

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION MINUTES SPECIAL ACTION MEETING MAY 11, 2016

Mr. James Foody, Board President, called to order the Special Meeting of the Board of Education of May 11, 2016, at 7:37 p.m. in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence. He then congratulated Mr. Bailey on becoming a grandfather. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Devor	Absent	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Drew	Absent	Mr. Huber	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Kate Gilfillan, Esq.	Board of Education Attorney	Present

There were approximately 15 members of the public in attendance.

Minutes for the Special Action Meeting of May 11, 2016

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Mr. Riscica reported that last week was Teacher Appreciation Week.
- He shared positive news regarding the NJQSAC process. The district has passed over 80% of the process. Mr. Riscica explained the County's review process.
- Mr. Riscica reported that the Board met last week to review the Board and District Goals for 2016-2017.
- Mr. Riscica suggested to the public that the revised school calendar be checked for the recent changes.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

There was no report.

IX. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody stated that the Board will talk about the Board and District Goals during the May 24th meeting.

X. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mrs. Huber asked Mr. Riscica a question regarding the recommendation of an Assistant Principal.

Mrs. Debra Gretina spoke about the members of the West Milford Principals and Supervisors' Association (WMPA) and their dedication to the district and the students.

Minutes for the Special Action Meeting of May 11, 2016

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Huber moved to table item #2. Mrs. O'Brien seconded.

The motion was withdrawn. Further discussion to take place in Executive Session.

At 8:00 p.m., Mr. Bailey offered a motion, seconded by Mr. Foody, to go into Executive Session.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned from Executive Session at 8:08 p.m.

XI. MOTION BY MRS. DWYER, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mr. Bailey, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED ADMINISTRATIVE PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education Agreement. (See folder insert.)
2. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **CERTIFICATED ADMINISTRATIVE and SUPERVISORY PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education/WMAAS Agreement. (See folder insert.)
3. The recommendation of the Superintendent to approve the reappointment of **UNAFFILIATED ADMINISTRATIVE PERSONNEL and SUPPORT STAFF**, effective July 1, 2016, through June 30, 2017, per Board of Education Agreement. (See folder insert.)
4. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED BOARD OFFICE UNIT PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education/Unaffiliated Board Office Unit Agreement. (See folder insert.)

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

5. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SECRETARIAL and BUILDING AIDE PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education/WMESA Agreement. (See folder insert.)
6. The recommendation of the Superintendent to approve the reappointment of **TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education/WMEA Agreement. (See folder insert.)
7. The recommendation of the Superintendent to approve the reappointment of **NON-TENURED CERTIFIED TEACHING PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education/WMEA Agreement. (See folder insert.)

NOTE: Folder insert will be added prior to the Special Action Meeting.

8. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SPECIAL EDUCATION CERTIFIED TEACHING PERSONNEL**, effective July 1, 2016, through June 30, 2017, per Board of Education/WMEA Agreement. (See folder insert.)
9. The recommendation of the Superintendent to approve the reappointment of **CHILD CARE PROVIDERS PERSONNEL (SACC)**, effective July 1, 2016, through June 30, 2017, per Board of Education Agreement. (See folder insert.)
10. The recommendation of the Superintendent to accept the resignation, with regret, of **MYRA AARONSON**, Supervisor of Guidance, Macopin and High School, effective July 29, 2016, for the purpose of retirement.
11. The recommendation of the Superintendent to accept the resignation of **KATHERINE BRENNAN**, Supervisor of District Testing, District-wide, effective June 30, 2016.
12. The recommendation of the Superintendent to accept the resignation of **PAMELA GERVASI**, Building Aide, Paradise Knoll School, effective June 21, 2016.

NOTE: Building Aide will be released from 60 days' notice required per contract if a replacement is hired prior to June 21, 2016.

13. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **CELESTE BURKE** from Cafeteria Aide, Apshawa School, to 0.5 Building Aide, Apshawa School (PC#66.01.S3.AZA), at the annual salary of \$11,455.00 (Step 1)(prorated), without health benefits, effective May 12, 2016, through June 30, 2016. (Replaces Bufardeci) Account: 11-000-240-105-10-10-080

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Dwyer	Yes	Mr. Robbins	Absent
Mr. Devor	Absent	Mr. Huber	Yes	Mrs. Schultz	Yes
Mr. Drew	Absent	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Minutes for the Special Action Meeting of May 11, 2016

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda item:

- 14. The recommendation of the Superintendent to accept the resignation of **SCOTT NORDLAND**, 0.6 Physical Education/Health/Drivers Education Teacher, High School, effective June 30, 2016.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Dwyer	Yes	Mr. Robbins	Absent
Mr. Devor	Absent	Mr. Huber	Yes	Mrs. Schultz	Yes
Mr. Drew	Absent	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Mr. Bailey left the meeting at 8:12 p.m.

XIII. OLD BUSINESS

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. NEW BUSINESS

Mr. Huber made a motion, seconded by Mr. Foody, to approve the first reading of a "Student Grievance" policy.

DISCUSSION: Mrs. Dwyer feels this policy needs to be collaborative.

Ms. Gilfillan stated that there are statutory protections for students that should be referenced.

The Board members asked questions and discussed the policy.

The motion was withdrawn.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XV. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XVI. EXECUTIVE SESSION

At 8:22 p.m., Mr. Huber made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Drew arrived at 8:40 p.m.

XVII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. O'Brien, to adjourn the meeting at 8:53 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Riscica announced that Jackie Becker will be featured on "Classroom Closeups" on Sunday.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

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