

WEST MILFORD TOWNSHIP BOARD OF EDUCATION  
 46 Highlander Drive  
 West Milford, NJ 07480  
 (973) 697-1700  
[www.wmtps.org](http://www.wmtps.org)

**BOARD OF EDUCATION  
 AGENDA  
 REGULAR MEETING  
 FEBRUARY 23, 2016**

Agenda for the Regular Meeting of February 23, 2016, which will be held at **7:00 p.m.** in the Westbrook School Media Center. (The Board reserves the right to act on any and all agenda items.) NOTE: Additions and amendments are identified by parenthesis "(")" on the agenda.

**PLEASE SILENCE OR TURN OFF YOUR CELL PHONES  
 AND NOTE THE LOCATIONS OF THE EMERGENCY EXITS.**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. FLAG SALUTE**

**IV. OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**V. ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey		Mrs. Dwyer		Mrs. O'Brien	
Mr. Devor		Mr. Foody		Mr. Robbins	
Mr. Drew		Mr. Huber		Mrs. Schultz	

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	
Ms. Barbara Francisco	Board Secretary/Business Administrator	
Mr. Daniel Novak	Director of Education	
Dr. Elizabeth McQuaid	Director of Special Services	
Joseph Roselle, Esq.	Board of Education Attorney	
Matthew Ventrella	Student Representative	

Approximate number of the public in attendance: \_\_\_\_\_

VI. EXECUTIVE SESSION RESOLUTION

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing the superintendent search, personnel, HIB's, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE:**

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Preview of High School Musical - Young Frankenstein
- Student Representative Report - Matthew Ventrella
- Monthly Progress toward District Plan

VIII. EDUCATION REPORT - Mr. Daniel Novak

- District PARCC Results Presentation - Dr. Cynthia Pritchett

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to approve the following Board of Education meeting minutes:

- January 5, 2016 Reorganization Meeting
- January 5, 2016 Executive Session
- January 19, 2016 Workshop/Special Action Meeting
- January 19, 2016 Executive Session
- January 26, 2016 Regular Meeting
- January 26, 2016 Executive Session
- January 27, 2016 Special Meeting
- January 27, 2016 Executive Session
- January 28, 2016 Special Meeting
- January 28, 2016 Executive Session

**VOICE VOTE:**

X. LEGAL REPORT

XI. PRESIDENT'S REPORT - Mr. James Foody

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Petitions and Requests.

VOICE VOTE:

XIII. MOTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, TO ADOPT THE AGENDA, AS PRESENTED.

VOICE VOTE:

XIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

- 1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2016 as **MUSIC IN OUR SCHOOLS MONTH**:

**WHEREAS**, the study of music contributes to young people’s development through heightened skills in listening, reading, self-expression, and creativity; and

**WHEREAS**, music education in the schools includes a broad range of types of music and active musical experiences; and

**WHEREAS**, music and the other arts significantly enhance the morale and quality of the school environment; and

**WHEREAS**, it is the stated objective of the public school to prepare children for a productive role in our society; and

**WHEREAS**, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **“Music Education: Music Inspires!”**

**NOW, THEREFORE**, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 23, 2016.

2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2016 as **YOUTH ART MONTH:**

**WHEREAS**, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- \* art education develops students' creative problem solving and critical thinking abilities;
- \* art education teaches sensitivity to beauty, order, and other expressive qualities;
- \* art education gives students a deeper understanding of world cultures, values, and beliefs;
- \* art education reinforces and brings to life what students learn in other subjects; and
- \* art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

**WHEREAS**, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

**THEREFORE, BE IT RESOLVED** that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

**NOW, THEREFORE**, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, "**Disney Art!**" in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 23, 2016.

3. The recommendation of the Superintendent to approve the addition of **CILANTRO RESTAURANT**, New York, New York, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.
4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2015-2016 school year:

**GIRLS TRACK AND FIELD**

Purpose of Trip: Penn Relays

Location:	Plymouth Meeting, Pennsylvania
Dates of Trip:	April 27-28, 2016
Number of Students	8-12
Cost of Trip to Students:	\$409.00 for 8 students; \$290.00 for 12 students
Name of Advisor:	Sharon Piecuch

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

4. (Continued)

Number of School Days Missed: 1  
 Number of Chaperones: 2  
 Cost to District: \$1,100.00 school bus transportation

NOTE: Lodging and student fees are included in the total cost of the trip.

BOYS TRACK AND FIELD

Purpose of Trip: Penn Relays

Location: Cherry Hill, New Jersey  
 Dates of Trip: April 28-30, 2016  
 Number of Students: 8-10  
 Cost of Trip to Students: \$720.00 for 8 students;  
 \$610.00 for 10 students  
 Name of Advisor: Arthur Joecks  
 Number of School Days Missed: 1  
 Number of Chaperones: 2  
 Cost to District: \$1,200.00 school bus transportation

NOTE: Lodging and student fees are included in the total cost of the trip.

5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #67346	\$63,853.20	Lakeview Learning Center Wayne, New Jersey

6. The recommendation of the Superintendent to approve the following **CHANGE TO THE SECONDARY PROGRAM** for the 2016-2017 school year:

<u>Name of Course</u>	<u>Type of Change</u>
Chemistry B, High School	New Course

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer		Mrs. O'Brien		Mr. Robbins	
Mr. Bailey		Mrs. Schultz		Mr. Devor	
Mr. Drew		Mr. Huber		Mr. Foody	

Agenda for the Regular Meeting of February 23, 2016

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ACTION ON THE FOLLOWING ITEMS  
TO BE TAKEN AFTER EXECUTIVE SESSION

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to approve the following Resolution:

8. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **February 23, 2016**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2016/M-3	Substantiated
2016/M-4	Unsubstantiated

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew		Mrs. Dwyer		Mrs. O'Brien	
Mr. Devor		Mr. Huber		Mr. Robbins	
Mr. Bailey		Mrs. Schultz		Mr. Foody	

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to approve the following agenda items:

1. The recommendation of the Superintendent to authorize the Business Administrator to solicit **REQUESTS FOR PROPOSALS** for Food Service Management Companies for the 2016-2017 school year.
2. The recommendation of the Superintendent to award a contract to **KBD CONSTRUCTION**, Elmwood Park, New Jersey, to prime and paint the walls and ceiling in the Macopin School Stem Lab in the amount of \$5,580.00.

NOTE: Work to be completed during spring recess.

3. The recommendation of the Superintendent to award a contract to **KBD CONSTRUCTION**, Elmwood Park, New Jersey, to level the floor, install (3) floor ramps and epoxy paint the entire floor in Macopin School Stem Lab in the amount of \$10,866.00.

NOTE: Work to be completed during spring recess.

4. The recommendation of the Superintendent to award a contract to **KENCORE, INC.**, West Chester, Pennsylvania, to perform a comprehensive upgrade to the elevator in the West Milford High School due to age and malfunction in the amount of \$38,909.00.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

5. The recommendation of the Superintendent to approve a contract with **BERGEN COUNTY TECHNICAL SCHOOLS**, Hackensack, New Jersey, for 30 hours of technical consulting services at \$100.00 per hour, not to exceed \$3,000.00.
6. The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
<b>CAITLIN HELDER</b>	-0-	\$ 333.34
<b>CARLY HERSCHMAN</b>	-0-	\$ 333.34
<b>JEANETTE JIMENEZ</b>	\$1,000.00	\$1,000.00
<b>CHRISTOPHER JONES</b>	\$1,000.00	\$1,000.00
<b>KATHLEEN MARXEN</b>	\$1,000.00	\$1,000.00
<b>AMY POMEROY</b>	\$1,000.00	\$1,000.00

- (7.) The recommendation of the Superintendent to approve the following resolution:

**WHEREAS**, employees #0421 and #1800 are currently on medical leaves of absence; and

**WHEREAS**, the employees' accrued sick leave balance will be exhausted prior to their scheduled return from leave; and

**WHEREAS**, certain staff members have volunteered to donate sick days from their own accrued sick leave balance to the employees, so that they may remain on paid sick leave until their scheduled return or through the end of the current school year, whichever comes first; and

**WHEREAS**, said staff members have agreed that, upon the donation of sick days to the employees, their own accrued sick leave balances shall diminish by an equal number of days as were donated, and such days will be given to the employees as if they were their own; and

**WHEREAS**, the Board and the West Milford Education Association have agreed that such action shall not create any future precedent for the use and accrual of sick days, nor shall this donation constitute the creation of a formal sick day bank in the District;

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Board hereby approves the donation and transfer of one sick day per volunteering employee to employees #0421 and #1800 in the order designated on the list maintained in the Business Administrator's office, such that employees serving in the same position as the employee will, if they wish, donate one day each to the employee, then employees serving in the same department with employee will do the same, then any other employee wishing to donate a day may do so; and

**BE IT FURTHER RESOLVED**, that the accrued sick leave balance of any employee who donates a sick day to employees #0421 and/or #1800 be reduced by an equal number of days, and any donated days shall become the property of employees #0421 and/or #1800, respectively, and will not be eligible for later use or reimbursement by the individual who donated the day upon his or her retirement; and

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

(7.) (Continued)

**BE IT FURTHER RESOLVED**, the Board's action to approve the above donation of sick days shall in no way confer any benefit to the donating employee(s), nor shall the approval constitute any permanent change in District policy or procedure with respect to the use and accrual of sick days.

(8.) The recommendation of the Superintendent to approve the establishment of a **SUI SAVINGS ACCOUNT and CHECKING ACCOUNT**:

RESOLVED, that the following accounts be designated as depositories (banks) and designated signatories shall be used by the Board for its accounts and records:

Wells Fargo Bank

SUI Trust	Checking Account	2 signatures/#1
SUI Trust Savings	Savings Account	2 signatures/#1

Signatories:

#1 - Board Secretary/School Accountant

NOTE: The District held a SUI certificate of deposit that matured on February 8<sup>th</sup>, 2016. In order to obtain a higher interest rate, the Certificate was not renewed and the proceeds were used to open the above checking and savings accounts.

9. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Operations Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Devor		Mrs. Dwyer		Mr. Bailey	
Mr. Robbins		Mrs. Schultz		Mrs. O'Brien	
Mr. Drew		Mr. Huber		Mr. Foody	

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

10. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **February 23, 2016**, in the amount of \$7,244,114.27. (Documentation to be provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz		Mrs. Dwyer		Mr. Bailey	
Mr. Robbins		Mrs. O'Brien		Mr. Devor	
Mr. Drew		Mr. Huber		Mr. Foody	



Agenda for the Regular Meeting of February 23, 2016

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 23, 2016**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$51,537.00.

**ROLL CALL VOTE:**

TRUSTEE	VOTE			TRUSTEE	VOTE			TRUSTEE	VOTE		
Mr. Drew				Mrs. Dwyer				Mrs. O'Brien			
Mr. Devor				Mr. Huber				Mr. Robbins			
Mr. Bailey				Mrs. Schultz				Mr. Foody			

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

12. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **February 23, 2016** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,122,195.88 as of January 31, 2016, therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of January 31, 2016, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber		Mrs. Dwyer		Mr. Bailey	
Mr. Robbins		Mrs. Schultz		Mr. Drew	
Mrs. O'Brien		Mr. Devor		Mr. Foody	

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

- (1.) The recommendation of the Superintendent to accept the resignation, with regret, of **MARY REINHOLD**, Principal, Macopin School, effective July 31, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **JOYCE JANIS**, Special Education Teacher (Resource Center), Paradise Knoll School, effective June 30, 2016, for the purpose of retirement.
- (3.) The recommendation of the Superintendent to accept the resignation, with regret, of **CHRISTINE WITT**, Encore Teacher, Upper Greenwood Lake School, effective December 31, 2016, for the purpose of retirement.
4. The recommendation of the Superintendent to approve the appointment of **DANIELLE WATSON**, Special Class Aide (Preschool Disabled), Marshall Hill School (PC# 60.04.S5.CBL), at the annual salary of \$24,273.00 (Step 4)(prorated), with health benefits, effective March 1, 2016, through June 30, 2016, per Board of Education/WMTAA Agreement. (New Position) Account: 11-214-100-106-10-10-000
5. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective February 24, 2016, through June 30, 2016:

- LINDSAY CARRIERA** (Teacher)
- MICHELE GALL** (Teacher)
- KELLY JACOVINO** (Teacher)
- KELLY LOMBARDO** (Teacher)
- JENNA MARCOUX** (Teacher)
- AMANDA VAN SCHAİK** (Teacher)

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

6. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year effective February 24, 2016, through June 30, 2016:

**ROBYN HEMPEL** (Cafeteria Aide)

- (7.) The recommendation of the Superintendent to approve a **TEMPORARY ASSIGNMENT** for **SCOTT WIENBROCK**, Substitute Encore Teacher, Apshawa School, at the per diem rate of \$150.00, without health benefits, retroactive from February 16, 2016, through March 14, 2016. (Replaces Weren) Account: 11-230-100-101-10-103
- (8.) The recommendation of the Superintendent to approve a leave of absence for **LYDIA LABA**, Social Studies Teacher, High School, with pay using sick and personal days, retroactive from February 16, 2016, through June 30, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- (9.) The recommendation of the Superintendent to approve a leave of absence for **LINDA VENTRO**, Part-time Custodian, Board Office and Transportation, with pay using sick days, retroactive from February 16, 2016, through June 30, 2016. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

- (10.) The recommendation of the Superintendent to approve an extension to a leave of absence for **ASHLEY BAUMGARTNER**, Grade 2 Teacher, Westbrook School, without pay, effective April 25, 2016, through May 31, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

- (11.) The recommendation of the Superintendent to approve an extension to the appointment of **MAUREEN KELLY**, Long Term Substitute Grade 2 Teacher, Westbrook School (PC#99.07.99.BOG), at the per diem rate of \$150.00, effective April 25, 2016, through April 29, 2016, then at the annual salary of \$53,920.00 (BA/1) (prorated), with health benefits, effective May 2, 2016, through May 31, 2016. (Replaces Baumgartner) Account: 11-120-100-101-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

- (12.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2016)**, for a leave of absence for **PRANVERA MIRANDA**, Special Education Teacher (Behavioral Disabilities), Highlander Academy, with pay using sick days effective **March 14, 2016, through March 28, 2016, then without pay effective March 29, 2016**, through June 3, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

**XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

(13.) The recommendation of the Superintendent to approve the **INCREASE OF ASSIGNMENT** for **DONNA MUCCIO** from 0.6 Social Worker, Highlander Academy to 1.0 Social Worker, Highlander Academy (PC#90.09.41.BWI), at the annual salary of \$58,670.00 (MA/2) (prorated), with health benefits, effective February 24, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. Account: 11-000-219-104-10-10-142

NOTE: Increase of assignment due to student enrollment.

(14.) The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACTS** for the 2015-2016 school year, retroactive from July 1, 2015, through June 30, 2016:

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
<b>Laurie Klimek</b>	Dispatcher Account: 11-000-270-160-10-10-000	\$35,700.00
<b>Charles Mazzei</b>	Supervisor of Transportation Account: 11-000-270-160-10-10-000	\$68,979.00
<b>Eric Sandve</b>	Supervisor of Buildings & Grounds Account: 11-000-262-110-10-10-000	\$93,386.00

(15.) The recommendation of the Superintendent to approve an **UNAFFILIATED PERSONNEL CONTRACT** for **DEBRA COSTELLO**, Administrative Assistant to the Superintendent, Board Office, retroactive from January 1, 2016, through June 30, 2018.

(16.) The recommendation of the Superintendent to approve an **UNAFFILIATED PERSONNEL CONTRACT** for **TERESA CHARLES**, Administrative Assistant to the Business Administrator/Board Secretary, Board Office, retroactive from January 1, 2016, through June 30, 2018.

(17.) The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACTS** for the 2015-2016 school year, retroactive from January 1, 2016, through June 30, 2016:

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
<b>Debra Costello</b>	Administrative Assistant to the Superintendent Account: 11-000-230-105-10-10-110	\$83,257.00*
<b>Teresa Charles</b>	Administrative Assistant to the Business Administrator/ Board Secretary Accounts: 11-000-230-105-10-10-110 and 11-000-251-105-10-10-000	\$76,000.00*

\*Annual salary to be prorated.

(18.) The recommendation of the Superintendent to approve an **INCREASE OF HOURS** for the following Special Class Aides for the **MACOPIN and HIGH SCHOOL JOIN-IN CLUB** for the 2015-2016 school year at the hourly rate of \$29.00 not to exceed 30 hours, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

**XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

(18.) (Continued)

Employee

**LORI KELLEY  
CATHY ERBECK**

(19.) The recommendation of the Superintendent to approve the following **BUSINESS/INDUSTRIAL ARTS CURRICULUM DEVELOPMENT** for the 2015-2016 school year at the rate of \$34.00 per hour, per Board of Education/WMEA Agreement - Accounts: (Grades 6-8) 11-130-100-101-10-10-160; (Grades 9-12) 11-140-100-101-10-10-160:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Hours</u>	<u>Payment</u>
<b>CAROL DEBIEC</b>	9-12 Digital Literacy	10	\$340.00
<b>THERESA GRUS</b>	9-12 Digital Literacy	10	\$340.00
<b>NICOLE KLOSZ</b>	9-12 Entrepreneurship and Small Business Management	20	\$680.00
<b>RICHARD DYGOS</b>	7 Multimedia 1	20	\$680.00
<b>DENISE WHITE</b>	8 Multimedia 2	20	\$680.00
<b>LEONARD VAN WINGERDEN</b>	9-12 Mechanical Drawing/ CAD	20	\$680.00
<b>ROBERT WIEDMANN</b>	11-12 Graphic Arts 3	20	\$680.00

20. The recommendation of the Superintendent to approve an extension to the **TEMPORARY INCREASE OF ASSIGNMENT** for **CARLY HERSCHMAN** from 0.6 Social Worker, High School to 1.0 Social Worker, High School, Maple Road and Upper Greenwood Lake Schools (PC#90.03.33.BMX), at the annual salary of \$57,670.00 (MA/1) (prorated), with health benefits, effective March 1, 2016, through March 31, 2016, per Board of Education/WMEA Agreement. (Replaces Gencarelli) Account: 11-000-219-104-10-10-142

21. The recommendation of the Superintendent to approve the appointment of the following **AFG (MIDDLE STATES) COORDINATORS**, High School, at a stipend of \$1,500.00, retroactive from July 1, 2015, through June 30, 2016, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

Employee

**DR. GREGORY MATLOSZ  
JENNIFER METCALF**

(22.) The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL ANTI-BULLYING SPECIALISTS** for the 2015-2016 school year:

**LINDSEY CHRISTENSEN  
CAITLIN HELDER  
CARLY HERSCHMAN  
DONNA MUCCIO  
MICHAEL SHAVE**

**XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

23. The recommendation of the Superintendent to approve the appointment of **JACLYN BECKER**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting at a total cost not to exceed \$6,300.00. Account: 20-231-100-101-10-50-XXX - NCLB Title I

NOTE: Funded through the NCLB Title I grant.

24. The recommendation of the Superintendent to approve the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUB and ADVISOR** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>KELLY STOCCHETTI</b>	Morning Mathletes	9.0	\$261.00

NOTE: Funded through the NCLB Grant.

- (25.) The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Marshall Hill School, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>MERJEME DUFFY</b>	Brainy Bunch	8	\$232.00
<b>JASON BENZ</b>	Brainy Bunch	8	\$232.00
<b>PAUL CHIESA</b>	Fitness	4	\$116.00
<b>JASON BENZ</b>	Fitness	4	\$116.00
<b>JULIE CHESHIRE</b>	Computer	4	\$116.00

NOTE: Funded through the PTA.

26. The recommendation of the Superintendent to approve the **DIGITAL CITIZENSHIP COMMITTEE** to conduct a **PARENT PRESENTATION** at Macopin School at the hourly rate of \$29.00, not to exceed three (3) hours, for payment of \$87.00 each staff member, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - NCLB Title I:

Employee

**SUSAN MORRIS**  
**NICOLE KLOSZ**

NOTE: Funded through NCLB Title I Grant.

27. The recommendation of the Superintendent to approve the appointment of the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **SPRING 2016 ATHLETIC SEASON**, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<b>BRIANNA KREUTZER*</b>	0.5 Asst. Boys Tennis	A	\$1,514.00
<b>ZACHARY MONTGOMERY*</b>	0.5 Asst. Boys Tennis	A	\$1,514.00
<b>TAYLOR PEVNY**</b>	Asst. Baseball	A	\$4,786.00

\*Replaces Frey

\*\*Replaces Van Wingerden

Agenda for the Regular Meeting of February 23, 2016

**XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

28. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ROBERT ISOLDI	High School	Indoor Percussion

NOTE: Volunteers will be reimbursed for the fingerprinting process.

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mrs. O'Brien		Mrs. Dwyer		Mr. Bailey	
Mr. Robbins		Mrs. Schultz		Mr. Devor	
Mr. Drew		Mr. Huber		Mr. Foody	

**XVII. SPECIAL COMMITTEES/LIAISON REPORTS**

Parks & Recreation - Mr. Robbins

Safety - Mr. Bailey

Superintendent's Roundtable - Mrs. Schultz

Passaic County School Boards Association - Mrs. Schultz

New Jersey School Boards Association - Mr. Foody

Legislative - Mr. Drew

Technology Oversight - Mr. Drew

West Milford Education Foundation - Mrs. O'Brien

Township/Board of Education Joint Committee - Mr. Foody/Mr. Devor

**XVIII. OLD BUSINESS**

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to close Old Business.

**VOICE VOTE:**

**XIX. NEW BUSINESS**

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to close New Business.

**VOICE VOTE:**

**XX. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to close Petitions and Requests.

**VOICE VOTE:**

**XXI. EXECUTIVE SESSION**

At \_\_\_\_\_ p.m., \_\_\_\_\_ made a motion, seconded by \_\_\_\_\_ , to go into Executive Session for the purpose of conducting a student hearing and discussing the superintendent search, personnel, HIB's, negotiations and matters of attorney/client privilege.

**VOICE VOTE:**

**XXII. ADJOURNMENT**

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to adjourn the meeting at \_\_\_\_\_ .

**VOICE VOTE:**