

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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[www.wmtps.org](http://www.wmtps.org)

**BOARD OF EDUCATION**  
**MINUTES**  
**WORKSHOP/SPECIAL ACTION MEETING**  
**FEBRUARY 16, 2016**

Mr. James Foody, Board President, called to order the Workshop/Special Action Meeting of the Board of Education of February 16, 2016, at 7:37 p.m. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for Lydia Laba who recently lost her child. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mrs. O'Brien	Absent
Mr. Devor	Present	Mr. Foody	Present	Mr. Robbins	Present
Mr. Drew	Present	Mr. Huber	Present	Mrs. Schultz	Present

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Absent
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Absent

There were approximately 8 members of the public in attendance.

**Minutes for the Workshop/Special Action Meeting of February 16, 2016**

**VI. EXECUTIVE SESSION RESOLUTION**

Motion by Mrs. Schultz, seconded by Mr. Drew, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of conducting a student hearing and discussing the superintendent search, personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE:                      All in Favor.                      MOTION PASSED.**

**VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica**

- HIB Report (midyear) - Mr. Riscica provided a midyear district report as required. There were eight investigations initiated and the investigations were completed within 10 days. There were two at the elementary school level, two at Macopin, and four at the High School. There were two substantiated HIB's at the High School, all others were unsubstantiated. Staff training and assembly programs also took place.

Mr. Riscica reported that Melissa Straub from Without a Trace Investigations, LLC, provided a HIB presentation to parents and students last week.

- Mr. Riscica announced that Mary Reinhold, Principal of Macopin School, will be retiring.
- Strategic Plan - Mr. Riscica presented each Board member with a copy of the Strategic Plan and reviewed what has been accomplished so far.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/Business Administrator**

The following minutes were presented for anticipated action at the Regular Meeting of February 23, 2016:

- January 5, 2016 Reorganization Meeting
- January 5, 2016 Executive Session
- January 19, 2016 Workshop/Special Action Meeting
- January 19, 2016 Executive Session
- January 26, 2016 Regular Meeting
- January 26, 2016 Executive Session
- January 27, 2016 Special Meeting
- January 27, 2016 Executive Session
- January 28, 2016 Special Meeting
- January 28, 2016 Executive Session

**IX. LEGAL REPORT**

There was no legal report at this time.

**Minutes for the Workshop/Special Action Meeting of February 16, 2016**

**X. PRESIDENT'S REPORT - Mr. James Foody**

Mr. Foody provided information on the Relay for Life Kickoff which is March 3, 2016.

He asked that the Board members review the Strategic Plan from October 2014, look at the progress. Changes will be made as needed.

Mr. Devor congratulated Mrs. Reinhold on her decision to retire.

Mr. Devor stated the Board has been working very hard on the superintendent search. He asked about a list of high cost items for things that may come up.

**XI. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public wishing to speak.

Motion by Mrs. Schultz, seconded by Mr. Huber, to close Petitions and Requests.

**VOICE VOTE:                      All in Favor.                      MOTION PASSED.**

**XII. MOTION BY MRS. DWYER, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.**

**VOICE VOTE:                      All in Favor.                      MOTION PASSED.**

**SPECIAL ACTION**

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson**

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. Schultz, seconded by Mrs. Dwyer, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation of **ZACHARY MONTGOMERY**, 0.5 Head Golf Coach, High School, retroactive from January 22, 2016.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

2. The recommendation of the Superintendent to approve the appointment of **DR. JONATHAN HESNEY**, Supervisor of Special Services PreK-12, District-wide (PC#15.09.P4.BLW), based on the annual salary of \$97,000.00 and a doctorate stipend of \$2,100.00 prorated, with health benefits, effective April 18, 2016, or upon release from present employer, through June 30, 2016, per Board of Education/WMAAS Agreement. (Replaces Barudin) Account: 11-000-219-104-10-10-142

NOTE: Start date pending fingerprint/medical clearance or upon release from present employer.

3. The recommendation of the Superintendent to approve the appointment of **LORRAINE POAT**, 0.5 Special Class Aide (Preschool Disabled), Upper Greenwood Lake School, (PC# 60.06.S5.AXB), based on the annual salary of \$11,364.00 (Step 6) prorated, without health benefits, effective February 16, 2016, through June 30, 2016, per Board of Education/WMTAA Agreement. (New Position) Account: 11-215-100-160-10-10-000
4. The recommendation of the Superintendent to approve the appointment of **LORI POLKOWSKI**, Vehicle Aide, Transportation (PC#25.18.T5.CBK), at four (4) hours per day, at the hourly rate of \$11.00, without health benefits, retroactive from February 1, 2016, through June 30, 2016, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000
5. The recommendation of the Superintendent to approve the following addition to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year retroactive from February 3, 2016, through June 30, 2016:

**CAITLIN CEPPAGLIA** (Teacher)

6. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2015)**, for the appointment of **JOSEPH SMOLINSKI**, Behavioral Instructional Support Coordinator, High School (PC#90.09.51.CAL), at the salary of **\$54,920.00 (BA/2)**, with health benefits, **retroactive from** September 1, 2015, through June 30, 2016, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000
7. The recommendation of the Superintendent to approve a **TRANSFER OF A TEMPORARY ASSIGNMENT** for **JOSEPH SMOLINSKI** from Behavioral Instructional Support Coordinator, High School, to Social Studies Teacher, High School (PC#99.09.00.BIQ), based on the annual salary of \$54,920.00 (BA/2) prorated, with health benefits, retroactive from February 8, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Laba) Account: 11-140-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. The recommendation of the Superintendent to approve a **TEMPORARY ASSIGNMENT** for **JENNIFER KUMMER**, Behavioral Instructional Support Coordinator, High School (PC#99.09.00.BNT), at the per diem rate of \$150.00, without health benefits, effective February 17, 2016, through June 30, 2016. (Replaces Smolinski) Account: 11-140-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

9. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2015)**, for a leave of absence for **STEPHANIE MARQUARD**, Principal's Secretary, High School, with pay using sick days effective **February 9, 2016, through March 29, 2016, then without pay effective March 30, 2016**, through June 30, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2016)**, for the appointment of **JODI WUNDRACK**, Long Term Substitute Secretary, Principal's Office, High School (PC#98.09.S9.CBG), based on the annual salary of \$46,405.00 (Step 1) prorated, with health benefits, effective **February 9, 2016**, through June 30, 2016. (Replace Marquard) Account: 11-000-240-105-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

11. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2016)**, for an **ADDITIONAL ASSIGNMENT** for **TRACY LYNCH**, Long Term Substitute Building Aide, High School (PC#98.09.S9.CBJ), based on the annual salary of **\$14,580.00 (Step 6) prorated**, with health benefits, effective **February 9, 2016**, through June 30, 2016. (Replaces Wundrack) Account: 11-000-240-105-10-10-080

NOTE: The duration of this position is based on the date of the employee's return to work.

12. The recommendation of the Superintendent to approve a leave of absence for **CARMELA DUNLEAVY**, Cafeteria Kitchen Worker, High School, with pay using sick and personal days, retroactive from February 1, 2016, through February 24, 2016, then under the Family Medical Leave Act, without pay, effective February 25, 2016, through February 29, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve an extension to a leave of absence for **CRAIG CARMODY**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from February 1, 2016, through February 13, 2016. (Medical)

13. (Continued)

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve an extension to a leave of absence for **JAMES OORTHUYS**, School Bus/Van Driver, Transportation, under the Family Medical Leave Act, without pay, retroactive from February 11, 2016, through February 16, 2016, then without pay, effective February 17, 2016, through March 31, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Absent	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

**XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson**

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport one (1) West Milford student (ID#67346) to **LAKEVIEW LEARNING CENTER**, Wayne, New Jersey (Route #1155), retroactive from February 1, 2016, through June 30, 2016, at a route cost of \$22,320.00, plus a 4% administrative fee of \$892.80, for a total cost of \$23,212.80.
2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**, Clementon, New Jersey, to transport one (1) West Milford student (ID#67386) to **ARCHWAY LOWER SCHOOL**, Atco, New Jersey (Route #S220), retroactive from February 2, 2016, through June 30, 2016, at a route cost of \$4,000.00.
3. The recommendation of the Superintendent to approve **CHANGE ORDER #1** for the boiler room upgrades at Paradise Knoll School from **ECHELON SERVICES, LLC**, Newton, New Jersey, for the installation of a single phase electrical panel in an amount not to exceed \$4,963.53. (Documentation provided electronically.)

NOTE: Discussed at October 13, 2015 Committee Meeting.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

4. The recommendation of the Superintendent to approve the Settlement Agreement between Employee #0117 and the West Milford Board of Education in the amount of \$8,000.00.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mr. Devor	Yes	Mr. Huber	Yes
Mrs. O'Brien	Absent	Mrs. Schultz	Yes	Mrs. Dwyer	Yes
Mr. Drew	Yes	Mr. Robbins	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following agenda items were presented for anticipated action at the Regular Meeting of February 23, 2016:

1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2016 as **MUSIC IN OUR SCHOOLS MONTH**:

**WHEREAS**, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

**WHEREAS**, music education in the schools includes a broad range of types of music and active musical experiences; and

**WHEREAS**, music and the other arts significantly enhance the morale and quality of the school environment; and

**WHEREAS**, it is the stated objective of the public school to prepare children for a productive role in our society; and

**WHEREAS**, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **"Music Education: Music Inspires!"**

**NOW, THEREFORE**, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 23, 2016.

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

- 2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2016 as **YOUTH ART MONTH**:

**WHEREAS**, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- \* art education develops students' creative problem solving and critical thinking abilities;
- \* art education teaches sensitivity to beauty, order, and other expressive qualities;
- \* art education gives students a deeper understanding of world cultures, values, and beliefs;
- \* art education reinforces and brings to life what students learn in other subjects; and
- \* art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

**WHEREAS**, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

**THEREFORE, BE IT RESOLVED** that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

**NOW, THEREFORE**, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, "**Disney Art!**" in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 23, 2016.

- 3. The recommendation of the Superintendent to approve the addition of **CILANTRO RESTAURANT**, New York, New York, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.
- 4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2015-2016 school year:

**GIRLS TRACK AND FIELD**

Purpose of Trip: Penn Relays

Location:	Plymouth Meeting, Pennsylvania
Dates of Trip:	April 27-28, 2016
Number of Students	8-12
Cost of Trip to Students:	\$409.00 for 8 students; \$290.00 for 12 students
Name of Advisor:	Sharon Piecuch
Number of School Days Missed:	1
Number of Chaperones:	2
Cost to District:	\$1,100.00 school bus transportation

NOTE: Lodging and student fees are included in the total cost of the trip.

4. (Continued)



WORKSHOP/DISCUSSION

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

BOYS TRACK AND FIELD

Purpose of Trip: Penn Relays

Location: Cherry Hill, New Jersey  
 Dates of Trip: April 28-30, 2016  
 Number of Students 8-10  
 Cost of Trip to Students: \$720.00 for 8 students;  
 \$610.00 for 10 students  
 Name of Advisor: Arthur Joecks  
 Number of School Days Missed: 1  
 Number of Chaperones: 2  
 Cost to District: \$1,200.00 school bus transportation

NOTE: Lodging and student fees are included in the total cost of the trip.

- 5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #67346	\$63,853.20	Lakeview Learning Center Wayne, New Jersey

- 6. The recommendation of the Superintendent to approve the following **CHANGE TO THE SECONDARY PROGRAM** for the 2016-2017 school year:

<u>Name of Course</u>	<u>Type of Change</u>
Chemistry B, High School	New Course

- 7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**DISCUSSION:** Mrs. Dwyer reviewed the agenda from the Education Committee. She spoke about the Blue Ribbon School application, increasing AP classes, and changing the grading system. The science supervisor gave a presentation on the Chemistry B Class to the Committee.

Mr. Drew commented on the outstanding job the West Milford schools do with the music and arts program.

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

The following agenda items were presented for anticipated action at the Regular Meeting of February 23, 2016:

WORKSHOP/DISCUSSION

**XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued**

1. The recommendation of the Superintendent to authorize the Business Administrator to solicit **REQUESTS FOR PROPOSALS** for Food Service Management Companies for the 2016-2017 school year.
2. The recommendation of the Superintendent to award a contract to **KBD CONSTRUCTION**, Elmwood Park, New Jersey, to prime and paint the walls and ceiling in the Macopin School Stem Lab in the amount of \$5,580.00.

NOTE: Work to be completed during spring recess.

3. The recommendation of the Superintendent to award a contract to **KBD CONSTRUCTION**, Elmwood Park, New Jersey, to level the floor, install (3) floor ramps and epoxy paint the entire floor in Macopin School Stem Lab in the amount of \$10,866.00.

NOTE: Work to be completed during spring recess.

4. The recommendation of the Superintendent to award a contract to **KENCORE, INC.**, West Chester, Pennsylvania, to perform a comprehensive upgrade to the elevator in the West Milford High School due to age and malfunction in the amount of \$38,909.00.
5. The recommendation of the Superintendent to approve a contract with **BERGEN COUNTY TECHNICAL SCHOOLS**, Hackensack, New Jersey, for 30 hours of technical consulting services at \$100.00 per hour, not to exceed \$3,000.00.

6. The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
<b>CARLY HERSCHMAN</b>	-0-	\$ 333.34
<b>JEANETTE JIMENEZ</b>	\$1,000.00	\$1,000.00
<b>CHRISTOPHER JONES</b>	\$1,000.00	\$1,000.00
<b>KATHLEEN MARXEN</b>	\$1,000.00	\$1,000.00
<b>AMY POMEROY</b>	\$1,000.00	\$1,000.00

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Operations Staff at the mileage rate established by the Board. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **February 23, 2016**, in the amount of \$ TBD . (Documentation to be provided electronically.)
9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 23, 2016**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Document to be provided.)

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

9. (Continued)

Total transfers in the amount of \$ TBD .

10. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **February 23, 2016** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ TBD as of January 31, 2016, therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

11. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of January 31, 2016, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following agenda items were presented for anticipated action at the Regular Meeting of February 23, 2016:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **JOYCE JANIS**, Special Education Teacher (Resource Center), Paradise Knoll School, effective June 30, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to approve the appointment of **TBD**, 0.6 Special Class Aide, (Behavioral Disabilities), Apshawa School (PC#60.01.S5.BWD), based on the annual salary of **TBD** (prorated), without health benefits, effective **TBD** through June 30, 2016, per Board of Education/WMTAA Agreement. (New Position) Account: 11-209-100-106-10-10-000
3. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Class Aide, (Preschool Disabled), Marshall Hill School (PC# 60.04.S5.CBL), based on the annual salary of **TBD** prorated, with health benefits, effective **TBD** through June 30, 2016, per Board of Education/WMTAA Agreement. (New Position) Account: 11-214-100-106-10-10-000

WORKSHOP/DISCUSSION

XVII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **TBD**, 0.5 Long Term Substitute Special Class Aide (Resource Center), Upper Greenwood Lake School (PC# 93.06.S7.CAY) at the per diem rate of **TBD**, without health benefits, effective February 24, 2016, through June 24, 2016. (Replaces Zuban) Account: 11-120-100-101-10-103
5. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Class Aide, (Multiple Disabilities), Maple Road School (PC# 60.03.S5.AVS), based on the annual salary of **TBD** prorated, with health benefits, effective April 1, 2016, through June 30, 2016, per Board of Education/WMTAA Agreement. (Replaces Horodnik) Account: 11-190-100-106-10-10-000
6. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective February 24, 2016, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

7. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective, February 24, 2016, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

8. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Special Education Teacher (Behavioral Disabilities), Highlander Academy (PC# 99.09.00.BLG), at the per diem rate of **TBD**, without health benefits, effective March 21, 2016 through June 3, 2016, per Board of Education/WMEA Agreement. (Replaces Miranda) Account: 11-140-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

- (9.) The recommendation of the Superintendent to approve an extension to the **TEMPORARY INCREASE OF ASSIGNMENT** for **CARLY HERSCHMAN** from 0.6 Social Worker, High School to 1.0 Social Worker, High School, Maple Road and Upper Greenwood Lake Schools (PC#90.03.33.BMX), at the **annual** salary of \$57,670.00(MA/1) (**prorated**), with health benefits, effective March 1, 2016, through March 31, 2016, per Board of Education/WMEA Agreement. (Replaces Gencarelli) Account: 11-000-219-104-10-10-142
10. The recommendation of the Superintendent to approve the appointment of the following **AFG (MIDDLE STATES) COORDINATORS**, High School, at a stipend of \$1,500.00, retroactive from July 1, 2015, through June 30, 2016, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

Employee

**DR. GREGORY MATLOSZ**  
**JENNIFER METCALF**

WORKSHOP/DISCUSSION

**XVII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

11. The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL ANTI-BULLYING SPECIALISTS** for the 2015-2016 school year:

**CARLY HERSCHMAN  
MICHAEL SHAVE**

12. The recommendation of the Superintendent to approve the appointment of **JACLYN BECKER**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting at a total cost not to exceed \$6,300.00. Account: 20-231-100-101-10-50-XXX - NCLB Title I

NOTE: Funded through the NCLB Title I grant.

13. The recommendation of the Superintendent to approve the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUB and ADVISOR** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>KELLY STOCCHETTI</b>	Morning Mathletes	9.0	\$261.00

NOTE: Funded through the NCLB Grant.

14. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Marshall Hill School, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>MERJEME DUFFY</b>	Brainy Bunch	8	\$232.00
<b>JASON BENZ</b>	Brainy Bunch	8	\$232.00
<b>PAUL CHIESA</b>	Fitness Club	4	\$116.00
<b>JASON BENZ</b>	Fitness Club	4	\$116.00

NOTE: Funded through the PTA.

15. The recommendation of the Superintendent to approve the **DIGITAL CITIZENSHIP COMMITTEE** to conduct a **PARENT PRESENTATION** at Macopin School at the hourly rate of \$29.00, not to exceed three (3) hours, for payment of \$87.00 each staff member, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - NCLB Title I:

Employee  
**SUSAN MORRIS  
NICOLE KLOSZ**

NOTE: Funded through NCLB Title I Grant.

16. The recommendation of the Superintendent to approve the following **BUSINESS/INDUSTRIAL ARTS CURRICULUM DEVELOPMENT** for the 2015-2016 school year at the rate of \$34.00 per hour, per Board of Education/WMEA Agreement - Accounts: 11-130-100-101-10-10-160 (Grades 6-8); 11-140-100-101-10-10-160 (Grades 9-12):

<u>Employee</u>	<u>Grade/ Subject</u>	<u>Hours</u>	<u>Payment</u>
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TBD

17. The recommendation of the Superintendent to approve the appointment of the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **SPRING 2016 ATHLETIC SEASON**, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<b>BRIANNA KREUTZER*</b>	0.5 Asst. Boys Tennis	A	\$1,514.00
<b>ZACHARY MONTGOMERY*</b>	0.5 Asst. Boys Tennis	A	\$1,514.00
<b>TAYLOR PEVNY**</b>	Asst. Baseball	A	\$4,786.00

\*Replaces Frey

\*\*Replaces VanWingerden

18. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>ROBERT ISOLDI</b>	High School	Indoor Percussion

NOTE: Volunteers will be reimbursed for the fingerprinting process.

#### **XVIII. OLD BUSINESS**

Mrs. Schultz asked about Paradise Knoll's continued use as a polling site for November elections. Mrs. Dwyer feels she can recommend a calendar to the calendar committee where schools can be closed on Election Day.

Motion by Mr. Foody, seconded by Mr. Devor, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

#### **XIX. NEW BUSINESS**

Mr. Devor asked about NJSBA doing a review of our policy manual.

Mr. Riscica spoke about the policy meeting held last week. He reviewed the policies discussed by the Committee.

#### **XIX. NEW BUSINESS - Continued**

Motion by Mrs. Schultz, seconded by Mr. Huber, to close New Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

**XX. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public wishing to speak.

Motion by Mrs. Schultz, seconded by Mr. Devor, to close Petitions and Requests.

VOICE VOTE:

All in Favor.

MOTION PASSED.

**XXI. EXECUTIVE SESSION**

At 8:30 p.m., Mr. Devor made a motion, seconded by Mrs. Schultz, to go into Executive Session for the purpose of conducting a student hearing and discussing the superintendent search, personnel, negotiations, and matters of attorney/client privilege.

VOICE VOTE:

All in Favor.

MOTION PASSED.

**XXII. ADJOURNMENT**

Motion by Mrs. Schultz, seconded by Mr. Drew, to adjourn the meeting at 10:47 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator