

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 DECEMBER 20, 2016**

Mr. James Foody, Board President, called to order the Workshop/Regular Meeting of December 20, 2016, at 7:30 p.m. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to remember the victims of the terrorist attacks and the children around the world that may be staying in St. Jude's Children's Hospital or the Shriners Hospital that will not be home for the holidays. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, The Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present/Arr. 8:00 p.m.	Mrs. Dwyer	Present	Mrs. O'Brien	Absent
Mr. Devor	Present	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Drew	Present/Arr. 7:37 p.m.	Mr. Huber	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Megan Hogan	Student Representative	Present

There were approximately 20 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing HIB's, personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone spoke about student recognition and provided examples from each school. He spoke about the newsletters that have been distributed to the Board members.
- Mr. Trentacosta spoke about the Athletic Department newsletter that was created. He gave a brief presentation on the athletic website.
- Dr. Anemone introduced Commander Johnson from the VFW who recognized Alexander Metcalf, the first place winner of the Voice of Democracy Essay Contest. His essay has been submitted to the next level of competition at the State level. He thanked Oliver Pruksarnukul for helping to organize the program.
- Dr. Anemone spoke about the site visits to districts that have implemented the AP Capstone program. He outlined the details of the implementation the district hopes to initiate. He also spoke about PARCC strategies to improve test scores.
- Monthly Progress toward District Goals
- PayForIt has been instituted at all elementary schools. Parents now have the ability to add funds to their child's account for lunch purchases.
- Dr. Anemone accepted the retirement of the Auto Shop teacher, Mr. Miller. The position has been posted and it will be difficult to fill. He thanked the two interim principals, Mrs. Hart at Paradise Knoll and Dr. Oberer at Westbrook for their leadership. He read Mrs. Hart's letter to the Board.
- Megan Hogan, Student Representative, reported on the successful band audition where twelve students were successful, the Model UN competition at Princeton, the blood drive and food drive. She also spoke about the boxes for birds and bats made by the wood shop classes that have been located around the school. This week is Spirit Week and there is a concert on Thursday night.

VIII. EDUCATION REPORT - Mr. Daniel Novak

- Mr. Novak spoke in detail about the site visits to other schools to discuss the AP Capstone program. American Education Week was the week before Thanksgiving. It was well attended by parents.

VIII. EDUCATION REPORT - Mr. Novak - Continued

Mr. Novak thanked the community for their donations for Maker Space.

- Mr. Novak thanked Dr. Oberer and Mrs. Hart for their leadership over the last few months and for trying to create a more uniform and consistent approach at the elementary schools.
- Mr. Drew followed up on the student recognition letters that were discussed at the November Board Meeting.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

- Mr. Ferraioli and Mr. Ferry from the auditing firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. reviewed the June 30, 2016 annual audit. They also spoke about the Bond Sale and the success of maintaining our credit rating. Mr. Ferry spoke about the Auditor's Management Report and reviewed the comments and recommended corrective action

The Board members had an opportunity to ask questions about the process and content of the report.

- Motion by Mr. Drew, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:
 - November 15, 2016 - Workshop/Special Action Meeting
 - November 15, 2016 - Executive Session

**VOICE VOTE: Mr. Huber and Mr. Foody abstained. All Others in Favor.
MOTION PASSED.**

X. LEGAL REPORT

The legal report was discussed in Executive Session.

XI. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody spoke to the Township Council regarding the Wallisch property and its use as a solar field. He asked a representative of Siemens Industry, Inc. to attend the January 17th Workshop Meeting to explain the possibilities. Mr. Foody also invited members of the Township Council to attend and participate in the discussion.

He thanked everyone for giving him the opportunity to serve as Board President. He spoke about the Board's accomplishments and some of the goals discussed that are in 2017's future.

Mr. Foody thanked Mr. Devor for his service on the Board.

Mr. Huber spoke about the three young men that achieved the designation of Eagle Scout. Two of the young men recognized members of our staff, Mr. Smolinski and Mr. Andrulli, as mentors.

Mr. Devor thanked the community for allowing him to serve. He talked about each Board member and their contributions to the Board.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Debra Gretina wished everyone a Happy Christmas. She recognized the retirement of Macopin Math Teacher Kathy Hewins. She spoke of Ms. Hewins accomplishments over the years and thanked her.

Mr. Drew thanked Mr. Devor for his positive outlook and thanked him for his time on the Board.

Motion by Mrs. Schultz, seconded by Mr. Huber, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MRS. SCHULTZ, SECONDED BY MR. HUBER, TO ADOPT THE AGENDA, AS PRESENTED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the independent **COMPREHENSIVE ANNUAL FINANCIAL REPORT** and **AUDITORS MANAGEMENT REPORT** for the period ending June 30, 2016, prepared by the firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.C., in accordance with N.J.S.A. 18A:23-1 through 11.
2. The recommendation of the Superintendent to approve the following **CORRECTIVE ACTION PLAN** prepared by the Business Administrator in response to the 2015-2016 Comprehensive Annual Financial Report:

School Food Service

Finding 2016-01: In October, November and December, free and prepaid meals served were overstated.

Corrective Action: Greater care will be taken when reporting meals served.

Method of Implementation: The district has created an excel spreadsheet to confirm the monthly meal count numbers received from the FSMC. Also, the elementary schools are now included in the POS system to record meals purchased.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

2. (Continued)

Person Responsible for Implementation: Business Administrator

Completion Date: 11/30/2016

Application for State School Aid

Finding 2016-02: There were three (3) students not classified in accordance with their Free and Reduced Lunch Application as of the October 15th deadline.

Corrective Action: Free and Reduced applications will be reviewed for accuracy prior to the October 15th deadline.

Method of Implementation: The district continues to refine its procedure for recording Free and Reduced Applications using one person to make an initial determination and another person to review completed applications.

Person Responsible for Implementation: Business Administrator

Completion Date: 11/30/2016

3. The recommendation of the Superintendent to approve the following **SPECIFIC CORRECTIVE ACTION PLAN** prepared by the Business Administrator in response to the 2015-2016 Comprehensive Annual Financial Report.

Finding 2016-02: Three (3) students were not classified in accordance with their Free and Reduced Lunch Application as of the October 15th deadline.

Corrective Action: Free and Reduced Lunch Applications will be reviewed for accuracy prior to the October 15th deadline.

Method of Implementation: The district continues to refine its procedure for recording Free and Reduced Lunch Applications using one person to make an initial determination and another person to review completed applications.

Person Responsible for Implementation: Business Administrator

4. The recommendation of the Superintendent to approve the purchase of Chromebooks, licenses, and Chromebook carts for student use from **CDW-G LLC**, Vernon Hills, Illinois, in an amount not to exceed \$108,635.45.
5. The recommendation of the Superintendent to approve an agreement with **TWO BROTHERS CONTRACTING, INC.**, Totowa, New Jersey, for the removal of asbestos floor tiles in the High School Auditorium in an amount not to exceed \$24,800.00. (Documentation provided electronically.)
6. The recommendation of the Superintendent to award a contract to **NORTHEASTERN INTERIOR SERVICES**, Paterson, New Jersey, (lowest bidder) for Auditorium Renovations at West Milford High School, including Alternates No. 1 and No. 2 in the amount of \$836,800.00, per bids publicly read on December 2, 2016. (Documentation provided electronically.)

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

- 7. The recommendation of the Superintendent to **RJB ENVIRONMENTAL, INC.**, Morrisville, Pennsylvania, for environmental sampling and testing at Hillcrest in the amount of \$6,770.00. (Documentation provided electronically.)
- 8. The recommendation of the Superintendent to approve the cancellation of a **JOINT TRANSPORTATION AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**, Clementon, New Jersey, transporting one (1) West Milford student (ID#67386) to **ARCHWAY LOWER SCHOOL**, Atco, New Jersey (Route #S22C), retroactive from December 5, 2016.

NOTE: Cancellation due to new placement.

- 9. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**, Clementon, New Jersey, to transport one (1) West Milford student (ID#67386) to **BANKBRIDGE DEVELOPMENT CENTER**, Sewell, New Jersey (Route #SGCB), retroactive from December 5, 2016, through June 30, 2017, at a route cost of \$6,807.00, plus a 5% administrative fee of \$340.35, for a total cost of \$7,147.35.
- 10. The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with **JEFFERSON BOARD OF EDUCATION**, Jefferson, New Jersey, to transport one (1) Jefferson student to **BUTLER INCLUSIVE LEARNING ACADEMY**, Butler, New Jersey (Route #T-10), and **HO-HO-KUS SCHOOL OF TRADE**, Paterson, New Jersey (Route #HOHOMD), retroactive from November 21, 2016, through June 30, 2017, for 140 days, for an annual route cost to Jefferson of \$15,708.72.
- 11. The recommendation of the Superintendent to approve a transportation field trip request from **OUR LADY QUEEN OF PEACE EARLY CHILDHOOD ACADEMY**, Hewitt, New Jersey, to provide school bus service from Early Childhood Academy to Frontier Lanes, Warwick, New York, on December 28, 2016, at the out-of-county field trip transportation rate of \$42.00 per hour, including overtime costs.
- 12. The recommendation of the Superintendent to approve an agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** for the use of McCormack Field, Dygos Field and district parking locations for the West Milford Community Services and Recreation Fireworks event to be held on Saturday, July 1, 2017 (rain date: July 8, 2017).
- 13. The recommendation of the Superintendent to approve payments to the following employee for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2016</u>	<u>June 2017</u>
MELISSA TERESCO	\$166.67	\$1,000.00

- 14. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office and Operations Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

- 15. The recommendation of the Superintendent to accept the **DONATION** of \$500 from the PBA Local 162, West Milford, for the Autism Program at Marshall Hill School.
- 16. The recommendation of the Superintendent to accept the **DONATION** of additional hardware for the climbing wall at Marshall Hill School in the amount of \$797.39 from the Marshall Hill PTA.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mr. Huber	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Absent	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Robbins	Absent	Mr. Drew	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item:

- 17. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **December 20, 2016**, in the amount of \$7,380,115.00. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Abstained	Mr. Huber	Yes*	Mr. Foody	Yes

*Mr. Huber voted "Yes" for Payroll and abstained on the Bill List.
The **MOTION PASSED**.

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item:

- 18. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **December 20, 2016**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2016-2017** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$106,266.76.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Absent	Mrs. Dwyer	Yes	Mr. Drew	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Robbins	Absent	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda items:

19. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **December 20, 2016** Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$11,235,936.78 as of October 31, 2016, and

\$11,025,450.71 as of November 30, 2016; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

20. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of October 31, 2016, and November 30, 2016, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Absent	Mr. Robbins	Absent
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	*	Mr. Huber	**	Mr. Foody	Yes

*Mr. Drew voted "Yes" for the October Board Secretary Report and "No" for the November Board Secretary Report.

**Mr. Huber abstained on #19 and voted "Yes" on #20.

The **MOTION PASSED**.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Mrs. Dwyer offered a motion, seconded by Mr. Devor to amend the date of item #2 to December 20, 2016, from September 16, 2016.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Absent	Mr. Robbins	Absent
Mr. Bailey	Absent	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. Dwyer, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve an agreement with **AP CAPSTONE**, New York, New York, for the purpose of training staff members in initiating an innovative diploma program from the College Board for students for the 2017-2018 school year.
2. The recommendation of the Superintendent to approve a **FOREIGN EXCHANGE STUDENT** to attend West Milford High School for the 2016-2017 school year retroactive to **December 20, 2016**. Tuition waived for this student.
3. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2016-2017 school year:

DANCE CLUB

Purpose of Trip: National Dance Competition

Location: Orlando, Florida
 Dates of Trip: February 2-6, 2017
 Number of Students: 11
 Cost of Trip to Students: \$1,000.00
 Name of Advisor: Haley Gott
 Number of School Days Missed: 2
 Number of Chaperones: 2
 Cost to District: Transportation to/from Airport

NOTE: Airfare and student fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve the addition of **SKYLANDS STADIUM**, Augusta, New Jersey, and **SUSSEX COUNTY COMMUNITY COLLEGE**, Newton, New Jersey, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2016-2017 school year.
5. The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2016-2017 school year (Tuition pro-rated):

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

5. (Continued)

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
1	\$15,198.00	Paterson, New Jersey
4	\$15,198.00	Paterson, New Jersey
10	\$15,466.00	Paterson, New Jersey
3	\$15,198.00	Paterson, New Jersey
7	\$14,905.00	Paterson, New Jersey
4	\$15,198.00	Paterson, New Jersey

6. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2016-2017 school year (Tuition pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
LD	\$27,646.00	Paterson, New Jersey

7. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION DAY SCHOOL OUT-OF-DISTRICT TUITION CONTRACT** retroactive from November 14, 2016, through June 30, 2017 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 71706	\$46,824.75	YCS Fort Lee Educational Center Fort Lee, New Jersey

NOTE: The district to pay for the educational component of this residential placement.

8. The recommendation of the Superintendent to approve the **addition** to the following **SPECIAL EDUCATION DAY SCHOOL OUT-OF-DISTRICT TUITION CONTRACT (June & July 2016)** retroactive from November 21, 2016, through March 31, 2017:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 70547	\$14,280.00 (Aide)	New Beginnings Annex Aphsawa School

9. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION DAY SCHOOL OUT-OF-DISTRICT TUITION CONTRACT** retroactive from December 1, 2016, through June 30, 2017 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 67386	\$25,578.00 \$ 2,099.16*	Bankbridge Developmental Center (Gloucester County) Special Services School District Sewell, New Jersey

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

9. (Continued)

*Out of county fee

NOTE: The district to pay for the educational component of this residential placement.

10. The recommendation of the Superintendent to approve the addition of the following **SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** and listed fees for the 2016-2017 school year:

Hospitals/Medical Centers, Consultants, Clinics and Agencies

Successful Solutions (CDA training)
First Aid & CPR, LLC

11. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2016-2017 school year retroactive from September 1, 2016, through June 30, 2017 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
2	\$47,307.60	Legacy Treatment Services- The Mary A. Dobbins School
Student#'s: 63746, 62602		Hainesport, New Jersey

NOTE: The district to pay for the educational component of this residential placement.

12. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Absent	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. Schultz, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #11:

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

1. The recommendation of the Superintendent to accept the resignation, with regret, of **KATHLEEN DOHERTY-HEWINS**, Mathematics Teacher, Macopin School, effective February 28, 2017, for the purpose of retirement.
2. The recommendation of the Superintendent to approve an extension to the appointment of **KELLY STOCCHETTI**, Long Term Substitute Grade 5 Teacher, Paradise Knoll School (PC#99.05.00.BJR), at the per diem rate of \$150.00, without health benefits, effective January 1, 2017, through January 31, 2017. (Replaces Walles) Account: 11-120-100-101-10-10-103
3. The recommendation of the Superintendent to approve the appointment of **KELLY STOCCHETTI**, Grade 5 Teacher, Paradise Knoll School (PC#90.05.08.BTY), at the annual salary of \$59,870.00 (MA/3)(prorated), with health benefits, effective February 1, 2017, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Walles) Account: 11-120-100-101-10-10-000
4. The recommendation of the Superintendent to approve the appointment of **MELISSA BERGH**, Encore Teacher, Upper Greenwood Lake School (PC#90.06.28.ANS), at the annual salary of \$54,120.00 (BA/1) (prorated), with health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Witt) Accounts: 11-230-100-101-10-10-000; 20-231-100-101-10-50-000
5. The recommendation of the Superintendent to approve the appointment of **MEGHAN MARINO**, 0.6 World Language Teacher(German), Macopin/High School (PC#90.08.46.BNQ, 90.09.46.AOD), at the annual salary of \$32,472.00 (BA/1) (prorated), without health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Rapp) Accounts: 11-140-100-101-10-10-000; 11-130-100-101-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **KATHERINE MEYER**, Social Worker, Westbrook/Paradise Knoll Schools (PC# 90.05.41.ATQ; 90.07.41.BMD), at the annual salary of \$60,870.00 (MA/5) (prorated), with health benefits, effective January 17, 2017, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Dendy) Account: 11-000-219-104-10-10-142
7. The recommendation of the Superintendent to approve the appointment of **JESSICA KRAKOWSKI**, Special Education Teacher, (Learning Disabilities), Upper Greenwood Lake School (PC# 90.06.34.ARP), at the annual salary of \$54,120.00 (BA/1) (prorated), with health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Swarts) Account: 11-204-100-101-10-10-000
8. The recommendation of the Superintendent to approve the appointment of **MELISSA PRITCHETT**, 0.5 Special Class Aide, Maple Road School (PC# 60.03.S5.BOA), at the annual salary of \$11,340.00 (Step 1) (prorated), without health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMTAA Agreement. (Replaces Edge-Sadlo) Account: 11-215-100-106-10-10-000

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

- 9. The recommendation of the Superintendent to approve the appointment of **PEGGY PAULSON**, 0.5 Special Class Aide, Upper Greenwood Lake School (PC#60.06.S5.CCA), at the annual salary of \$11,340.00 (Step 1) (prorated), without health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMTAA Agreement. (Replaces Touw) Account: 11-204-100-106-10-10-000

- 10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2016)**, for the appointment of **GAIL GRAF**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEG), at the annual salary of **\$15,119.46**, without health benefits, **retroactive from** September 1, 2016, through June 30, 2017, per Board of Education/WMBDA Agreement. (Replaces Weaver) Account: 11-000-270-160-10-10-000

- 11. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **JOSEPH SMOLINSKI** from Behavioral Instructional Support Coordinator, High School, to Social Studies Teacher, Macopin School (PC#90.08.30.BDP), at the annual salary of \$56,120.00 (BA/3)(prorated), with health benefits, effective January 3, 2017, through June 30, 2017. (Replaces Schaap) Account: 11-130-100-101-10-10-000

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Absent	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. Schultz, seconded by Mrs. Dwyer, to approve the following agenda items #12 through #41:

- 12. The recommendation of the Superintendent to approve a leave of absence for **MELISSA VARIAN**, Grade 1 Teacher, Marshall Hill School, with pay using sick days effective January 30, 2017, through February 20, 2017, then without pay under the Family Medical Leave Act effective February 21, 2017, through May 12, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

- 13. The recommendation of the Superintendent to approve the appointment of **CAITLIN JAREMCAK**, Long Term Substitute Grade 1 Teacher, Marshall Hill School (PC#99.04.99.CCP), at the per diem rate of \$150.00, without health benefits, effective February 1, 2017, through May 12, 2017. (Replaces Varian) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

14. The recommendation of the Superintendent to approve a leave of absence for **COLLEEN BEGLEY**, Grade 4 Teacher, Marshall Hill School, with pay using sick days effective February 27, 2017, through April 28, 2017, then without pay under the Family Medical Leave Act effective May 1, 2017, through May 31, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

15. The recommendation of the Superintendent to approve the appointment of **CASSANDRA MCGOVERN**, Long Term Substitute Grade 4 Teacher, Marshall Hill School (PC#99.04.00.BUL), at the per diem rate of \$150.00, without health benefits, effective February 27, 2017, through May 31, 2017. (Replaces Begley) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

16. The recommendation of the Superintendent to approve a leave of absence for **DENISE FLOOD**, Science Teacher, High School, with pay using sick days effective January 23, 2017, through March 10, 2017, then without pay under the Family Medical Leave Act effective March 13, 2017, through April 28, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

17. The recommendation of the Superintendent to approve a leave of absence for **LAUREN YARMULA**, Grade 5 Teacher, Apshawa School, with pay using sick days effective March 13, 2017, through April 28, 2017, then without pay under the Family Medical Leave Act effective May 1, 2017, through June 9, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

18. The recommendation of the Superintendent to approve a leave of absence for **ELLEN DOUGHERTY**, 0.5 Encore Teacher, Paradise Knoll School, with pay using sick days effective January 3, 2017, through February 10, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

19. The recommendation of the Superintendent to approve the appointment of **NANCY KENNY**, Long Term Substitute 0.5 Encore Teacher, Paradise Knoll School (PC#99.05.99.CCQ), at the per diem rate of \$75.00, without health benefits, effective January 3, 2017, through February 10, 2017. (Replaces Dougherty) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

20. The recommendation of the Superintendent to approve a leave of absence for **TIMOTHY STRUBLE**, Custodian, Paradise Knoll School, with pay using sick and vacation days, retroactive from November 29, 2016, through December 29, 2016, then without pay on December 30, 2016. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

21. The recommendation of the Superintendent to approve an extension to a leave of absence for **HOPE SCHOER**, Kindergarten Teacher, Westbrook School, without pay effective January 3, 2017, through April 3, 2017. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

22. The recommendation of the Superintendent to approve an extension to the appointment of **MARY LOTITO**, Long Term Substitute Kindergarten Teacher, Westbrook School (PC#99.07.00.ABP), at the annual salary of \$54,120.00 (BA/1) (prorated), without health benefits, effective January 3, 2017, through April 3, 2017. (Replaces Schoer) Account: 11-110-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

23. The recommendation of the Superintendent to approve an extension to a leave of absence for **JENNIFER HARRIS**, Grade 3 Teacher, Upper Greenwood Lake School, without pay under the Family Medical Leave Act, effective February 6, 2017, through February 28, 2017. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

24. The recommendation of the Superintendent to approve an extension to the appointment of **TINA PASQUINO**, Long Term Substitute Grade 3 Teacher, Upper Greenwood Lake School (PC#99.06.99.BLR), at the per diem rate of \$150.00, without health benefits, effective February 6, 2017, through February 28, 2017. (Replaces Harris) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

25. The recommendation of the Superintendent to approve an extension to a leave of absence for **CHELSEA PIRES**, Art Teacher, District-wide, without pay under the Family Medical Leave Act effective December 26, 2016, through January 31, 2017. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

26. The recommendation of the Superintendent to approve an extension to the **TRANSFER OF ASSIGNMENT** for **LORRAINE POAT**, from 0.5 Special Class Aide, Upper Greenwood Lake School, to Long Term Substitute Art Teacher, District-wide (PC#99.04.00.CBW; 99.04.00.BIW), at the per diem rate of \$150.00, without health benefits, effective December 26, 2016, through January 31, 2017. (Replaces Pires) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

27. The recommendation of the Superintendent to approve an extension to a leave of absence for **DEBORAH HACHEY**, School Bus/Van Driver, Transportation, without pay under the Family Medical Leave Act, retroactive from December 3, 2016, through January 2, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

28. The recommendation of the Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS** to provide emergency snow removal from school vehicles at the hourly rate of \$25.00 for the 2016-2017 school year, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employee

KATE BABULA	CHERYL MARIENTHAL
DARNISS FUCCI	DEBORAH UGROVICS

29. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2016-2017 school year, effective December 21, 2016, through June 30, 2017:

BARBARA DELSOL (Nurse)
AMANDA PTAK (Nurse)
RICHARD RANDAZZO (Teacher)
JASON VAN DYKE (Coach)

30. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS** for payment January 15, 2017, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMPSA Agreement</u>			
MYRA AARONSON	26	\$160.00	\$ 4,160.00
MARY REINHOLD	246.5	\$160.00	\$39,440.00
<u>WMEA Agreement</u>			
MELISSA CAVAGNINO	130/Capped	\$125.00	\$16,250.00
RICHARD HEGNER	180	\$125.00	\$22,500.00
PETER JACKLIN	130/Capped	\$125.00	\$16,250.00

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

30. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
JOYCE JANIS	130/Capped	\$125.00	\$16,250.00
THERESA McCABE	104.5	\$125.00	\$13,062.50
MARYBETH RAYMAR	130/Capped	\$125.00	\$16,250.00
<u>WMCMA Agreement</u>			
JOSEPH CORTER	250/Capped	\$ 60.00	\$15,000.00
DANIEL SMITH	197	\$ 60.00	\$11,820.00

31. The recommendation of the Superintendent to approve the appointment of **ASHLEY DISPENZIERS**, Join-In Club Advisor, **MACOPIN SCHOOL**, at the hourly rate of \$31.00 for 15 hours at a stipend of \$465.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

32. The recommendation of the Superintendent to approve the following **HIGH SCHOOL TEACHERS** for the 2017-2018 Open House for 8th Grade Parents at the hourly rate of \$31.00 for two (2) hours, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

STEPHEN BEATTIE	MATTHEW GRAMATA
KELLY BOMZER	DANIELLE KAISER
CATHLEEN COSGROVE	SHANNON KIMAK
MELISSA CSENGETO	NICOLE KLOSZ
CAROL DEBIEC	SUZANNE MENTLIK
LAURA DeSENA	JENNIFER METCALF
JULIA DROL	SUSAN NEBIKER
DENISE FLOOD	CHRISTOPHER SHENISE
STEPHANIE GARCIA	JOSEPH SMOLINSKI
JANICE GERISCH	LEONARD VAN WINGERDEN

33. The recommendation of the Superintendent to approve the appointment of **KELLY BOMZER**, Assistant Cheerleading Coach, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** at a stipend of \$4,361.00 (Step B) for the Winter Athletic Season 2016-2017 school year, per Board of Education/WMEA Agreement. Account: 11-402-100-110-10-10-000

34. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JASON BENZ	Scooter Football	Marshall Hill	17	\$527.00
COLLEEN BEGLEY	Scooter Football	Marshall Hill	9	\$279.00
PAUL CHIESA	Scooter Football	Marshall Hill	8	\$248.00
ELAINE ADRAGNA*	STEM	Marshall Hill	10	\$310.00
SHAWN RHINESMITH	Green Team (Spring)	Marshall Hill	12	\$372.00
MERJEME DUFFY	Green Team (Spring)	Marshall Hill	12	\$372.00
JENNIFER MAGNOTTA	Breakfast Bunch	UGL	14	\$434.00

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

34. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
ERIN BRANAGAN	Breakfast Bunch	UGL	14	\$434.00
DANIEL BROPHY	Scooter Football	UGL	18	\$558.00
JAKE MATHEWS	Scooter Football	UGL	18	\$558.00
CHRISTINE CEMELLI	TREP\$	UGL	20	\$620.00
JOHANNA ARCHER	Battle of the Books	UGL	5	\$155.00
MINDY TURNER	Literary Magazine	UGL	5	\$155.00
JOHANNA ARCHER	Literary Magazine	UGL	5	\$155.00
JOHANNA ARCHER	Cornucopia	UGL	8	\$248.00
TINA IRAGGI	Character Education	UGL	9	\$279.00
HEATHER TERRY-EGLI	Character Education	UGL	9	\$279.00
KAREN FUSCO	Character Education	UGL	9	\$279.00
SARAH SCHENK	Character Education	UGL	9	\$279.00
CHARLENE PAPPAS	Character Education	UGL	9	\$279.00
KELLY COMERFORD	Technology	UGL	10	\$310.00
JANE MERRITT	Technology	UGL	10	\$310.00
ERIN BRANAGAN	Student Council	UGL	10	\$310.00
JENNIFER MAGNOTTA	Student Council	UGL	10	\$310.00
DANIEL BROPHY	Running	UGL	6	\$186.00
JAKE MATHEWS	Running	UGL	6	\$186.00

*Replaces Begley

NOTE: Funded through the PTA

35. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2016-2017 school year, at a stipend per event of \$70.00 for Chaperones, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
ERICA McPARTLAND	Concert Chaperone	Macopin
MATTHEW PACCIONE	Concert Chaperone	Macopin
SUSAN KACZOR	Concert Chaperone	Macopin
DR. BRIAN McLAUGHLIN	Concert Chaperone	Macopin

NOTE: Positions are for Winter and Spring Concerts.

36. The recommendation of the Superintendent to approve the appointment of **WILLIAM TIERNEY**, Bass/Snare Technician, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT**, at a stipend of \$1,500.00, for the 2016-2017 school year, per Board of Education/WMEA Agreement. Account: 11-190-100-320-09-66-962
37. The recommendation of the Superintendent to approve the appointment of **CAROL PRY**, Accompanist (Winter), **UPPER GREENWOOD LAKE SCHOOL STUDENT ACTIVITY ASSIGNMENT**, at a stipend of \$147.00, for the 2016-2017 school year (retroactive from December 8, 2016), per Board of Education/WMEA Agreement. (Replaces Sweer) Account: 11-401-100-110-10-10-000
38. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS & COLLEGE STUDENT OBSERVER** for the **SPRING** semester for the 2016-2017 school year, at no cost to the district:

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

38. (Continued)

<u>Student</u>	<u>College</u>	<u>Course/Grade</u>
JAMIE ENGELS	William Paterson	Music/Vocal 7-12
KRISTIN TOEDTMANN	Fairleigh Dickinson	English 6-8
HANNAH GORDON*	Marist	TBD
MATTHEW DABROS	Fairleigh Dickinson	History 10

*Classroom observation for 20 hours at Upper Greenwood Lake School

39. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2016-2017 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
CASSANDRA McGOVERN	\$220.00	Shawn Rhinesmith
AMANDA DROZDOWSKI	\$275.00	John Holland

NOTE: The payment is made by the Provisional Teachers to the Mentor Teachers.
There is no cost to the Board.

40. The recommendation of the Superintendent to approve **KELLY BOMZER** as an addition to the list of **EVENT WORKERS** for the 2016-2017 school year, retroactive from December 1, 2016.

41. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2016-2017 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
DILLON FORSYTHE	High School	Basketball
LAWRENCE SILVERMAN	High School	Jazz Program

NOTE: Pending fingerprint clearance. The district will reimburse for the process of volunteers.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	*	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Absent	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	**

*Mrs. Dwyer voted "No" for #33.

**Mr. Foody voted "No" for #28.

The **MOTION PASSED**.

XVI. PERSONNEL - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. Schultz, seconded by Mrs. Dwyer, to approve the following agenda item:

42. The recommendation of the Superintendent to approve a leave of absence for **PATRICIA ANDERSON**, School Bus/Van Driver, Transportation, without pay under the Family Medical Leave Act, retroactive from December 6, 2016 (1/2 day), through January 10, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Absent	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVII. POLICY - Mr. James Devor, Chairperson

Motion by Mr. Devor, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the First Reading of a revised **BYLAW** entitled, "Annual Appointments." (Code #0153) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Acceptable Use of Computer Networks/Computers and Resources." (Code #2361) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Prevention and Treatment of Sports-Related Concussions and Head Injuries." (Code #2431.4) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Professional Staff Attendance Review and Improvement Plan." (Code #3212) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Substance Abuse." (Code #3218) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Support Staff Attendance." (Code #4212) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Substance Abuse." (Code #4218) (Documentation provided electronically.)

XVII. POLICY - Mr. James Devor - Chairperson - Continued

8. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Attendance/Tardiness - High School." (Code #5200.2) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Health Services to Nonpublic Schools." (Code #5306) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Payment of Claims." (Code #6470) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Payment of Claims." (Code #6470) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Management of Pediculosis." (Code #8454) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Bus Driver/Bus Aide Responsibility." (Code 8630) (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Robbins	Absent	Mr. Bailey	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Yes	Mrs. Schultz	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Devor, seconded by Mrs. Schultz, to approve the following agenda items:

14. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **BYLAW** entitled, "Board Self Evaluation." (Code #0134) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **BYLAW** entitled, "Board Member Number and Term." (Code #0141) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **BYLAW** entitled, "Board Member Election and Appointment." (Code #0143) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **BYLAW** entitled, "Board Officers." (Code #0152) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Acceptable Use of Computer Networks/Computers and Resources." (Code #2361) (Documentation provided electronically.)

XVII. POLICY - Mr. James Devor - Chairperson - Continued

19. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Prevention of Treatment of Sports-Related Concussions and Head Injuries." (Code #2431.4) (Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance." (Code #3212) (Documentation provided electronically.)
21. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Substance Abuse." (Code #3218) (Documentation provided electronically.)
22. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Use of Social Networking Sites." (Code #3282) (Documentation provided electronically.)
23. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Right of Privacy Sites." (Code #3324) (Documentation provided electronically.)
24. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Employment Contract." (Code #4124) (Documentation provided electronically.)
25. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance." (Code #4212) (Documentation provided electronically.)
26. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Substance Abuse." (Code #4218) (Documentation provided electronically.)
27. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Use of Social Networking Sites." (Code #4282) (Documentation provided electronically.)
28. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Right of Privacy Sites." (Code #4324) (Documentation provided electronically.)
29. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance." (Code #5200) (Documentation provided electronically.)
30. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Health Services to Nonpublic Schools." (Code #5306) (Documentation provided electronically.)
31. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Early Graduation." (Code #5465) (Documentation provided electronically.)
32. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Substance Abuse." (Code #5530) (Documentation provided electronically.)

XVII. POLICY - Mr. James Devor - Chairperson - Continued

- 33. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Student Discipline/Code of Conduct." (Code #5600) (Documentation provided electronically.)
- 34. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Transgender Students." (Code #5756) (Documentation provided electronically.)
- 35. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Wellness Policy/Nutrient Standards for Meals and Other Foods." (Code #8505) (Documentation provided electronically.)
- 36. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Breakfast Offer Versus Serve (OVS)." (Code #8507) (Documentation provided electronically.)
- 37. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Lunch Offer Versus Serve (OVS)." (Code #8508) (Documentation provided electronically.)
- 38. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Waiver of Pupil Transportation." (Code #8613) (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Robbins	Absent	Mr. Bailey	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Yes	Mrs. Schultz	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Foody attended a meeting to develop emergency plans for each school outside of the district's plans. Bomb scare protocols were discussed.

Safety - Mr. Bailey had no report.

Superintendent's Roundtable - Mrs. Schultz reported that the next meeting is December 22.

Passaic County School Boards Association - Mrs. Schultz had no report.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew reported on the superintendent caps and the funding formula.

Technology Oversight - Mr. Drew spoke about a 1:1 initiative pilot.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

West Milford Education Foundation - Mrs. O'Brien was absent. Mrs. Francisco reported that the recipients were notified and the grants were awarded.

Township/Board of Education Joint Committee - Mr. Foody reported that the Council will attend the January 17th workshop meeting.

XIX. OLD BUSINESS

Mrs. Dwyer is concerned about the auto shop and the ability to keep the program available for students. The Board members discussed adopting a resolution to submit to the Delegates Assembly. Mr. Novak commented on his discussion with Livingston High School.

Motion by Mrs. Schultz, seconded by Mrs. Dwyer, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Motion by Mrs. Dwyer, seconded by Mr. Drew, to approve the following resolution:

WHEREAS, Mr. James Devor has served as a prominent member of the West Milford Township Board of Education from July 2014 until December 2016; and

WHEREAS, Mr. Devor has diligently served as Board Vice President, chaired the Policy and Negotiations Committees, served on the Personnel Committee, and was a liaison for the Joint Committee between the Township and Board of Education; and

WHEREAS, Mr. Devor held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

WHEREAS, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff; now,

THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Devor for his outstanding contributions to the West Milford Township Public School District; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 20, 2016, and presented to Mr. James Devor.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Foody discussed the job description of the Chief Mechanic. He wants to amend the job descriptions for the transportation mechanics.

XX. NEW BUSINESS

Mr. Foody made a motion, seconded by Mrs. Dwyer, to amend the mechanic's job description to include tools.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mrs. Dwyer	Yes	Mr. Bailey	No
Mr. Robbins	Absent	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED:** 6 Yes; 1 No.

Motion by Mrs. Dwyer, seconded by Mr. Devor, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Will Cytowicz wished everyone a Happy Holiday.

Motion by Mrs. Dwyer, seconded by Mr. Huber, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:36 p.m., Mr. Huber made a motion, seconded by Mrs. Dwyer, to go into Executive Session for the purpose of discussing HIB's, personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Bailey left the meeting.

The Board returned to the public meeting at 10:56 p.m.

Mr. Huber offered a motion, seconded by Mrs. Schultz, to extend the meeting to 11:00 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XXIII. NEGOTIATIONS - Mr. James Foody, Chairperson

Motion by Mr. Foody, seconded by Mrs. Schultz, to approve the following agenda item:

1. The recommendation of the Superintendent to approve the Memorandum of Agreement between the West Milford Board of Education and the West Milford Cafeteria Aides Association for the period from July 1, 2016, through June 30, 2019. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Absent	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XXIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item:

21. **RESOLVED** that the Board of Education hereby approves the Settlement Agreement and Release, OAL Docket No. EDS 10964-2016; and be it further **RESOLVED** that the Board Secretary is authorized to sign the agreement on behalf of the Board.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Robins	Absent	Mr. Bailey	Absent
Mrs. Dwyer	Yes	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Yes	Mrs. Schultz	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XXV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Schultz, to approve the following agenda item:

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **December 20, 2016**; therefore,

Minutes for the Workshop/Regular Meeting of December 20, 2016
 XXV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

12. (Continued)

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2017/E-4	Substantiated
2017/E-5	Unsubstantiated
2017/H-1	Substantiated
2017/H-2	Unsubstantiated
2017/H-3	Unsubstantiated

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Absent	Mrs. O'Brien	Absent	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XXVI. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Dwyer, to adjourn the meeting at 11:01 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
 Board Secretary/Business Administrator

tc