

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 REGULAR MEETING
 JANUARY 26, 2016**

Mr. James Foody, called to order the Regular Meeting of the Board of Education at 7:30 p.m. on January 26, 2016. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to remember the mother and son from Passaic that lost their lives on Saturday after the snow storm. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present/Arr. 8:30 p.m.	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Devor	Present	Mr. Foody	Present	Mr. Robbins	Present
Mr. Drew	Present	Mr. Huber	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Absent

There were approximately 10 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Schultz, seconded by Mrs. O'Brien, to approve the following Resolution, as amended:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing the superintendent search, personnel, negotiations, Wallisch, real estate, student matters and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Matthew Ventrella, Student Representative, was unable to attend the meeting due to a conflict. The following information was provided:

The Interact Club worked with the residents at Hillcrest. They will be hosting other projects.

On January 7th, 57 alumni visited the High School to speak about their post high school experiences.

Brielle Mulvihill was named "Athlete of the Week."

Dr. Matlosz hosted the 2nd Annual History Roundtable. The History Club is preparing to compete in the History Bowl II.

- Mr. Riscica congratulated Bill Kane and staff at Maple Road for achieving School of character. He thanked the Macopin students involved in the December 19th Toy Drive.
- Mr. Riscica provided the Action Plan for the Board and District Goals. Implementation has begun on some of the goals. The next goal meeting is Tuesday, May 3rd.
- Mr. Riscica reported on HIB and Cyber Bullying programs for staff, students and parents. The program for elementary schools will be combined. A program for parents is being offered on the evening of February 10th.
- Mr. Riscica provided the Violence and Vandalism Report (EVVRS). There were 5 incidents at the High School; two involved substance and two involved vandalism. There were two cases of violence at Macopin. A total of 13 incidents were reported to the State.
- Mr. Riscica highlighted Hand Carry #2 acknowledging the Board members service to the school community.

Minutes for the Regular Meeting of January 26, 2016

XII. PETITIONS & REQUESTS

Motion by Mrs. O'Brien, seconded by Mr. Devor, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MRS. O'BRIEN, SECONDED BY MR. HUBER, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mr. Huber, seconded by Mr. Drew, to amend the wording in Items #8 and #9 italicized and bolded as follows:

- (8.) The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **LISA LYONS**, from 0.5 Special Education (Resource Center) Teacher, Macopin School to 1.0 Special Education (Resource Center) Teacher, Macopin/High School (PC#90.08.40.BVK, 90.09.34.CBI, 90.09.40.BSY), at the **annual** salary of \$54,920.00 (BA/3) (**prorated**), with health benefits, effective January 27, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Scully)
Account: 11-213-100-101-10-10-000, 11-215-100-101-10-10-000
- (9.) The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **KARA BACE**, from 0.5 to 0.6 Special Education (Resource Center Teacher), High School (PC#90.09.40.CBA, 90.09.40.BZH, 90.09.34.CBH), at the **annual** salary of \$38,052.00 (MA/8) (**prorated**), without health benefits, effective January 27, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Scully)
Account: 11-213-100-101-10-10-000; 11-215-100-101-10-10-000

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda items:

- 1. The recommendation of the Superintendent to accept the resignation, with regret, of **JOHN FITZSIMMONS**, School Bus/Van Driver, Transportation, effective April 1, 2016, for the purpose of retirement.

Minutes for the Regular Meeting of January 26, 2016

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- (2.) The recommendation of the Superintendent to accept the resignation, with regret, of **COLLEEN HORODNIK**, Special Class Aide, Maple Road School, effective April 1, 2016, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation of **STUART BARUDIN, Ed.D.**, Acting Supervisor of Special Education Grades PreK-12, District-wide, effective February 15, 2016.
- (4.) The recommendation of the Superintendent to approve the appointment of **KATHLEEN EDER**, Cafeteria Aide, Apshawa School (PC#30.01.F4.AZS), based on the prorated salary of \$3,620.00 (Step 1), without health benefits, effective **TBD** through June 30, 2016, per Board of Education/WMCAA Agreement. (Replaces Ribitzki) Account: 11-000-262-107-10-10-000

NOTE: Start date pending criminal history and medical clearance.

- (5.) The recommendation of the Superintendent to approve the appointment of **JODI WUNDRACK**, Long Term Substitute Secretary - Principal's Office, High School (PC#98.09.S9.CBG), based on the prorated salary of \$46,405.00 (Step A), with health benefits, effective February 22, 2016, through June 30, 2016. (Replace Marquard) Account: 11-000-240-105-10-10-103
6. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective January 27, 2016, through June 30, 2016:

MAURA DUNLOP (Teacher)
VICTORIA EVANS (Nurse)
KAYLA OSBORNE (Teacher)

7. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year effective January 27, 2016, through June 30, 2016:

BERNADETTE TONE (Bus Driver)
ELLEN HAID (Special Class Aide)
MAURA DUNLOP (Special Class Aide)
KAYLA OSBORNE (Special Class Aide)
ALESSANDRA MANTIONE (SACC)*
LINA SPREEN (SACC)

*Pending fingerprint approval

- (8.) The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **LISA LYONS**, from 0.5 Special Education (Resource Center) Teacher, Macopin School to 1.0 Special Education (Resource Center) Teacher, Macopin/High School (PC#90.08.40.BVK, 90.09.34.CBI, 90.09.40.BSY), at the annual salary of \$54,920.00 (BA/3) (prorated), with health benefits, effective January 27, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Scully) Account: 11-213-100-101-10-10-000, 11-215-100-101-10-10-000

Minutes for the Regular Meeting of January 26, 2016

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- (9.) The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **KARA BACE**, from 0.5 to 0.6 Special Education (Resource Center Teacher), High School (PC#90.09.40.CBA, 90.09.40.BZH, 90.09.34.CBH), at the annual salary of \$38,052.00 (MA/8)(prorated), without health benefits, effective January 27, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Scully)
Account: 11-213-100-101-10-10-000; 11-215-100-101-10-10-000
10. The recommendation of the Superintendent to approve a leave of absence for **PRANVERA MIRANDA**, Special Education Teacher (Behavioral Disabilities), Highlander Academy, with pay using sick days effective March 21, 2016, through April 6, 2016, then without pay effective April 7, 2016, through June 3, 2016. (Maternity/Child Rearing)
- NOTE: The employee may return prior to the above date pending medical certification.
11. The recommendation of the Superintendent to approve a leave of absence for **AMY METT**, Literacy Specialist, Apshawa School, with pay using sick days effective April 25, 2016, through June 6, 2016, then under the Family Medical Leave Act without pay effective June 7, 2016, through June 30, 2016. (Maternity/Child Rearing)
- NOTE: The employee may return prior to the above date pending medical certification.
- (12.) The recommendation of the Superintendent to approve a leave of absence for **ELLEN ZUBAN**, 0.5 Special Class Aide, Upper Greenwood Lake School, with pay using sick, personal and illness in family days retroactive from January 25, 2016, through February 10, 2016, then without pay effective February 11, 2016, through June 30, 2016. (Medical)
- NOTE: The employee may return prior to the above date pending medical certification.
- (13.) The recommendation of the Superintendent to approve a leave of absence for **MELISSA MCKEOWN**, 0.5 Special Class Aide, Upper Greenwood Lake School, without pay retroactive from January 18, 2016, through February 15, 2016. (Medical)
- NOTE: The employee may return prior to the above date pending medical certification.
14. The recommendation of the Superintendent to approve the addition of **MELISSA CSENGETO** to the list of High School Teachers for the **2016-2017 Open House for 8th Grade Parents** at the hourly rate of \$29.00 for two (2) hours, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000
15. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2015-2016 school year for **SPRING STUDENT ACTIVITY ATHLETIC PHYSICALS** (February 2016), per Board of Education/WMEA Agreement - 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
LISA KNATZ	Nurse	4	\$33.00
AIMEE VIZZI	Clerical	4	\$21.28

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. The recommendation of the Superintendent to approve the following **HIGH SCHOOL SENIOR PARENT BOOK CLUB and ADVISOR** for the 2015-2016 school year, at the hourly rate \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Not to Exceed Hours</u>	<u>Payment</u>
LAURA DeSENA	6	\$174.00

NOTE: This club will be engaging interested parents in the reading and discussion of texts seniors are reading in class.

- (17.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2015)** for the following **AFTER SCHOOL STUDENT ACTIVITY STEM CLUB and ADVISORS** for the 2015-2016 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JOHANNA ARCHER	Upper Greenwood Lake	10	\$290.00
LESLIE SPOHN	Upper Greenwood Lake	10	\$290.00

- (18.) The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
RACHEL LEHR*	Running	Marshall Hill	6	\$174.00
JAKE MATHEWS**	Floor Hockey	Macopin	12	\$348.00

*Funded through the PTA.

**Funded through student participation.

- (19.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2015)** for the following **FAMILY NUMERACY NIGHTS** at the hourly rate of \$29.00, not to exceed 2.5 hours per staff member unless indicated, for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Upper Greenwood Lake School

TINA IRAGGI

NOTE: Replaces Cemelli

- (20.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2015)** for the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUB and ADVISOR** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement- Account: 20-231-100-101-10-50-XXX - NCLB Grant:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

(20.) (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JASON BENZ	Jumpstart-Spring	10.0	\$290.00

NOTE: Replaces Santonacita. Funded through the NCLB Grant.

(21.) The recommendation of the Superintendent to approve the following staff for the **DIGITAL CITIZENSHIP COMMITTEE** to conduct a **PARENT PRESENTATION** at Macopin School, at the hourly rate of \$29.00, not to exceed three (3) hours, for a payment of \$87.00 each staff member, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - NCLB Grant:

Employee

LAURA OAKES	SUSAN NEBIKER
NANCY GRIDLEY	KATHLEEN DOHERTY-HEWINS
MELISSA CAVAGNINO	TRICIA GRANEY
MELISSA WELCH	JASON BENZ
KELLEY VISAGGIO	COLLEEN OROHO-CZULADA
COLLEEN MANGAN	

NOTE: Funded through the NCLB Title I Grant.

(22.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Position</u>	<u>Stipend</u>
KRISTA SWEER	Musical	Play Accompanist	\$728.00
KRISTA SWEER	District Arts Festival	Accompanist	\$275.00

(23.) The recommendation of the Superintendent to approve the addition of **ANNA NIEWODNICZANSKA** to the list of **EVENT STAFF WORKERS** for the 2015-2016 school year.

(24.) The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
GEORGE WARREN	High School	The Guild: Strategy & Gaming Club

NOTE: Volunteers will be reimbursed for the process.

25. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS/PRACTICUM TEACHERS/INTERNS** for the **SPRING** semester for the 2015-2016 school year at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
JOANNA REILLY	New Jersey City University	School Nurse

Minutes for the Regular Meeting of January 26, 2016

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued
ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Huber, seconded by Mr. Drew, to amend the wording in Items #26 and #27 italicized and bolded as follows:

- (26.) The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **TRACY LYNCH**, Long Term Substitute Building Aide, High School (PC#98.09.S9.CBJ), at the **annual** salary of \$15,519.00 (Step 4) (**prorated**), with health benefits, effective February 22, 2016, through June 30, 2016. (Replaces Wundrack) Account: 11-000-240-105-10-10-080
- (27.) The recommendation of the Superintendent to approve the appointment of **CAITLIN CEPPAGLIA**, Social Worker, District-wide (PC#90.03.41.AUC, 90.05.41.BSC), at the **annual** salary of \$57,670.00 (MA/1) (**prorated**), with health benefits, effective February 16, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Foster) Account: 11-000-218-104-10-10-071

NOTE: Start date pending fingerprint and medical clearance.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda items:

- (26.) The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **TRACY LYNCH**, Long Term Substitute Building Aide, High School (PC#98.09.S9.CBJ), at the annual salary of \$15,519.00 (Step 4) (prorated), with health benefits, effective February 22, 2016, through June 30, 2016. (Replaces Wundrack) Account: 11-000-240-105-10-10-080
- (27.) The recommendation of the Superintendent to approve the appointment of **CAITLIN CEPPAGLIA**, Social Worker, District-wide (PC#90.03.41.AUC, 90.05.41.BSC), at the annual salary of \$57,670.00 (MA/1) (prorated) with health benefits, effective February 16, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Foster) Account: 11-000-218-104-10-10-071

NOTE: Start date pending fingerprint and medical clearance.

Minutes for the Regular Meeting of January 26, 2016

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

(28.) The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENT** for payment February 15, 2016, in accordance with the provision of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Rate</u>	<u>Unit Payment</u>
<u>WMESA</u>			
DONNA HINES	92.5	\$76.00	\$7,030.00

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** (as per Big North Conference Ruling) by coaching personnel for any of their sport offerings on or off campus from Saturday, July 30, 2016 to Sunday, August 7, 2016. (Documentation provided electronically.)
2. The recommendation of the Superintendent to submit the **BUILDING CAPACITY FOR CAREER PATHWAYS: A PILOT PROGRAM FOR COMPREHENSIVE HIGH SCHOOLS GRANT** in the amount of \$100,000.00 for **FY 2016-2017**.
- (3.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2015-2016 school year:

WEST MILFORD HIGH SCHOOL MODEL CONGRESS

Purpose of Trip: To compete in the NJ Model Congress

Location:	Princeton, New Jersey
Dates of Trip:	March 17-18, 2016
Number of Students	8
Cost of Trip to Students:	\$181.25
Name of Advisor:	Amanda Mock
Number of School Days Missed:	2
Number of Chaperones:	2
Cost to District:	\$400.00 - Transportation

NOTE: All lodging and student fees are included in the total cost of the trip.

Minutes for the Regular Meeting of January 26, 2016

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

- (4.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #67386	\$35,757.00	Archway Programs
	\$25,200.00 (1:1 aide)	Camden, New Jersey

5. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

DISCUSSION: Mr. Drew commented that the Model Congress program is outstanding.

The Board asked for more details for what the Professional Development Committee hopes to accomplish.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Huber, seconded by Mr. Drew, to amend the wording in Item #4 italicized and bolded as follows:

4. The recommendation of the Superintendent to approve the award of a contract for the disposal of three (3) 2001 used 54-passenger school buses to **ARTHUR TROVEI & SON, INC.**, Sparrow Bush, New York for a total sale price of \$3,900.00 received by the district.

NOTE: Bids received for these vehicles (Bid #16-01) were rejected.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	No	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED:** 7 Yes; 1 No

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda items #1 through #5 and #7 through #9: (Item #6 was pulled for separate vote.)

1. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#67346) to **LAKEVIEW LEARNING CENTER**, Wayne, New Jersey (Route #LAKHEW), retroactive from January 5, 2016, through January 29, 2016, at a route cost of \$3,450.00, plus a 4% administrative fee of \$138.00, for a total cost of \$3,588.00.

- (2.) The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
DEENA ACCARDI	\$1,000.00	\$1,000.00
ANN DeMARCO	-0-	\$ 666.68
MARY LOTITO	-0-	\$ 666.68
DEBRA MIRABELLI	\$1,000.00	\$1,000.00
MARK NOWACKI	\$1,000.00	\$1,000.00
DEBRA REDDING	\$1,000.00	\$1,000.00
LAURIE SESAK	\$1,000.00	\$1,000.00
KRISTA SWEER	-0-	\$ 666.68
DANIELLE WATSON	-0-	\$ 333.34

3. The recommendation of the Superintendent to approve Class C non-profit organization facility use fees to **INFINITE MOTION PERFORMING ARTS ACADEMY**, Mahwah, New Jersey, for a dance benefit performance for Alzheimer's education and resources, on May 14, 2016, with proceeds being donated to **THE ALZHEIMER'S FOUNDATION OF AMERICA**, a non-profit organization.

4. The recommendation of the Superintendent to approve the award of a contract for the disposal of three (3) 2001 used 54-passenger school buses to **ARTHUR TROVEI & SON, INC.**, Sparrow Bush, New York for a total sale price of \$3,900.00 received by the district.

NOTE: Bids received for these vehicles (Bid #16-01) were rejected.

5. The recommendation of the Superintendent to purchase #2 Fuel Oil, through the Morris County Cooperative, Contract #2, for the period of January 1, 2016, through December 31, 2016, from **ALLIED OIL COMPANY LLC**, Hillsborough, New Jersey, at a delivery cost of \$.1799/per gallon.

- (7.) The recommendation of the Superintendent to authorize the Business Administrator to have the bid documents prepared and advertise for the **ROOF REPLACEMENT** projects at Macopin Middle School and West Milford High School.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

8. The recommendation of the Superintendent to approve the following resolution:

Be it resolved that the West Milford Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the New Jersey Department of Agriculture's Child Nutrition Program regulations.

9. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office Staff at the mileage rate established by the Board. (Documentation provided electronically.)

DISCUSSION: Mr. Robbins asked if the list of maintenance repairs could be prioritized.

The Board discussed the question.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

6. The recommendation of the Superintendent to approve a contract with **WAYNE JOHNSON & SONS, INC.**, Kinnelon, New Jersey, in the amount of \$27,650.00 for the installation of vinyl siding, gutters and soffits on the Administration building. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	No	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED:** 7 Yes; 1 No

Mrs. O'Brien offered a motion, seconded by Mr. Devor, to delay Executive Session until 9:15 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Minutes for the Regular Meeting of January 26, 2016

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

10. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 26, 2016**, in the amount of \$8,890,111.19. (Documentation to be provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mr. Devor	Yes*	Mr. Huber	Yes
Mrs. O'Brien	Yes	Mrs. Schultz	Yes	Mrs. Dwyer	Abstained
Mr. Drew	Yes	Mr. Robbins	Yes	Mr. Foody	Yes**

*Mr. Devor abstained on an aid in lieu matter for himself.

**Mr. Foody voted "Yes" for Payroll and "No" for the List of Bills.

The **MOTION PASSED.**

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item:

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 26, 2016**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$23,269.38.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Abstained

The **MOTION PASSED:** 8 Yes; 1 Abstention

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items:

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 26, 2016** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

12. (Continued)

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ 8,273,255.38 as of November 30, 2015, and
\$10,227,475.14 as of December 31, 2015, therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2015, and December 31, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Abstained	Mr. Foody	Yes

The **MOTION PASSED**: 8 Yes; 1 Abstention

XVII. POLICY - Mr. James Devor, Chairperson

Motion by Mr. Devor, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Teaching Staff Member's Use of Personal Cellular Telephones/Other Communication Devices." (Code #3322) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Staff Member's Use of Personal Cellular Telephones/Other Communication Devices." (Code #4322) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Administration of Medication." (Code #5330) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Screening for Dyslexia." (Code #5339) (Documentation provided electronically.)

Minutes for the Regular Meeting of January 26, 2016

XVII. POLICY - Mr. Devor, Chairperson - Continued

- 5. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Suspected Gang Activity." (Code #5615) (Documentation provided electronically.)
- 6. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Opening Exercises/Ceremonies." (Code 8820) (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVIII. NEGOTIATIONS - Mr. James Foody, Chairperson

A negotiations meeting is scheduled with the Administrators and Supervisors for February 8, 2016.

Mrs. O'Brien offered a motion, seconded by Mr. Foody, to delay Executive Session until 9:30 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XIX. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins had no report.

Safety - Mr. Bailey had no report.

Superintendent's Roundtable - Mrs. Schultz reported on the concerns with Google Gmail and Google Docs for students. She also addressed the School Messenger conversion, a new feature on the website, late buses at Macopin, the parking lot and walkway at the High School and Kindergarten registration.

Passaic County School Boards Association - Mrs. Schultz reported that the next meeting is scheduled for February 1 at the Brownstone.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew read a resolution from PCTI and discussed the pros and cons of taxation.

Technology Oversight - Mr. Drew there was no report.

West Milford Education Foundation - Mrs. O'Brien reported that the Taste of the Highlands will not take place. The Foundation is looking into another event.

XIX. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

Township/Board of Education Joint Committee - Mr. Foody/Mr. Devor attended the committee meeting with Michele Dale and Lou Signorino. The discussion centered on the Hillcrest building and the Wallisch property.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Foody offered a motion, seconded by Mrs. O'Brien, to delay Executive Session until 9:45 p.m.

XX. OLD BUSINESS

Mrs. Schultz asked about the utilization of Paradise Knoll School as a polling site while school is in session.

Motion by Mrs. O'Brien, seconded by Mr. Drew, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. NEW BUSINESS

Motion by Mr. Drew, seconded by Mr. Huber, to approve the following resolution:

Be it resolved that the West Milford Public School District together with the PCSBA (Passaic County School Board Association) do hereby disagree with and oppose the recent Passaic County Freeholders proposal to bond \$60 million for the expansion of the Passaic County Technical Institute, (herein referred to as PCTI).

Further, be it resolved that the West Milford Public School District and PCSBA do hereby disagree and oppose the proposed increase of enrollment at PCTI by approximately 1,200 students or 50%.

Be it understood that such an expansion, of a \$60 million bond and 50% enrollment increase would place additional undue financial burden upon all sending school districts as well as every property owner throughout Passaic County.

In addition, it must be noted and disclosed that such an expansion would take additional funds from the West Milford Public School District and reduce the educational programs of our district either through the reduction of staff and/or programs, while enhancing the programs at PCTI.

Further, it should be understood that the current funding formula for PCTI is a case of double taxation. Monies received for tuition and transportation at PCTI are derived from BOTH local school tax AND county tax. Such a formula has and will continue to hinder and take funds away from the West Milford Public School District.

Minutes for the Regular Meeting of January 26, 2016

XXI. NEW BUSINESS - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	No	Mrs. Dwyer	Yes	Mr. Bailey	No
Mr. Robbins	No	Mrs. Schultz	Yes	Mr. Devor	Abstained
Mr. Drew	No	Mr. Huber	No	Mr. Foody	No

The **MOTION FAILED**: 6 No; 2 Yes; 1 Abstention

Mr. Devor drew the members' attention to a resolution that was on the January 5th reorganization meeting which indicates that the start times of the meeting would be 7:30 p.m. and ending at 11:00 p.m. He would like to see the end time of the meeting be changed to 10:00 p.m.

Mr. Devor offered a motion, seconded by Mr. Robbins, to change the end of all board meetings to 10:00 p.m.

DISCUSSION: Mrs. Dwyer and Mrs. O'Brien asked if the meetings could start at 7:00 p.m.

Mr. Roselle stated that we would then have to re-advertise all of the meetings. We would not have to advertise to change the end time of the meetings.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	No	Mr. Huber	No	Mr. Foody	Abstained

The **MOTION PASSED**: 6 Yes; 2 No; 1 Abstention

Motion by Mrs. Schultz, seconded by Mrs. Dwyer, to approve the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the West Milford Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

XXI. NEW BUSINESS - Continued

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, that the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, that the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Devor asked about Pomptonian. He stated that he is against outsourcing the cafeteria services.

Ms. Francisco stated that the district is going to seek requests for proposals since we are required to do so every five years. This will be up for discussion during the February Budget and Finance Committee.

Mrs. Dwyer spoke about the LBGT policy.

Mr. Bailey commended the township and the district custodians for the way they handled the recent major snow storm.

Mr. Huber echoed his thanks to all involved.

Mr. Riscica concurred with Mr. Bailey's comments.

Mr. Riscica noted the latest edition of School Board Notes.

Mr. Foody offered a motion, seconded by Mrs. O'Brien, to extend the meeting to 10:00 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Minutes for the Regular Meeting of January 26, 2016

XXI. NEW BUSINESS - Continued

Mr. Huber offered a motion, seconded by Mr. Foody, to extend the meeting to 11:30 p.m.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	No	Mrs. Dwyer	Yes	Mr. Bailey	No
Mr. Robbins	No	Mrs. Schultz	No	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED:** 5 Yes; 4 No

Motion by Mrs. Dwyer, seconded by Mr. Robbins, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Stuart Barudin thanked the Board for the opportunity to work in the district. It has been a privilege and a wonderful place to work. Everyone works together.

Will Cytowicz questioned if there is a prioritized list for maintenance.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXIII. EXECUTIVE SESSION

At 9:58 p.m., Mrs. O'Brien made a motion, seconded by Mr. Devor, to go into Executive Session for the purpose of discussing the superintendent search, personnel, negotiations, Wallisch, real estate, student matters and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

At 9:58 p.m., Mr. Bailey and Mrs. O'Brien left the meeting

Minutes for the Regular Meeting of January 26, 2016

The Board returned from Executive Session at 11:22 p.m.

XXIV. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Dwyer, to adjourn the meeting at 11:25 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator