

**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/SPECIAL ACTION MEETING
 JANUARY 21, 2020**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Special Action Meeting of the Board of Education at 7:00 p.m., on January 21, 2020, in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted on the district's website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Stillman	Present	Mrs. Dwyer	Present	Mrs. Fritz	Present
Mr. Conklin	Present	Mr. Ofshinsky	Present	Mr. Guarino	Present
Mrs. Stephenson	Present	Mrs. Romeo	Present	Mrs. Van Dyk	Present

Minutes for the Workshop/Special Action Meeting of January 21, 2020

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were approximately 25 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone welcomed everyone to the meeting. He introduced Mrs. Barbara Corsaro and representatives from the West Milford Lions Club to present the winners of the Peace Poster Contest. Mrs. Corsaro explained the history of the West Milford Lions Club and what the club does for the Township. She explained that this year's theme was "Journey of Peace." The First Place winner was Emma Garcia, and the Second Place winner was Kate Huggins, both Macopin students. The West Milford Lions Club thanked the students for their participation in the contest and presented them with certificates and awards.

Board members commented on the beautiful posters and thanked the Lions Club for their work with the students of West Milford.

Dr. Anemone introduced Kevin Bramley, a Boy Scout from Troup #114 and a High School Senior. He addressed the Board to present his Eagle Scout project. He has been on the cross-country and track teams since his freshman year and his project is to install a sign which creates a marker for the finish line on our home course and to show recognition for our team. He is excited to give something back to his team and his coach. He explained that on the road to becoming an Eagle Scout, it is important for him to plan, develop, and give leadership to others in this service project. He explained the location of the sign to the Board and showed an example of what the sign will look like upon completion. Kevin will be setting up a GoFundMe campaign to finance this project. He asked the Board for their support and hopes to start the project at the end of May and complete it by mid-summer.

Dr. Anemone spoke about the Transition to Adult Life Program and indicated there will be a presentation on this in February. He explained the State had recently audited this program, finding no recommendations and being in full compliance. Dr. Anemone thanked Dr. McQuaid and her staff.

Dr. Anemone also announced the teachers from each school selected for Teachers of the Year and support staff from each school selected for Educational Service Professionals of the Year. These staff members will now compete for County Teacher of the Year and County Educational Service Professional of the Year, with the winner of each County going to the State level.

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

Dr. Anemone announced the selections: Teacher of the Year - High School, Nicole Gwinnett, for Physical Education and Educational Service Professional of the Year - Kristen Marston, Child Study Team; Macopin - Greg Vetter, Physical Education and Lori Kelley, Special Class Aide; Westbrook - Stephanie Sanacore, Grade 2 Teacher and Katherine Meyer, Social Worker; Marshall Hill - Rachel Lehr, Grade 2 Teacher and Joyce Riley, School Nurse; Maple Road - Stephanie Schwarz, K-2 Resource Teacher and Jaime Kettner, Reading Specialist; Apshawa - Allison Goodell, Kindergarten Teacher and Julianne McCall-Bramley, Reading Specialist; Upper Greenwood Lake - Dan Brophy, Physical Education Teacher and Kim Farnese, Special Class Aide; Paradise Knoll - Kelly Frasca, Grade 1 Teacher and Susan Bickford, Reading Specialist. Dr. Anemone extended his congratulations to all of the staff members selected.

VII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes were presented for anticipated action at the Budget/Regular Meeting of January 28, 2020:

- December 18, 2019 Workshop/Regular Meeting
- December 18, 2019 Executive Session

Ms. Francisco reminded Board members the presentation of the Comprehensive Annual Financial Report by the district's auditors, Ferraioli, Wielkotch, Cerullo & Cuva, P.A., for the period ending June 30, 2019 will be given at the Budget/Regular Meeting of January 28, 2020:

VIII. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

No report.

IX. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey.

IX. PUBLIC COMMENT - AGENDA ITEMS - Continued

The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

X. MOTION BY MRS. DWYER, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA, AS PRESENTED.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XI. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following agenda items #1 through #3:

1. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board approve a payment of \$300.00 to the Morris Hills Regional School District, representing tuition for Student ID#68195 to attend the Morris Hills Adult High School, for the period of January 27, 2020, through May 20, 2020, in accordance with the terms of the release agreement signed by the student's parent, which is incorporated by reference herein.

2. The recommendation of the Superintendent to approve the sale of two (2) used 2009 16-passenger school buses (#314/#315), for a total sale price of \$8,500.00, less a 10% commission fee, per the Sale of School Transportation Vehicles Bid (#TRANS 20-03), prepared by **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, taken on January 15, 2020, at 12:30 p.m. (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM** - Account: 11-000-291-270-10-13-000:

<u>Employee</u>	<u>December 2019</u>	<u>June 2020</u>
KRISTA DeHAAS	\$ 0.00	\$1,000.00
JOHN GALLOWAY	\$1,000.00	\$1,000.00
DANIELLE MAURER	\$ 0.00	\$ 333.34
MICHAEL McINERNEY	\$ 0.00	\$ 666.68
TRICIA PERRULLI	\$ 666.68	\$1,000.00
DANIELLE QUIGLEY	\$1,000.00	\$1,000.00
NADINE SHADRUFF	\$ 0.00	\$ 666.68
WILLIAM VAN DYK	\$1,000.00	\$1,000.00

XI. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #3:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mr. Conklin	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Stephenson	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Abstain

The MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Fritz	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Fritz, seconded by Mr. Stillman, to approve the following agenda items #1 through #4:

1. The recommendation of the Superintendent to accept the resignation of **CHARLY WELLS**, Special Use Vehicle Driver, Transportation, retroactive from December 17, 2019.
2. The recommendation of the Superintendent to approve a **SALARY ADJUSTMENT** for **JANE LOMBARDO**, Cafeteria Kitchen Worker, Macopin School, at the annual salary of \$9,405.00 (prorated), without health benefits, retroactive from January 1, 2020, through June 30, 2020.
3. The recommendation of the Superintendent to approve a **SALARY ADJUSTMENT** for the following **CAFETERIA AIDES**, at the hourly rate of \$11.00 (prorated), without health benefits, retroactive from January 1, 2020, through June 30, 2020:

SPECIAL ACTION

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson

3. (Continued)

<u>Employee</u>	<u>School</u>
JENNIFER DeGRAAF	Westbrook
COURTNEY DOWSON	Marshall Hill
AMY HANSEN	Westbrook
MONA HARRISON	Upper Greenwood Lake
ROBYN HEMPEL	Maple Road
DEBORAH McGOVERN	Westbrook
CLAIRE MILLER	Paradise Knoll
MICAH MUCKLOW	Maple Road
CARLI PETRASEK	Maple Road
MARGARET REINKE	Marshall Hill
KELLY ROCKEY	Aphawa
JAMIE RUGGERO	Aphawa
DEBBIE TSOPELAS	Maple Road
MARILYN WAGNER	Upper Greenwood Lake

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

4. The recommendation of the Superintendent to approve an **HOURLY RATE ADJUSTMENT** to the following High School students as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2019-2020 school year, at the hourly rate of \$11.00, retroactive from January 1, 2020 - June 30, 2020 - Account: 11-000-262-300-17-17-000:

NICHOLAS BARTOLI	KELLY BRENNAN
NOAH DURGIN	DANIEL KEARNEY
ELI MANGEAN	ALAN VAN ALSTYNE

ROLL CALL FOR ITEMS #1 THROUGH #4:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mr. Conklin	Yes	Mr. Stillman	Yes
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XIV. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 28, 2020:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Operations Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

2. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **January 28, 2020**, in the amount of **\$TBD**. (Documentation provided electronically.)

3. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 28, 2020**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of **\$TBD**.

4. The recommendation of the Superintendent to approve the **PAYROLL** of December 31, 2019, and January 15, 2020, in the amount of **\$TBD**. (Documentation provided electronically.)

5. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 28, 2020** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$TBD as of November 30, 2019; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

6. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2019, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of the **January 28, 2020** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$TBD as of December 31, 2019; therefore

WORKSHOP/DISCUSSION

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

7. (Continued)

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

8. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2019, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 28, 2020:

DISCUSSION: Mr. Guarino spoke about item #3, acknowledging another special education receivable contract at Highlander Academy. Board members congratulated Dr. McQuaid on this. Mrs. Van Dyk encouraged the new Board members to tour Highlander Academy.

1. The recommendation of the Superintendent to approve the following **CURRICULUM REVISION** for 2020-2021 school year:

HIGH SCHOOL

Art

AP Art History

2. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2019-2020 school year:

Indoor Color Guard

Purpose of Trip: To compete and participate in the NASSP (National Association of Secondary School Principals) approved WGI (Winter Guard International) Championship plus visit educational facilities while in Dayton, Ohio. This experience would allow the members to compete with and meet many other top scholastic groups from across the country, as well as international teams. This is the highest level of competition for the color guard community. It is a competition that the West Milford High School indoor program has represented our school for many years and enables the team to retain national status as a contender in the Winter Guard International World Championships.

WORKSHOP/DISCUSSION

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. (Continued)

Location:	Dayton, Ohio
Dates of Trip:	March 31 - April 5, 2020
Number of Students:	7
Cost of Trip to Students:	\$1,260.00
Names of Advisors:	Peter Shaver, Trish O'Shea
Number of School Days Missed:	3
Number of Chaperones:	4
Cost to District:	\$0

NOTE: All transportation, student, and chaperone fees are included in the total cost of the trip.

3. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACT** for the 2019-2020 school year (tuition prorated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
BD/Highlander Academy Student #: TBD	Per diem rate of \$157.15	Lakeland Regional High School Wanaque, New Jersey

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 28, 2020:

DISCUSSION: Mr. Guarino inquired about item #20, regarding steps and stipends. Dr. Anemone responded to his inquiry.

1. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Class Aide, Apshawa School (**PC#**), at the annual salary of **TBD** (prorated), with health benefits, effective **TBD**, through June 30, 2020, per Board of Education/WMTAA Agreement. (Replaces Gangi)
Account:
2. The recommendation of the Superintendent to approve the appointment of **TBD**, Data Systems Associate, Board Office (PC#70.98.S1.AXE), at the annual salary of **TBD** (prorated), with health benefits, effective **TBD**, through June 30, 2020, per Board of Education/Unaffiliated Board Office Unit Agreement. (Replaces Rocco) Account: 11-000-252-110-10-10-000
3. The recommendation of the Superintendent to approve the appointment of **TBD**, Replacement Nurse, Macopin School (PC#99.08.25.CEY), at the per diem rate of \$200.00, with health benefits, effective **TBD**, through **TBD**, per Board of Education Agreement. (Replaces Stark) Account: 11-000-213-104-10-10-645

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

3. (Continued)

NOTE: The duration of the position is based on the date of the employee's return to work.

4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective January 29, 2020, through June 30, 2020.

Names will be added prior to the Regular Board Meeting.

5. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year, effective January 29, 2020, through June 30, 2020.

Names will be added prior to the Regular Board Meeting.

6. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment February 15, 2020, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMCMA Agreement</u>			
JOHN HUGHES	76	\$60.00	\$4,560.00
KENNETH SOCHULAK	20	\$60.00	\$1,200.00

7. The recommendation of the Superintendent to approve the following **FAMILY NUMERACY INSTRUCTORS**, for the 2019-2020 school year, at the hourly rate of \$34.00, not to exceed five (5) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Apshawa</u>	<u>Maple Road</u>
KELLEY VISAGGIO	DIANA BIVONA
CHRISTINA RODEK	STEPHANIE SCHWARZ
GEORGEAN COLEMAN	DEBORAH MALATAK
KAREN McCOURT	THOMAS ANTONUCCI
AMBER HARDEN	ALYSSA WILLIS
LAUREN YARMULA	TRICIA GRANAY
<u>Marshall Hill</u>	<u>Paradise Knoll</u>
ALICE SUSKA	SHANNON RICKER
ELLEN COMERFORD	TRICIA GINDER
ERIN BRANAGAN	JESSICA COHEN
KATHRYN HESS	KELLY FRASCA
JULIE CANGIALOSI	
RACHEL LEHR	

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

7. (Continued)

Marshall Hill

WENDY WITTMAN
JOELLE SARNELLA
PAMELA KURZ
SHAWN RHINESMITH

Westbrook

LYNN DOHERTY
SUZANNE OESTERLE

Upper Greenwood Lake

HOLLIE MILLER
DEENA ACCARDI
MELISSA BERGH
KELLY COMERFORD
ALYSSA HAUSMANN
JANE MERRITT

8. The recommendation of the Superintendent to approve the following staff to conduct a **2020 EIGHTH (8TH) GRADE PARENT NIGHT**, at the hourly rate of \$34.00, for two (2) hours, per Board of Education/WMEA Agreement - Account: 11-000-218-104-10-10-071:

Employee

MELISSA CSENGETO
MONIKA DRUCKER
DONALD HEANEY
DANA LAMBERT
JANICE GERISCH

9. The recommendation of the Superintendent to approve the following staff to conduct a **COLLEGE PANEL EVENING**, for students and parents, Grades 9-11, for two (2) hours, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-000-218-104-10-10-071:

Employee

DANA LAMBERT
DONALD HEANEY

10. The recommendation of the Superintendent to approve the following staff to conduct a **JUNIOR PARENT NIGHT**, for two (2) hours, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-000-218-104-10-10-071:

Employee

MELISSA CSENGETO
DANA LAMBERT
MONIKA DRUCKER
DONALD HEANEY

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

- 11. The recommendation of the Superintendent to approve the following **HIGH SCHOOL GUIDANCE COUNSELORS** for the **2020 SCHOLARSHIP and DISTINGUISHED SCHOLARS AWARDS NIGHT**, at the hourly rate of \$34.00, for three (3) hours, per Board of Education/WMEA Agreement - Account: 11-000-218-104-10-10-071:

Employee

MELISSA CSENGETO
MONIKA DRUCKER
DONALD HEANEY
DANA LAMBERT

- 12. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL JOIN-IN CLUB, ADVISORS and HOURS**, at an hourly rate of \$34.00, for the 2019-2020 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
KATHLEEN MENDES	Cove	10	\$340.00
SAMANTHA FODOR	Cove	10	\$340.00

- 13. The recommendation of the Superintendent to approve **JENNIFER FEAR**, Chaperone, Macopin School, for the 2019-2020 school year, at a stipend of \$72.00, per Board of Education/WMEA Agreement. (Replaces Kaczor) Account: 11-401-100-110-10-10-000

NOTE: Retroactive from the Winter Concert

- 14. The recommendation of the Superintendent to approve **KAREY ELLARD**, Advisor, Paradise Knoll School, **AFTER SCHOOL STUDENT ACTIVITY CLUB - FRIENDS AND FUN**, for the 2019-2020 school year, at the hourly rate of \$34.00, not to exceed six (6) hours, for a payment of \$204.00, per Board of Education/WMEA Agreement. (Replaces Hogue)

NOTE: Funded through the PTA

- 15. The recommendation of the Superintendent to approve the following **MAPLE ROAD AFTER SCHOOL STUDENT ACTIVITY, PLAY UNIFIED CLUB and ADVISORS**, at the hourly rate of \$34.00, not to exceed 13.5 hours, for a payment of \$459.00 for each staff member, for the 2019-2020 school year, per Board of Education/WMEA Agreement - Account: 20-066-100-101-10-50-000:

Advisor

KRISTI CLAVE
ERIN BRANAGAN
MICHAEL KOGER
JUSTIN RUNNE

NOTE: Funded through the Play Unified Grant

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

16. The recommendation of the Superintendent to approve the following **NURSES/ATC CERTIFIED PERSONNEL and CLERICAL SERVICES** for **WINTER STUDENT ATHLETIC PHYSICALS** - February 2020, not to exceed four (4) hours per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hourly Rate</u>
JOANNA REILLY	Nurse	\$33.00
AIMEE VIZZI	Clerical	\$21.28

17. The recommendation of the Superintendent to approve the following **INTERVENTION SPECIALISTS**, for Title I Elementary Schools, effective February 2020, through April 2020, at the per diem rate of \$175.00, not to exceed \$9,300.00 per school, without health benefits, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>
TBD	Marshall Hill
KRISTINE RALICKI	Upper Greenwood Lake

NOTE: Funded through the ESEA Title I Grant

18. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY CLUBS and ADVISORS**, for the 2019-2020 school year at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Advisor</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ROSEMARY JANSEN	Aphawa	Sunset Scholars	22	\$748.00
JULIANNE McCALL-BRAMLEY	Aphawa	Sunset Scholars	22	\$748.00
DANIELLE POST	UGL	Reading Stars	6	\$204.00
MINDY TURNER	UGL	Reading Stars	4	\$136.00

NOTE: Funded through ESEA Title I Grant

19. The recommendation of the Superintendent to approve the following **APSHAWA SCHOOL FAMILY LITERACY NIGHT and ADVISORS**, for the 2019-2020 school year, at the hourly rate of \$34.00, not to exceed 4.5 hours, for a payment of \$153.00 to each staff member, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>
KAREN McCOURT
KRISTA DeHAAS
JULIANNE McCALL-BRAMLEY
GEORGEAN COLEMAN
AMY METT
AMBER HARDEN

NOTE: Funded through ESEA Title I Grant

WORKSHOP/DISCUSSION

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

20. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPENDS** for the **SPRING 2020 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
CHRISTOPHER JONES	0.5 Asst. Girls Track	A	\$2,515.00
STEPHEN MASLANEK	0.5 Asst. Girls Track	C	\$3,542.00

21. The recommendation of the Superintendent to **ABOLISH** the following position:

DRIVER/MESSENGER - WMCMA Agreement

22. The recommendation of the Superintendent to approve the position of **COURIER**, District-wide, effective January 2020, per Board of Education Agreement.

23. The recommendation of the Superintendent to approve the following **JOB DESCRIPTION**: (Documentation provided electronically.)

COURIER - (New)

WORKSHOP/DISCUSSION

XVII. POLICY - Mrs. Kate Romeo, Chairperson

The following item was presented for anticipated action at the Budget/Regular Meeting of January 28, 2020:

DISCUSSION: Dr. Anemone indicated the revised policy has been posted on the Board Member Information page, with a hard copy to be provided in the Board packet for the January 28, 2020 meeting.

1. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Commercial Driver's License Controlled Substance and Alcohol Use Testing." (Code 4219) (Documentation provided electronically.)

XVIII. OLD BUSINESS

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Dr. Anemone spoke about January being School Board Recognition Month and thanked the Board of all of their hard work and time spent investing in our schools. He indicated that all Board members will receive a certificate of appreciation.

XIX. NEW BUSINESS - Continued

Motion by Mr. Ofshinsky, seconded by Mrs. Romeo, to approve the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The West Milford Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Motion by Mr. Ofshinsky, seconded by Mrs. Romeo, to close New Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. Fritz, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 7:31 p.m., Mr. Guarino made a motion, seconded by Mr. Ofshinsky, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 8:00 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Conklin	Present
Mr. Ofshinsky	Present	Mr. Stillman	Present	Mrs. Fritz	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

SPECIAL ACTION

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #2:

- 2. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 21, 2020**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2020/M-3	Unsubstantiated

ROLL CALL FOR ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mrs. Fritz, seconded by Mr. Ofshinsky, to approve the following Resolution on behalf of the Negotiations Committee:

BE IT RESOLVED, that the West Milford Board of Education ratifies the Memorandum of Agreement, addendum and attached salary guides for the period from July 1, 2017, through June 30, 2022, between it and the West Milford Bus Drivers Association; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute a final contract document reflecting the terms of the Memorandum of Agreement in place, in a form acceptable to Board counsel.

DISCUSSION: Mrs. Dwyer thanked the Negotiations Committee.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Conklin	Yes	Mr. Guarino	Yes	Mrs. Stephenson	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mrs. Fritz	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XXII. ADJOURNMENT

Motion by Mrs. Van Dyk, seconded by Mr. Guarino, to adjourn the meeting at 8:03 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary