

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
 46 Highlander Drive  
 West Milford, NJ 07480  
 (973) 697-1700  
[www.wmtps.org](http://www.wmtps.org)

**BOARD OF EDUCATION**  
**MINUTES**  
**WORKSHOP/PRELIMINARY BUDGET HEARING MEETING**  
**MARCH 16, 2017 (*Rescheduled from March 14, 2017*)**

Mr. James Foody, Board President, called to order the Workshop/Preliminary Budget Hearing Meeting of the Board of Education on March 16, 2017, at 7:36 p.m. in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for a staff member's family member who recently passed away. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present/Arr. 8:05 p.m.	Mrs. Dwyer	Present	Mr. Huber	Present/Arr. 8:52 p.m.
Mr. Cytowicz	Present	Mr. Foody	Present	Mrs. O'Brien	Present
Mr. Drew	Present/Arr. 7:40 p.m.	Mrs. Fritz	Present	Mr. Robbins	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 25 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing personnel, HIB's and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone presented a Power Point on the 2017-2018 Preliminary Budget along with Mr. Novak, Dr. McQuaid and Ms. Francisco. The Board members questioned some of the expenditures included in the Preliminary Budget and expressed their thoughts on eliminating the proposed Capital Projects. Ms. Francisco explained that this was a Preliminary Budget and as new information comes in prior to Final Budget approval, adjustments can be made to reduce the proposed tax levy.
- Dr. Anemone read letters from members of the public.
- Excellence in Administration

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

The following Board of Education minutes were presented for anticipated action at the Regular Meeting of March 21, 2017:

- February 7, 2017 Special Meeting
- February 7, 2017 Executive Session
- February 21, 2017 Workshop/Regular Meeting
- February 21, 2017 Executive Session

IX. LEGAL REPORT

The report was provided in Executive Session.

X. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody spoke about the Board Retreat scheduled for May 11, 2017, for the purpose of goal setting. He also spoke about the Board's Self Evaluation and the Superintendent's Evaluation that would be addressed before that meeting. The Financial/Personal Disclosure forms are due by April 30, 2017.

Mr. Foody suggested that the items brought up in New Business should remain in Old Business for the subsequent meeting.

**XI. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Grade 5 students, Chloe and Olivia Brijbag, spoke about the change in the recess schedule at Westbrook.

Grace Fiorilla also spoke about the change in the recess schedule at Westbrook.

Michele Brijbag, a Westbrook School parent, stated that the students have been encouraged to speak their mind. Parents supported the student's petition and encouraged the students to speak up. She spoke about the change in the recess schedule for 5<sup>th</sup> and 6<sup>th</sup> grades.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

**SPECIAL ACTION**

**XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson**

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

- (1.) The recommendation of the Superintendent to approve the following resolution:

**BE IT RESOLVED**, by the West Milford Township Board of Education, County of Passaic, that the **2017-2018 DISTRICT PRELIMINARY BUDGET** be approved as follows:

General Fund	\$ 74,715,036
Special Revenue	\$ 1,149,663
Debt Service	\$ 575,211
<b>TOTAL BUDGET</b>	<b>\$ 76,439,910</b>

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

(1.) (Continued)

**BE IT FURTHER RESOLVED**, that the following **GENERAL FUND AND DEBT SERVICE TAX LEVIES** be approved to support the 2017-2018 Preliminary Budget:

General Fund	\$ 55,577,811
Debt Service	\$ 514,393
TOTAL	\$ 56,092,204

**BE IT FURTHER RESOLVED**, that included in budget line 100, Local Tax Levy, is utilization of the health care costs adjustment in the amount of \$153,431 and utilization of banked CAP in the amount of \$810,686.

**BE IT FURTHER RESOLVED**, that included in budget line 630, Budgeted Withdrawal from Maintenance Reserve for Budgeted Required Maintenance is \$50,000.

**BE IT FURTHER RESOLVED**, that this Board of Education approved "tentative" budget is being presented for advertising prior to Executive County Superintendent approval. The budget will be approved by the Executive County Superintendent prior to the public hearing.

**BE IT FURTHER RESOLVED**, the budget is in conformity with regulations promulgated by the Department of Education and the Board of Education has submitted supporting documents to the state for maximum professional services.

**BE IT FURTHER RESOLVED**, that the Board authorizes the Business Administrator to make any adjustments to the budget submission to bring it in conformity with state regulations. Adjustments will be reviewed and approved by the Board at the Public Budget Hearing.

Mr. Foody offered a motion, seconded by Mr. Cytowicz, to amend the budget to remove the windows and roof.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	No	Mr. Huber	Absent	Mrs. Dwyer	No
Mrs. O'Brien	No	Mrs. Fritz	No	Mr. Drew	Yes
Mr. Robbins	Yes	Mr. Cytowicz	Yes	Mr. Foody	Yes

The **MOTION FAILED**: 4 Yes; 4 No

**DISCUSSION:** Mr. Drew spoke about the declining population and taxable properties. We should spend to improve education. The number of students is declining.

Mrs. Fritz and Mrs. O'Brien commented.

The Board voted on the budget as originally presented.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mr. Huber	No	Mrs. Dwyer	No
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Drew	No
Mr. Robbins	No	Mr. Cytowicz	No	Mr. Foody	No

The **MOTION FAILED:** 6 No; 3 Yes

**DISCUSSION:** Mr. Drew feels we should look at other options.

Mr. Foody feels that the Maple Road roof should have been included in the roof referendum.

Mrs. Dwyer feels there are other areas to trim in this budget.

Mr. Foody asked if the Board should meet as a committee of the whole.

Mr. Foody offered a motion, seconded by Mrs. Fritz, to delay Executive Session until 9:30 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Mr. Foody offered a motion, seconded by Mr. Huber, to delay Executive Session until 10:00 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Motion by Mrs. Dwyer, seconded by Mr. Foody, to reconsider agenda item #1:

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mr. Huber	No	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Drew	Yes
Mr. Robbins	No	Mr. Cytowicz	No	Mr. Foody	No

The **MOTION PASSED:** 5 Yes; 4 No

Mr. Bailey left the meeting at 9:26 p.m.

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items #2 through #4:

2. The recommendation of the Superintendent to accept a proposal from **LAN ASSOCIATES**, Midland Park, New Jersey, for Continued Environmental Consulting Services at the Transportation Depot in the amount of \$10,000.00.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

3. The recommendation of the Superintendent to approve an agreement with **RJB ENVIRONMENTAL, INC.**, Morrisville, Pennsylvania, for additional environmental sampling and testing at Hillcrest in the amount of \$2,103.00.
4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office Administrators at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mr. Huber	Yes*	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Drew	Yes
Mr. Robbins	Yes*	Mr. Cytowicz	Yes	Mr. Foody	Yes

\*Mr. Robbins and Mr. Huber voted, "No" for item #2.

The **MOTION PASSED.**

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items:

1. The recommendation of the Superintendent to accept, with regret, the resignation of **GLENN WAGNER**, Mathematics Teacher, High School, effective April 30, 2017, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **GEORGINA EASTERBROOK**, Cook/Manager, Apshawa School, effective July 1, 2017, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation of **VANESSA SANCHEZ**, Dispatcher, Transportation, effective April 30, 2017.

NOTE: Dispatcher maybe released from 60 days' notice required per contract if a replacement is hired prior to April 30, 2017.

4. The recommendation of the Superintendent to approve the appointment of **MELANIE ATOCH**, 0.5 Special Class Aide (LLD), Upper Greenwood Lake School (PC#60.06.S5.CCA), at the annual salary of \$11,340.00 (Step 1) (prorated), without health benefits, effective **TBD**, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replaces Paulson)  
Account: 11-204-100-106-10-10-000

NOTE: Pending fingerprint and medical clearance.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

5. The recommendation of the Superintendent to approve the appointment of **ANN DeMARCO**, Intervention Specialist, Westbrook School (Title I School), at the per diem rate of \$150.00, not to exceed \$5,250.00, without health benefits, for the 2016-2017 school year, effective March 27, 2017, through May 2017. Account: 20-231-100-101-10-50-XXX - ESEA-ESSA Title I

NOTE: Funded through the ESEA-ESSA Title I Grant.

6. The recommendation of the Superintendent to approve a leave of absence for **KELLY GIEGER**, Cafeteria Aide, Maple Road School, with pay using sick days effective March 17, 2017, through May 15, 2017, then without pay effective May 16, 2017, through May 29, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

7. The recommendation of the Superintendent to approve a leave of absence for **MARYANNE FERRAIOLI**, Speech/Language Specialist, Westbrook School, without pay under the Family Medical Leave Act retroactive from February 27, 2017, through May 21, 2017. (Medical - Family Member)

NOTE: The employee may return prior to the above date.

8. The recommendation of the Superintendent to approve an extension to a leave of absence for **CARMELA DUNLEAVY**, Cafeteria Kitchen Worker, High School, without pay, effective March 16, 2017, through April 30, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve ***an amendment to a previously approved resolution (January 2017)***, for a leave of absence for **CATHERINE SIGNORELLI**, English Teacher, High School, with pay using sick days ***retroactive from March 13, 2017***, through May 17, 2017, then without pay under the Family Medical Leave Act effective May 18, 2017, through November 22, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to ***approve an amendment to a previously approved resolution (December 2016)***, for a leave of absence for **COLLEEN BEGLEY**, Grade 4 Teacher, Marshall Hill School, with pay using sick days ***retroactive from February 13, 2017, through April 17, 2017, then without pay under the Family Medical Leave Act effective April 18, 2017***, through May 31, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

11. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2016)**, for the appointment of **CASSANDRA MCGOVERN**, Long Term Substitute Grade 4 Teacher, Marshall Hill School (PC#99.04.00.BUL), at the per diem rate of \$150.00, without health benefits, **retroactive from February 13, 2017**, through May 31, 2017. (Replaces Begley) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

(12.) The recommendation of the Superintendent to approve the appointment of **WILLIAM GREINER**, Long Term Substitute Security Aide, Macopin School (PC#92.08.00.CCS), at the hourly rate of \$11.00, without health benefits, effective March **17, 2017**, through May 15, 2017. (Replaces Yevchak) Account: 11-000-266-110-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

13. The recommendation of the Superintendent to approve the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting at a total cost not to exceed \$6,600.00. Account: 20-231-100-101-10-50-XXX - ESEA-ESSA Title I

NOTE: Funded through the ESEA-ESSA Title I Grant.

14. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$36.00 for the 2016-2017 school year - Account: 11-150-100-101-10-10-000:

<u>Teacher</u>	<u>Certifications</u>
<b>ALEXANDRA STEWART</b>	Pre-school-3, K-6, Math 5-8
<b>MARK NOWACKI</b>	K-6, Social Studies K-12

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Yes
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

The following items were presented for anticipated action at the Regular Board of Education Meeting of March 21, 2017:



XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

1. The recommendation of the Superintendent to approve an agreement with and appointment of **PHOENIX ADVISORS, LLC**, Bordentown, New Jersey, as **Independent Registered Municipal Advisor "of Record"** and **Continuing Disclosure Agent Services** in connection with bond issuances in the amount of \$850.00 for the 2017-2018 school year.
2. The recommendation to approve a service agreement with **THE NATIONAL WEATHER STATION**, Lodi, New Jersey, in the amount of \$1,600.00, effective May 1, 2017, through April 30, 2018.
3. The recommendation of the Superintendent to waive custodial overtime fees for the West Milford High School Dance Team for a competition held on December 17, 2016, in the amount of \$397.50.
4. The recommendation of the Superintendent to approve a **TRANSPORTATION BUS TRIP REQUEST** for transportation to the **2017 NEW JERSEY NATIONAL COLLEGE FAIR** for students/parents on Wednesday, April 26, 2017, at the out-of-county field trip rate of \$42.00 per hour.

NOTE: Coordinated by the High School Guidance Department and the WMHS PTSO at no additional cost to the Board.

5. The recommendation of the Superintendent to approve a **TRANSPORTATION SHUTTLE TRIP REQUEST** from **WEST MILFORD LITTLE LEAGUE** to provide shuttle services from the West Milford Recreation Center to Hillcrest Community Center, to accommodate extra parking for attendees of the West Milford Little League Opening Day event on April 22, 2017, at the in-county field trip transportation rate of \$38.00 per hour, and any associated overtime cost.
6. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus for use in connection with Bubbling Springs Day Camp from June 26, 2017, through August 18, 2017, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
7. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2016</u>	<u>June 2017</u>
<b>MELISSA BERGH</b>	-0-	\$ 666.68
<b>JEFFREY BLAKE</b>	-0-	\$ 500.00

8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 21, 2017**, in the amount of \$ TBD . (Documentation to be provided electronically.)

WORKSHOP/DISCUSSION

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

- 9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 21, 2017**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2016-2017** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$ TBD .

- 10. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **March 21, 2017** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ TBD as of February 28, 2017; therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

- 11. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of March 21, 2017, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following items were presented for anticipated action at the Regular Board of Education Meeting of March 21, 2017:

- 1. The recommendation of the Superintendent to accept, with regret, the resignation of **LINDA LOSCALZO**, Special Class Aide, Marshall Hill School, effective June 30, 2017, for the purpose of retirement.
- 2. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2016-2017 school year, effective March 22, 2017, through June 30, 2017:

**SPENCER ENGLANDER** (Teacher)  
**JAMES C. GEIST** (Teacher)  
**KATHERINE BENDER** (Teacher)

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

2. (Continued)

**MAUREEN QUINONES** (Teacher)  
**DEBRA COLBY** (Teacher)  
**NICOLE MANN** (Teacher)

3. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **ABBY BEYJOUN** from Special Class Aide, Marshall Hill School, to 1:1 Special Class Aide, High School (PC#60.09.S5.AVQ), at the annual salary of \$31,338.00 (Step 12)(prorated), with health benefits, effective March 22, 2017, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replacing Knatz) Account: 11-190-100-106-10-10-000
4. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DORRIE TORP** from Special Class Aide (Preschool), Maple Road School, to Special Class Aide, Marshall Hill School (PC#60.04.S5.CAC; 60.04.S5.BZU), at the annual salary of \$34,142.00 (Step 14) (prorated), with health benefits, effective March 22, 2017, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replaces Beyjoun) Accounts: 11-214-100-106-10-10-000; 11-213-100-106-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **KERRY KUNISCH**, Special Class Aide (Preschool), Maple Road School (PC#60.03.S5.CCB), at the annual salary of \$22,679.00 (Step 1) (prorated), with health benefits, effective March 27, 2017, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replaces Torp) Account: 11-214-100-106-10-10-000
6. The recommendation of the Superintendent to approve an extension to a leave of absence for **MELISSA VARIAN**, Grade 1 Teacher, Marshall Hill School, without pay under the Family Medical Leave Act effective May 15, 2017, through May 19, 2017, then without pay effective May 22, 2017, through May 31, 2017. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

7. The recommendation of the Superintendent to approve an extension to the appointment of **CAITLIN JAREMCAK**, Long Term Substitute Grade 1 Teacher, Marshall Hill School (PC#99.04.99.CCP), at the per diem rate of \$150.00, without health benefits, effective May 15, 2017, through May 31, 2017. (Replaces Varian) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

8. The recommendation of the Superintendent to approve an extension to a leave of absence for **SHARON MURPHY**, 0.6 Science Teacher, Macopin School, without pay effective September 1, 2017, through June 30, 2018. (Child Rearing)

**XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

- 9. The recommendation of the Superintendent to approve the following **CHAPERONES** for the American Young Voices Concert, Prudential Center, Newark, New Jersey, on June 1, 2017, at a stipend of \$70.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Chaperone

JORDAN BARRY	CHRISTINE PATERNO
SAMANTHA CHASTAIN	LORRAINE POAT
DOUGLAS HEYBURN	JOANNA REILLY (Nurse)
CHRISTOPHER JONES	JONATHAN RUSSO
SUSAN KACZOR	PETER SHAVER
DANIELLE KAISER	DARLA VANSICKLE
JENNIFER MONEGO	

- 10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2016)**, for **ROBERTO ZUBAN**, from 0.5 Assistant Tennis (Boys) Coach, to 1.0 Assistant Tennis (Boys) Coach, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT**, Spring 2017, at a stipend of \$3,898.00 (Step B), per Board of Education/WMEA Agreement. (Replaces Infante) Account: 11-402-100-110-10-10-000

- 11. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN SUMMER EXPERIENCE** at the hourly rate of \$33.00, for two (2) hours during August 2017 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
ALLISON GOODELL	Apshawa
KAREN McCOURT	Apshawa
DEBORAH MALATAK	Maple Road
STEPHANIE SCHWARZ	Maple Road
KATHRYN HESS	Marshall Hill
KELLY MONGELLI	Marshall Hill
DEIRDRE COLLINS	Paradise Knoll
LEIGH ANN MISIANO	Paradise Knoll
KAREN FUSCO	Upper Greenwood Lake
TINA IRAGGI	Upper Greenwood Lake
HOPE SCHOER	Westbrook
HOLLY STANLEY	Westbrook

- 12. The recommendation of the Superintendent to approve the following **MAKER SPACE (STEAM) COMMITTEE** at the hourly rate of \$31.00, not to exceed eight (8) hours, for the 2016-2017 school year, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X ESEA-ESSA Title IIA:

Employee

JOHANNA ARCHER  
 NANCY GRIDLEY  
 MARY KEYSER  
 JULIANNE McCALL-BRAMLEY  
 SUSAN NEBIKER

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

12. (Continued)

**LAURA OAKES**  
**CHERI ORLANDO**  
**CYNTHIA RANIERI**  
**MAUREEN SELLEROLI**

NOTE: Funded through the ESEA-ESSA Title IIA Grant.

- 13. The recommendation of the Superintendent to approve **LAURA OAKES**, facilitator **FIRST YEAR TEACHER TRAINING** for the 2017-2018 school year at the hourly rate of \$33.00, not to exceed three (3) hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000
- 14. The recommendation of the Superintendent to approve **LAURA OAKES**, facilitator **NEW TEACHER TRAINING and ORIENTATION ACTIVITIES** for the 2017-2018 school year at the hourly rate of \$33.00, not to exceed ten (10) hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000
- 15. The recommendation of the Superintendent to approve the following **ELEMENTARY SCHOOLS' STUDENT ACTIVITY CLUBS and ADVISORS** for the 2016-2017 school year at the hourly rate of \$31.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA-ESSA Title I:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<u>Upper Greenwood Lake School</u>			
<b>TBD</b>			
<u>Westbrook School</u>			
<b>TBD</b>			

NOTE: Funded through the ESEA-ESSA Title I Grant.

- 16. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2016-2017 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
<b>CASSANDRA McGOVERN</b>	\$ 91.67	Shawn Rhinesmith

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

- 17. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of classroom observation for the 2016-2017 school year at no cost to the district:

<u>Student</u>	<u>College</u>	<u>School/Course</u>	<u>Timeframe</u>
<b>CATHERINE DOHM</b>	Post University	Westbrook/Grade 1	May/June 2017

**XVII. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

The following items were presented for anticipated action at the Regular Board of Education Meeting of March 21, 2017:

1. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2016-2017 school year:

**BOYS TRACK & FIELD**

Purpose of Trip: Penn Relays

Location: Cherry Hill, New Jersey  
 Dates of Trip: April 27-29, 2017  
 Number of Students: 8-10  
 Cost of Trip to Students: \$720.00 (\$610 if 10 students attend)  
 Name of Advisor: Arthur Joecks  
 Number of School Days Missed: 1  
 Number of Chaperones: 2  
 Cost to District: \$1,200.00 (Transportation)

NOTE: All student fees are included in the total cost of the trip.

**GIRLS TRACK & FIELD**

Purpose of Trip: Penn Relays

Location: Plymouth Meeting, Pennsylvania  
 Dates of Trip: April 26-27, 2017  
 Number of Students: 8-12  
 Cost of Trip to Students: \$409.00 (\$290.00 if 12 students attend)  
 Name of Advisor: Sharon Piecuch  
 Number of School Days Missed: 1  
 Number of Chaperones: 2  
 Cost to District: \$1,100.00 (Transportation)

NOTE: All student fees are included in the total cost of the trip.

2. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2016-2017 school year retroactive from March 1, 2017, through June 30, 2017 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1* Student#: 62702	\$20,203.05	Holmstead School Ridgewood, New Jersey
1 Student#: 63426	\$19,470.00	Lakeland-Andover School Lafayette, New Jersey

\*IEP placement change.

3. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2016-2017 school year retroactive from February 23, 2017, through June 30, 2017 (annual tuition pro-rated):

WORKSHOP/DISCUSSION

XVII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

3. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 61198	\$23,278.50	YCS-Sawtelle Learning Center Montclair, New Jersey

NOTE: IEP placement change.

4. The recommendation of the Superintendent to approve the **addition** to following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT (December 2016)** for the 2016-2017 school year from April 1, 2017, through June 30, 2017:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 70547	\$9,180.00 (Aide)	New Beginnings Annex Apshawa School

5. The recommendation of the Superintendent to approve the addition of **THE BOUNCE FACTORY** to the list of Board approved **FIELD TRIP LOCATIONS** for the 2016-2017 school year.

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVIII. POLICY - Mr. Glenn Huber, Chairperson

The following items were presented for anticipated action at the Regular Meeting of March 21, 2017:

1. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Board-Superintendent Relations." (Code 1210) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Special Education." (Code 2460) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education." (Code 2460) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education - Location, Identification, and Referral." (Code 2460.1) (Documentation provided electronically.)

**XVIII. POLICY - Mr. Huber, Chairperson - Continued**

5. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education - Free and Appropriate Public Education." (Code 2460.8) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education - Transition from Early Intervention Programs to Preschool Programs." (Code 2460.9) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the First Reading of a new **REGULATION** entitled, "Special Education - In-Service Training Needs for Professional and Paraprofessional Staff." (Code 2460.15) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading to re-adopt the **REGULATION** entitled, "Special Education - Instructional Material to Blind or Print-Disabled Students." (Code 2460.16) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Surrogate Parents and Foster Parents." (Code 2467) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Protection Against Retaliation." (Code 3381) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Protection Against Retaliation." (Code 4381) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Protection Against Retaliation." (Code 5712) (Documentation provided electronically.)

**XX. OLD BUSINESS**

Mr. Huber asked about the turf field testing.

Mr. Robbins asked about the status of the roof replacements. He questioned if there were any complaints or leaks, and if there is a warranty.

Mr. Cytowicz asked about a non-binding referendum as a ballot question.

Mr. Huber asked about the results of the school climate survey.

Board members discussed the use of Hillcrest and their concerns.

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to close Old Business.

**VOICE VOTE:**

**All in Favor.**

**MOTION PASSED.**



**XXI. NEW BUSINESS**

Mrs. Dwyer expressed her concern about the length of the meeting. While discussion is important, it needs to get to the point.

Mr. Drew asked about lead testing of water and state reimbursement. He asked whether recognition letters were sent to students.

Mrs. Dwyer asked about the recognition of Cathi Reda.

The Board discussed adding New Business items to Old Business at the next meeting.

Mr. Foody offered a motion, seconded by Mrs. Dwyer, to move New Business items to Old Business on the next meeting agenda.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Yes
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close New Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XXII. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XXIII. EXECUTIVE SESSION**

At 10:17 p.m., Mrs. O'Brien made a motion, seconded by Mr. Robbins, to go into Executive Session for the purpose of discussing personnel, HIB's and matters of attorney/client privilege.

**VOICE VOTE: All in Favor. MOTION PASSED.**

At 10:50 p.m., the Board returned to the public session.

**XXIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mr. Cytowicz, to approve the following agenda item:

(1.) The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **March 16, 2017**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2017/E-15	Unsubstantiated
<b>2017/E-17</b>	<b>Substantiated</b>
2017/M-3	Substantiated
2017/H-5	Substantiated
2017/H-6	Substantiated

**ROLL CALL:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mrs. Dwyer	Yes	Mr. Huber	Yes*	Mr. Bailey	Absent
Mrs. O'Brien	Absent	Mrs. Fritz	Yes	Mr. Drew	Yes
Mr. Robbins	Absent	Mr. Cytowicz	Yes	Mr. Foody	Yes

\*Mr. Huber abstained on HIB 2017/H-6.

The **MOTION PASSED**.

**XXV. ADJOURNMENT**

Motion by Mr. Drew, seconded by Mr. Cytowicz, to adjourn the meeting at 10:54 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator

tc