

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
OCTOBER 3, 2018 (Rescheduled from September 25, 2018)

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:03 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence for the North Carolina and South Carolina residents devastated by Hurricane Florence, and for survivors and those who are battling during Breast Cancer Awareness Month. Mrs. Van Dyk also led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick, and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Absent	Mr. Guarino	Absent/Arr. 7:37 p.m.	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Joyce Beam	Interim Director of Special Services	Present
Matthew Donohue, Esq.	Board of Education Attorney	Present

There were approximately 6 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following Resolution:

RESOLVED, that the Board immediately go into Executive Session for approximately 30 minutes for the purpose of discussing contract negotiations.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public session at 7:21 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Absent	Mr. Guarino	Absent	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	_Present

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone discussed the District state mandated Semi-Annual HIB/ITP Report. This report is for last school year from January 1, 2018 through June 30, 2018: Apshawa - 1 HIB investigation, 0 incidents affirmed as HIB; Maple Road - 4 investigations, 0 incidents affirmed as HIB; MH - 6 investigations, 1 incident affirmed as HIB; PK - 0 investigations; UGL - 3 investigations, 0 incidents affirmed as HIB; Westbrook - 3 investigations - 1 investigation affirmed as HIB; Macopin - 4 investigations, 3 incidents affirmed as HIB; West Milford High School - 13 investigations, 9 incidents affirmed as HIB.

Dr. Anemone spoke about the Teacher of the Year award and shared a video with the Board and public created by Susan Kaczor, Music Teacher, Macopin School. Dr. Anemone read the Board Resolution and presented her with a plaque for the District Teacher of the Year Award for 2018-2019.

Dr. Anemone presented the annual PARCC Results for the Spring 2018 testing and provided a four year PARCC Data overview for Math and Language Arts and long-term trends, showing positive trends upward.

VIII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

Mr. Novak participated in the PARCC Presentation overview with Dr. Anemone, showing areas the District has improved on, and areas that are in need of improvement. He also provided comparisons at all levels in Language Arts and Mathematics with percentages for 2018. He also discussed how this information relates to District goals.

Board members asked questions, and Mr. Novak provided them with information.

**IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to approve the following Board of Education meeting minutes:

- August 28, 2018 Public Hearing/Workshop/Regular Meeting
- August 28, 2018 Executive Session

VOICE VOTE: Mrs. Van Dyk and Mr. Huber Abstained. Mrs. O'Brien Abstained to August 28, 2018 Executive Session only. All Others in Favor. MOTION PASSED.

X. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk introduced two High School senior students, Matt Hoffman and Evan LeMay, to provide a short presentation on a service project they are working on in the District. The students spoke about their involvement in the Wreaths Across America program and its mission to remember the fallen, honor those who served, and teach the younger generation about their sacrifices. The students raised funds for a cemetery in Sparta last year, and would like to do a fundraiser this year for three cemeteries in West Milford. They are seeking donations from local businesses, and would like to work with our schools for assistance in fundraising and finding volunteers to place the wreaths in December.

Mrs. Van Dyk commented on a wonderful opening day of schools. She also spoke about the wonderful Teacher of the Year presentation by Susan Kaczor and thanked her for starting off the school year on a very positive note.

Mrs. Van Dyk also noted that many emails are received from parents and members of the public and explained that Board members cannot generally provide in-depth responses to public communications due to potentially violating the School Ethics Act. She assured the public that emails are read, taken seriously, are passed on to the appropriate people, followed up on, and are not disregarded.

XI. PUBLIC COMMENT - AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during Public Comment are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Tracy Huber, West Milford. Mrs. Huber spoke about Mrs. Kaczor and her Teacher of the Year Award, and how it is a well-deserved honor. Mrs. Huber congratulated her on the award.

Jim Foody, Hewitt. Mr. Foody addressed Mrs. Van Dyk and Mr. Novak about the four year PARCC data information distributed to the public. He spoke about percentages that were outlined in the presentation and what comparisons he would like to see in the elementary schools. He also spoke about an item under Budget and Finance on the agenda regarding the Maple Road Roof Project. He also spoke about taxpayer concerns in West Milford.

XI. PUBLIC COMMENT - AGENDA ITEMS - Continued

Gary Dan, West Milford. Mr. Dan had a question regarding Mathematics on the PARCC presentation and how the student grades are compared to the state-wide level.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. DWYER, TO ADOPT THE AGENDA, AS PRESENTED, WITH CORRECTIONS.

VOICE VOTE: All in Favor. MOTION PASSED.

DISCUSSION: Mr. Drew requested Mrs. Van Dyk move the resolution under Negotiations immediately after the adoption of the agenda. Mr. Donohue explained the process to initiate this request. Mrs. Van Dyk agreed to move the Negotiations resolution after the voice vote.

XVII. NEGOTIATIONS

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #1:

DISCUSSION: Mr. Huber thanked the Negotiations Committee for their efforts and long hours. Mrs. Van Dyk also thanked Mr. Drew and the entire Committee, and the staff.

1. **BE IT RESOLVED,** that the West Milford Board of Education ratifies the Memorandum of Agreement and salary guides with the West Milford Education Association on behalf of the West Milford Education Association, the West Milford Custodial and Maintenance Association, the West Milford Educational Secretaries Association and the West Milford Special Class Aides Association for the period from July 1, 2018, through June 30, 2021; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the final contract documents, once placed in a form satisfactory to Board Labor Counsel.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Abstain	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

XVIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #12:

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

DISCUSSION: Mr. Huber and Mrs. Dwyer requested an explanation with regard to item #10. Mr. Novak provided more information regarding the course and explained it is a course offering for Highlander Academy that provides credit for service learning. Mr. Novak discussed it is community service oriented, with an educational component. Mr. Novak will provide Mr. Huber with the course description.

Mr. Huber inquired about item #5 regarding aides, and whether or not it is outsourced. Ms. Francisco provided a response to his inquiry.

1. **WHEREAS**, the West Milford Board of Education encourages recognition of the contributions of their teachers and leaders; and

WHEREAS, the West Milford Board of Education annually participates in the Governor’s Educator of the Year Program; and

WHEREAS, the Governor’s Educator of the Year Program seeks to highlight educational innovation, student achievement, the rewards of teaching, and important services outside the classroom that lead to student success; and

WHEREAS, this recognition brings public attention to the positive aspects of our educational system; and

WHEREAS, Susan Kaczor has been recognized as the West Milford School District Teacher of the Year for 2018-2019;

NOW, THEREFORE, BE IT RESOLVED that the West Milford Board of Education, on behalf of the community, publicly acknowledges and expresses its sincerest appreciation to Susan Kaczor for her contributions to the students of Macopin School; and

BE IT FURTHER RESOLVED that this resolution be spread upon the official minutes of the Board of Education meeting held on October 3, 2018 and presented to Susan Kaczor.

2. The recommendation of the Superintendent to approve the **ADDITION** to the following **EXTENDED SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for summer 2018:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$3,345.36(Aide)	North Jersey Elks Developmental Disabilities Agency Clifton, New Jersey
Student #: 70107		

3. The recommendation of the Superintendent to approve the **ADDITION** to the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2018-2019 school year:

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

3. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$25,090.20(Aide)	North Jersey Elks Developmental Disabilities Agency Clifton, New Jersey
Student #: 70107		

4. The recommendation of the Superintendent to approve the following **ADDITION to the GENERAL EDUCATION/SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** and listed fees for the 2018-2019 school year:

Hospitals/Medical Centers, Consultants, Clinics and Agencies

Rutgers, The State University/Douglass Developmental
Disabilities Center

5. The recommendation of the Superintendent to approve the following contracts with **OTHER LOCAL EDUCATION AGENCIES** for the 2018-2019 school year (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$76,860.00 1:1 Aide - \$52,000.00	Union School for the Deaf and Hard of Hearing (Bergen County Special Services) Hackensack, New Jersey
Student #: 72301		
4	\$82,620.00 1:1 Aides (2) - \$52,000.00/Aide	New Bridges H.S. (Bergen County Special Services) Paramus, New Jersey

Out-of-County Fee \$ 6,750.00
Student #'s: 71330, **63855**, 67408, **67651**

1	\$5,232.60	Kinnelon Public Schools Itinerant Services Kinnelon, New Jersey
Student #: 71259		

NOTE: Mainstream support program for student with hearing loss.

6. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2018-2019 school year (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	1:1 Aide \$27,000.00	Chapel Hill Academy Lincoln Park, New Jersey
Student #: 70584		

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
2	\$77,605.00	The CTC Academy, Inc.
1	\$20,570.00(Aide)	Oakland, New Jersey

Student #'s: 72329, **72330**

7. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** including **EXTENDED SCHOOL YEAR** for the 2018-2019 school year:

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
MD	\$1,403.00 ESY \$641.00 (2:1 Aide-ESY) \$25,392.49 Tuition \$23,202.39 (1:1 Aide)	Wanaque, New Jersey
MD	\$1,403.00 ESY \$641.00 (2:1 Aide-ESY) \$25,392.49 Tuition \$23,202.39 (1:1 Aide)	Pompton Lakes, New Jersey

8. The recommendation of the Superintendent to approve a **MEMORANDUM OF UNDERSTANDING** with **CENTER FOR FAMILY RESOURCES**, Ringwood, New Jersey, for the 2018-2019 school year, for West Milford Township Public Schools Special Education students enrolled in the Head Start program.

9. The recommendation of the Superintendent to approve an agreement with **RENAISSANCE**, Wisconsin Rapids, Wisconsin, for Professional Services, in an amount not to exceed \$13,250.00, for the period of October 1, 2018, through June 30, 2019.

10. The recommendation of the Superintendent to approve the following **CHANGE TO THE SECONDARY PROGRAM** for the 2018-2019 school year:

<u>Name of Course</u>	<u>Type of Change</u>
Service Learning	New Course of Study 1.25 Credits for 25 Hours of Service

11. The recommendation of the Superintendent to approve the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights District and School Grade Report 2016-2017. (Documentation provided electronically.)

12. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #40:

DISCUSSION: Mr. Huber inquired about the aides and asked if it due to an increase in special education students. Dr. Beam confirmed the District has added 25 new students with IEPs this year with that requirement, and some positions not filled over the summer will now be filled.

Mrs. Dwyer spoke about Mr. Madura and that she is sorry to see him retire. She spoke about his kindness and knowledge, and his positive interaction with the students. He will be a sincere loss to the District, but wished him well in his retirement. Mrs. Van Dyk agreed and thanked Mrs. Dwyer for her statements.

Mr. Huber thanked the Administration for providing additional Mathematics home instructors under item #28.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **EDWARD MADURA**, Science Teacher, High School, effective January 1, 2019, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **STEPHEN DEMSAK**, Assistant Head Custodian, Macopin School, retroactive from October 3, 2018.
3. The recommendation of the Superintendent to approve the appointment of **GLORIA DINAN**, 0.5 Building Aide, Westbrook School (PC#66.07.S3.AZJ), at the annual salary of \$12,024.00 (Step 1) (prorated), without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMESA Agreement. (Replaces Bufardeci) Account: 11-000-240-105-10-10-080

NOTE: Salary may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **ELISSA MURPHY**, Special Class Aide, Maple Road School (PC#60.03.S5.AVV), at the annual salary of \$24,297.00 (Step 3) (prorated), with health benefits, effective October 19, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement. (New Position) Account: 11-214-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

5. The recommendation of the Superintendent to approve the appointment of **DAWN NOWACKI**, 0.6 Special Class Aide, Maple Road School (PC#60.03.S5.BLM), at the annual salary of \$13,837.00 (Step 1) (prorated), without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement. (Replaces Arciniega) Account: 11-215-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

6. The recommendation of the Superintendent to approve the appointment of **COLLEEN TORRE**, 1:1 Special Class Aide, Maple Road School (PC#60.03.S5.BZY), at the annual salary of \$23,062.00 (Step 1) (prorated), with health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement. (New Position) Account: 11-214-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

7. The recommendation of the Superintendent to approve the appointment of **DAVID SPANGENBURG, JR.**, 0.5 Special Class Aide (Pre-School), Upper Greenwood Lake School (PC#60.06.S5.AUV), at the annual salary of \$11,531.00 (Step 1) (prorated), without health benefits, effective October 8, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement. (Replaces McKeown) Account: 11-215-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

8. The recommendation of the Superintendent to approve the appointment of **MICAH MUCKLOW**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZW), at the annual salary of \$4,525.00 (Step 1) (prorated), without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement. (Replaces Zelasko) Account: 11-000-262-107-10-10-000

9. The recommendation of the Superintendent to approve the appointment of **MARILYN WAGNER**, Cafeteria Aide, Upper Greenwood Lake School (PC#30.06.F4.BAK), at the annual salary of \$4,525.00 (Step 1) (prorated), without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement. (Replaces Dinan) Account: 11-000-262-107-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

10. The recommendation of the Superintendent to approve the appointment of **BARBARA CRAWFORD**, School Aged Child Care Provider (SACC), Apshawa School, at the annual salary of \$6,820.00 (prorated), without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education Agreement. Account: 62-990-320-101-10-10-403
11. The recommendation of the Superintendent to approve *an amendment to a previously approved resolution (August 2018)*, to approve the appointment of **BETSY NOONAN**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFU), 5 hours/day, at the annual salary of **\$17,787.60**, without health benefits, retroactive from September 1, 2018, through June 30, 2019, per Board of Education/WMBDA Agreement. (Replaces **Celano**) Account: 11-000-270-160-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

12. The recommendation of the Superintendent to approve *an amendment to a previously approved resolution (August 2018)*, to approve the appointment of **TRACEY DeKNIGHT**, Vehicle Aide, Transportation (PC#25.18.T5.CDU), 4.75 hours/day, at the hourly rate of \$11.00, without health benefits, retroactive from September 1, 2018, through June 30, 2019, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000
13. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2018-2019 school year, effective October 4, 2018, through June 30, 2019:

CHRISTOPHER ENRICO (Teacher/Coach)
RONALD SUDOL (Teacher)
VANESSA GRUBER (Teacher)
ALEXIS DeRAFFELE (Teacher)
MICHAEL PERRY (Teacher)
MARTA BAEZ (Teacher)

14. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2018-2019 school year, effective October 4, 2018, through June 30, 2019:

GLORIA DINAN (Building Aide/Secretary)
LAUREN WATSON (SACC, Building, Cafeteria, Special Class & Vehicle Aides, Secretary)
KATHLEEN EDER (SACC, Building, Cafeteria & Vehicle Aides, Secretary)
MARIA VILLECCA (Special Class, Building & Cafeteria Aides, Secretary)
KELLY ROCKEY (Cafeteria Aide)
KRISTINE RALICKI (Special Class Aide)
ANN CAMPBELL (Custodial)
ROBERT SHEVLIN (Custodial)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

15. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April 2018)**, for a leave of absence for **KIRA LAYTON**, Mathematics Teacher, Macopin School, with pay using sick days retroactive from September 4, 2018, through **October 26, 2018**.
(Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2018)**, for a leave of absence for **JOAN-MARIE FREDERICKS**, School Bus/Van Driver, Transportation, with pay using sick days effective September 4, 2018, through October 9, 2018, then without pay under the Family Medical Leave Act, effective October 10, 2018, through **November 12, 2018**. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

17. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2018)**, for the appointment of **KATIE DAVIDOWICZ**, Long Term Substitute Mathematics Teacher, Macopin School (PC#99.08.00.BWK), at the per diem rate of \$150.00, with health benefits, retroactive from September 4, 2018, through **October 26, 2018**.
(Replaces Layton) Account: 11-130-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

18. The recommendation of the Superintendent to approve the appointment of **ROBERT SZUSZKOWSKI**, Long Term Substitute Grade 4 Teacher, Marshall Hill School (PC#99.04.00.BUL), at the per diem rate of \$150.00, with health benefits, effective October 11, 2018, through January 11, 2019.
(Replaces Begley) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

19. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **ANITA SULLIVAN**, from 0.3 Speech-Language Specialist, to 0.4 Speech-Language Specialist, Marshall Hill School, at the annual salary of \$41,820.00 (MA+30/19) (prorated), without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMEA Agreement. Account: 11-000-216-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

20. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **MARIA-ELENA GRANT**, from 0.5 Special Class Aide, to 1.0 Special Class Aide, Upper Greenwood Lake School (PC#60.06.S5.AVF), at the annual salary of \$23,062.00 (Step 1) (prorated), with health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education/WMTAA Agreement.
(Replaces Atoch) Account: 11-204-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 21. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **GLORIA DINAN**, Building Aide, Westbrook School, 3.5 hours per day, not to exceed 10 days, at her present hourly rate, for the 2018-2019 school year.

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

- 22. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **CARLI PETRASEK**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZV), from 2 hours per day, to 2.5 hours per day, at the annual salary of \$4,756.00, without health benefits, retroactive from September 1, 2018, through June 30, 2019, per Board of Education/WMCAA Agreement. (Replaces Riccio) Account: 11-000-262-107-10-10-000
- 23. The recommendation of the Superintendent to approve a **DECREASE OF ASSIGNMENT** for **ISIS RICCIO**, Cafeteria Aide, Maple Road School (30.03.F4.BSM), from 2.5 hours per day, to 2 hours per day, at the annual salary of \$4,373.00, without health benefits, retroactive from September 1, 2018, through June 30, 2019, per Board of Education/WMCAA Agreement. (Replaces Petrasek) Account: 11-000-262-107-10-10-000
- 24. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS**, for the 2018-2019 school year, retroactive from September 1, 2018, through June 30, 2019:

<u>Employee</u>	<u>From</u>	<u>To</u>
BARBARA WINK (PC#60.03.S5.CCD) Account: 11-213-100-106-10-10-000	Special Class Aide Westbrook	Special Class Aide (ABA) Maple Road
LINA SPREEN (PC#60.03.S5.BLD) Account: 11-190-100-106-10-10-000	Special Class Aide Aphawa	Special Class Aide Maple Road

- 25. The recommendation of the Superintendent to **RESCIND** the following **TRANSFER OF ASSIGNMENT**, for the 2018-2019 school year, retroactive from September 1, 2018, through June 30, 2019:

<u>Employee</u>	<u>From</u>	<u>To</u>
DONNA MUCCIO (PC#90.09.41.ATS) (Replaces Cappello) Account: 11-000-219-104-10-10-142	Social Worker Highlander Academy	Social Worker High School

- 26. The recommendation of the Superintendent to approve a **STIPEND** for **WAYNE BARRETT**, General Maintenance, District-wide, for Black Seal License in the amount of \$175.00, retroactive from July 1, 2018, per Board of Education/WMCMA Agreement.
- 27. The recommendation of the Superintendent to approve the following schedule of salary and benefit credits from **ESEA FUNDS**, for the 2018-2019 school year - Accounts: 20-231-100-101-10-50-000; 20-231-200-105-10-50-000* - ESEA Title I Grant:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

27. (Continued)

<u>Employee</u>	<u>Salaries</u>	<u>Portion by Title</u>	<u>School</u>
BRIANNA INFANTE	\$58,320.00	\$23,328.00	Macopin
AMY DICKERSON	\$61,570.00	\$12,314.00	Macopin
PETRINA VALESE	\$55,320.00	\$27,660.00	Aphawa
CHRISTINE GENARDI-FISHER	\$57,320.00	\$28,660.00	Marshall Hill
MELISSA BERGH	\$55,320.00	\$27,660.00	UGL
MAUREEN KELLY	\$32,960.00	\$19,776.00	Westbrook
		\$13,184.00	UGL
TARA FITZGERALD*	\$72,512.00	\$10,000.00	Board Office

NOTE: Funded through the ESEA Title I Grant. Salary may be adjusted pending the completion of contract negotiations.

28. The recommendation of the Superintendent to approve the following **ADDITIONS** to the list of **HOME INSTRUCTORS**, at the hourly rate of \$38.00, for the 2018-2019 school year - Account: 11-150-100-101-10-10-000:

<u>Employee</u>	<u>Certification</u>
SAMANTHA BAIETTI	Mathematics Grades K-12
NIRUSHA SRISHAN	Mathematics Grades K-12
RYAN SONDERMEYER	German Grades 7-12

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

29. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES**, as Chaperones for **MACOPIN ACTIVITY NIGHTS**, for the 2018-2019 school year, not to exceed 11 events, at a stipend per event of \$71.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	
MARK NOWACKI	KATHRYN TELSCHOW
MIRIAM MCCARTHY	DIANE DECKER
DANA BENDER	KIM FARNESE
GWENDOLYN GANGI	LINDA CONNOLLY

NOTE: Stipend may be adjusted pending the completion of contract negotiations. Student #'s: 67374, 67827, 70899, 67235

30. The recommendation of the Superintendent to approve the following **ADVISORS**, to attend the **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL ART CLUB**, not to exceed six (6) hours, at the hourly rate of \$33.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisors</u>	<u>Payment</u>
LAURA DIAMOND	\$198.00
CYNTHIA GALLAUGHER	\$198.00

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

30. (Continued)

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

31. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL JOIN-IN CLUBS and ADVISORS**, at an hourly rate of \$33.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
KATHLEEN MENDES	Cove	10	\$330.00
DAVID GEROLD	Cove	10	\$330.00
LAUREN REMBRANDT	Color Guard	8	\$264.00
CATHY ERBECK	Color Guard	8	\$264.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

32. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2018)**, for the following **CHARACTER EDUCATION COMMITTEE - SUMMER 2018**, at the hourly rate of \$33.00, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-000:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Total</u>
KIMBERLY VOLZ	Paradise Knoll	6.5	\$214.50
MELISSA KEIL	Paradise Knoll	6.5	\$214.50
SHARON JENSEN	Paradise Knoll	6.5	\$214.50

NOTE: Increase of hours. Hourly rate may be adjusted pending the completion of contract negotiations.

33. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY STEM CLUB and ADVISORS** for the 2018-2019 school year, at the hourly rate of \$33.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
CHRISTINA RODEK	Aphsawa	15	\$495.00
DIANA BIVONA	Maple Road	15	\$495.00
JESSICA COHEN	Paradise Knoll	15	\$495.00
BRIAN LESLIE	Paradise Knoll	15	\$495.00
LESLIE SPOHN	Upper Greenwood Lake	15	\$495.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

34. The recommendation of the Superintendent to approve the following **ADDITIONS** to the list of **HIGH SCHOOL TEACHERS**, for the West Milford High School Showcase, for Macopin students and their parents, at the hourly rate of \$33.00 for two (2) hours, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

34. (Continued)

Employee

**SAMANTHA SCHWARTZ
MONIKA DRUCKER
DANA LAMBERT**

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

35. The recommendation of the Superintendent to approve the following staff to conduct a **PARENT UNIVERSITY**, for students Grades 9-12, March 27, 2019, for two (2) hours, at the hourly rate of \$33.00, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

Employee

**MELISSA CSENGETO
DANA LAMBERT
MONIKA DRUCKER
DONALD HEANEY
JANICE GERISCH**

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

36. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, Westbrook School, at the hourly rate of \$33.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
NANCY GRIDLEY	Battle of the Books	9	\$297.00
MAUREEN KELLY	Battle of the Books	9	\$297.00
MEGHAN DONEGAN	Cross Training Fitness	9	\$297.00
ALISON PERRY	Cross Training Fitness	9	\$297.00
JILL SIMONS	Lego	5	\$165.00
DIANE PIZZULO	Lego	5	\$165.00
JENNIFER CASPERSON	Making Strides	6	\$198.00
CARL MONEGO	Making Strides	6	\$198.00
JENELLE PEINE	Mindful Movement	7	\$231.00
ALISON PERRY	Mindful Movement	7	\$231.00
STEPHANIE NEBIKER	Sensational Spring Activities	3	\$ 99.00
ASHLEY BAUMGARTNER	Sensational Spring Activities	3	\$ 99.00
JILL SIMONS	Westbrook Walkers	5	\$165.00
DIANE PIZZULO	Westbrook Walkers	5	\$165.00
MARIE BALDINI	Yoga/Mindfulness	5	\$165.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. The above clubs funded through the PTA.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

37. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISOR**, Macopin School, at the hourly rate of \$33.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOSEPH ANDRIULLI	Running	12	\$396.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the proceeds of the club.

38. The recommendation of the Superintendent to accept the resignation of **RYAN HEERSCHAP**, Assistant Ski Racing Coach, for the **WINTER 2018-2019 ATHLETIC SEASON** High School, retroactive from August 23, 2018.

39. The recommendation of the Superintendent to approve the appointment of **ANNA NIEWODNICZANSKA**, Assistant Ski Racing Coach, High School, for the **WINTER 2018-2019 ATHLETIC SEASON**, at a stipend of \$3,494.00 (Step A), per Board of Education/WMEA Agreement. (Replaces Heerschap) Account: 11-402-100-110-10-10-000

40. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2018-2019 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
JAKE MCCARREN-FOSSUM	Boys Soccer	High School
SANDRA NEBEL	Media Center/Classroom	Marshall Hill

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes*

*Mrs. Van Dyk "Abstained" to item #33. The **MOTION PASSED**.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda item #41:

41. The recommendation of the Superintendent to approve the reinstatement of the position of **TREASURER OF SCHOOL MONIES**, Board Office, effective October 4, 2018, per Board of Education Agreement.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to approve the following agenda item #42:

DISCUSSION: Mr. Drew asked if the recommendation was the Township Treasurer. Ms. Francisco responded that the law was changed in 2010, and that the recommendation is an individual who works in the Education field.

Mr. Huber inquired if the individual recommended does this for a number of different schools. Ms. Francisco confirmed that the individual works for her school district and is the Treasurer of School Monies for other districts.

Mr. Drew asked if this was recommended by the District's auditors. Ms. Francisco explained the position was eliminated a number of years ago, and after further review by Dr. Anemone, felt it is a good idea for the District to reinstate the position for additional oversight.

42. The recommendation of the Superintendent to approve the appointment of **JACQUELINE MASSARO**, Treasurer of School Monies, Board Office (PC#50.10.P9.AYU), at the annual salary of \$5,000.00, without health benefits, effective October 4, 2018, through June 30, 2019, per Board of Education Agreement. (Replaces Magnotti) Account: 11-000-230-110-10-10-000

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #1 through 6, and items #8 through #10 (**items #6 and #7 were TABLED** to the Workshop/Regular Meeting of October 16, 2018):

DISCUSSION: Mr. Drew spoke about item #10, and his concerns regarding spending money out of our current budget for this project. He spoke about bonding the project and financing it over time and receiving reimbursements from the State, which could be used for employees and the Math program. He also spoke about the objections he heard of bonding the project, and feels that a project of this nature should be voted on by the taxpayers as a referendum.

Mrs. Van Dyk discussed her understanding about taxpayer money on this issue. She feels that if it had been handled properly by previous Boards, this Board would not be in this position.

Mr. Huber inquired about item #7 and granting an easement on school property. Mr. Huber feels the Board should table this motion until the area of the easement is established.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Huber, seconded by Mr. Drew to **TABLE** item #7 to the October 16, 2018, Workshop/Regular Board Meeting.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	No	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	No	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** to **TABLE** item #7.

DISCUSSION: Mr. Huber had inquiries regarding item #6. Mr. Huber asked if there is something wrong with the well at Macopin School. Ms. Francisco explained the holding tank is in disrepair and we have been trying to connect to the Passaic Valley Water Commission for the last few years.

Mr. Huber asked more questions regarding water allocation. Mr. Drew asked if we could receive more information regarding water allocation for the next Board meeting. Ms. Francisco stated that she can provide the information.

Motion by Mr. Drew, seconded by Mr. Huber, to **TABLE** item #6 to the October 16, 2018, Workshop/Regular Board Meeting.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	No	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	No	Mrs. Van Dyk	Yes

The **MOTION PASSED** to **TABLE** item #6.

DISCUSSION: Mr. Huber asked about item #5, Dr. Anemone indicated this was discussed in Committee and with the PTA's last Spring.

1. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the West Milford Board of Education ("District"), as deemed necessary, sends students to out of district private schools for students with disabilities ("PSSD"); and

WHEREAS, Youth Consultation Service, Inc. ("YCS") operates PSSDs at various location in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

1. (Continued)

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and

WHEREAS, the District does not require YCS to charge District students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The District's Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals; and
 - b. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.
2. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2018)**, to approve the award of a contract for the purchase of two (2) 2018 Dodge Grand Caravans, to **BEYER FORD OF MORRISTOWN** (d/b/a Beyer Fleet), Morristown, New Jersey (Contract #65MCESCCPS-ESCNJ 17/18-21), through our participating membership with the **MORRIS COUNTY COOPERATIVE PRICING COUNCIL** (contract period 9/15/17-9/14/18), for a total purchase price of **\$46,992.02**. (Documentation provided electronically.)
- NOTE: Purchase of these vehicles was approved for the 2018-2019 budget.
3. The recommendation of the Superintendent to approve a transportation shuttle request for **WEST MILFORD TOWNSHIP AUTUMN LIGHTS FESTIVAL**, to provide bus shuttle service from various parking locations to Town Hall and Williams Street, on Saturday, October 13, 2018 (rain date: October 14, 2018), at the in-county field trip transportation rate of \$38.00 per hour, including overtime costs.
4. The recommendation of the Superintendent to approve a **PARENTAL CONTRACT** to transport one (1) West Milford student (ID#70220) to **SHEPARD SCHOOL**, Kinnelon, New Jersey, retroactive from September 25, 2018, through June 30, 2019, for 172 days, at a per diem cost of \$24.44, for a total cost of \$4,203.68.
5. The recommendation of the Superintendent to approve an agreement with **GLASS ENERGY**, Mahwah, New Jersey, to install security measures at all eight (8) schools and the Board office, at a cost not to exceed \$27,500.00.
6. The recommendation of the Superintendent to accept a proposal from **LAN ASSOCIATES**, Midland Park, New Jersey, in the amount of \$6,400.00, to coordinate the decommissioning of a well and the transfer of water allocation, to allow Macopin School and the Board Office to connect to the Passaic Valley Water Commission. (Documentation provided electronically.)

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

7. The recommendation of the Superintendent to approve a **UTILITY DEED OF EASEMENT** between **SUEZ WATER NEW JERSEY, INC.**, and the West Milford Board of Education, in consideration of the sum of One (\$1.00) Dollar, subject to attorney approval of the language. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve payments to employee(s) for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM**. Account: 11-000-291-270-10-13-000 (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve *an amendment to a previously approved resolution (August 2018)*, for **SUBSTITUTE PAY RATES** for the 2018-2019 school year. (Documentation provided electronically.)
10. The recommendation of the Superintendent that the Board of Education, as permitted by N.J.S.A. 18A:7G-31(c), authorize the School Business Administrator to withdraw monies from its **CAPITAL RESERVE ACCOUNT**, in an amount up to and not to exceed \$386,000.00, in the 2018-2019 school year, to cover additional costs for a previously approved project (Maple Rood Roof Replacement - FY18-19 Budget).

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mrs. Dwyer	Yes	Mr. Drew	Yes*	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes**

*Mr. Drew and Mr. Huber voted "No" to item #10.

**Mrs. Van Dyk "Abstained" to item #8.

The **MOTION PASSED**. (Item #6 and #7 were **TABLED** to October 16, 2018.)

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #11:

11. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 3, 2018**, in the amount of \$3,908,762.59. (Documentation to be provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #12:

12. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 3, 2018**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2018-2019** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$93,689.12.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. Fritz, to approve the following agenda item #13:

13. The recommendation of the Superintendent to approve the **PAYROLL** of August 31, 2018, September 14, 2018, and September 28, 2018, in the amount of \$4,579,660.65. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Abstain	Mrs. Van Dyk	Abstain

The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #14:

14. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **October 3, 2018** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

14. (Continued)

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$7,378,055.68 as of June 30, 2018; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. Dwyer, to approve the following agenda item #15:

15. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of June 30, 2018, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mr. Guarino, to approve the following agenda item #16:

16. The recommendation of the Superintendent to approve the following Resolution:

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

16. (Continued)

WHEREAS, the Agenda file of **October 3, 2018** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$6,686,677.95 as of July 31, 2018; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. Dwyer, to approve the following agenda item #17:

17. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of July 31, 2018, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #18:

18. The recommendation of the Superintendent to approve the following Resolution:

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

18. (Continued)

WHEREAS, the Agenda file of **October 3, 2018** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,929,074.58 as of August 31, 2018; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O’Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. O’Brien, to approve the following agenda item #18:

19. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of August 31, 2018, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O’Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XVI. POLICY, Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Bailey, to approve the following agenda items #1 through #23:

XVI. POLICY, Mr. Guarino, Chairperson - Continued

DISCUSSION: Mr. Huber requested that item #18 under Policy have a separate vote. Mr. Donohue explained the motion to approve all items was seconded, so a second motion would be necessary, or a Board member can vote on that item differently during roll call. Board members had additional comments.

1. The recommendation of the Superintendent to approve the second reading of a new **POLICY** entitled "Disclosure and Review of Applicant's Employment History." (Code 1613) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the second reading of a new **REGULATION** entitled "Disclosure and Review of Applicant's Employment History." (Code 1613) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Philosophy of Education/District Mission Statement." (Code 2110) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "School District Goals and Objectives." (Code 2132) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Adoption of Courses." (Code 2220) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Home Instruction Due to Health Condition." (Code 2412) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Home Instruction Due to Health Condition." (Code 2412) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Title I Services." (Code 2415) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Bilingual and ELL Education." (Code 2423) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Physical Education." (Code 2425) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Special Education - Location, Identification, and Referral." (Code 2460.1) (Documentation provided electronically.)

XVI. POLICY, Mr. Guarino, Chairperson - Continued

12. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition." (Code 2481) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition." (Code 2481) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Grading System." (Code 2624) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Grading System." (Code 2624) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Lesson Plans and Plan Books." (Code 3270) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "High School Graduation." (Code 5460) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Harassment, Intimidation, and Bullying." (Code 5512) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Dating Violence at School." (Code 5519) (Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Use of Physical Restraint and Seclusion Techniques for Students with Disabilities." (Code 5561) (Documentation provided electronically.)
21. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Use of Physical Restraint and Seclusion Techniques for Students with Disabilities." (Code 5561) (Documentation provided electronically.)
22. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Reserve Accounts." (Code 6740) (Documentation provided electronically.)
23. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Opening Exercises/Ceremonies." (Code 8820) (Documentation provided electronically.)

XVI. POLICY, Mr. Guarino, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mrs. Dwyer	Yes	Mr. Drew	Yes*	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

*Mr. Drew and Mr. Huber voted "No" to item #18.

The **MOTION PASSED.**

Mr. Bailey left the meeting at 9:08 p.m.

XVIII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino spoke about the meeting and indicated that the Parks & Recreation building installed a new wood gym floor. Little League has made a request to install batting cages in the building similar to what is in the High School. He stated there were batting cages in the auxiliary gym when it was first built. Mr. Guarino spoke about Parks & Recreation replacing video games in the Teen Center, and pointed out all of the improvements being done to Nosenzo Pond Field.

Safety - Mrs. Van Dyk stated that the next Safety is tentatively set for October 16, 2018.

Superintendent's Roundtable - Mrs. Dwyer was unable attend the September meeting. Mrs. Van Dyk attended and stated it went very well. She spoke about different items brought up from parents regarding the start of school. She also indicated the question of voting at Paradise Knoll School was brought up and Mrs. Van Dyk addressed it. Mrs. Van Dyk stated the next meeting is October 18th.

Passaic County School Boards Association - Mrs. Van Dyk will attend the first meeting to be held on October 15, 2018, regarding finance. Mrs. Dwyer indicated she will also attend, and Mrs. Van Dyk encouraged other Board members to attend as well.

New Jersey School Boards Association - Mrs. Van Dyk spoke about the NJSBA Workshop on October 22, 2018, to be held in Atlantic City, and encouraged Board members to complete their mandated training, if needed.

Legislative - Mr. Huber spoke about legislation signed into law, but still open for public confirmation on the ballot, which is the Securing Our Children's Future Act, and indicated that Governor Murphy removed school security funding. He also spoke about law regarding new school buses having 3 point seat belts, and several other policies going into effect.

Technology Oversight - Mrs. Fritz spoke about the meeting held on September 17th, where the District is continuing its efforts towards building a faster, more reliable network. She spoke about improvements such as new switches which connects the network across the schools; continuing to expand the

XVIII. COMMITTEE REPORTS/LIAISONS - Continued

network to update switches; new servers that were purchased, installed and updated with the latest VM ware; 300 Chromebooks were ordered and their configuration/distribution will be in mid-October; Clear Touch boards have been piloted, two have been installed at Macopin and one at Westbrook, and teacher feedback has been very positive, with 3 more planned to be installed. She also stated that new desktops have been ordered and will be replaced in the upper media center at the High School, and older desktops have been pulled for disposal inventory and she explained various options for them.

Township/Board of Education Joint Committee - Mr. Cytowicz. No report.

West Milford Education Foundation - Mrs. O'Brien. No report.

CASA - Mr. Huber spoke about two meetings held and CASA moving in a positive direction in working towards preventing substance abuse, particularly in youth. He spoke about the High School PTSO taking over the semi-formal event, adding 9th grade to it and using those profits to help fund Project Graduation. He spoke about the Spooktacular Trunk or Treat to be held in the Macopin Parking Lot from 4:00 - 8:00 p.m., on October 27th and the public can donate candy to CASA at the Highlander Success Center to give out at the event. Mr. Huber asked Mr. Novak to speak about SAFE Night.

Mr. Novak discussed the collaboration between the District and CASA of Substance Awareness and Family Empowerment Night (SAFE), which was a tremendous success and had 450 participants, with parents and children combined. He spoke about the keynote speaker, Matt Bellas, and his program entitled "Natural High," which highlighted things kids can do to stay drug free and still make a positive impact in the community. The District offered awareness programs from our Health and Physical Education staff, as well as our Social Workers. Mr. Novak announced that this year's SAFE Night event will be held on December 4, 2018.

Mr. Huber also spoke about other upcoming events: United Prevention Narcan Training at William Paterson University on November 16, 2018; Soberfest at Spring Lake Day Camp in Ringwood on Saturday, October 20th; a Spotlight on Special Needs open to all Passaic County residents, on October 20th at the West Milford High School Cafeteria (Dr. McQuaid will be speaking at this event); and a Youth Mental Health First Aid Course on Thursday, November 8th, at the West Milford Library, which is a full-day public education program that helps people understand youth mental health problems and initiate assistance.

XIX. OLD BUSINESS

Mrs. Van Dyk asked the Board if they received correspondence forwarded by Ms. Francisco to Passaic County Technical Institute regarding tuition reduction. Ms. Francisco confirmed there has been no response as of yet.

Mrs. Dwyer spoke about discussion the Board had in contacting our local Freeholder and meeting with him to push our legislators to help us with funding. Dr. Anemone discussed that he spoke with Mr. Duffy and a date will be scheduled in the near future.

Mr. Huber thanked Mr. Novak for homework free family days.

XIX. OLD BUSINESS - Continued

Mr. Huber discussed an email asking for documentation from Ms. Francisco and Dr. Anemone and if it could not be released, he would like an email back. Mrs. Van Dyk responded that the information Mr. Huber requested will be discussed in Executive Session.

Mr. Huber spoke about parents contacting him about a student altercation and asked why he could not get an answer back from the Administration as to whether or not an investigation was being done. Mr. Donohue responded to Mr. Huber and asked if he is aware that if it is handled by the Administration, it is discussed in Executive Session and should not be brought up in the public session. Mr. Donohue also responded to Mr. Huber regarding a lawsuit against the District that was discussed in Executive Session as the last Board meeting.

Motion by Mr. Guarino, seconded by Mr. Huber, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mrs. Dwyer acknowledged the Athletic Hall of Fame. She also feels the community needs to be aware that the District has an academic Hall of Fame referred to as the Hall of Excellence, and an Art Auction on October 18, 2018, in the High School Cafeteria at 6:30 p.m. Mrs. Dwyer provided information on how to purchase tickets and who to contact for more information. Mr. Novak stated a Honeywell message will be sent out and announcements regarding the Art Auction will be made at earlier events in the District. Mrs. Dwyer asked the community for their support.

Mr. Drew asked the Board to look into donating a school bus for the Wreaths Across America program presented by the High School students earlier in the meeting. Ms. Francisco, Mrs. Van Dyk, and Dr. Anemone will coordinate the information with the students to determine their needs.

Mr. Huber made a request that the information provided to the Board members electronically should be provided to the public on the website. Mrs. Van Dyk explained that it for the Board's review to vote on. Mr. Donohue recommended that anyone from the public can submit an OPRA request to view the information.

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

XXI. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:40 p.m., Mrs. O'Brien made a motion, seconded by Mrs. Dwyer, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Fritz left the meeting at 9:40 p.m.

The Board returned to the public session at 10:40 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Absent	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Absent	Mrs. Van Dyk	Present

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #13:

- 13. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 3, 2018**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2019/H-1	Substantiated
2019/M-1	Unsubstantiated
2019/H-2	Unsubstantiated
2019/H-3	Substantiated

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

13. (Continued)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Absent	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Absent
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XXIII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Dwyer, to adjourn the meeting at 10:43 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

**Barbara Francisco
Board Secretary**