PHYLLIS BLAU	3.0	\$ 87.00
MEGHAN DONEGAN	3.0	\$ 87.00
MERJEME DUFFY	3.0	\$ 87.00
MELISSA WELCH	9.0	\$261.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

XV. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

7. The recommendation of the Superintendent to approve the appointment of **JOSEPH SMOLINSKI** as **NATIONAL HONOR SOCIETY ADVISOR** for the 2015-2016 school year **HIGH SCHOOL STUDENT ACTIVITIES** at a stipend of \$1,988.00, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

8. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY STEM CLUB and ADVISOR** for the 2015-2016 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
BOZENMAYER, MARY	Macopin	20	\$580.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

9. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS**, Westbrook School, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
HOPE SCHOER	TREP\$	10.5	\$304.50
MEGHAN DONEGAN	TREP\$	10.5	\$304.50

NOTE: Hourly rate may be adjusted pending the completion of contract negotiation. Funded through the PTA.

10. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAMS** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
CHRISTINE CEMELLI	High School	Girls Field Hockey

- (11.) The recommendation of the Superintendent to approve the addition of **MODEL CONGRESS** as a **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUB** for the 2015-2016 school year.

- (12.) The recommendation of the Superintendent to **approve an amendment to a previously approve resolution (May 2015)** for a **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **FALL 2015 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
BRIANNA KREUTZER	Asst. Tennis (Girls)	A	\$2,998.00

XV. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

(12.) (Continued)

NOTE: Rate may be adjusted pending the completion of contract negotiations.

(13.) The recommendation of the Superintendent to approve the following schedule of salary and benefits credits from **NCLB TITLE I FUNDS** for the 2015-2016 school year. (Replaces Accavallo) Account: 20-231-100-101-10-50-000:

<u>Employee</u>	<u>Salary</u>	<u>Portion by Title</u>	<u>School</u>
LESLIE FINKE	\$93,750.00	\$18,750.00	Macopin

NOTE: The above funded through the NCLB Grant.

(14.) The recommendation of the Superintendent to approve the addition of **LINDSAY GARDNER-DAMMERS** to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00 for the 2015-2016 school year. Account: 11-150-100-101-10-10-000

NOTE: Rate may be adjusted pending the completion of contract negotiations.

(15.) The recommendation of the Superintendent to **approve an amendment to a previously approved resolution (September 15, 2015)**, for the following staff as an **ADDITIONAL ASSIGNMENT** for **KINDERGARTEN ORIENTATION**, for the 2015-2016 school year at the hourly rate of \$29.00 (**Teachers and Therapist**), **\$15.00 (Special Class Aides)**, for two (2) hours retroactive from August 2015 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>Title</u>	<u>School</u>
LOTITO, MARY	Teacher	Westbrook
TORP, DORRIE	Special Class Aide	Marshall Hill

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

(16.) The recommendation of the Superintendent to approve the appointment of the following High School students as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2015-2016 school year, at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

Technicians

MICHAEL BRENNAN
KACPER BOGUSZEWSKI

(17.) The recommendation of the Superintendent to accept the resignation, with regret, of **RICHARD HEGNER**, Music Teacher, District-wide, effective December 31, 2015, for the purpose of retirement.

XV. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

(18.) The recommendation of the Superintendent to approve the appointment of **PATRICK MAHON**, In-School Suspension/Unassigned Substitute, Macopin School (PC#90.08.19.ALJ), at the prorated salary of \$18,942.00, with/without health benefits, effective TBD, through June 30, 2016, per Board of Education.

NOTE: Start date pending fingerprint clearance.

(19.) The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Marshall Hill School, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
GUARINO, TARA	TREP\$	10	\$290.00
RANIERI, CYNTHIA	TREP\$	10	\$290.00
RHINESMITH, SHAWN	Green Team (Fall)	6	\$174.00
DUFFY, MERJEME	Green Team (Fall)	6	\$174.00
RHINESMITH, SHAWN	Green Team (Spring)	12	\$348.00
DUFFY, MERJEME	Green Team (Spring)	12	\$348.00
BLAU, PHYLLIS	Literacy	7	\$203.00
DUFFY, MERJEME	Literacy	7	\$203.00
HEFFERON, ALEXANDRA	Student Council	18	\$522.00
SUSKA, ALICE	School Store	18	\$522.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiation. Funded through the PTA.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Bailey	Yes	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #10 and #12 through #16: (Item #11 was pulled for separate vote.)

(1.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#67407) to **CHILDREN'S THERAPY CENTER, UPPER SCHOOL**, Midland Park, New Jersey (Route #1017), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$51,480.00, plus a 4% administrative fee of \$2,059.20, for a total cost of \$53,539.20.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#71297) to **EARLY CHILDHOOD LEARNING CENTER (ECLC)**, Chatham, New Jersey (Route #8019), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$29,700.00, plus a 4% administrative fee of \$1,188.00, for a total cost of \$30,888.00.
- (3.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#62702) to **HOLMSTEAD SCHOOL**, Ridgewood, New Jersey (Route #HOWM), retroactive from September 1, 2015, through October 30, 2015, at a route cost of \$7,936.00, plus a 4% administrative fee of \$317.44, for a total cost of \$8,253.44.
- (4.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#70107) to **NORTH JERSEY ELKS DEVELOPMENTAL DISABILITIES AGENCY (NJEDDA)**, Clifton, New Jersey (Route #WMNJ), retroactive from September 1, 2015, through October 30, 2015, at a route cost of \$10,335.00, plus a 4% administrative fee of \$413.40, for a total cost of \$10,748.40.
- (5.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport six (6) West Milford students (ID#'s 60687, 64275, 61523, 63797, 61696, 63637) to **NEW BEGINNINGS**, Fairfield, New Jersey (Route #1050), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$39,034.32, plus a 4% administrative fee of \$1,561.38, for a total cost of \$40,595.70.
- (6.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport six (6) West Milford students (ID#'s 62436, 68191, 63803, 63855, 61198, 67386) to **GLENVIEW ACADEMY**, Fairfield, New Jersey (Route #1032), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$47,700.00, plus a 4% administrative fee of \$1,908.00, for a total cost of \$49,608.00.
- (7.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport two (2) West Milford students to **HO-HO-KUS SCHOOL OF TRADE**, Paterson, New Jersey (Route #WH0H2), effective September 1, 2015, through June 30, 2016, at a route cost of \$17,964.00, plus a 4% administrative fee of \$718.56, for a total cost of \$18,682.56.
- (8.) The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with **VERNON BOARD OF EDUCATION**, Vernon, New Jersey, to transport one (1) West Milford student and one (1) Vernon student to **INCLUSIVE LEARNING ACADEMY (BUTLER HIGH SCHOOL)**, Butler, New Jersey (Route #T-9), retroactive from September 10, 2015, through September 17, 2015, at a per diem cost of \$273.12, for 5 days, for a cost to Vernon of \$682.80, and a cost to West Milford of \$682.80, for a total cost of \$1,365.60.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

- (9.) The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#63755) to **SHEPARD SCHOOL**, Morristown, New Jersey (Route #SHWM), retroactive from September 1, 2015, through September 9, 2015, at a route cost of \$1,245.00, plus a 4% administrative fee of \$49.80, for a total cost of \$1,294.80. (Route was cancelled on 9/9/15.)
- 10. The recommendation of the Superintendent to approve a transportation shuttle trip request for **WEST MILFORD TOWNSHIP AUTUMN LIGHTS FESTIVAL** to provide bus shuttle service from the Hillcrest Community Center/West Milford P.A.L. parking locations to the West Milford Library on October 10, 2015, at the in-county field trip transportation rate of \$37.00 per hour, including overtime costs.
- 12. The recommendation of the Superintendent to **approve an amendment to a previously approved resolution (July 2015)** for **PETTY CASH** for **HIGHLANDER ACADEMY** in the amount of \$1,000.00 for the 2015-2016 school year.
- 13. The recommendation of the Superintendent to enter into an agreement with **ROGUT MCCARTHY LLC**, Cranford, New Jersey for Bond Counsel Services including the preparation and supervision of election proceedings, attendance at meetings, compilation of school bond transcripts and submission of resolution to the Commissioner of Education in an amount not to exceed \$2,000.00, plus disbursements.
- (14.) The recommendation of the Superintendent to renew an Agreement for Drug Test Collection Supplies/Services with **AAA ONSITE DRUG TESTING** for the 2015-2016 school year. (Documentation provided electronically.)
- (15.) The recommendation of the Superintendent to approve payments to employees for participation in the **HEALTH BENEFITS INCENTIVE** program. (Documentation provided electronically.) Account: 11-000-291-270-10-13-000
- 16. The recommendation of the Superintendent to accept a **DONATION** of \$1,000.00 from BJ's Wholesale Club "Adopt-A-School" program for the Westbrook School.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Foody	Yes*	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mrs. O'Brien	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Foody abstained on items #1 through #9. The **MOTION PASSED**.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 17. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **September 21, 2015**, in the amount of \$5,648,642.48. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mrs. Koeppe	Yes	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Yes	Mr. Robbins	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 No

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 18. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **September 21, 2015:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Folder insert to be provided for the regular meeting.)

Total transfers in the amount of \$32,736.64.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Yes	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 No

Motion by Mr. Bailey, seconded by Mrs. Koeppe, to approve the following agenda items:

- 19. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **September 21, 2015** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

19. (Continued)

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ 7,116,582.40 as of July 31, 2015; and
 \$10,945,437.20 as of August 31, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation to be provided electronically.)

20. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of July 31, 2015 and August 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

DISCUSSION: Mr. Foody questioned Items #19 and #20.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Abstained	Mr. Robbins	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The MOTION PASSED: 8 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

11. The recommendation of the Superintendent to approve an extension to a contract with **PASSAIC COUNTY EDUCATIONAL SERVICES** for the appointment of **MARGARET LYNNE HUSHON**, Part-Time Clerical Assistant, Board Office, at the hourly rate of \$34.00, not to exceed 25 hours per week, without health benefits, effective October 1, 2015, through March 31, 2016.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	No	Mr. Robbins	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The MOTION PASSED: 8 Yes; 1 No

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items:

- (21.) The recommendation of the Superintendent to award a contract to **B & G RESTORATION INC.**, Lincoln Park, New Jersey, to remove asbestos containing heat pipes between the upper and lower wings at Macopin Middle School, in the amount of \$22,600.00.
- (22.) The recommendation of the Superintendent to award a contract to **BSE MECHANICAL LLC**, West Milford, New Jersey, to replace supply and return heat pipes between the upper and lower wings at Macopin Middle School in the amount of \$31,800.00.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

At 9:30 p.m., Mrs. O'Brien made a motion, seconded by Mrs. Koeppe, to delay Executive Session until 9:45 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Bailey left the meeting at 9:36 p.m.

XVII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins had no report.

Safety - Mr. Foody had no report.

Superintendent's Roundtable - Mrs. Koeppe spoke about the questions that were brought up at the meeting.

Passaic County School Boards Association - Mrs. O'Brien had no report.

New Jersey School Boards Association - Mr. Foody needs to finish reading the article and will provide a report next month.

Legislative - Mr. Drew spoke about the recently approved legislation. He spoke of universal preschool, addressed absenteeism for chronically absent students and the new testing policies.

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien - There was no report.

XVII. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

West Milford Education Foundation - Mrs. O'Brien reported that the technology meeting is scheduled for next week. Mrs. O'Brien reported that the Foundation will be accepting grant applications through October 26, 2015.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins - There was no report.

XVIII. OLD BUSINESS

Mr. Foody asked about the superintendent search, the EMEX auction, and items that should be available to the public. He read the June 23 minutes and indicated that the minutes need to be corrected to indicate that Mr. Bailey voted "No" on #40 to transfer up to **\$200,000.00** of the current year surplus into a **CAPITAL RESERVE** account at year end.

Mrs. Francisco will revisit the minutes and make the adjustment if necessary.

Mrs. Schultz spoke about the Americana Jubilee and stated tickets are available.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Dr. Barudin thanked everyone for their support. He stated that the Board does a good job of providing services to Special Education students.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 10:00 p.m., Mrs. O'Brien made a motion, seconded by Mrs. Koeppe, to go into Executive Session for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Devor, to adjourn the meeting at 10:23 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc