

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
DECEMBER 15, 2015

Mrs. Marilyn Schultz, Board President, called to order the Workshop/Regular Meeting of the Board of Education of December 15, 2015, at 7:42 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to remember staff and community members that may have lost loved ones. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Drew	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 8:20 p.m.	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Devor	Present/Arr. 8:00 p.m.	Mrs. Koeppe	Present/Arr. 7:48 p.m.	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Present

There were approximately 30 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mr. Foody, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:45 p.m. for approximately 60 minutes for the purpose of discussing personnel, HIB's, negotiations, Wallisch Farmstead, possible student matters and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Matthew Ventrella, Student Representative, reported on the Freshman Transition program presented by PALS and the Honor Society. He also reported on the many upcoming events planned at the high school.
- Mr. Riscica commented on the number of people in attendance at the Macopin Concert this evening.

He spoke about his meeting with the Friends of Wallisch and how to collaborate with the students in different courses at the High School.

- Eagle Scouts - Sean Michael Hall & Jeremy Oliver Todd-Schlieper
- Mr. Riscica announced the VFW Essay Contest Winners. Mr. Bill Johnson, the local commander of the VFW, introduced his executive committee and spoke about the requirements of the contest. The winners are: Megan Hogan, First Place; Courtney Gruber, Second Place; and Audrey Leibig, Third Place. Megan Hogan shared her essay with the Board.

Mr. Johnson thanked the Board for supporting their essay program.

VIII. EDUCATION REPORT - Mr. Daniel Novak

- Dr. Cynthia Pritchett reviewed the PARCC scores. Mr. Riscica read a memo from the Department of Education. The Board members asked questions regarding the test and scores.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following Board of Education minutes:

- October 26, 2015 Regular Meeting
- October 26, 2015 Executive Session
- November 10, 2015 Special Meeting
- November 17, 2015 Workshop/Regular Meeting
- November 17, 2015 Executive Session

VOICE VOTE: Mr. Foody voted "No"; Mrs. O'Brien Abstained; All Others in Favor. MOTION PASSED.

**IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Francisco, Board Secretary/
Business Administrator - Continued**

Ms. Francisco reported that the official results of the referendum are 1,560 YES and 162 NO votes. She thanked the community for their support.

Mr. Riscica spoke about the success of the referendum. He acknowledged Mike Corter and Wayne Barrett who provided photographs and video for our presentations. He also acknowledged Inga Koeppe for the video production and Wyatt Koeppe for his contribution to the referendum by organizing the photos and video. Mr. Riscica thanked Wyatt and presented him with a Certificate of Recognition and a gift card.

X. LEGAL REPORT

The Legal Report will be shared in Executive Session.

XI. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

The President's Report will be shared during New Business.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

William Cytowicz asked questions regarding the referendum and current debt service. He asked about setting our own academic standards.

Wayne Gottlieb complimented Megan Hogan for her essay. He spoke about the details of the referendum and related costs, the solar panels and structural analysis. He also spoke about the Memorandum of Agreement and salary guides.

Mrs. Green speaking for a parent that has a language barrier, requested to speak in Executive Session.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. O'BRIEN, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following agenda items #1 through #33:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **PETER JACKLIN**, Science Teacher, High School, effective July 1, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **SHANNON FOSTER**, Social Worker, District-wide, effective February 12, 2016.
3. The recommendation of the Superintendent to accept the resignation of **CELESTE BURKE**, Cafeteria Aide, Marshall Hill School, retroactive from December 4, 2015.
4. The recommendation of the Superintendent to approve the appointment of **KARA BACE**, 0.5 Special Education Teacher (Resource Center), High School (PC#90.09.40.BZH, 90.09.40.CBA), at the prorated salary of \$31,710.00 (MA/8), without health benefits, effective February 15, 2016 or upon release from present employer, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Trentacosta) Account: 11-213-100-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

5. The recommendation of the Superintendent to approve the appointment of **HELEN FRANKE**, Administrative Assistant to the Director of Special Services, Board Office (PC#70.10.S1.BVV), at the prorated salary of \$50,000.00, with health benefits, effective December 28, 2015, through June 30, 2016, per Board of Education/WMUBOU. (Replaces Pepe) Account: 11-000-219-105-10-10-142

NOTE: Salary may be adjusted pending the completion of contract negotiations.

6. The recommendation of the Superintendent to approve the appointment of **ELENA VILLECCA**, Cafeteria Aide, Marshall Hill School (PC#30.04.F4.BAB), at the prorated salary of \$4,525.00 (Step 1), without health benefits, effective December 16, 2015, through June 30, 2016, per Board of Education/WMCAA Agreement. (Replaces Burke) Account: 11-000-262-107-10-10-000
7. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective December 16, 2015, through June 30, 2016:

KARA BACE (Teacher)
MICHAEL BLAKELY (Coach)
TARYN DEMURO (Teacher)

GEORGE MAROULES (Teacher)
ASHLEY MASCOLA (Teacher)
KELLY REGAN (Teacher)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. The recommendation of the Superintendent to approve the appointment of **KRISTINE COLUCCI**, Long Term Substitute Cafeteria Aide, Upper Greenwood Lake School (PC#94.06.F7.CBB), at the hourly rate of \$10.00, without health benefits, effective December 17, 2015, through February 8, 2016. (Replaces Bough) Account: 11-000-262-107-10-10-100

NOTE: The duration of the position is based on the date of the employee's return to work.

9. The recommendation of the Superintendent to approve the **TRANSFER OF ASSIGNMENT** for **CASSANDRA DeVITA** from Music Teacher, Macopin/High School, to Music Teacher, Marshall Hill/Upper Greenwood Lakes Schools (PC#90.04.24.BVR, 90.06.24.ALW), effective January 4, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Hegner) Account: 11-120-100-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

10. The recommendation of the Superintendent **to approve an amendment to a previously approved resolution (November 2015)** for the **TEMPORARY INCREASE OF ASSIGNMENT** for **CARLY HERSCHMAN**, from 0.6 Social Worker, High School to 1.0 Social Worker, High School, Maple Road and Upper Greenwood Lake Schools (PC#90.03.33.BMX), at the prorated salary of \$57,670.00(MA/1), **with health benefits**, retroactive from November 18, 2015, through February 29, 2016, per Board of Education/WMEA Agreement. (Replaces Gencarelli) Account: 11-000-219-104-10-10-142

NOTE: Salary may be adjusted pending the completion of contract negotiations.

11. The recommendation of the Superintendent to approve a leave of absence for **STEPHANIE MARQUARD**, Principal's Secretary, High School, with pay using sick days effective February 22, 2016, through April 18, 2016, then under the Family Medical Leave Act without pay effective April 19, 2016, through June 30, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve a leave of absence for **ALISON SCULLY**, Special Education Teacher (Resource Center), High School, with pay using sick days effective January 25, 2016, through February 24, 2016, then under the Family Medical Leave Act without pay effective February 25, 2016, through June 30, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve an extension to a leave of absence for **JAMES OORTHUYS**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from December 1, 2015, through January 3, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

14. The recommendation of the Superintendent to approve an extension to a leave of absence for **HOLLY STANLEY**, Kindergarten Teacher, Westbrook School, without pay effective January 4, 2016, through May 2, 2016. (Child Rearing)
15. The recommendation of the Superintendent to approve an extension to the appointment of **MARY LOTITO**, Long Term Substitute Kindergarten Teacher, Westbrook School, at the prorated salary of \$53,920.00 (BA/1), with health benefits, effective January 4, 2016, through May 2, 2016. (Replaces Stanley)

NOTE: Salary may be adjusted pending the completion of contract negotiations.

16. The recommendation of the Superintendent to approve an extension to a leave of absence for **JENNIFER CASPERSON**, Grade 3 Teacher, Westbrook School, without pay effective January 4, 2016, through June 30, 2016. (Child Rearing)
17. The recommendation of the Superintendent to approve an extension to the appointment of **ANN DeMARCO**, Long Term Substitute Grade 3 Teacher, Westbrook School, at the prorated salary of \$53,920.00 (BA/1), with health benefits, effective January 4, 2016, through June 30, 2016. (Replaces Casperson)

NOTE: Salary may be adjusted pending the completion of contract negotiations.

18. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2015)** for a leave of absence for **ALLISON GOODELL**, Kindergarten Teacher, Apshawa School, with pay using sick days, **retroactive from November 25, 2015**, through January 15, 2016, then under the Family Medical Leave Act without pay, effective January 18, 2016, through April 29, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

19. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2015)** for the appointment of **PETRINA VALESE**, Long Term Substitute Kindergarten Teacher, Apshawa School (PC#90.01.02.BOJ), **at the prorated salary of \$53,920.00 (BA/1) with health benefits, retroactive from November 24, 2015**, through April 29, 2016. (Replaces Goodell) Account: 11-110-100-101-10-10-000

NOTE: The duration of this position is based on the date of the employee's return to work. Salary may be adjusted pending the completion of contract negotiations.

20. The recommendation of the Superintendent to approve an additional assignment for **GWENDOLYN GANGI**, Special Class Aide, to attend all Chorus/Band Rehearsals and Performances, at the hourly rate of \$29.00, not to exceed fifteen (15) hours, effective February 1, 2016, through April 5, 2016. Account: 11-190-100-106-10-10-000

NOTE: Per the students IEP. Hourly rate may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

21. The recommendation of the Superintendent to approve the addition of the following staff to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00 for the 2015-2016 school year - Account: 11-150-100-101-10-10-000:

**KARA BACE
STEPHEN MILLER**

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

22. The recommendation of the Superintendent to approve the addition of **THE GUILD: STRATEGY and GAMING CLUB** as a **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUB** for the 2015-2016 school year.

NOTE: The advisor will be a volunteer position, at no cost to the district.

23. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY CLUB and ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - NCLB Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
BRIANNA KREUTZER	Literacy Magazine	14	\$406.00
RONALD ROWE	Literacy Magazine	14	\$406.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

24. The recommendation of the Superintendent to approve the following **MARSHALL HILL AFTER SCHOOL CLUB and ADVISORS**, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JASON BENZ	Scooter Football	17	\$493.00
COLLEEN MANGAN	Scooter Football	17	\$493.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the PTA.

25. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2015)** for the following **ELEMENTARY SCHOOL STUDENT ACTIVITY CLUB and ADVISORS**, Paradise Knoll School, for the 2015-2016 school year, at the hourly rate of \$29.00 per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOYCE TROAST	Radiant Child Yoga	6	\$174.00
MARY D'ANGELO	Radiant Child Yoga	6	\$174.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the PTA.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

26. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2015)** for the following **UPPER GREENWOOD LAKE SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement- Account: 20-231-100-101-10-50-103 - NCLB Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JANE MERRITT	Read All About It!	7.0	\$203.00
BLAKE VISCONTI	Read All About It!	7.0	\$203.00
CHRISTINE CEMELLI	Read All About It!	7.0	\$203.00
ERIN BRANAGAN	Read All About It!	7.0	\$203.00
TINA IRAGGI	Read All About It!	7.0	\$203.00
CHARLENE PAPPAS	Read All About It!	7.0	\$203.00
DANA SWARTS*	Read All About It!	7.0	\$203.00
JANE MERRITT	Mathletes	11.0	\$319.00
BLAKE VISCONTI	Mathletes	11.0	\$319.00
CHRISTINE CEMELLI	Mathletes	11.0	\$319.00
ERIN BRANAGAN	Mathletes	11.0	\$319.00
LESLIE SPOHN	Mathletes	11.0	\$319.00
TINA IRAGGI	Mathletes	11.0	\$319.00
CHARLENE PAPPAS	Mathletes	11.0	\$319.00
DONNA STRIANSE	Mathletes	11.0	\$319.00
DANA SWARTS	Mathletes	11.0	\$319.00
CHRISTINE WITT**	TBD	TBD	

*Replaces Spohn

**Substitute

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

27. The recommendation of the Superintendent to approve the following staff members and stipends, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL** for the 2015-2016 school year - Account: 11-401-100-110-10-10-000:

<u>Staff Member</u>	<u>Assignment</u>	<u>Maximum Stipend</u>
<u>High School</u>		
STEPHEN BEATTIE	Art/Industrial Art Teacher	\$ 80.00
JOHN CAILLIE	Art/Industrial Art Teacher	\$ 80.00
CATHLEEN COSGROVE	Art/Industrial Art Teacher	\$ 80.00
ALAN EFRUS	Art/Industrial Art Teacher	\$ 80.00
CAROL FORBES	Art/Industrial Art Teacher	\$ 80.00
CYNTHIA GALLAUGHER	Art/Industrial Art Teacher	\$ 80.00
EDWARD MILLER	Art/Industrial Art Teacher	\$ 80.00
STEPHEN MILLER	Art/Industrial Art Teacher	\$ 80.00
JENNIFER MONEGO	Art/Ind. Art Teacher/Program	\$105.00
PETER SHAVER	Art/Industrial Art Teacher	\$ 80.00
LEONARD VAN WINGERDEN	Art/Industrial Art Teacher	\$ 80.00
ROBERT WIEDMANN	Art/Ind. Art Teacher/Program	\$105.00

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

27. (Continued)

<u>Staff Member</u>	<u>Assignment</u>	<u>Maximum Stipend</u>
<u>Grades K-6</u>		
CHELSEA PIRES	Art Teacher	\$105.00
COLLEEN MINICK	Art Teacher	\$105.00
CHRISTINE CALABRESE	Art Teacher	\$105.00
SUZANNE O'CONNOR	Art Teacher	\$ 80.00
KRISTEN CALLAHAN	Music Teacher/Adv. Band Mgr.	\$300.00
JORDAN BARRY	Music Teacher	\$275.00
CHRISTINE PATERNO	Music Teacher/Beg. Band Mgr.	\$300.00
COURTNEY MATTIE	Music Teacher	\$275.00
DARLA VAN SICKLE	Music Teacher/Chorus Manager	\$300.00
<u>Grades 7-12</u>		
MATTHEW GRAMATA	Music Teacher	\$275.00
DOUGLAS HEYBURN	Music Teacher	\$275.00
SUSAN KACZOR	Music Teacher	\$275.00
DR. BRIAN McLAUGHLIN	Music Teacher	\$275.00
ERICA McPARTLAND	Music Teacher	\$275.00
MATTHEW PACCIONE	Music Teacher	\$275.00
CASSANDRA DEVITA	Music Teacher	\$275.00
<u>Chaperones</u>		
MICHELLE LUGERNER	Macopin School	\$ 68.00
KIMBERLY ZACKEROFF	Macopin School	\$ 68.00

28. The recommendation of the Superintendent to approve the following **HIGH SCHOOL INDOOR PERCUSSION TECHNICIANS and STIPEND** for the 2015-2016 school year - Account: 11-190-100-320-09-66-962:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
GRANT CHEN	Marching	\$1,500.00
WILLIAM TIERNEY	Bass/Snare	\$1,500.00
MATTHEW LEITNER	Tenor	\$1,500.00

29. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2015)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **WINTER 2015-2016 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
CRAIG SPENCER	0.5 Asst. Wrestling	C	\$3,518.00
MICHAEL BLAKELY	0.5 Asst. Wrestling	C+Longevity	\$3,618.00

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

30. The recommendation of the Superintendent to approve the following **HIGH SCHOOL TEACHERS** for the 2016-2017 Open House for 8th Grade Parents, at the hourly rate of \$29.00, for two (2) hours per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

STEPHEN BEATTIE	JULIA DROL
CATHLEEN COSGROVE	DR. BRIAN McLAUGHLIN
CHRISTOPHER SHENISE	CHRISTOPHER BOTSOLAS
CAROL DEBIEC	MICHELLE SAUERBORN
DANIELLE KAISER	JENNIFER METCALF
CATHERINE MELLINO-MURPHY	

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

31. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2015-2016 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
DANIELLA WAGENTI	\$183.33	Michael Lambert
CLAUDIA OSPINA	\$183.33	Denise Flood

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

32. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS/PRACTICUM TEACHERS/INTERNS** for the **SPRING SEMESTER**, 2015-2016 school year at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
VICTORIA HILARIO	Seton Hall	English/High School
MATTHEW BARONE	William Paterson	Social Studies/High School

33. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
LISA LYONS	High School	Field Hockey

NOTE: Volunteers will be reimbursed for the process.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following agenda items #34 through #39:

- (34.) The recommendation of the Superintendent to accept the resignation of **JESSICA RIBITZKI**, Cafeteria Aide, Apshawa School, retroactive from December 14, 2015.
- (35.) The recommendation of the Superintendent to approve the appointment of **KRISTA SWEER**, Music Teacher, District-wide (PC#90.08.24.AJT, 90.09.24.BSO), at the prorated salary of \$57,670.00 (MA/1) with health benefits, effective January 4, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces DeVita) Accounts: 11-130-100-101-10-10-000, 11-140-100-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

- (36.) The recommendation of the Superintendent to approve the appointment of **SCOTT NORDLAND**, 0.6 Physical Education/Health/Drivers Education Teacher, High School (PC#90.09.26.ANB, 90.09.26.ANJ), at the prorated salary of \$32,352.00 (BA/2), without health benefits, effective January 4, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces McCabe) Account: 11-140-100-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

- (37.) The recommendation of the Superintendent to approve a leave of for **CATHY SANTONACITA**, Special Education Teacher (Resource Center), Marshall Hill School, with pay using sick days effective January 13, 2016, through April 8, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- (38.) The recommendation of the Superintendent to approve an intermittent leave of absence for **MYRA AARONSON**, Director of Guidance, High School, under the Family Medical Leave Act without pay effective December 16, 2015, through June 30, 2016. (Medical-Family)

- (39.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL AFTER SCHOOL GRADUATION REQUIREMENT SUPPORT SESSIONS and ADVISORS** for the 2015-2016 school year at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-140-100-101-101-10-000:

<u>Advisor</u>	<u>Subject</u>	<u>Hours</u>	<u>Stipend</u>
RONALD ROWE	English/Language Arts	28	\$952.00
GLENN WAGNER	Mathematics	28	\$952.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Robbins	Absent	Mr. Drew	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Koeppe	Yes
Mr. Foody	Yes	Mr. Devor	Yes	Mrs. Schultz	Yes

The MOTION PASSED unanimously.

XV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #4, #6, #7, and #9 through #17: (Item #5 was withdrawn. Item #8 to be acted upon after Executive Session.)

1. The recommendation of the Superintendent to submit **AMENDMENT #2** for the **ELEMENTARY AND SECONDARY EDUCATION (ESEA)/ NO CHILD LEFT BEHIND (NCLB)** Consolidated Formula Subgrant Application **FY 2016**.
2. The recommendation of the Superintendent to approve the following **CURRICULUM REVISIONS** for the 2015-2016 school year:

HIGH SCHOOL

Mathematics

Intro Computer Science C++
Intermediate Computer Science JAVA

3. The recommendation of the Superintendent to approve the **EDUCATION PROFICIENCY PLAN** for the 2015-2016 school year. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the following **CHANGE TO THE SECONDARY PROGRAMS** for the 2016-2017 school year:

<u>Name of Course</u>	<u>Type of Change</u>	<u>School Year</u>
Coding from Scratch Middle School	New Course	2016-2017
AP Human Geography High School	New Course	2017-2018
Freshman Seminar* High School	New Course	2016-2017

*Beginning with the Class of 2020, West Milford High School will increase its graduation credit requirement to 125. Freshman and junior year seminar courses, 2.5 credits each, will be required.

6. The recommendation of the Superintendent to accept a grant from the **PASSAIC COUNTY HISTORICAL SOCIETY** to cover the cost of admissions to **LAMBERT CASTLE** for 120 students and 41 chaperones for the 2015-2016 school year.

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

7. The recommendation of the Superintendent to submit the grant for the **ARTISTS IN EDUCATION RESIDENCY GRANT PROGRAM FY 2016-2017**.
9. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2015-2016 school year:

WEST MILFORD HIGH SCHOOL INDOOR COLOR GUARD

Purpose of Trip: Regional competition

Location:	Salem, Massachusetts
Dates of Trip:	February 12-14, 2016
Number of Students	10
Cost of Trip to Students:	\$300.00
Name of Advisor:	Peter Shaver
Number of School Days Missed:	1
Number of Chaperones:	2
Cost to District:	\$0

NOTE: All transportation, lodging and student fees are included in the total cost of the trip.

WEST MILFORD HIGH SCHOOL DANCE CLUB

Purpose of Trip: To compete in a national competition

Location:	Orlando, Florida
Dates of Trip:	February 25-29, 2016
Number of Students	6
Cost of Trip to Students:	\$990.00
Name of Advisor:	Haley Gott
Number of School Days Missed:	2 (possibly 2-1/2 days if late flight to Orlando cannot be booked)
Number of Chaperones:	2
Cost to District:	\$0

NOTE: All transportation, lodging and student fees are included in the total cost of the trip.

10. The recommendation of the Superintendent to approve **an amendment to a previously approved motion** (November 17, 2015) for the following **MACOPIN SCHOOL FIELD TRIP** for the 2015-2016 school year:

MAKE A CHANGE CLUB - DISNEY'S YOUTH EDUCATION SERIES

Purpose of trip: Disney's Youth Education Series and Programs offer our students a unique opportunity to engage in educational and applicable activities that support both our curriculum and MACC club goals. Through the programs we are endeavoring to attend, students will get a hands-on account of American Citizenship and global understanding and communications. The goals of the club are to make students active citizens and members of a caring and concerned community, fostering opportunities for their voice and efforts to make a difference in the world. By attending these sessions, the students will engage in such an educational opportunity that is not offered locally, thus supporting our national outreach and student impact. Those goals will be addressed and met through our involvement with The Disney Youth Education Series.

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

10. (Continued)

Location: Orlando, Florida
 Dates of Trip: **February 17-20, 2016**
 Number of Students: Approximately 20
 Cost of Trip to Students: Between \$600 and \$900 (depending on fundraisers)
 Name of Advisors: Joseph Andriulli and Krista Provost
 Number of School Days Missed: 2
 Number of Chaperones: 2 teachers and 2 administrators

NOTE: All transportation and student fees are included in the total cost of the trip.

11. The recommendation of the Superintendent to approve a **REGULAR EDUCATION OUT-OF-DISTRICT TUITION CONTRACT** between the West Milford Board of Education and Clifton Board of Education for the following student for the 2015-2016 school year retroactive from September 1, 2015, through June 30, 2016:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 109647	\$12,349.00	Clifton High School Clifton, New Jersey

12. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 70547	\$47,170.83	New Beginnings Annex Apshawa School

NOTE: Student transferring from New Beginnings Annex Maple Road School to New Beginnings Annex Apshawa School.

1 Student#: 71330	\$36,372.50	Shepard School Kinnelon, New Jersey
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13. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2015-2016 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
Marshall Hill Grade 6	\$14,442.00	Rockaway, New Jersey
MD	\$20,503.00	Bloomingdale, New Jersey

14. The recommendation of the Superintendent to approve **DEBBIE LOPRETE, CONSULTANT/FACILITATOR**, to conduct a co-teaching training for the Special Education Department on the January 18, 2016, Professional Development Day, at a cost not to exceed \$450.00.

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

15. The recommendation of the Superintendent to approve a **NEW JERSEY CENTER FOR TOURETTE SYNDROME AND ASSOCIATED DISORDERS INC. CONSULTANT/FACILITATOR** to conduct an in-service training for the Special Education Department on the January 18, 2016 Professional Development Day at a cost not to exceed \$350.00.

16. The recommendation of the Superintendent to approve **DR. RICHARD HAHN**, an addition to the **REGULAR/SPECIAL EDUCATION SERVICES CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS AND AGENCIES** for the 2015-2016 school year.

Office based fee: \$895.00 per evaluation
 School based fee: \$1,100.00 per evaluation (on site evaluation)

17. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

DISCUSSION: Mr. Foody questioned the curriculum for the Freshmen Seminar. Mr. Riscica and Mr. Novak responded.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Yes*
Mr. Bailey	Yes	Mr. Robbins	Absent	Mr. Drew	Yes*
Mrs. O'Brien	Yes	Mr. Devor	Yes	Mrs. Schultz	Yes

*Mr. Foody and Mr. Drew voted, "No" for various training and travel on Item 17 due to questions and corrections. The **MOTION PASSED**.

The following item was withdrawn:

5. The recommendation of the Superintendent to approve an **EXCHANGE STUDENT** to attend West Milford High School beginning January 4, 2016, through June 30, 2016. Tuition will be waived for this student.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #1, #2 and #4 through #9: (Item #3 was pulled for separate vote.)

1. The recommendation of the Superintendent to approve the award of a contract for the sale of one (1) used 12-Passenger w/Wheelchair School Bus (2004/#108) to **MAYOR TRANSPORTATION**, West Orange, New Jersey, for a total sale price of \$4,650.00; and award a contract for the sale of two (2) used 54-Passenger School Buses (2002/#226 and 2004/#232) to **JERSEY ONE AUTO SALES, INC.**, Jersey City, New Jersey, for a total sale price of \$3,862.00; and award a contract for the sale of one (1) used 54-Passenger School Bus (2009/#225) to **STARS TRANSPORT, INC.**, North Brunswick, New Jersey, for a total sale price of \$10,660.00, per Bid #16-01 taken on Thursday, December 10, 2015, at 2:00 p.m., and to **REJECT ALL OTHER BIDS**. (Documentation provided electronically.)

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

- 2. The recommendation of the Superintendent to approve an agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** for the use of McCormack Field, Dygos Field and district parking locations for the West Milford Community Services and Recreation Fireworks event to be held on Saturday, July 2, 2016.
- 4. The recommendation of the Superintendent to renew an agreement with **E-RATE PARTNERS, LLC**, Cicero, New York, for Category 1 E-rate Services for the Funding Year 2016 at an annual cost of \$3,200.00.
- 5. The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
GLENN ANTON	-0-	\$1,000.00
JODIE COMUNE	\$1,000.00	\$1,000.00
DAVID FENWICK	\$1,000.00	-0-
CYNTHIA GALLAUGHER	\$1,000.00	\$1,000.00
DONALD HEANEY	-0-	\$1,000.00
JAMES OORTHUYS	\$ 166.67	\$1,000.00
SHARON WEST	\$1,000.00	\$1,000.00

- 6. The recommendation of the Superintendent to authorize the **SALE OR DISPOSAL OF SURPLUS EQUIPMENT** no longer needed for school purposes. (Documentation provided electronically.)
- 7. The recommendation of the Superintendent to accept the **DONATION** of a new Monument Sign for the Paradise Knoll Elementary School, valued at \$6,029.86, from the Paradise Knoll PTA.
- 8. The recommendation of the Superintendent to accept the **DONATION** of a 3D Systems Cube Pro Trio printer valued at \$5,000.00, and a 3D Systems Cube Gen 3 printer valued at \$1,200.00 from Atlantic Tomorrow's Office.
- 9. The recommendation of the Superintendent to accept the **DONATION** of \$250.00 from the Rotary Club for the K-2 Service Learning Club to the Maple Road School.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Robbins	Absent
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 3. The recommendation of the Superintendent to accept a proposal from **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, to conduct a roof load structural analysis at Marshall Hill School, Westbrook School, Macopin School and West Milford High School at a cost of \$20,000.00.

DISCUSSION: Mr. Bailey spoke of his reasons for voting, "No" on the solar analysis. He spoke about the feasibility of re-establishing the wind turbine.

Mr. Devor indicated that he would be voting, "No."

Mr. Drew provided his perspective.

Mr. Foody spoke about saving money on electricity.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	No	Mr. Drew	Yes	Mr. Robbins	Absent
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Bailey	No
Mr. Devor	No	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 5 Yes; 3 No

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 10. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **December 15, 2015**, in the amount of \$4,932,907.65. (Documentation to be provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Robbins	Absent
Mr. Babbitt	Yes	Mr. Foody	Yes*	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Foody voted, "No" on the List of Bills. The **MOTION PASSED.**

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **December 15, 2015:**

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

11. (Continued)

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$109,898.72.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Robbins	Absent
Mr. Babbitt	Yes	Mr. Foody	Abstained	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 Abstention

XVII. POLICY - Mr. Kevin Babbitt, Chairperson

Motion by Mr. Babbitt, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Teaching Staff Member's Use of Personal Cellular Telephones/Other Communication Devices." (Code #3322) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Staff Member's Use of Personal Cellular Telephones/Other Communication Devices." (Code #4322) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Administration of Medication." (Code #5330) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Screening for Dyslexia." (Code #5339) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Suspected Gang Activity." (Code #5615) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Opening Exercises/Ceremonies." (Code 8820) (Documentation provided electronically.)

XVII. POLICY - Mr. Babbitt, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Robbins	Absent	Mr. Drew	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Koeppe	Yes
Mr. Foody	Yes	Mr. Devor	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins was absent; there was no report.

Safety - Mr. Foody had no report. Mr. Riscica spoke about the December 3rd meeting and discussed the recent bomb threats. WM Police are working with the district to develop guidelines to minimize disruptions caused by these threats.

Superintendent's Roundtable - Mrs. Koeppe had no report.

Passaic County School Boards Association - Mrs. O'Brien spoke about the next meeting.

New Jersey School Boards Association - Mr. Foody reported that the HIB policy needs to be reviewed and amended.

Legislative - Mr. Drew spoke about returning control to the States instead of a Federally-mandated curriculum. Mr. Riscica thinks the changes will be tied to assessment.

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien had no report.

West Milford Education Foundation - Mrs. O'Brien reported that the Foundation would be meeting tomorrow to discuss the spring fundraiser. She added that the Foundation was impressed with the quality of grants that were submitted.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins - There was no report.

XIX. OLD BUSINESS

Mrs. Koeppe does not feel that Paradise Knoll should be open for voting while students are in school.

Ms. Francisco will contact the Township Clerk regarding moving the polling place from the school and student safety.

Ada Erik provided background on why the polling was changed from the United Methodist Church to Paradise Knoll School.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Old Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XX. NEW BUSINESS

Motion by Mrs. O'Brien, seconded by Mr. Foody, to approve the following resolution:

1. **WHEREAS**, Mr. Kevin Babbitt has served as a prominent member of the West Milford Township Board of Education from 2012 until December 2015; and

 WHEREAS, Mr. Babbitt has diligently served on the Negotiations and the Policy Committees, and was the Liaison for the Safety Committee and Joint Committee of the Township and Board of Education; and

 WHEREAS, Mr. Babbitt held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

 WHEREAS, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff; now,

 THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Babbitt for his outstanding contributions to the West Milford Township Public School District; and

 BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 15, 2015, and presented to Mr. Kevin Babbitt.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mrs. O'Brien, seconded by Mr. Foody, to approve the following resolution:

2. **WHEREAS**, Mrs. Inga Koeppe has served as a prominent member of the West Milford Township Board of Education from 2012 until December 2015; and

 WHEREAS, Mrs. Koeppe has diligently served as Board President, served on the Education Committee and was the liaison for the Technology Oversight Committee and Education Foundation; and

 WHEREAS, Mrs. Koeppe held uppermost the welfare of our students in her decisions and served with great skill and dedication; and

 WHEREAS, her service on the Board has brought her the respect of her colleagues on the Board, the administrative staff, and the teaching and support staff; now,

 THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mrs. Koeppe for her outstanding contributions to the West Milford Township Public School District; and

 BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 15, 2015, and presented to Mrs. Inga Koeppe.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. NEW BUSINESS

Mr. Devor thanked Mrs. Koeppe for her help when he was a new Board Member.

Motion by Mrs. Koeppe, seconded by Mr. Babbitt, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Debra Gretina, President of WMAAS, extended her thanks to Mr. Babbitt and Mrs. Koeppe for their service to the school community on behalf of the West Milford Association of Administrators and Supervisors. She wished everyone a wonderful holiday season.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXIII. EXECUTIVE SESSION

At 9:29 p.m., Mrs. O'Brien made a motion, seconded by Mr. Foody, to go into Executive Session for the purpose of discussing personnel, HIB's, negotiations, Wallisch Farmstead, possible student matters and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Devor left the meeting at 9:30 p.m.

The Board returned to the public meeting at 10:25 p.m.

XXIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda item:

8. The recommendation of the Superintendent to approve the addition of **WALLISCH ESTATE**, West Milford, New Jersey, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.

XXIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Robbins	Absent	Mr. Drew	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Koeppe	Yes
Mr. Foody	No	Mr. Devor	Absent	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 No

Motion by Mrs. Koeppe, seconded by Mr. Bailey, to approve the following agenda item:

18. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **December 15, 2015**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2016/E-2	Unsubstantiated
2016/M-2	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Babbitt	Yes	Mr. Foody	Abstained
Mr. Bailey	Yes	Mr. Robbins	Absent	Mr. Drew	Yes
Mrs. O'Brien	Yes	Mr. Devor	Absent	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 Abstention

XXV. NEGOTIATIONS - Mrs. Marilyn Schultz, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

1. **BE IT RESOLVED**, that the West Milford Board of Education approves the Memorandum of Agreement with the West Milford Education Association on behalf of the West Milford Education Association, the West Milford Custodial and Maintenance Association, the West Milford Educational Secretaries Association and the West Milford Special Class Aides Association for the period from July 1, 2015, through June 30, 2018;

BE IT FURTHER RESOLVED, that the Board must separately ratify salary guides for each of these groups once they have been approved by the Board's Negotiations Committee and the Board of Education;

XXV. NEGOTIATIONS - Mrs. Schultz, Chairperson - Continued

1. (Continued)

NOW, THEREFORE, BE IT FURTHER RESOLVED, that increases will be paid following approval of the salary guides by the West Milford Education Association and the Board of Education.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following resolution:

2. The recommendation of the Superintendent to ratify the salary guides with the West Milford Education Association, the West Milford Custodial and Maintenance Association, the West Milford Educational Secretaries Association and the West Milford Special Class Aides Association for the period from July 1, 2015, through June 30, 2018.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Koeppe	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Absent	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXVI. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Foody, to adjourn the meeting at 10:29 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc