

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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**BOARD OF EDUCATION**  
**MINUTES**  
**WORKSHOP/REGULAR MEETING**  
**OCTOBER 29, 2019**

**DISTRICT GOALS - 2019-2020 SCHOOL YEAR**

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21<sup>st</sup>-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:30 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

Minutes for the Workshop/Regular Meeting of October 29, 2019

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Brian Renna	Student Representative	Present

There were approximately 10 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone welcomed everyone to the meeting and introduced Brian Renna, Student Representative.

Brian Renna spoke about events happening in the District, including the Pinwheels for Peace event where students create pinwheels and plant them in the ground to symbolize peace, and also spoke about Digital Citizenship Day, where students learn to be honorable citizens while on-line. He discussed High School events, a Week of Respect and the High School holding their second annual Expo Night, showcasing clubs and sports for younger students to be able to join when they enter High School. He also discussed Melissa Straub visiting the High School on October 10<sup>th</sup> speaking to students about cyber bullying and on-line safety. In mid-October, Macopin students went to New York to see "Wicked" on Broadway, and 7<sup>th</sup> grade students will be going to Fairview Lake early in November. He also spoke about the High School Guidance Department working with the senior class to help with college applications, the FASFA workshop night and financial aid information session, as well as the High School having a Career Day in early November. He also indicated that students and staff wore pink today to show support for Breast Cancer Awareness Month, and that the High School Halloween Spooktacular and Macopin Haunted Hallway fundraiser event had a fantastic turnout, raising money to benefit Sheryl's Den Animal Rescue organization. Brian also spoke about fall sports, including Boys and Girls Cross Country, Girls Field Hockey, Gymnastics, Boys and Girls Soccer, and the Highlander Marching Band is doing fantastic as well. Lastly, he discussed the Hall of Excellence Induction Dinner.

Dr. Anemone, along with Mr. Novak and Dr. Matlosz, provided the Board and the community with a power point presentation on the annual Standardized Testing Report. Hand-outs of the presentation were provided and the NJSLA Results for Spring 2019 were reviewed. Testing highlights showed increased passing rates for both Mathematics and English Language Arts for West Milford, as well as higher than State averages and year-over-year growth. Dr. Anemone also spoke about 2015-2019 PARCC/NJSLA English Language Arts and Mathematics percentages and five year trends. He provided comparisons for each grade level, and percentages meeting/exceeding, as well as state, school & grade level outcomes. He also provided information from Link It on general education and non-free/reduced lunch percentage passing trends, and what the District needs to focus on.

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

Mr. Novak spoke about Intervention Strategies, including district-wide commitment to standards-based instruction, evidence statement tables, and digging deeper into the data, which is a student by student analysis and differentiated support, and identifying "bubble kids."

Mrs. Van Dyk asked about a schedule with testing dates, and Mr. Novak explained the NJSLA testing window is provided by the state. He also stated that Dr. Matlosz would elaborate during his portion of the presentation.

Mrs. Dwyer asked if Dr. Matlosz would be in the building during testing. Dr. Matlosz explained he would be floating as District Testing Coordinator and will work with several administrators and building testing coordinators, as well. Dr. Matlosz will meet with each building representative prior to the testing.

Board members asked questions regarding "bubble kids" and Mr. Novak provided a full explanation on these students, classroom instruction, and standards.

Mrs. O'Brien inquired about the High School and Middle School, and asked if Language Arts and History lessons are combined, as well as Science and Math. Mr. Novak explained it has been a topic of discussion in cluster planning at Macopin, but at the High School it would be a more difficult task. The High School History Department incorporates as much writing and reading into the content as possible. Mrs. O'Brien commented there is more than one way to educate a student, such as cross-training. Mr. Novak indicated the District scored well on our QSAC review in this regard, identifying this in our curriculum guides, K-12.

Mrs. Romeo asked if a child did not meet expectations, how do they get to level 2 interventions. Mr. Novak explained that the test scores are used to help identify a student's needs and once determined, there is more discussion for intervention referral services, Section 504, and a number of processes in place, and Link It is a tool that helps us identify more skills. Link It will also provide parents with their student's "fingertip reports" which is a report card through data, and parents can see their student's performance over time.

Mr. Novak also discussed continued growth for all grades and subjects in all schools, which included professional development, SGP and student data analysis and evidence-based student and staff resources. Board members asked more questions regarding Link It. Mr. Novak provided answers to their inquiries.

Dr. Greg Matlosz, District Testing Coordinator, presented on the College Board Advanced Placement Program and SAT scores. He spoke about the AP program, scores, college credits, when AP exams are taken, and provided a 5-year school score summary. He also spoke about how the content of the exams have changed over the years, and pointed out West Milford High School AP course offerings.

Dr. Matlosz also presented on the ACT exam for the admissions process, and provided an ACT scoring breakdown and five year trends in English, Mathematics, Reading, and Science. Dr. Matlosz then spoke about PSAT/NMSQT (National Merit Scholarship), and provided summaries for October 2017 PSAT and October 2018 PSAT.

Board members asked questions regarding PSAT testing and standardized tests. Mr. Novak, Dr. Anemone and Dr. McQuaid provided answers to their inquiries.



**IX. PUBLIC COMMENT - AGENDA ITEMS - Continued**

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to close Public Comment.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**X. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #8:

- 1. The recommendation of the Superintendent to approve the **UNIFORM STATE MEMORANDUM OF AGREEMENT** between the West Milford Board of Education and the Law Enforcement Officials for the 2019-2020 school year. (Documentation provided electronically.)

- 2. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for 2019-2020 school year:

HIGH SCHOOL

Science

Conceptual Physics

MACOPIN SCHOOL

Science

Grade 7 Science

- 3. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2019-2020 school year:

DANCE TEAM

Purpose of trip: Continuation of West Milford High School's sport program via Athletic Department.

XI. EDUCATION - Mrs. Dwyer, Chairperson - Continued

3. (Continued)

Location:	Orlando, Florida
Dates of Trip:	February 20-24, 2020
Number of Students:	6
Cost of Trip to Students:	\$1,295.00
Name of Advisor:	Mia Maslanek
Number of School Days Missed:	3
Number of Chaperones:	2

NOTE: All transportation, student, and chaperone fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve **EXTRA THERAPIES** with **BERGEN COUNTY SPECIAL SERVICES**, as needed, per student's IEP for the 2019-2020 school year, not to exceed \$20,000.00.

Student #s: 63855, 67651, 72301

5. The recommendation of the Superintendent to approve the following **ADDITIONS** to the **GENERAL EDUCATION/SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** for the 2019-2020 school year:

Stepping Forward Counseling Center  
EI US, LLC d/b/a Learnwell

6. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACTS** for the 2019-2020 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
2	\$18,829.00 (Special Education)	Passaic County Vo-Tech Wayne, New Jersey

7. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACT** including **EXTENDED SCHOOL YEAR** for the 2019-2020 school year:

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
MD	\$2,567.40 ESY \$2,588.00 (1:1 aide-ESY) \$23,234.97 Tuition \$23,421.40 (1:1 aide)	Pompton Lakes, New Jersey

Student #: 72681

8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**XI. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

**ROLL CALL FOR ITEMS #1 THROUGH #8:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Yes	Mrs. O'Brien	Yes	Mr. Guarino	Yes
Mr. Drew	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #19, items #21 through #27, and items #29 and #30:

**DISCUSSION:** Mrs. Dwyer made a motion, seconded by Mr. Drew, to **TABLE Item #28** to vote on after Executive Session.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Mrs. Romeo made a motion, seconded by Mr. Ofshinsky, to **TABLE Item #20** to vote on after Executive Session.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**DISCUSSION:** Mrs. Van Dyk wished staff members well in their retirement and thanked them for their years of service to the District.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **JOHN HUGHES**, Custodian, Maple Road School, effective December 31, 2019, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **KENNETH SOCHULAK**, Custodian, High School, effective December 31, 2019, for the purpose of retirement.
3. The recommendation of the Superintendent to accept, with regret, the resignation of **LINDA CORDES**, SUV Driver, Transportation, effective January 1, 2020, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation of **PATRICK MAHON**, In-School Suspension, High School, retroactive from September 20, 2019.
5. **RESOLVED**, upon the recommendation of the Chief School Administrator, that the Board hereby terminates the employment of employee ID #4276, retroactive from September 1, 2019.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

6. The recommendation of the Superintendent to approve the appointment of **DEBBIE TSOPELAS**, Cafeteria Aide, Maple Road School (PC#30.03.F4.BSM), at the annual salary of \$3,620.00 (Step 1)(prorated), without health benefits, effective October 30, 2019, through June 30, 2020, per Board of Education/WMCAA Agreement. (Replaces Riccio) Account: 11-000-262-107-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

7. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective October 30, 2019, through June 30, 2020:

**AMY ANJUM** (Teacher)  
**BIANCA CANO** (Teacher)  
**MAUREEN KELLY** (Teacher)  
**MICHAEL GALIOTO** (Teacher)  
**MICHAEL KONSEVICK** (Teacher)  
**RENEE ARIAS** (Teacher)  
**SUSAN CAROZZA** (Teacher)

8. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year, effective October 30, 2019, through June 30, 2020:

**BIANCA CANO** (Special Class & SACC Aides)  
**DEBBIE TSOPELAS** (Building, Cafeteria, Vehicle, Special Class & SACC Aides/Secretary)  
**CATHY CROMELIN** (Nurse/Building, Cafeteria, Vehicle & Special Class Aides/Secretary)  
**CHERYL McCONNELL** (Special Class Aide)  
**JENNIFER BRADBURY** (Building & Special Class Aides)  
**LIAM LAKARDIS** (Custodial)  
**MARGARET RIENKE** (SACC Aide)  
**MAUREEN KELLY** (Building, Cafeteria & Special Class Aides/Secretary)  
**MICHAEL GALIOTO** (Building, Cafeteria, Vehicle, Special Class & SACC Aides/Secretary)  
**SUSAN CAROZZA** (Building, Cafeteria & Special Class Aides/Secretary)  
**SCOTT HARDY JR.** (Custodial)

9. The recommendation of the Superintendent to approve a leave of absence for **BRIANNA INFANTE**, English Teacher, Macopin School, with pay using sick days effective November 14, 2019, through January 29, 2020, then without pay under the Family Medical Leave Act effective January 30, 2020, through May 1, 2020. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for a leave of absence for **DANIELLE GARDNER**, Family Consumer Science Teacher, High School, with pay using sick days **retroactive from October 14, 2019**, through December 13, 2019, then without pay under the Family Medical Leave Act effective December 16, 2019, through March 13, 2020. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve the appointment of **APRIL PROVENZANO**, Replacement Family Consumer Science Teacher, High School (PC#99.09.00.BUP), at the per diem rate of \$150.00, with health benefits, retroactive from October 14, 2019, through December 12, 2019, per Board of Education Agreement. (Replaces Gardner) Account: 11-140-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

12. The recommendation of the Superintendent to approve a leave of absence for **LAURA SELTENRICH**, Grade 1 Teacher, Apshawa School, with pay using sick days effective January 2, 2020, through February 13, 2020, then without pay under the Family Medical Leave Act effective February 14, 2020, through May 15, 2020, then on an unpaid leave effective May 18, 2020, through June 30, 2020. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for a leave of absence for **LEIGH ANN MISIANO**, Kindergarten Teacher, Paradise Knoll School, with pay using sick days retroactive from **September 30, 2019**, through January 31, 2020, then without pay under the Family Medical Leave Act effective February 3, 2020, through **April 24, 2020**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT and SALARY** for **JUDITH BARRY**, SACC Worker, Paradise Knoll and Maple Road Schools, from \$7,664.00, to \$10,304.25, for the 2019-2020 school year, effective November 1, 2019, through June 30, 2020. Account: 62-99-320-101-10-10-403

15. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment January 15, 2020, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMPSA Agreement</u>			
<b>DEBRA GRETINA</b>	Capped	\$160.00	\$12,000.00

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

15. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
DIANE CAMPANELLO	112.5	\$125.00	\$14,062.50
KAREN DeANGELIS	86	\$125.00	\$10,750.00
DONNA DEUTSCH-TYNAN	Capped	\$125.00	\$16,250.00
MARYANNE FERRAIOLI	108.5	\$125.00	\$13,562.50
DEBORAH KRUEGER	Capped	\$125.00	\$16,250.00
DARLENE McNAMARA	Capped	\$125.00	\$16,250.00
JEANNE RENNALLS	124	\$125.00	\$15,500.00
CATHY SANTONACITA	95	\$125.00	\$11,875.00
GLORIA VELEBIR	Capped	\$125.00	\$16,250.00
<u>WMESA Agreement</u>			
MARGARET BARKER	125	\$ 76.00	\$ 9,500.00
DEBRA VANBRUNT	83.5	\$ 76.00	\$ 6,346.00
<u>WMBDA Agreement</u>			
TERESA DiMENZA	Capped	\$ 35.00	\$ 3,300.00
<u>WMTAA Agreement</u>			
CATHY ERBECK	2	\$ 40.00	\$ 80.00
GWENDOLYN GANGI	116.5	\$ 40.00	\$ 4,660.00
LINDA ROGALA	54	\$ 40.00	\$ 2,160.00
<u>WMCMA Agreement</u>			
FRANK PELLITTERI	141.5	\$ 60.00	\$ 8,490.00
WAYNE RIKER	248	\$ 60.00	\$14,880.00

16. The recommendation of the Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS**, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, for the 2019-2020 school year, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employee

ANN CAMPBELL	DARNISS FUCCI
CRAIG CARMODY	MARTA SEREDYNIECKI
SILENA HASS	

17. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISORS**, Marshall Hill School, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
CHRISTINE GENARDI-FISHER	Character Education Ambassador Mentorship Program Grades 4-6	8	\$272.00

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

17. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>MELISSA VARIAN</b>	Character Education Ambassador Mentorship Program Grades 4-6	8	\$272.00

18. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, Westbrook School, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>NANCY GRIDLEY</b>	Battle of the Books	9	\$306.00
<b>JODIE COMUNE</b>	Battle of the Books	9	\$306.00
<b>MEGHAN DONEGAN</b>	Family Literacy Night	3.5	\$119.00
<b>HOLLY STANLEY</b>	Family Literacy Night	3.5	\$119.00
<b>STEPHANIE SANACORE</b>	Family Literacy Night	3.5	\$119.00
<b>JILL SIMONS</b>	Family Literacy Night	3.5	\$119.00
<b>NANCY GRIDLEY</b>	Family Literacy Night	3.5	\$119.00

NOTE: Funded through the PTA

19. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISOR**, High School, for the 2019-2020 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>
<b>JANICE GERISCH</b>	We Relate

NOTE: Advisor will be a volunteer at no cost to the District.

21. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2019-2020 school year, at a stipend per event of \$72.00 for Chaperones and \$152.00 for Accompanists, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
<b>SARAH WARREN</b>	Chaperone	Apshawa
<b>KELLEY VISAGGIO</b>	Chaperone	Apshawa
<b>KRISTA DeHAAS</b>	Chaperone	Apshawa
<b>TRICIA GRANNEY</b>	Chaperone	Maple Road
<b>COLLEEN MINICK</b>	Chaperone	Maple Road
<b>PHYLLIS BLAU</b>	Chaperone (Winter)	Marshall Hill
<b>ALICE SUSKA</b>	Chaperone (Winter)	Marshall Hill
<b>MERJEME DUFFY</b>	Chaperone (Spring)	Marshall Hill
<b>ALEXANDRA HEFFRON</b>	Chaperone (Spring)	Marshall Hill
<b>LORRAINE POAT</b>	Chaperone	Paradise Knoll
<b>KRISTEN SEIBERT</b>	Chaperone (Winter)	Paradise Knoll
<b>AMI HOGUE</b>	Chaperone (Spring)	Paradise Knoll
<b>CHARLENE PAPPAS</b>	Chaperone (Winter)	Upper Greenwood Lake
<b>KELLY STOCCHETTI</b>	Chaperone (Winter)	Upper Greenwood Lake
<b>SUSAN MORRIS</b>	Chaperone (Spring)	Upper Greenwood Lake

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

21. (Continued)

<u>Employee</u>	<u>Position</u>	<u>School</u>
LESLIE SPOHN	Chaperone (Spring)	Upper Greenwood Lake
JESSICA ZIEGENBALG	Chaperone	Westbrook School
COLLEEN MINICK	Chaperone	Westbrook School
COURTNEY MATTIE	Accompanist	Marshall Hill
COURTNEY MATTIE	Accompanist	Upper Greenwood Lake
COURTNEY MATTIE	Accompanist	Maple Road
JONATHAN RUSSO	Accompanist	Apsawa
ERICA McPARTLAND	Chaperone	Macopin
MATTHEW GRAMATA	Chaperone	Macopin
MATTHEW PACCIONE	Chaperone	Macopin
SUSAN KACZOR	Chaperone	Macopin
DR. BRIAN McLAUGHLIN	Chaperone	Macopin
HEATHER BURNS	Chaperone	High School
SUSAN KACZOR	Chaperone	High School

NOTE: Positions are for Winter and Spring Concerts unless indicated.

22. The recommendation of the Superintendent to approve all **SPECIAL CLASS AIDES** for attendance at **AFTER SCHOOL STUDENT ACTIVITIES**, at the hourly rate of \$34.00, for the 2019-2020 school year. Account: 11-401-100-110-10-10-000

NOTE: Per student's IEP and prior approval from the Director of Special Services.

23. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISORS**, Macopin School, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 ESEA Title I Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JENNIFER FEAR	AIM	73.5	\$2,499.00
LESLIE FINKE	AIM	16.5	\$ 561.00
AMY DICKERSON	AIM	15	\$ 510.00
MICHELLE PALUZZI	AIM	42	\$1,428.00

Substitutes

MIRANDA WARREN-JURGENSEN  
 JACQUELINE SEGAL  
 LOREN GINTY

NOTE: Funded through the ESEA Title I Grant

24. The recommendation of the Superintendent to approve a payment to **JOANNA REILLY**, Substitute Nurse, in the total amount of \$400.00, for services rendered on November 4, 2019, through November 6, 2019, for the Macopin School Fairview trip. Account: 11-130-100-101-10-10-103

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

25. The recommendation of the Superintendent to approve a payment to **AMANDA PTAK**, Substitute Nurse, in the total amount of \$1,100.00, for services rendered retroactive from October 9, 2019, through October 12, 2019, for the Disney Boys' and Girls' Cross Country trip, High School. Account: 11-140-100-101-10-10-103

26. The recommendation of the Superintendent to approve the following **NURSES/ATC CERTIFIED PERSONNEL and CLERICAL SERVICES** for **WINTER STUDENT ATHLETIC PHYSICALS**, for the 2019-2020 school year, not to exceed four (4) hours, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hourly Rate</u>
<b>MEGAN ALBANESE</b>	ATC	\$33.00
<b>AIMEE VIZZI</b>	Clerical	\$21.28

27. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **WINTER 2019-2020 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<b>JESSICA DiNETTA</b>	Assistant Swim	A	\$5,030.00
<b>STEVEN JANOWICZ</b>	Assistant Ice Hockey	A	\$5,030.00

29. The recommendation of the Superintendent to approve the following **COLLEGE STUDENTS** for the purpose of internship for the 2019-2020 school year, at no cost to the District:

<u>Student</u>	<u>College</u>	<u>Course</u>	<u>Timeframe</u>
<b>ARIEL BAHAM</b>	College of St. Elizabeth	Psychology/ School Counselor District-wide	Fall 2019 30 Hours
<b>RYAN CLARK</b>	Bergen Community College	English 7-8	Fall 2019 10 Hours
<b>JESSICA KACHLER</b>	Fairleigh Dickinson	Science/Biology Grades 6-8	January 2-17, 2020

30. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2019-2020 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>BIANCA CANO</b>	High School	Swim Team
<b>GIULIA GRIFFITH</b>	High School	Dance Team
<b>JENNIFER KUPCHO</b>	High School	Dance Team

NOTE: The District will reimburse for the clearance process.

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

ROLL CALL FOR ITEMS #1 THROUGH #19, ITEMS #21 THROUGH #27, AND ITEMS #29 AND #30:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Romeo	Yes*	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Drew	Yes	Mrs. Van Dyk	Yes

\*Mrs. Romeo "Abstained" to item #27.

The **MOTION PASSED.**

**XIII. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #3, and items #5 through #10:

**DISCUSSION:** Mrs. Van Dyk made a motion, seconded by Mrs. O'Brien, to **TABLE Item #4** to vote on after Executive Session.

**VOICE VOTE: All in Favor. MOTION PASSED.**

1. The recommendation of the Superintendent to approve the following resolution:

**WHEREAS**, employee #1277 is currently on medical leave of absence; and

**WHEREAS**, the employees' accrued sick leave balance will be exhausted prior to their scheduled return from leave; and

**WHEREAS**, certain staff members have volunteered to donate sick days from their own accrued sick leave balance to the employee, so that the staff member may remain on paid sick leave until the scheduled return or through the end of the current school year, whichever comes first; and

**WHEREAS**, said staff members have agreed that, upon the donation of sick days to the employee, their own accrued sick leave balances shall diminish by an equal number of days as were donated, and such days will be given to the employee as if they were their own; and

**WHEREAS**, the Board and the West Milford Education Association have agreed that such action shall not create any future precedent for the use and accrual of sick days, nor shall this donation constitute the creation of a formal sick day bank in the District;

**NOW THEREFORE, BE IT RESOLVED**, upon recommendation of the Superintendent, that the Board hereby approves the donation and transfer of one (1) sick day per volunteering employee to employee #1277 in the order designated on the list maintained in the Business Administrator's office, such that employees serving in the same position as the employee will, if they wish, donate one (1) day each to the employee, then employees serving in the same department with employee will do the same, then any other employee wishing to donate a day may do so; and

**XIII. OPERATIONS & FINANCE, Mr. Guarino, Chairperson - Continued**

1. (Continued)

**BE IT FURTHER RESOLVED**, that the accrued sick leave balance of any employee who donates a sick day to employee #1277 be reduced by an equal number of days, and any donated days shall become the property of employee #1277, respectively, and will not be eligible for later use or reimbursement by the individual who donated the day upon his or her retirement; and

**BE IT FURTHER RESOLVED**, the Board's action to approve the above donation of sick days shall in no way confer any benefit to the donating employee(s), nor shall the approval constitute any permanent change in District policy or procedure with respect to the use and accrual of sick days.

2. The recommendation of the Superintendent to approve the following Resolution, for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN**:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities; and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements; and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

**NOW, THEREFORE, BE IT RESOLVED** that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District, in compliance with Department of Education requirements. (Documentation provided electronically.)

3. The recommendation of the Superintendent to approve the Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms at the High School, for the 2019-2020 school year. (Documentation provided electronically.)

5. The recommendation of the Superintendent to approve the completion of **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS** for all routes, in accordance with N.J.A.C. 6A:27-11.2: (Documentation provided electronically.)

<u>Date</u>	<u>School</u>	<u>Principal/Supervisor</u>
10/24/19	High School	Matthew Strianse
10/24/19	Highlander Academy	Brenda Weinmann-Ludwig
10/24/19	Macopin	Marc Citro
10/22/19	Westbrook	Dr. Dana Swarts

**XIII. OPERATIONS & FINANCE, Mr. Guarino, Chairperson - Continued**

5. (Continued)

<u>Date</u>	<u>School</u>	<u>Principal/Supervisor</u>
10/21/19	Apshawa	Dr. Elissa Scillieri
10/22/19	Marshall Hill	Patrick O'Donnell
10/17/19	Maple Road	Bill Kane
10/21/19	Upper Greenwood Lake	Dr. Gregory Matlosz
10/24/19	Paradise Knoll	Jennifer Miller

6. The recommendation of the Superintendent to accept the **PLAY UNIFIED GRANT** for Maple Road School in the amount of \$3,000.00, for the 2019-2020 school year.
7. The recommendation of the Superintendent to authorize the **SALE OR DISPOSAL** of two (2) donated vehicles from the High School Auto Shop program, no longer needed for school purposes.
8. The recommendation of the Superintendent to approve payments to employee(s) for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM**. Account: 11-000-291-270-10-13-000 (Documentation provided electronically.)
9. **RESOLVED**, that the Board of Education approve a **MEMBERSHIP** with the **WEST MILFORD ROTARY CLUB** for Dr. Alex Anemone, Superintendent of Schools, in the amount of \$220.00, retroactive from July 1, 2019, through June 30, 2020.
10. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENSES** for Board Office Staff, retroactive from September 30, 2019, at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL FOR ITEMS #1 THROUGH #3, AND ITEMS #5 THROUGH #10:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Guarino	Yes*	Mrs. Fritz	Yes	Mrs. Romeo	Yes
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes**

Mr. Guarino "Abstained" to Item #9.  
Mrs. Van Dyk "Abstained" to Item #8.

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #11:

11. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **October 29, 2019**, in the amount of \$5,072,861.22. (Documentation provided electronically.)

**XIII. OPERATIONS & FINANCE, Mr. Guarino, Chairperson - Continued**

**ROLL CALL FOR ITEM #11:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mrs. Dwyer	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #12:

12. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 29, 2019**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$196,801.85.

**ROLL CALL FOR ITEM #12:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Drew	Yes
Mrs. Romeo	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #13:

13. The recommendation of the Superintendent to approve the **PAYROLL** of September 30, 2019 and October 15, 2019, in the amount of \$4,202,030.26. (Documentation provided electronically.)

**ROLL CALL FOR ITEM #13:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Abstain	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Guarino	Abstain	Mr. Drew	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

**XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #14:

14. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **October 29, 2019** Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,929,193.80 as of September 30, 2019; therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

**ROLL CALL FOR ITEM #14:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #15:

15. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of September 30, 2019, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL FOR ITEM #15:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mrs. Dwyer	Yes
Mrs. Romeo	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

**XIV. POLICY - Mrs. Debbie O'Brien, Chairperson**

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to approve the following agenda items #1 through #19:

**DISCUSSION:** Mr. Cytowicz made a motion, seconded by Mr. Drew, to strike the following paragraph from Item #19, Policy 9400, Media Relations: "The Board of Education reserves its right to regulate the exercise of school district staff members' First Amendment rights of the United States Constitution in such situations to the extent that such exercise may interfere with the safe and orderly operation of the schools and the learning environment."

Mr. Ofshinsky stated he discussed this with Dr. Anemone and he feels it is an employment arrangement; he believes that the employer does have a right to restrict comments by employees, or direct matters through a spokesperson.

Board members continued to express their opinions.

Mr. Ofshinsky asked for the opinion of Board counsel. Mr. Brown stated the Board absolutely has the right to limit free speech if it interferes with the safe and orderly operation of the school and requires staff members, in the course of delivering instruction, to identify what is their opinion and what is part of the program. He further stated that yes, the Board has the right to do so and put it in a policy so everyone can read it; or the Board can leave it unsaid and when people inquire what gives the Board the right to do this, the Board has nowhere to point to. He went on to explain that if the Board is not happy with the wording, but happy with the concept, then hold off on approving the policy at this meeting and decide how to rewrite the wording.

Mr. Drew commented on his opinion of the wording on this policy.

Motion by Mr. Cytowicz, seconded by Mr. Drew, to strike the following paragraph from Item #19, Policy 9400, Media Relations: "The Board of Education reserves its right to regulate the exercise of school district staff members' First Amendment rights of the United States Constitution in such situations to the extent that such exercise may interfere with the safe and orderly operation of the schools and the learning environment."

Mr. Ofshinsky stated that he would not be in favor of removing the whole paragraph, but would be in favor of rewording it.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mrs. Fritz	No	Mr. Ofshinsky	No
Mr. Drew	Yes	Mr. Guarino	No	Mrs. Romeo	Yes
Mrs. Dwyer	No	Mrs. O'Brien	No	Mrs. Van Dyk	No

The **MOTION FAILED.**

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to **TABLE Item #19** to bring back to the Policy Committee for further discussion.

**XIV. POLICY - Mrs. O'Brien, Chairperson - Continued**

**DISCUSSION:** Mrs. Van Dyk encouraged Mr. Cytowicz to attend the November policy committee meeting, as this policy will be discussed.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mr. Ofshinsky	Yes
Mr. Drew	Yes	Mr. Guarino	Yes	Mrs. Romeo	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.** (Item #19 was **TABLED** and removed from the Agenda)

1. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled "Earned Sick Leave Law." (Code 1642) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled "Earned Sick Leave Law." (Code 1642) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Student Transportation." (Code 8600) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Student Transportation." (Code 8600) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Bus Driver/Bus Aide Responsibility." (Code 8630) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Emergency School Bus Procedures." (Code 8630) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Transportation of Special Needs Students." (Code 8670) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Teaching Staff Member/School District Reporting Responsibilities." (Code 3159) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Use, Possession, or Distribution of Substances (Teaching Staff Members)." (Code 3218) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "Use, Possession, or Distribution of Substances (Teaching Staff Members)." (Code 3218) (Documentation provided electronically.)

**XIV. POLICY - Mrs. O'Brien, Chairperson - Continued**

11. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Use, Possession, or Distribution of Substances (Support Staff Members)." (Code 4218) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "Use, Possession, or Distribution of Substances (Support Staff Members)." (Code 4218) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "School District Issued Student Identification Cards." (Code 5517) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Reimbursement of Federal and Other Grant Expenditures." (Code 6112) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "Reimbursement of Federal and Other Grant Expenditures." (Code 6112) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Parent Organizations." (Code 9210) (Documentation provided electronically.)

**ROLL CALL FOR ITEMS #1 THROUGH #18:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mr. Guarino	Yes	Mrs. Romeo	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

**XV. COMMITTEE REPORTS/LIAISONS**

Parks & Recreation - Mr. Guarino - No report.

Safety - Mrs. Van Dyk stated there was a meeting on October 10<sup>th</sup> with an update on the Stone Gate review. The next meeting is scheduled for January 7, 2020.

XV. COMMITTEE REPORTS/LIAISONS - Continued

Superintendent's Roundtable - Mrs. Dwyer/Mrs. Van Dyk - Mrs. Van Dyk stated there was discussion on the move of the 6<sup>th</sup> graders to Macopin School and if that happens, how they can address the 5<sup>th</sup> graders that are there that will be the 6<sup>th</sup> graders that will be moving, losing two grade levels in the buildings for next year. There were some comments on the upgrades of the website. The next meeting will be on October 31<sup>st</sup>.

Passaic County School Boards Association - Mrs. Van Dyk attended the Team Building meeting in October, and the new officers were elected for Passaic County. The next meeting is Monday, November 4, 2019. Mrs. Van Dyk and Mrs. Dwyer will be attending.

New Jersey School Boards Association - Mrs. Van Dyk/Mrs. Dwyer. As discussed in the President's report, school administrators and Board members attended the NJSBA Workshop in Atlantic City.

Legislative - Mr. Cytowicz discussed NJSBA and Mental Health Services completing their mental health task force report, making recommendations ranging from prevention to intervention to response, and included topics such as the role of families in social media.

He also spoke about the New Jersey State Board of Education advancing a proposal that would reduce the number of standardized tests and graduation requirements for High School students. He stated if it passes a second vote, it would apply to the classes graduating after 2022.

Mr. Cytowicz discussed Assembly elections and asked the Board to pay attention to who is running, as it could change the constituency of the legislature itself.

Technology Oversight - Mr. Guarino spoke about working on scheduling a meeting in November. He attended a conference relating to E-Sports, with Superintendents and Technology staff explaining how colleges are giving scholarships for E-Sports, and that it has become a varsity sport in some High Schools in New Jersey and around the country. Mr. Guarino discussed that it is a club activity in a lot of High Schools, and feels it may be something the Board can look at as a great way to incorporate Gaming, E-Sports, and promoting good health and communications, as it is technology-based.

Mr. Guarino also spoke about several items on the District website and social media that are being worked on.

Township/Board of Education Joint Committee - Mrs. Dwyer spoke about a meeting scheduled on Monday, November 4, 2019. She stated there was a meeting in September that covered discussion on Hillcrest and the YMCA.

Mr. Cytowicz asked Mrs. Dwyer to bring up Open Space Funding, and the possibility of using that for any Board of Education owned fields. Mr. Ofshinsky stated it is the Township's funds and was not sure of what restrictions they may have, but that it would be worth inquiring about.

CASA - Mrs. Romeo/Mrs. Fritz - No report.

**XVI. OLD BUSINESS**

Mrs. Fritz spoke about attending the Trunk or Treat and the Halloween Spooktacular events, and praised the staff for everything that goes into these events. She stated they were very well attended, and a job well done.

Mr. Cytowicz spoke about the subcommittees for the 6<sup>th</sup> Grade consolidation and the real estate brochure or "Welcome to West Milford" brochure becoming available.

Mr. Novak spoke about recent discussion of reaching out to local Realtors, and the feedback that was received. Mr. Novak discussed that people looking for homes are going to on-line technology resources, such as District websites and PTA Facebook pages. Mr. Novak stated a meeting will be set up with a group of local Realtors to discuss the creation of a Realtor-guided section on our website, with a collection of frequently asked questions and other on-line resources.

Mr. Drew agreed but feels that just having on-line resources does not draw attention to the important things, and spoke about his experience with Realtors over the years. He feels that awareness of increases in test scores and other District highlights should be focused on with them.

Motion by Mrs. Romeo, seconded by Mr. Guarino, to close Old Business.

**VOICE VOTE:                      All in Favor.                      MOTION PASSED.**

**XVII. NEW BUSINESS**

Motion by Mrs. Romeo, seconded by Mr. Guarino, to close New Business.

**VOICE VOTE:                      All in Favor.                      MOTION PASSED.**

**XVIII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)**

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public.

**XVIII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued**

Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to close Public Comment.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XIX. EXECUTIVE SESSION**

At 9:29 p.m., Mrs. Dwyer made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

The Board returned to the public meeting at 10:05 p.m.

**ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mrs. Fritz	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Romeo, seconded by Mr. Cytowicz, to TABLE Item #20.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mr. Ofshinsky	Yes
Mr. Drew	Yes	Mr. Guarino	Yes	Mrs. Romeo	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.** (Item #20 under was **TABLED** and removed from the Agenda)

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to approve the following agenda item #28:

**XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued**

28. The recommendation of the Superintendent to approve **COLEEN WEISS-MAGASIC** to **INTERN** with Bill Kane, Principal, Maple Road School, retroactive from September 1, 2019, through June 30, 2020, at no cost to the District.

**ROLL CALL FOR ITEM #28:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mrs. Fritz	Abstain	Mr. Ofshinsky	Yes
Mr. Drew	Yes	Mr. Guarino	Abstain	Mrs. Romeo	Yes
Mrs. Dwyer	No	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

**XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #9:

9. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 29, 2019**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2020/M-1	Unsubstantiated
2020/H-1	Unsubstantiated
2020/H-2	Unsubstantiated
2020/E-2	Substantiated (rejected)
2020/E-3	Substantiated
2020/H-3	Substantiated (rejected)

**ROLL CALL FOR ITEM #9:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Drew	Yes
Mr. Guarino	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

**XIII. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson**

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda item #4, as amended:

- 4. The recommendation of the Superintendent to approve the following Resolution:

**BE IT RESOLVED**, that the West Milford Board of Education accepts bids taken on September 13, 2019, for the purchase of the Hillcrest Elementary School building and related property and awards the sale of said building and property to **SHEPPARD HALE & ASSOCIATES, INC.**, Franklin Lakes, New Jersey, in the amount of \$251,000.00, and subject to the preparation of a Contract of Sale approved by Board Counsel, authorizes the Board President and the Business Administrator/Board Secretary to execute a Contract of Sale. Upon closing of said property, proceeds will be deposited into the Capital Reserve Account. (Documentation provided electronically.)

**ROLL CALL FOR ITEM #4:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mr. Ofshinsky	Yes
Mr. Drew	Yes	Mr. Guarino	Yes	Mrs. Romeo	Yes
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

**XX. ADJOURNMENT**

Motion by Mr. Drew, seconded by Mr. Guarino, to adjourn the meeting at 10:12 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

**Barbara Francisco**  
Board Secretary