

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 DECEMBER 18, 2019
 (Rescheduled from December 17, 2019)**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:33 p.m., in the Westbrook School All-Purpose Room. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|--------------|--------------------------|-------------|------------|---------------|------------|
| Mrs. Romeo | Present | Mrs. Dwyer | Present | Mr. Ofshinsky | Present |
| Mr. Cytowicz | Present | Mr. Guarino | Present | Mrs. O'Brien | Present |
| Mr. Drew | Absent/Arr. 7:35 p.m. | Mrs. Fritz | Present | Mrs. Van Dyk | Present |

Minutes for the Workshop/Regular Meeting of December 18, 2019

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

| ADMINISTRATION | POSITION | ATTENDANCE |
|-----------------------|--|------------|
| Dr. Alex Anemone | Superintendent of Schools | Present |
| Ms. Barbara Francisco | Board Secretary/Business Administrator | Present |
| Mr. Daniel Novak | Director of Education | Present |
| Dr. Elizabeth McQuaid | Director of Special Services | Present |
| Andrew Brown, Esq. | Board of Education Attorney | Present |
| Brian Renna | Student Representative | Present |

There were approximately 80 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Student Representative, Brian Renna, gave his report on District and High School events that took place in November and December, including Career Day at Macopin, Seniors interviews with colleges at the High School through the Guidance Department, Westbrook and Marshall Hill TREP\$ events, Student Dress week at the High School, Special Olympics Basketball event, High School Choir and Band Winter Concerts, Macopin Choir and Band Winter Concerts, Interact Club Collection for food pantries and High School Fundraisers for the Make a Wish Foundation, Macy's Believe campaign, and the DECA Club fundraiser. Brian Renna wished everyone a fun and safe winter break.

Dr. Anemone congratulated Brian on his two recent college acceptances to Quinnipiac and the University of Hartford.

Dr. Anemone spoke about On-Site Decision Day. He informed Board members there were 194 total acceptances given that day, with 33 placed on a wait list. \$500,000 in scholarship money was offered that day, and application fees were waived amounting to a savings of \$4,000. Dr. Anemone thanked the Guidance Department and Mr. Strianse.

Dr. Anemone also spoke about the American Scholastic Press Association awarding first place to the Highlander View 2019 Magazine, our High School literary magazine entitled "Black and Gold." Dr. Anemone congratulated High School faculty advisor, Mrs. Petrosillo, Mrs. Sharon West, Supervisor of English, and all of the students who participated.

Dr. Anemone provided a presentation on the Macopin Grade Configuration Report. He provided a brief history on the purpose of committees and subcommittees, and explained the timeline of this potential move with questions and answers. He also spoke about District Enrollment K-7 for 2019-2020, and Macopin Enrollment for Grades 7-8 comparing to Macopin Enrollment for Grades 6-8.

Mr. Citro, Macopin Principal, presented on the Academics Sub-Committee providing information on clusters and classes, team teaching approach, and the importance of student achievement. He also spoke about sixth grade Math placements and multiple options.

Mr. Novak, Director of Education, presented on the sixth grade curriculum, including learning standards, materials, resources, and staff certifications.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone - Continued

Mr. Novak also spoke about English Language Arts, including the readers and writers instructional model, teacher participation in a readers and writers workshop professional development plan, and a new word study program to be adopted for the 2020-2021 school year.

Mr. Novak provided information on Mathematics and what text books teachers are using, Assessment and Learning in Knowledge Spaces (ALEKS) online software, and classes that will be offered to students.

Mr. Novak also outlined Social Studies topics for sixth grade students, and the transition to the middle school.

Mr. Novak then spoke about Science and the New Jersey Student Learning Assessment designed for a 6-8 grade school, and explained the move to middle school increasing time dedicated to Science, with six grade students having access to lab space and the Macopin Greenhouse.

Dr. McQuaid spoke about Special Education and the Macopin Grade Configuration. She spoke about the continuum of educational programs at Macopin, inclusion opportunities, access to mental health professionals and case managers, and meeting the unique needs of each student.

Mr. Novak continued the presentation with Music, World Language, and Health/Physical Education, and how those classes would be structured for sixth grade students. He also spoke about standards-based instruction for grades 6-8.

Mr. Citro then provided information from the Master Schedule Sub-Committee, including site visits/reviews in other Districts, how the current Macopin schedule remaining unchanged ("Straight 8"), as well as a tentative Macopin sixth grade schedule for 8 periods, including all levels of special education.

Dr. Anemone proceeded with information from the Social and Emotional Learning (SEL) Sub-Committee, outlining the social and emotional needs of sixth grade students, staff movement and services provided. He also spoke about Macopin after-school clubs offered with minimal costs/fees and late buses included.

Dr. Anemone then provided information from the Transportation Sub-Committee, speaking of continuation of two-tier busing, with no significant changes to bus routes anticipated. He also provided information from the facilities sub-committee, discussing an additional register and cafeteria worker for lunch periods and additional lockers needed. Dr. Anemone spoke about the fiscal sub-committee and the reduction of two positions, economies of scale and all other costs increases or decreases being minor.

Dr. Anemone then discussed, "What Does a K-5 School Look Like?" He spoke about the reduced need for dual-use classrooms with extra space to expand special education classrooms and increase services, as well as possibly reducing number of lunch periods. He also stated there is no recommendation to close an elementary school.

Dr. Anemone concluded the presentation with the next steps in this process from January, 2020, through August, 2020.

Board members asked questions regarding teacher certifications and changes to the Guidance Department, and Dr. Anemone and Dr. McQuaid provided answers to their inquiries. Board members also asked questions regarding clusters, and Mr. Citro provided them with information. Board members continued to comment on sixth grade schedules and other areas of the transition.

IX. PUBLIC COMMENT - AGENDA ITEMS - Continued

Dr. Gregory Matlosz, Upper Greenwood Lake School Principal. Dr. Matlosz thanked Mrs. O'Brien, Mr. Cytowicz and Mr. Drew for their service and support. He spoke about being in favor of the Macopin 6th Grade Configuration. He stated he would like to speak to any parents that have any reservations about this move. He spoke about the excellent staff at Macopin and the clubs and academic opportunities that will be afforded to incoming 6th graders. He concluded by stating that fear of the unknown is natural, but what is best for our students are those opportunities that will shape their academic and social lives at Macopin School.

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

X. MOTION BY MRS. O'BRIEN, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED, WITH HAND CARRY.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #7:

1. The recommendation of the Superintendent to approve a **SUMMER READING AND LITERACY PROGRAM**, to be held at Westbrook School from July 6, 2020, through July 30, 2020.
2. The recommendation of the Superintendent to approve **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 6, 2020, through July 30, 2020, at the field trip rate of \$38.00 per hour, not to exceed \$12,000.00. Account: 20-231-200-590-10-50-00X - ESEA Title I Grant.
3. The recommendation of the Superintendent to approve the following **CHANGE TO THE HIGH SCHOOL PROGRAM** for the 2020-2021 school year:

| <u>SUBJECT/COURSE</u> | <u>TYPE OF CHANGE</u> |
|-----------------------|-----------------------|
|-----------------------|-----------------------|

English/Language Arts

| | |
|--|--------------|
| Journalism and Modern Media 4 (5 credits) | New Adoption |
|--|--------------|

4. The recommendation of the Superintendent to approve the following field trip destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the High School Transitioning Programs for the 2019-2020 school year:
 - Universal Technical Institute, Bloomfield, New Jersey
 - Highland Yoga, Kinnelon, New Jersey
 - Oak Ridge Martial Arts, Oak Ridge, New Jersey
 - Department of Persons with Disabilities, Oak Ridge, New Jersey
 - BYO Laundry, Butler, New Jersey
 - Artistic Academy, Pompton Lakes, New Jersey

XI. EDUCATION - Mrs. Dwyer, Chairperson - Continued

4. (Continued)
 - Goodwill, Pompton Plains, New Jersey
 - JoAnn's Fabric, Riverdale, New Jersey
 - Walmart, Riverdale, New Jersey
5. The recommendation of the Superintendent to submit **AMENDMENT #2** for the **ELEMENTARY and SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant Application **FY 2020**.
6. The recommendation of the Superintendent to approve the following **McKINNEY VENTO SPECIAL EDUCATION LOCAL EDUCATION AGENCY TUITION CONTRACTS** for the 2019-2020 school year (tuition prorated):

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------|----------------|---|
| 1 Student #: 69425 | \$4,443.93 | Morris School District Morristown, New Jersey |
| 1 Student #: 70560 | \$17,163.00 | Sussex-Wantage Regional Board of Education Sussex, New Jersey |
7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #7:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|------------|------|---------------|------|--------------|------|
| Mrs. Dwyer | Yes | Mr. Ofshinsky | Yes | Mr. Cytowicz | Yes |
| Mrs. Fritz | Yes | Mrs. O'Brien | Yes | Mr. Guarino | Yes |
| Mr. Drew | Yes | Mrs. Romeo | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #22 and #24 through #34 (**ITEM #23 WAS PULLED AND REMOVED FROM THE AGENDA**):

DISCUSSION: Mrs. Dwyer inquired about item #21. Dr. Anemone stated that those stipends were budgeted.

1. The recommendation of the Superintendent to accept the resignation of **TERRI ROCCO**, Data Systems Associate, Board Office, effective February 4, 2020.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

2. The recommendation of the Superintendent to approve the appointment of **NADINE SHADRUFF**, Replacement Grade 1 Teacher, Apshawa School (PC#99.01.00.BKG), at the per diem rate of \$150.00, with health benefits, effective January 2, 2020, through June 3, 2020, then at the salary of \$54,700.00 (BA/1)(prorated), effective June 4, 2020, through June 30, 2020, per Board of Education Agreement. (Replaces Seltenrich) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

3. The recommendation of the Superintendent to approve the appointment of **DANIELLE MAURER**, Replacement Grade 2 Teacher, Westbrook School (PC#99.07.00.BLH), at the per diem rate of \$150.00, with health benefits, effective January 21, 2020, through May 15, 2020, per Board of Education Agreement. (Replaces Baumgartner) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

4. The recommendation of the Superintendent to approve the appointment of **LAUREN MORAN**, Replacement Kindergarten Teacher, Upper Greenwood Lake School (PC#99.06.00.CEL), at the per diem rate of \$150.00, with health benefits, effective January 2, 2020, through February 28, 2020, per Board of Education Agreement. (Replaces Thompson) Account: 11-110-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

5. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2019)**, for the appointment of **JOSEPH SZYMANSKY**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEE), 4.5 hours/day, at the annual salary of **\$16,008.84**, without health benefits, retroactive from November 20, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. (Replaces Sisco) Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

6. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective December 18, 2019, through June 30, 2020:

NADINE SHADRUFF (Teacher)
DEBORAH LaFIURA (Teacher)
LAUREN CHIMILESKI (Teacher)

7. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year, effective December 18, 2019, through June 30, 2020:

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

7. (Continued)

KIMBERLY JONES (Special Class Aide)
MARISSA NITTO (Building Aide)
DEBORAH LaFIURA (Special Class, Building & SACC Aides, Secretary)

8. The recommendation of the Superintendent to approve a leave of absence for **STEPHEN BEATTIE**, Industrial Arts Teacher (Carpentry), High School, with pay using sick days effective December 19, 2019, through February 28, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve the appointment of **MELODY GIRARDIN**, Replacement Industrial Arts Teacher, High School (PC# 99.09.00.CFA), at the per diem rate of \$150.00, with health benefits, effective January 2, 2020, through February 28, 2020, per Board of Education Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

10. The recommendation of the Superintendent to approve a leave of absence for **JEANINE STARK**, Nurse, Macopin School, with pay using sick days retroactive from December 16, 2019, through March 31, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve a leave of absence for **PETER SHAVER**, Art/Photo Teacher, High School, with pay using sick days effective January 2, 2020, through March 31, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve a leave of absence for **PATRICIA ANDERSON**, Bus Driver, Transportation, without pay retroactive from December 9, 2019, through January 30, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2019)**, for a leave of absence for **KELLY ROWLAND**, Kindergarten Teacher, Marshall Hill School, with pay using sick days retroactive from October 7, 2019, through **January 7, 2020**, then without pay under the Family Medical Leave Act effective **January 8, 2020, through March 27, 2020**, then on an unpaid leave effective **March 30, 2020, through May 25, 2020**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

14. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **JOELLE SARNELLA**, Replacement Kindergarten Teacher, Marshall Hill School (PC#99.04.00.CER), at the annual salary of \$54,700.00 (BA/1)(prorated), effective March 16, 2020, through May 25, 2020, with health benefits, per Board of Education Agreement. (Replaces Rowland) Account: 11-110-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

15. The recommendation of the Superintendent to approve a leave of absence for **LORI DAY**, Cafeteria Aide, Paradise Knoll School, with pay using sick days effective December 19, 2019, through January 23, 2020, then without pay under the Family Medical Leave Act effective January 24, 2020, through February 7, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve a leave of absence for **LORI DAY**, Head SACC Facilitator, Paradise Knoll School, with pay using sick days effective December 19, 2019, through February 7, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

17. The recommendation of the Superintendent to approve a leave of absence for **JUDITH SCULLY**, Bus Driver, Transportation, with pay using sick days effective January 7, 2020, through January 17, 2020, then without pay under the Family Medical Leave Act effective January 20, 2020, through April 7, 2020. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

18. The recommendation of the Superintendent to approve **JOSEPH JORDAN**, Photographer, for the Board of Education, at the hourly rate of \$34.00, not to exceed two (2) hours, for the 2019-2020 school year. Account: 11-401-100-110-10-10-000

19. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2019)**, for the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISORS**, at the hourly rate of \$34.00, for the 2019-2020 school year, per Board of Education/WMEA Agreement:

| <u>Advisor</u> | <u>Club</u> | <u>School</u> | <u>Hours</u> | <u>Payment</u> |
|----------------------|-----------------------------------|----------------|--------------|----------------|
| JOYCE TROAST | Winter Intramurals (Session 2) | Paradise Knoll | 6 | \$204.00 |
| LORRAINE POAT | Winter Intramurals (Session 2) | Paradise Knoll | 6 | \$204.00 |

NOTE: Replaces Cullen and Seibert. The above club funded through the PTA.

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

20. The recommendation of the Superintendent to approve the following **STAFF** for **MACOPIN SCHOOL TITLE I STUDENT ASSISTANCE MEETINGS**, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - ESEA Title I Grant:

| <u>Advisor</u> | <u>Hours</u> | <u>Payment</u> |
|-----------------------|--------------|----------------|
| KIRA LAYTON | 69.5 | \$2,363.00 |
| JAKE MATHEWS | 69.5 | \$2,363.00 |
| AMY DICKERSON | 69.5 | \$2,363.00 |
| JOANN VENTOLO | 69.5 | \$2,363.00 |
| MARY BOZENMAYER | 12.0 | \$ 408.00 |
| ABIGAIL ALEXANDER | 12.0 | \$ 408.00 |
| JOSEPH ANDRIULLI | 12.0 | \$ 408.00 |
| GREGORY ZACKAROFF | 12.0 | \$ 408.00 |
| JOSEPH SMOLINSKI | 12.0 | \$ 408.00 |
| JENNIFER FEAR | 12.0 | \$ 408.00 |
| ROBERT CALLAMARI | 12.0 | \$ 408.00 |
| LESLIE FINKE | 12.0 | \$ 408.00 |
| MICHELLE PALUZZI | 12.0 | \$ 408.00 |
| KERI ACCAVALLO | 12.0 | \$ 408.00 |
| COLLEEN OROHO CZULADA | 12.0 | \$ 408.00 |
| JENNIFER SISCO-SMITH | 12.0 | \$ 408.00 |
| ARTHUR JOECKS | 12.0 | \$ 408.00 |
| DEBRA MASIELLO | 12.0 | \$ 408.00 |
| KRISTA PROVOST | 12.0 | \$ 408.00 |
| LAURIE SESAK | 12.0 | \$ 408.00 |
| ALISON KUEHN | 12.0 | \$ 408.00 |
| JENNIFER KUPCHO | 12.0 | \$ 408.00 |
| LISA LYONS | 12.0 | \$ 408.00 |
| DAWN MAGIE | 12.0 | \$ 408.00 |
| CANDICE OLTMANN | 12.0 | \$ 408.00 |
| KRISTA TRIPODI | 12.0 | \$ 408.00 |
| KIMBERLY ZACKAROFF | 12.0 | \$ 408.00 |
| JACQUELINE SEGAL | 12.0 | \$ 408.00 |
| GINGER TURI | 12.0 | \$ 408.00 |
| KENNETH RYERSON | 12.0 | \$ 408.00 |
| NINA RZONCA | 12.0 | \$ 408.00 |

NOTE: Funded through ESEA Title I Grant.

21. The recommendation of the Superintendent to approve the following **HIGH SCHOOL INDOOR PERCUSSION TECHNICIANS and STIPENDS**, for the 2019-2020 school year - Account: 11-190-100-320-09-66-962:

| <u>Employee</u> | <u>Position</u> | <u>Stipend</u> |
|------------------|-----------------|----------------|
| RICHARD D'ANDREA | Snare/Tenor | \$1,500.00 |
| JULIE KEEFE | Bass | \$1,500.00 |
| LINDSEY WALSH | Marching | \$1,500.00 |

22. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS, DISTRICT ARTS FESTIVAL**, for the 2019-2020 school year - Account: 11-401-100-110-10-10-000:

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

22. (Continued)

| <u>Staff Member</u> | <u>Assignment</u> | <u>Stipend</u> |
|-----------------------|------------------------------|----------------|
| <u>High School</u> | | |
| STEPHEN BEATTIE | Art/Industrial Art Teacher | \$136.00 |
| JOHN CAILLIE | Art/Industrial Art Teacher | \$136.00 |
| CATHLEEN COSGROVE | Art/Industrial Art Teacher | \$136.00 |
| ALLAN EFRUS | Art/Industrial Art Teacher | \$136.00 |
| CYNTHIA GALLAUGHER | Art/Industrial Art Teacher | \$136.00 |
| EDWARD MARZALIK | Art/Industrial Art Teacher | \$136.00 |
| JOSEPH JORDAN | Art/Industrial Art Teacher | \$136.00 |
| JENNIFER MONEGO | Art/Ind. Art Teacher/Program | \$204.00 |
| PETER SHAVER | Art/Industrial Art Teacher | \$136.00 |
| LEONARD VAN WINGERDEN | Art/Industrial Art Teacher | \$136.00 |
| ROBERT WIEDMANN | Art/Ind. Art Teacher/Program | \$204.00 |
| <u>Grades K-6</u> | | |
| CHELSEA PIRES | Art Teacher | \$170.00 |
| COLLEEN MINICK | Art Teacher | \$170.00 |
| LORRAINE POAT | Art Teacher | \$170.00 |
| JESSICA ZIEGENBALG | Art Teacher | \$170.00 |
| KRISTEN CALLAHAN | Music Teacher/Adv. Band Mgr. | \$476.00 |
| CHRISTINE PATERNO | Music Teacher/Band & Choral | \$680.00 |
| JONATHAN RUSSO | Music Teacher/HS Accompanist | \$544.00 |
| COURTNEY MATTIE | Music Teacher/Accompanist | \$680.00 |
| DARLA VAN SICKLE | Music Teacher/Chorus Manager | \$476.00 |
| <u>Grades 7-12</u> | | |
| MATTHEW GRAMATA | Music Teacher | \$408.00 |
| DOUGLAS HEYBURN | Music Teacher | \$408.00 |
| SUSAN KACZOR | Music Teacher | \$408.00 |
| BRIAN McLAUGHLIN | Music Teacher | \$408.00 |
| ERICA McPARTLAND | Music Teacher | \$408.00 |
| MATTHEW PACCIONE | Music Teacher | \$408.00 |

24. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT HIGH SCHOOL ACTIVITY CLUB and ADVISOR**, for the 2019-2020 school year:

| <u>Advisor</u> | <u>Club</u> |
|----------------|------------------|
| LEEANN GENNETT | Vegetarian/Vegan |

NOTE: Advisor will be a volunteer at no cost to the District.

25. The recommendation of the Superintendent to approve **SHERRY SCHWARTZ** to **INTERN** with Bill Kane, Principal, Maple Road School, effective January 21, 2020, through May 13, 2020, at no cost to the District.

26. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of practicum internship for the 2019-2020 school year, at no cost to the District:

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

26. (Continued)

| <u>Student</u> | <u>College</u> | <u>Course</u> | <u>Timeframe</u> |
|----------------------|------------------|----------------|-----------------------------------|
| NICHOLAS KING | William Paterson | PE/Health 9-12 | January 27, 2020 - May 4, 2020 |

27. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2019-2020 school year:

| <u>Name</u> | <u>School</u> | <u>Assignment</u> |
|-------------------------|---------------|-------------------|
| HEATHER TRUJILLO | High School | Music Program |

NOTE: The District will reimburse for the clearance process.

(28.) The recommendation of the Superintendent to accept the resignation of **JILL SIMONS**, Special Education Teacher (Resource Center), Westbrook School, effective February 18, 2020.

NOTE: Special Education Teacher (Resource Center) will be released from 60 days' notice required per contract if a replacement is hired prior to February 18, 2020.

(29.) The recommendation of the Superintendent to approve the appointment of **AMY ANJUM**, Special Education Teacher (Resource Center), High School (PC#90.09.40.CCL; 90.09.40.BNP), at the annual salary of \$59,200.00 (MA/2)(prorated), retroactive from November 4, 2019, through June 30, 2020, with health benefits, per Board of Education/WMEA Agreement. (Replaces Giordano) Account: 11-213-100-101-10-10-000

(30.) The recommendation of the Superintendent to approve a leave of absence for **JAMIE HOLLICK**, Grade 2 Teacher, Maple Road School, with pay using sick days, retroactive from December 11, 2019, through March 11, 2020.

NOTE: The employee may return prior to the above date pending medical certification.

(31.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **CAITLIN STANICH**, from In-School Suspension Monitor/Unassigned Substitute, High School, to Replacement Grade 2 Teacher, Maple Road School (PC#99.032.00.BKR), at the per diem rate of \$150.00, with health benefits, effective January 2, 2020, through March 11, 2020, per Board of Education Agreement. (Replaces Hollick) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

(32.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DANIEL FREESE**, from Messenger, Building and Grounds, to Custodian, High School (PC#45.09.M3.BCU), at the annual salary of \$45,176.00 (Step 1) (prorated), with health benefits and a 180 day probationary period, effective January 2, 2020, through June 30, 2020, per Board of Education/WMCMA Agreement. (Replaces Sochulak) Account: 11-000-262-110-10-10-000

NOTE: Pending medical clearance

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

(33.) The recommendation of the Superintendent to approve the appointment of **SCOTT U'GLAY**, Custodian, Maple Road School (PC#45.03.M3.BBR), at the annual salary of \$45,176.00 (Step 1) (prorated), with health benefits and a 180 day probationary period, effective January 2, 2020, through June 30, 2020, per Board of Education/WMCMA Agreement. (Replaces Hughes) Account: 11-000-262-110-10-10-000

NOTE: Pending medical clearance

(34.) The recommendation of the Superintendent to approve the appointment of **MICHAEL MCINERNEY**, Custodian, Westbrook School (PC#45.07.M3.BCE), at the annual salary of \$45,176.00 (Step 1) (prorated), with health benefits and a 180 day probationary period, effective January 2, 2020, through June 30, 2020, per Board of Education/WMCMA Agreement. (Replaces O'Connor) Account: 11-000-262-110-10-10-000

NOTE: Pending medical clearance

ROLL CALL FOR ITEMS #1 THROUGH #22 AND #24 THROUGH #34:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|------|---------------|------|--------------|------|
| Mrs. Fritz | Yes | Mr. Ofshinsky | Yes | Mrs. Dwyer | Yes |
| Mrs. O'Brien | Yes | Mrs. Romeo | Yes | Mr. Cytowicz | Yes |
| Mr. Guarino | Yes | Mr. Drew | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XIII. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #8:

DISCUSSION: Mr. Cytowicz spoke about item #6, and his support of it.

Mr. Ofshinsky spoke about items #1 and #2, and congratulated Ms. Francisco on very nominal findings for a District this size.

1. The recommendation of the Superintendent to accept the independent **COMPREHENSIVE ANNUAL FINANCIAL REPORT** for the period ending June 30, 2019, prepared by the firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.C., in accordance with N.J.S.A. 18A:23-1 through 11.
2. The recommendation of the Superintendent to accept the **AUDITORS MANAGEMENT REPORT** for the period ending June 30, 2019, and approve the following **CORRECTIVE ACTION PLAN** prepared by the Business Administrator, in response to the 2018-2019 Comprehensive Annual Financial Report:

CORRECTIVE ACTION PLAN

Financial Planning, Accounting & Reporting

Finding 2019-01: Our audit of the District's Extraordinary Aid revealed that in one instance the amount claimed for a 1:1 aide was not in agreement with the underlying cost support.

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

2. (Continued)

Corrective Action: The District will add additional checks and balances prior to the submission of the Extraordinary Aid application to ensure accuracy between the application and District workpapers.

Method of Implementation: Both the Director of Special Services and Assistant Business Administrator will review the application prior to submission to verify that amounts claimed on the application are supported by the District's workpapers.

Person Responsible for Implementation: Director of Special Services, Assistant Business Administrator and Business Administrator

Completion Date: 12/17/2019

3. The recommendation of the Superintendent to approve the following Resolution of the West Milford Township Public Schools, **AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE:**

WHEREAS, West Milford Township Public Schools has determined to move forward with the EMEX Reverse Auction in order procure electricity for West Milford Township Public Schools; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, West Milford Township Public Schools will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.0851/kWh or less for a 12 month term, a price of \$0.0859/kWh or less for an 18 month term, a price of \$0.0849/kWh or less for a 24 month term; West Milford Township Public Schools may award a contract to the winning supplier for the selected term.

NOW THEREFORE, BE IT RESOLVED, that the Business Administrator of the West Milford Township Public Schools be and she hereby is authorized to execute on behalf of the West Milford Township Public Schools any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0851/kWh or less for a 12 month term, a price of \$0.0855/kWh or less for an 18 month term, a price of \$0.0849/kWh or less for a 24 month term; West Milford Township Public Schools may award a contract to the winning supplier for the selected term.

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

- 4. The recommendation of the Superintendent to approve the following Resolution approving **PLANCONNECT, LLC**, as Third Party Administrator:

RESOLVED, that the West Milford Township Public Schools hereby approves PlanConnect, LLC, Syracuse, New York, as the Third Party Administrator for its Sections 403(b) and 457(b) of the Internal Revenue Code of 1986, as amended, Plans pursuant to the Hold Harmless and Third Party Administrative Agreement between West Milford Township Public Schools and PlanConnect, LLC, attached hereto and made a part hereof. (Documentation provided electronically.)

- 5. The recommendation of the Superintendent to approve the **HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST and STATEMENT OF ASSURANCE**, for the 2019-2020 school year.
- 6. The recommendation of the Superintendent to approve a contract with **NEW JERSEY SCHOOL BOARDS ASSOCIATION** for **STRATEGIC PLANNING SERVICES, 3D MODEL PROGRAM**, in the amount of \$4,000.00.
- 7. The recommendation of the Superintendent to approve the **REVISED SUBSTITUTE PAY RATES** for the 2019-2020 school year. (Documentation provided electronically.)
- 8. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM** - Account: 11-000-291-270-10-13-000:

| <u>Employee</u> | <u>December 2019</u> | <u>June 2020</u> |
|-----------------------|----------------------|------------------|
| DEBRA MASIELLO | \$0.00 | \$1,000.00 |
| ALISON SCULLY | \$1,000.00 | \$1,000.00 |

ROLL CALL FOR ITEMS #1 THROUGH #8:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Guarino | Yes | Mrs. Fritz | Yes | Mrs. Romeo | Yes |
| Mrs. O'Brien | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mr. Ofshinsky | Yes | Mrs. Dwyer | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #9:

- 9. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **December 17, 2019**, in the amount of \$2,476,957.95. (Documentation provided electronically.)

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

ROLL CALL FOR ITEM #9:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mrs. Fritz | Yes | Mrs. Dwyer | Yes | Mrs. Romeo | Yes |
| Mr. Guarino | Yes | Mrs. O'Brien | Yes | Mr. Cytowicz | Yes |
| Mr. Drew | Yes | Mr. Ofshinsky | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mr. Cytowicz, to approve the following agenda item #10:

10. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **December 17, 2019:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$475.00.

ROLL CALL FOR ITEM #10:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mrs. O'Brien | Yes | Mrs. Dwyer | Yes | Mr. Drew | Yes |
| Mrs. Romeo | Yes | Mrs. Fritz | Yes | Mr. Cytowicz | Yes |
| Mr. Guarino | Yes | Mr. Ofshinsky | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. Fritz, to approve the following agenda item #11:

11. The recommendation of the Superintendent to approve the **PAYROLL** of November 29, 2019 and December 13, 2019, in the amount of \$4,280,722.69. (Documentation provided electronically.)

ROLL CALL FOR ITEM #11:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mrs. Romeo | Abstain | Mr. Ofshinsky | Yes | Mrs. Dwyer | Yes |
| Mrs. O'Brien | Yes | Mrs. Fritz | Yes | Mr. Cytowicz | Yes |
| Mr. Guarino | Abstain | Mr. Drew | Yes | Mrs. Van Dyk | Abstain |

The **MOTION PASSED.**

XIV. POLICY - Mrs. Debbie O'Brien, Chairperson

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to approve the following agenda items #1 and #2:

DISCUSSION: Mr. Cytowicz spoke about item #2, and thanked the Board for accepting the changes to Media Relations.

1. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "Field Trips." (Code 2340)
(Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled "Media Relations." (Code 9400)
(Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 AND #2:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|------|---------------|------|--------------|------|
| Mrs. O'Brien | Yes | Mr. Guarino | Yes | Mrs. Romeo | Yes |
| Mrs. Dwyer | Yes | Mr. Ofshinsky | Yes | Mr. Cytowicz | Yes |
| Mr. Drew | Yes | Mrs. Fritz | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XV. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino - No report.

Safety - Mrs. Van Dyk - No report.

Superintendent's Roundtable - Mrs. Dwyer/Mrs. Van Dyk - The next meeting is scheduled for Thursday, December 19, 2019.

Passaic County School Boards Association - Mrs. Van Dyk - No report.

New Jersey School Boards Association - Mrs. Van Dyk/Mrs. Dwyer - No report.

Legislative - Mr. Cytowicz spoke about legislation that is before the Governor regarding Districts falling below adequacy, State Aid, and the tax levy cap.

Technology Oversight - Mr. Guarino had no report, but asked about the progress on improving cell phone coverage in some of the schools. Dr. Anemone and Ms. Francisco provided the Board with more information.

Township/Board of Education Joint Committee - Mrs. Dwyer stated the meeting was postponed due to inclement weather. The next meeting date is in the process of being scheduled.

CASA - Mrs. Romeo/Mrs. Fritz - Mrs. Romeo spoke about the last meeting and the new CASA coordinator completing the grant paperwork and submitting it. She spoke about the new coordinator meeting with many of our school administrators, looking at prevention programs, and bringing change and new ideas to CASA.

XVII. NEW BUSINESS - Continued

Mr. Guarino spoke about the presentation given this evening and Dr. Anemone being questioned as to whether or not this should move forward. He believes that the answers were presented by Dr. Anemone during the presentation as "Yes."

Dr. Anemone stated he will arrange for the presentation to be posted on the website.

Ms. Francisco commented that the resolution can be worded to include the recommendation of the Superintendent.

Board members discussed with the Board Attorney, Mr. Brown, how the resolution can be amended to be voted on by the Board, and he instructed Mrs. O'Brien to read it.

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to amend the previous motion to propose that the Board approve this evening the moving of the 6th Graders to Macopin School beginning the 2020-2021 school year, per the recommendation of the Superintendent, and consistent with the presentation presented this evening.

DISCUSSION: Mr. Cytowicz pointed out the importance of the written resolution.

Mrs. Romeo continued to discuss her feelings on resolutions to be voted on by the Board being on the agenda and known about prior to the meeting.

Mrs. Fritz discussed her continued support of this resolution and the changes for students through this transition, and feels the report that was presented tonight by the administrators was pretty impressive. She feels that as a Board, we have to look at this situation as a whole and putting it off another month will not change the benefits of this move.

Mr. Guarino spoke about Candidates Night, and Mr. Cytowicz and Mr. Drew having knowledge to speak about the Macopin 6th Grade Configuration, as opposed to the other four candidates there who did not have the information to speak about it to the community. He feels that the individuals that have the knowledge of it should be involved in the decision.

Mrs. Van Dyk further discussed her feelings on this decision and acknowledged the positive support of the community this evening, and that she is ready to move forward.

Mr. Ofshinsky commented it was a fair amount of notice and that the turnout from the community was good. He feels he will support this, as he has not heard any negative comments from the community.

Mr. Brown instructed Mrs. O'Brien to re-read the motion to be voted on.

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to propose that the Board approve this evening the moving of the 6th Graders to Macopin School beginning the 2020-2021 school year, by the recommendation of the Superintendent, and consistent with the presentation this evening.

DISCUSSION: Mr. Guarino inquired if he can make a motion for additional Public Comment on the Macopin 6th Grade Configuration motion, seconded by Mrs. Romeo.

XVII. NEW BUSINESS - Continued

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to **TABLE** the motion for the Macopin Grade Configuration until after the second Public Comment section.

Mr. Brown pointed out that the motion by Mr. Cytowicz takes precedence.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|------|--------------|------|---------------|------|
| Mr. Cytowicz | Yes | Mrs. Fritz | Yes | Mr. Ofshinsky | Yes |
| Mr. Drew | Yes | Mr. Guarino | Yes | Mrs. Romeo | Yes |
| Mrs. Dwyer | No | Mrs. O'Brien | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

DISCUSSION: Mr. Guarino stated he would not be at the January 7, 2020, Reorganization Meeting, and extended his congratulations to the new Board members.

Motion by Mrs. O'Brien, seconded by Mr. Guarino, to approve the following resolution:

WHEREAS, Mr. William Cytowicz has served as a prominent member of the West Milford Township Board of Education from January 2017 until December 2019; and

WHEREAS, Mr. Cytowicz has diligently served on the Budget and Finance, Personnel, and Policy Committees, and was a liaison for the New Jersey School Boards Association, Parks and Recreation, Township/Board of Education, Technology Oversight, and Legislative Committees; and

WHEREAS, Mr. Cytowicz held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

WHEREAS, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Cytowicz for his outstanding contributions to the West Milford Township Public School District; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 18, 2019, and presented to Mr. William Cytowicz.

DISCUSSION: Mr. Cytowicz addressed the Board and the community and read a statement about the good and bad experiences he encountered as a Board member. He also thanked New Jersey School Boards and Passaic County School Boards Associations, his colleagues, school district personnel, and the students of West Milford Public Schools. He also congratulated the new Board members coming in and encouraged them to attend training. He thanked everyone for the opportunity to serve on the Board.

VOICE VOTE: All in Favor. MOTION PASSED.

XVII. NEW BUSINESS - Continued

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to approve the following resolution:

WHEREAS, Mr. Steven Drew has served as a prominent member of the West Milford Township Board of Education from January 2015 until December 2019; and

WHEREAS, Mr. Drew has diligently served on and chaired the Budget and Finance Committee, served on the Education and Negotiations Committees, and was a liaison for the Legislative and Technology Oversight Committees; and

WHEREAS, Mr. Drew held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

WHEREAS, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Drew for his outstanding contributions to the West Milford Township Public School District; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 18, 2019, and presented to Mr. Steven Drew.

DISCUSSION: Mr. Drew addressed the Board and stated he has been honored and humbled to have had the chance to be a Board Trustee, and he is pleased that the community gave him that chance. He thanked the community, the parents, and the staff of the District, and congratulated the incoming Board members. He also spoke about our school system being at the forefront of people moving into the community, and is pleased with improved academic performance in Mathematics. Mr. Drew thanked everyone for this opportunity.

Mrs. Dwyer thanked Mr. Drew for the support he has given to the District's curriculum, and his research and hours dedicated to our Mathematics program.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mr. Ofshinsky, to approve the following resolution:

WHEREAS, Mrs. Debbie O'Brien has served as a prominent member of the West Milford Township Board of Education from January 2014 until December 2019; and

WHEREAS, Mrs. O'Brien has diligently served on and chaired the Personnel and Policy Committees, served on the Negotiations, Budget and Finance, and Education Committees, and was a liaison for the West Milford Education Foundation, Safety, and Passaic County School Boards Association Committees; and

WHEREAS, Mrs. O'Brien held uppermost the welfare of our students in her decisions and served with great skill and dedication; and

XVII. NEW BUSINESS - Continued

WHEREAS, her service on the Board has brought her the respect of her colleagues on the Board, the administrative staff, and the teaching and support staff;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mrs. O'Brien for her outstanding contributions to the West Milford Township Public School District; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 18, 2019, and presented to Mrs. Debbie O'Brien.

DISCUSSION: Mrs. O'Brien thanked the administration for their hard work, knowledge and talents. She also thanked Mr. Brown, the Board Attorney, and the past and current Board members she has served with, and sends her best wishes to the incoming new Board Trustees. She also thanked the West Milford education community, extending her appreciation for all of their hard work and dedication, and thanked the West Milford community for their support of the Board of Education. Mrs. O'Brien also thanked her family for their support.

Board members wished Mr. Cytowicz, Mr. Drew, and Mrs. O'Brien all the best and thanked them for their years of service on the Board.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mrs. Fritz, seconded by Mr. Guarino, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

XVIII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Gina McFarlane, Paradise Road, Oak Ridge. She is a parent of a 5th grade and a 1st grade student at Paradise Knoll School. She spoke about her concerns of the Macopin 6th Grade Configuration commencing in September of 2020, although she is not against the move. She stated she has submitted a letter to the Board regarding her concerns.

Holly Lighty, Maple Road PTO President. She is a parent of a 4th grade student and a 7th grade student. She spoke about the experiences she has observed with her son at Macopin School and how the staff at Macopin is so committed. She is in full support of the Macopin move, and thanked the administration for the time put into this.

Kristine Colucci, Hewitt. She is a parent of a 5th grade student at Upper Greenwood Lake School and an 8th grade student at Macopin. She spoke about her full support of the Macopin Grade Configuration, and hopes that a vote takes place at the meeting this evening.

Colleen Czczuga, Marshall Hill PTA President. She is the parent of a 5th grade student and an 8th grade student at Macopin. She spoke about her full support of the Macopin Grade Configuration and how her son is very excited for this to move forward. She also hopes that a vote takes place tonight.

Charles Kling, 11 Middlesex Court, Crescent Park section of West Milford. Mr. Kling spoke as a parent of two students who attend Paradise Knoll School. He also spoke about concerns that involve his children and countless other students that have been affected by another a student. He feels that students are fearful of going to school and distracted from learning. After an incident, he met with school authorities and was assured this would be addressed. He feels this situation has continued and feels that parents have not been properly notified, and there is a disconnect between the school and parents. He believes the police should be notified, and also feels there needs to be a safe environment in place for these students.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to propose that the Board approve this evening the moving of the 6th Graders to Macopin School beginning the 2020-2021 school year, by the recommendation of the Superintendent, and consistent with the presentation this evening.

DISCUSSION: Mr. Drew commented that the Board cannot speak individually and can only speak as a group. He stated that he found the discussions to be very compelling and thanked the community. He also expressed that voices in the community do not go unheard.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|---------|--------------|------|---------------|------|
| Mr. Cytowicz | Abstain | Mrs. Fritz | Yes | Mr. Ofshinsky | Yes |
| Mr. Drew | Yes | Mr. Guarino | Yes | Mrs. Romeo | Yes |
| Mrs. Dwyer | Yes | Mrs. O'Brien | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

XIX. EXECUTIVE SESSION

At 10:00 p.m., Mrs. O'Brien made a motion, seconded by Mr. Guarino, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 10:26 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|--------------|------------|-------------|------------|---------------|------------|
| Mrs. Romeo | Present | Mrs. Dwyer | Present | Mr. Ofshinsky | Present |
| Mr. Cytowicz | Present | Mrs. Fritz | Present | Mrs. O'Brien | Present |
| Mr. Drew | Present | Mr. Guarino | Present | Mrs. Van Dyk | Present |

XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #8:

- 8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **December 17, 2019**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

| <u>Incident Report Number</u> | <u>Board Determination</u> |
|-------------------------------|----------------------------|
| 2020/H-6 | Substantiated |
| 2020/E-4 | Substantiated |
| 2020/H-7 | Unsubstantiated |
| 2020/E-5 | Unsubstantiated |
| 2020/E-6 | Unsubstantiated |

ROLL CALL FOR ITEM #8:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|------|---------------|------|--------------|---------|
| Mrs. Dwyer | Yes | Mr. Ofshinsky | Yes | Mrs. Romeo | Abstain |
| Mrs. O'Brien | Yes | Mrs. Fritz | Yes | Mr. Drew | Yes |
| Mr. Guarino | Yes | Mr. Cytowicz | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

XX. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Guarino, to adjourn the meeting at 10:27 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary