

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION MEETING
JANUARY 19, 2016

Mr. James Foody, Board President, called to order the Workshop/Special Action Meeting of the Board of Education at 6:39 p.m. on January 19, 2016. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to remember Mr. Riscica's mother and Dana McConnell's mother-in-law who recently passed away. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present/Arr. 7:55 p.m.	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Devor	Present/Arr. 6:47 p.m.	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Drew	Present/Arr. 6:42 p.m.	Mr. Huber	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present/Arr. 7:21 p.m.
Dr. Elizabeth McQuaid	Director of Special Services	Present/Arr. 7:21 p.m.
Robert McBriar, Esq.	Board of Education Attorney	Present

There were approximately five members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 6:30 p.m. for approximately 45 minutes for the purpose of discussing the superintendent's search and then again at approximately 9:00 p.m. for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. EXECUTIVE SESSION

At 6:40 p.m., Mr. Huber made a motion, seconded by Mrs. O'Brien, to go into Executive Session to discuss the superintendent's search.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public session at 7:21 p.m.

VIII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

Mr. Riscica reported on yesterday's Professional Day for staff. He recognized the staff members chosen as Teachers of the Year from each school and the Educational Services recognitions. He thanked Mr. Novak for organizing the professional development program.

IX. EDUCATION REPORT - Mr. Daniel Novak

Mr. Novak commented on Gian Paul Gonzalez, the motivational speaker, for his presentation, "All In." He reminded the Board on sustainable practices.

Mrs. Dwyer reviewed the Education meeting discussion from January 13, 2016 and highlighted the academic standards that were discussed. She indicated the committee would like to see a PARCC test comparison on the website.

X. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

1. Ms. Francisco introduced Mr. Ferraioli and Mr. Ferry from the auditing firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.A., who presented the Comprehensive Annual Financial Report (CAFR) for the period ending June 30, 2015.

Mr. Ferraioli and Mr. Ferry congratulated the Board on the successful Bond Referendum and spoke about the upgrade of the Township's credit rating. This, along with the Board's excess surplus, will help with the sale of bonds. The Township's rating is AA+, which is a higher credit rating than the State of New Jersey and the Federal Government.

**X. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Francisco, Board Secretary/
Business Administrator - Continued**

- 1. (Continued)
- 2.

Mr. Ferry spoke about the CAFR and the effect of GASB68. He also presented the Auditor's Management Report and reported on the Corrective Action Plans. Mr. Ferraioli and Mr. Ferry responded to questions from the Board.

- 2. The following minutes were presented for anticipated action at the Regular Board of Education meeting scheduled for January 26, 2016:

- December 15, 2015 Workshop/Regular Meeting
- December 15, 2015 Executive Session

XI. LEGAL REPORT

There was no legal report.

XII. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody wanted to be sure all members understood their role as Board members. He explained that the Board is responsible for policy and goals.

He spoke with Robynn Meehan, Field Representative, New Jersey School Board Association, who could meet with the Board on Tuesday, May 3, 2016, at 6:30 p.m. to discuss the District and Board Goals for 2016-2017.

XIII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. MOTION BY MRS. O'BRIEN, SECONDED BY MR. HUBER, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #5: (Agenda item #6 was pulled for separate vote.)

1. The recommendation of the Superintendent to accept the independent **COMPREHENSIVE ANNUAL FINANCIAL REPORT** and **AUDITORS MANAGEMENT REPORT** for the period ending June 30, 2015, prepared by the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.C., in accordance with N.J.S.A. 18A:23-1 through 11.
2. The recommendation of the Superintendent to approve the following **CORRECTIVE ACTION PLAN** prepared by the Business Administrator in response to the 2014-2015 Comprehensive Annual Financial Report.

School Food Service

Finding 2015-01: In three (3) cases, applications classified as reduced should have been classified as free.

Corrective Action: Applications will be reviewed for accuracy.

Method of Implementation: A second administrative assistant has been designated to assist with the direct certification and lunch application reviews.

Person Responsible for Implementation: Business Administrator

Completion Date: 12/31/2015

Application for State School Aid

Finding 2015-02: The district did not have written procedures for the recording of student enrollment data.

Corrective Action: The district will maintain written procedures for the recording of student enrollment data.

Method of Implementation: Procedures will be outlined in writing.

Person Responsible for Implementation: Business Administrator

Completion Date: 12/31/2015

Finding 2015-03: The district work papers did not agree with the application by nine (9) on roll three year old preschool students, three (3) overstated low income and two (2) understated low income students.

Corrective Action: That care be taken when completing the application.

Method of Implementation: A second administrative assistant has been designated to assist with the direct certifications and lunch application reviews.

Person Responsible for Implementation: Business Administrator

Completion Date: 12/31/2015

Finding 2015-04: There were 10 errors with low income classifications. Three (3) students were classified as reduced when they should have been classified as free. Seven (7) students have low income letters/applications dated after the October 15 deadline.

Corrective Action: Free and reduced applications will be reviewed for accuracy and that low income letters/applications will be received by the October 15 deadline.

Method of Implementation: A second administrative assistant has been designated to assist with the direct certifications and lunch application reviews.

Person Responsible for Implementation: Business Administrator

Completion Date: 12/31/2015

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

2. (Continued)

Extraordinary Aid Application

Finding 2015-05: One (1) student classified as extended school year on the application did not have the extended school year in their individualized education program.

Corrective Action: Care will be taken when filling out the application so that only eligible students are included.

Method of Implementation: ESY contracts will be checked against purchase orders and payments in the future.

Person Responsible for Implementation: Director of Special Services and Business Administrator

Completion Date: 12/31/2015

Pupil Transportation

Finding 2015-06: 2015-06 - The district's DRTRS did not agree with the county DRTRS by nine (9) regular education students, 27 overstated regular special education students and 27 understated special education with special needs students, two (2) aid-in-lieu students, four (4) courtesy elementary students. Additionally there was a difference in the average home-to-school mileage for category A and B of the DRTRS report.

Corrective Action: That care be taken to ensure that the district's DRTRS report agrees with the county DRTRS report.

Method of Implementation: Categories will be cross checked for accuracy.

Person Responsible for Implementation: Transportation Supervisor and Business Administrator

Completion Date: 12/31/2015

3. The recommendation of the Superintendent to approve the following **SPECIFIC CORRECTIVE ACTION PLAN** prepared by the Business Administrator in response to the 2014-2015 Comprehensive Annual Financial Report.

Application for State School Aid

Finding 2015-03 - Condition that caused Repeat Recommendation: The district work papers for the ASSA did not agree with the application by nine (9) on roll three year old preschool students, three (3) overstated low income and by two (2) understated low income students.

Corrective Action: That care be taken when completing the ASSA application

Administrator Responsible: Business Administrator

Internal Controls put in place: A second administrative assistant has been designated to assist with the direct certifications and lunch application reviews.

4. The recommendation of the Superintendent to enter into an agreement with **ROGUT MCCARTHY LLC**, Cranford, New Jersey, for Bond Counsel Services for the issuance of bonds in an amount not to exceed \$13,000.00, plus reimbursable expenses.
5. The recommendation of the Superintendent to enter into an agreement with **WIELKOTZ, CERULLO & CUVA, P.A.**, Pompton Lakes, New Jersey, for services rendered for the permanent financing of bonds related to the roof replacements referendum in an amount not to exceed \$22,000.00.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Devor	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. Schultz	Yes	Mrs. Dwyer	Yes
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Mr. Drew offered a motion, seconded by Mrs. O'Brien, to approve the following agenda item:

- The recommendation of the Superintendent to approve the purchase of a **Snow Removal System** for transportation vehicles from **SCRAPER SYSTEMS/ QUINTIN MACHINERY**, Lancaster, Pennsylvania, in the amount of \$27,980.00.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Devor	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. Schultz	Yes	Mrs. Dwyer	Yes
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Foody	Abstained

The **MOTION PASSED**: 7 Yes; 1 Abstention.

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda items:

- The recommendation of the Superintendent to accept the resignation of **DANIEL FREY**, JV Boys Tennis Coach, High School, retroactive from January 7, 2016.
- The recommendation of the Superintendent to accept the resignation of **LEONARD VAN WINGERDEN**, JV Baseball Coach, High School, retroactive from January 8, 2016.
- The recommendation of the Superintendent to approve the appointment of **CHERYL MARIENTHAL**, School Bus/Van Driver, Transportation (PC#25.18.T1.BIX), at the prorated salary of \$17,110.50, without health benefits, retroactive from January 4, 2016, through June 30, 2016, per Board of Education/WMBDA Agreement. (Replaces Donnelly) Account: 11-000-270-160-10-10-000

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

4. The recommendation of the Superintendent to approve a leave of absence for **MARIBETH ROMAINE**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from December 24, 2015, through April 1, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

5. The recommendation of the Superintendent to approve a leave of absence for **CRAIG CARMODY**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from January 14, 2016, through January 31, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

6. The recommendation of the Superintendent to approve an extension to a leave of absence for **JAMES OORTHUYS**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from January 4, 2016, through February 10, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Devor	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. Schultz	Yes	Mrs. Dwyer	Yes
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVII. EDUCATION - Mrs. Terry Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Devor	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. Schultz	Yes	Mrs. Dwyer	Yes
Mr. Drew	Yes	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Minutes for the Workshop/Special Action Meeting of January 19, 2016

At 9:00 p.m., Mrs. O'Brien offered a motion, seconded by Mrs. Schultz, to delay the Executive Session to 9:30 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

At 9:08 p.m., Mr. Bailey left the meeting.

WORKSHOP/DISCUSSION

XVIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

The following items were presented for anticipated action at the Regular Meeting of January 26, 2016:

- 1. The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the HEALTH BENEFITS INCENTIVE program - Account: 11-000-291-270-10-13-000:

Table with 3 columns: Name, December 2015, June 2016. Rows include ANN DiMARCO, MARY LOTITO, DEBRA MIRABELLI, MARK NOWACKI, KRISTA SWEER, DANIELLE WATSON.

- 2. The recommendation of the Superintendent to approve Class C non-profit organization facility use fees to INFINITE MOTION PERFORMING ARTS ACADEMY, Mahwah, New Jersey, for a dance benefit performance for Alzheimer's education and resources, on May 14, 2016, with proceeds being donated to THE ALZHEIMER'S FOUNDATION OF AMERICA, a non-profit organization.
3. The recommendation of the Superintendent to approve the award of a contract for the disposal of three (3) 2001 used 54-passenger school buses to ARTHUR TROVEI & SON, INC., Sparrow Bush, New York, in the amount of \$3,900.00.
NOTE: Bids received for these vehicles (Bid #16-01) were rejected.
4. The recommendation of the Superintendent to purchase #2 Fuel Oil, through the Morris County Cooperative, Contract #2, for the period of January 1, 2016, through December 31, 2016, from ALLIED OIL COMPANY LLC, Hillsborough, New Jersey, at a delivery cost of \$.1799/per gallon.
5. The recommendation of the Superintendent to approve a contract with TBD, in the amount of TBD for the installation of vinyl siding, gutters and soffits on the Administration building.
6. The recommendation of the Superintendent to approve the following resolution:

XVIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

6. (Continued)

Be it resolved that the West Milford Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the New Jersey Department of Agriculture's Child Nutrition Program regulations.

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office Staff at the mileage rate established by the Board. (Documentation provided electronically.)

8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 26, 2016**, in the amount of \$ TBD . (Documentation to be provided electronically.)

9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 26, 2016**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$ TBD .

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 26, 2016** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ 8,273,255.38 as of November 30, 2015, and
\$10,227,475.14 as of December 31, 2015, therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2015, and December 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XIX. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following items were presented for anticipated action at the Regular Meeting of January 26, 2016:

1. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** (as per Big North Conference Ruling) by coaching personnel for any of their sport offerings on or off campus from Saturday, July 30, 2016 to Sunday, August 7, 2016. (Documentation provided electronically.)
2. The recommendation of the Superintendent to submit the **BUILDING CAPACITY FOR CAREER PATHWAYS: A PILOT PROGRAM FOR COMPREHENSIVE HIGH SCHOOLS GRANT** in the amount of \$100,000.00 for **FY 2016-2017**.
3. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2015-2016 school year:

WEST MILFORD HIGH SCHOOL MODEL CONGRESS

Purpose of Trip: To compete in the NJ Model Congress

Location:	Princeton, New Jersey
Dates of Trip:	March 17-18, 2016
Number of Students	8
Cost of Trip to Students:	\$181.25
Name of Advisor:	Amanda Mock
Number of School Days Missed:	2
Number of Chaperones:	2
Cost to District:	\$400.00 - Transportation

NOTE: All lodging and student fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XX. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following items were presented for anticipated action at the Regular Meeting of January 26, 2016:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **JOHN FITZSIMMONS**, School Bus/Van Driver, Transportation, effective April 1, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **STUART BARUDIN, Ed.D.**, Acting Supervisor of Special Education Grades PreK-12, District-wide, effective February 15, 2016.
3. The recommendation of the Superintendent to approve the appointment of **TBD**, Social Worker, District-wide (PC#90.03.41.AUC, 90.05.41.BSC), at the prorated salary of **TBD**, with health benefits, effective **TBD** through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Foster) Account: 11-000-218-104-10-10-071

XX. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **TBD**, Cafeteria Aide, Apshawa School (PC#30.01.F4.AZS), at the prorated salary of **TBD**, without health benefits, effective **TBD** through June 30, 2016, per Board of Education/WMCAA Agreement. (Replaces Ribitzki)
Account: 11-000-262-107-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Secretary - Principal's Office, High School (PC#98.09.S9.CBG), at the salary of **TBD**, without health benefits, effective February 22, 2016, through June 30, 2016. (Replace Marquard)
Account: 11-000-240-105-10-10-103
6. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective, January 27, 2016, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

7. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective January 27, 2016, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

8. The recommendation of the Superintendent to approve a leave of absence for **PRANVERA MIRANDA**, Special Education Teacher (Behavioral Disabilities), Highlander Academy, with pay using sick days effective March 21, 2016, through April 6, 2016, then without pay effective April 7, 2016, through June 3, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve a leave of absence for **AMY METT**, Literacy Specialist, Apshawa School, with pay using sick days effective April 25, 2016, through June 6, 2016, then under the Family Medical Leave Act without pay effective June 7, 2016, through June 30, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve the addition of **MELISSA CSENGETO** to the list of **HIGH SCHOOL TEACHERS** for the 2016-2017 Open House for 8th Grade Parents at the hourly rate of \$29.00 for two (2) hours, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000

11. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2015-2016 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS**, per Board of Education/WMEA Agreement - 11-402-100-104-10-10-000:

XX. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

11. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
February 2016 (Spring Physicals)			
LISA KNATZ	Nurse	4	\$33.00
AIMEE VIZZI	Clerical	4	\$21.28

12. The recommendation of the Superintendent to approve the following **HIGH SCHOOL SENIOR PARENT BOOK CLUB and ADVISOR** for the 2015-2016 school year, at the hourly rate \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Not to Exceed Hours</u>	<u>Payment</u>
LAURA DeSENA	6	\$174.00

NOTE: This club will be engaging interested parents in the reading and discussion of texts seniors are reading in class.

13. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS/PRACTICUM TEACHERS/INTERNS** for the **SPRING** semester for the 2015-2016 school year at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
JOANNA REILLY	New Jersey City University	School Nurse

WORKSHOP/DISCUSSION

XXI. POLICY - Mr. James Devor, Chairperson

The following items were presented for anticipated action at the Regular Meeting of January 26, 2016:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Teaching Staff Member's Use of Personal Cellular Telephones/Other Communication Devices." (Code #3322) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Staff Member's Use of Personal Cellular Telephones/Other Communication Devices." (Code #4322) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Administration of Medication." (Code #5330) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Screening for Dyslexia." (Code #5339) (Documentation provided electronically.)

XXI. POLICY - Mr. James Devor, Chairperson

5. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Suspected Gang Activity." (Code #5615) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Opening Exercises/Ceremonies." (Code 8820) (Documentation provided electronically.)

XXII. NEGOTIATIONS - Mr. James Foody, Chairperson

XXIII. OLD BUSINESS

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXIV. NEW BUSINESS

Mr. Drew would like to have a place on the agenda for staff and student recognitions. He thinks we should recognize student achievement and noteworthy events.

Mr. Huber offered a motion, seconded by Mr. Drew to expand opportunities for Trustees to take classes.

The motion was withdrawn.

Mr. Foody would like to engage the Board in a discussion of a committee of the whole for Education. He would like the Policy Committee to meet in lieu of Education.

The Board members discussed the concept of committee of the whole. The Education Committee will review and recommend the format for the meetings.

Motion by Mr. Huber, seconded by Mr. Devor, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXV. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Lisa Green spoke about the CASA program and thanked everyone for attending.

Mr. Foody noted that Mr. Huber is the liaison to the CASA Committee.

XXV. PETITIONS & REQUESTS - Continued

William Cytowicz asked about Board member attendance and asked about the statute.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXVI. EXECUTIVE SESSION

At 10:01 p.m., Mr. Huber made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing personnel, negotiations, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public session at 10:52 p.m.

XXVII. ADJOURNMENT

Motion by Mrs. Schultz, seconded by Mr. Huber, to adjourn the meeting at 11:02 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc