

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
MARCH 23, 2021**

DISTRICT GOALS - 2020-2021 SCHOOL YEAR

- *To develop a plan to advance communication and consistent methods of communication, and to enhance branding throughout the District.*
- *Continue to revise and implement the District's hybrid learning model and phased re-entry plans with coordinated adherence to student and staff safety, as well as flexible instructional expectations.*
- *Build a District support system for students and staff for the purpose of social-emotional well-being.*
- *Continue to identify, enhance, and monitor fiscal practices that enable the District to maximize efficiency.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:00 p.m., on March 23, 2021, in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones, and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. O'Brien*	Present	Mrs. Van Dyk	Present

*Mrs. O'Brien participated in the meeting remotely.

Minutes for the Workshop/Regular Meeting of March 23, 2021

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Amanda Gerold	Student Representative	Present

There were approximately 15 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone spoke about his appreciation for nurses during the pandemic and read the resolution under Personnel (item #1). He commended all of the school nurses and stated they are truly irreplaceable. He thanked them for their hard work and contributions to the District on behalf of the Board of Education and our students. Dr. McQuaid also extended her sincere thanks to the nurses and substitute nurses who have been working around the clock for the safety of our students.

Dr. Anemone and Dr. McQuaid presented each nurse with a plaque of appreciation on behalf of the Board of Education and school community.

- Dr. Anemone provided the Board and the community with an update on the return to school. He stated that on Monday, March 29th students will begin to return to in-person instruction five days per week. Parents have been notified to select in-person instruction for five days per week, or virtual instruction for five days per week. He indicated that a large percentage of elementary students will return five days per week. The High School is lower, but significantly higher than it has been to date. He reassured the Board and the community that all existing protocols will be in effect. The District is also looking closely at the latest information from the CDC. He is very optimistic for the students returning in-person.

Dr. Anemone provided an explanation as to why the hybrid option was not offered. Mr. Novak spoke about notification of more students coming back for in-person than virtual instruction. He anticipates as the District receives more grade level notifications, virtual instruction numbers will continue to go down.

- Amanda Gerold, Student Representative, highlighted end of the school year activities and events at the High School. She spoke about the drive through High School Graduation at the Warwick Drive-In on June 15th, and the Senior Prom to take place on June 3rd at the Valley Regency in Clifton. Seniors are looking forward to these events to be together as a class. She spoke about the National Art Honor Society and Art Club and the senior wall, as well as two virtual events that were held. She also spoke about the second group of Winter sports, including swim team, wrestling, gymnastics, girls volleyball, boys and girls winter track with two conference champions, and cheerleading. She wished the Spring sports teams good luck with their season. Student Council is making plans for the Senior Choice Awards virtually, but hopes the event will be live.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Dan Novak

- Mr. Novak provided the Board with an update on the District Arts Festival. It will be held on April 29th and families will be receiving communication this week on student participation and practice schedules. There will be a large outdoor in-person practice for all fifth grade students, so they can practice safely for the event. There will be advertising flyers for the community. The District is developing rules for the number of participants and how many parents/spectators can be present for each student, similar to guidelines that have been used for other outdoor events.
- Mr. Novak asked Dr. McQuaid to follow-up on the Professional Development Day held last week. Dr. McQuaid provided the Board with an update on the professional development sessions, which focused on mental health self-care and applications. She stated that the feedback she received was very positive.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following Board of Education meeting minutes:

- February 23, 2021 Budget/Regular Meeting

VOICE VOTE:

All in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

No report. Mrs. Van Dyk commented that she was thankful for the recognition of school nurses and our appreciation this evening, and would like to show her appreciation to all of our staff. She was also pleased to hear about the High School Graduation drive-in ceremony.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey.

X. PUBLIC COMMENT - AGENDA ITEMS - Continued

The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MRS. DWYER, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRYS.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following agenda items #1 through #3:

DISCUSSION: Mrs. Van Dyk thanked Dr. McQuaid regarding item #2.

- 1. The recommendation of the Superintendent to approve the following adjustments to the **2020-2021 SCHOOL/DISTRICT CALENDAR:**

June 15, 2021	Tuesday	High School Graduation
June 16, 2021	Wednesday	Macopin Promotion Activity
June 16, 2021	Wednesday	Last Day for Students & Staff
June 17, 2021	Thursday	Supplemental Professional Development Day - Staff Only

NOTE: All schools will have early dismissal June 14, 15, and 16, 2021.

- 2. The recommendation of the Superintendent to approve the following **MCKINNEY VENTO SPECIAL EDUCATION LOCAL EDUCATION AGENCY TUITION CONTRACT** for the 2021-2022 school year:

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
Highlander Academy Student#: 71023	\$149.58/diem	Manchester Regional High School Haledon, New Jersey

- 3. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #3:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. O'Brien	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Courtney Stephenson, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Stephenson, seconded by Mr. Stillman, to approve the following agenda items #1 through #7 and #9 through #31 (ITEM #8 WAS PULLED AND REMOVED FROM THE AGENDA):

DISCUSSION: Mr. Guarino spoke about item #2, and wished Colleen Oroho-Czulada all of the best in her retirement.

Mrs. Dwyer also wished Mrs. Oroho-Czulada well on her retirement and stated she will be sorely missed. Mrs. Dwyer inquired about item #3. Ms. Francisco provided an explanation to her inquiry.

Mrs. Stephenson inquired about item #8 which was pulled and removed from the agenda. Dr. Anemone responded to her inquiry.

1. **WHEREAS**, the COVID-19 Pandemic has emphasized the essential role school nurses and substitute nurses play in student health, school safety, and academic successes; and

WHEREAS, school nurses and substitute nurses act as a liaison to the school community, families, and healthcare providers on behalf of children's health by promoting wellness, improving health outcomes for our district's students, and keeping our school communities safe; and

WHEREAS, during the global pandemic of 2020-2021, our school nurses and substitute nurses served with great distinction in the West Milford Schools, while the school district implemented in-person learning; and

WHEREAS, our school nurses and substitute nurses held uppermost the welfare of our students and staff in their decisions while serving with great skill, dedication and expertise; and

WHEREAS, their commitment allowed for schools to remain open safely as they worked together to meet the needs across the school district during unprecedented times;

NOW, THEREFORE, BE IT RESOLVED that the West Milford Board of Education, on behalf of a grateful school community, publicly celebrates and acknowledges the accomplishments of school nurses and substitute nurses everywhere and their efforts to the needs of today's students, and offers gratitude to our district's nurses and substitute nurses, for their outstanding contributions to the West Milford Township Public School District; and

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

1. (Continued)

BE IT FURTHER RESOLVED that this resolution be spread upon the official minutes of the Board of Education meeting held on March 23, 2021 and presented to the school nurses and substitute nurses who were present during the global pandemic.

2. The recommendation of the Superintendent to accept, with regret, the resignation of **COLLEEN OROHO-CZULADA**, Social Studies Teacher, Macopin School, effective July 1, 2021, for the purpose of retirement.
3. The recommendation of the Superintendent to accept, with regret, the resignation of **LORI KELLEY**, Special Class Aide, Macopin School, effective July 1, 2021, for the purpose of retirement.

NOTE: Retirement deferred until May 1, 2025.

4. The recommendation of the Superintendent to approve the appointment of **ALAINA CAPOZZOLI**, 0.5 Building Aide, Apshawa School, (PC#66.01.S3.AZA), at the annual salary of \$13,224.00, (Step 1) (prorated), without health benefits, effective March 29, 2021, through June 30, 2021, per Board of Education/WMESA Agreement. (Replaces Burke) Account: 11-000-240-105-10-10-080

NOTE: Pending medical clearance.

5. The recommendation of the Superintendent to approve the appointment of **MARGUERITE SWARTZ**, 0.5 Building Aide, High School (PC#66.09.S3.AZN), at the annual salary of \$13,224.00 (Step 1) (prorated), without health benefits, effective April 1, 2021, through June 30, 2021, per Board of Education/WMESA Agreement. (Replaces Vizzi) Account: 11-000-240-105-10-10-080

NOTE: Pending medical and fingerprint clearance.

6. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **LEONARD GUARDUCCI**, from Assistant Head Custodian, Upper Greenwood Lake School, to Head Custodian, Upper Greenwood Lake School (PC#45.06.M1.BCB), at the annual salary of \$62,676.00, Head Custodian Stipend of \$5,429.00 (prorated), Longevity of \$500.00, with health benefits, effective March 29, 2021, through June 30, 2021, per Board of Education/WMCMA Agreement. (Replaces Bobrowski) Account: 11-000-262-110-10-10-000

7. The recommendation of the Superintendent to approve the appointment of **SCOTT WIENBROCK**, Replacement Grade 3 Teacher, Westbrook School (PC#99.07.00.BLH), at the per diem rate of \$150.00, with health benefits, effective April 5, 2021, through June 30, 2021, per Board of Education Agreement. (Replaces Davie) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

ITEM #8 WAS PULLED AND REMOVED FROM THE AGENDA

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

9. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **ARIANNA MCGUINNESS**, Replacement Grade 2 Teacher, Apshawa School (PC#99.01.00.CDP), at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective April 1, 2021, through June 30, 2021, per Board of Education Agreement. Account: 11-120-100-101-10-10-103

10. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **PHYLLIS BLAU**, Grade 5 Teacher, Marshall Hill School, with pay using sick days, retroactive from March 22, 2021, through June 30, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **MARY POTOSNAK**, School Nurse, Upper Greenwood Lake School, with pay using sick days, effective April 1, 2021, through June 24, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT** for **ROBERT WIEDMANN**, Industrial Arts Teacher, High School, with the addition of \$3,000.00 to his salary, effective April 1, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-000

13. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT** for **LEONARD VAN WINGERDEN**, Industrial Arts Teacher, High School, with the addition of \$3,000.00 to his salary, effective April 1, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-000

14. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT** for **JOSEPH PETROSI**, Science Teacher, High School, with the addition of \$3,000.00 to his salary, effective April 1, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Mellino-Murphy) Account: 11-140-100-101-10-10-000

15. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT** for **TIMOTHY McCLURG**, Science Teacher, High School, with the addition of \$3,000.00 to his salary, effective April 1, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Mellino-Murphy) Account: 11-140-100-101-10-10-000

16. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT**, for **CELESTE BURKE**, from 0.5 Administrative Assistant, Transportation Department, to 1.0 Administrative Assistant, Transportation Department, at the annual salary of \$50,000.00 (prorated), with health benefits, effective April 1, 2021, through June 30, 2021, per Board of Education/Unaffiliated Board Office Unit Agreement. Account: 11-000-270-160-10-10-000

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

17. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2020-2021 school year, effective March 24, 2021, through June 30, 2021:

DOMINIKA KACZYNSKI (Teacher)
 LYDIA CANOVA* (Teacher)

*Pending fingerprint clearance

18. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2020-2021 school year, effective March 24, 2021, through June 30, 2021:

LYDIA CANOVA* (Special Class Aide)
 WESLEY COLON (Custodial)

*Pending fingerprint clearance

19. The recommendation of the Superintendent to approve the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting, at a total cost not to exceed \$8,420.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant

NOTE: Funded through ESEA Title I Grant. Total cost may be adjusted pending completion of contract negotiations.

20. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2020 and January 2021)**, for **TITLE I ELEMENTARY SCHOOL INTERVENTION SPECIALISTS**, for the 2020-2021 school year, at the per diem rate of \$150.00, without health benefits, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>	<u>Payment not to Exceed</u>
BIANCA CANO	Apshawa	\$ 4,200.00
EMILY MILLER	Apshawa	\$ 4,200.00
KRISTINE RALICKI	Upper Greenwood Lake	\$21,400.00
JOSEPHINE SORECO	Marshall Hill	\$15,850.00

NOTE: Funded through ESEA Title I Grant.

21. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January & February 2021)**, for the following **ELEMENTARY SCHOOLS ACADEMIC SUPPORT CLUBS AND INSTRUCTORS**, for the 2020-2021 school year, at the hourly rate of \$35.00, **not to exceed fifty (50) hours per staff member**, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

21. (Continued)

<u>Staff Member</u>	<u>School</u>
ROSEMARY JANSEN	Apshawa
JACLYN BECKER	Apshawa
LISA LAVIANO	Apshawa
TRICIA GRANEY	Maple Road
PETRINA VALESE	Maple Road
LAURA HARDEN	Maple Road
ERIN BRANAGAN	Marshall Hill
ALICE SUSKA	Marshall Hill
SHANNON RICKER	Paradise Knoll
KAREY ELLARD	Paradise Knoll
CAITLIN STANICH	Westbrook
JENNIFER CASPERSON	Westbrook
SABRINA ARNOLD	Upper Greenwood Lake
HOLLIE MILLER	Upper Greenwood Lake
JENNIFER DeBLOCK	Upper Greenwood Lake
KATHRYN TOMASZWESKI	Upper Greenwood Lake

22. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, Upper Greenwood Lake School, for the 2020-2021 school year, at the hourly rate of \$35.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
SAMANTHA PATIRO	Art Around the World	16	\$560.00
HUNTER MANGANO	Guitar Club	12	\$420.00
PAUL CHIESA	Guitar Club	12	\$420.00
CATHERINE SEKELSKY	Generation Pound	16	\$560.00
KATHRYN ENERING	Generation Pound	16	\$560.00
DANIEL BROPHY	Scooter Football	16	\$560.00
DANIEL BROPHY	Learning on the Move	8	\$280.00
PAUL CHIESA	Learning on the Move	8	\$280.00
CHELSEA PIRES	Virtual Paint Night	1	\$ 35.00

NOTE: Funded through the PTA

23. The recommendation of the Superintendent to approve **RYAN SONDERMEYER, GERMAN HONOR SOCIETY ADVISOR**, for the remainder of the 2020-2021 school year, at the hourly rate of \$35.00, not to exceed ten (10) hours, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000.

24. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2020-2021 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
ARIANNA MCGUINNESS	\$403.26	Michelle DeVoid

NOTE: This payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

25. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN SUMMER EXPERIENCE**, at the hourly rate of \$35.00, for two (2) hours during August 2021 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
ALLISON GOODELL	Apshawa
KAREN McCOURT	Apshawa
DEBORAH MALATAK	Maple Road
PETRINA VALESE	Maple Road
MELISSA BERGH	Marshall Hill
ERIN BRANAGAN	Marshall Hill
KELLY ROWLAND	Marshall Hill
DEIRDRE COLLINS	Paradise Knoll
LEIGH ANN MISIANO	Paradise Knoll
SAMANTHA PATIRO	Upper Greenwood Lake
HOLLY STANLEY	Westbrook

NOTE: Hourly rate may be adjusted pending completion of contract negotiations.

26. The recommendation of the Superintendent to approve all **CERTIFICATED STAFF** as **HOME INSTRUCTORS**, at the hourly rate of \$40.00, for the 2021-2022 school year, effective July 1, 2021, through June 30, 2022. Account: 11-150-100-101-10-10-000

NOTE: Hourly rate may be adjusted pending completion of contract negotiations.

27. The recommendation of the Superintendent to approve the following **JOB DESCRIPTION**: (Documentation provided electronically.)

BOARD OFFICE SECRETARY (ACADEMICS, ASSESSMENT, and ADMINISTRATIVE SUPPORT) (New)

- (28.) The recommendation of the Superintendent to accept, with regret, the resignation of **ELLEN COMERFORD**, Special Education Teacher (Resource Center), Marshall Hill School, effective July 1, 2021, for the purpose of retirement.
- (29.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **MICHAEL LEVINE**, from Custodian, Apshawa School, to Assistant Head Custodian, Upper Greenwood Lake School (PC#45.06.M2.BBZ), at the annual salary of \$46,361.00, Assistant Head Custodian Stipend of \$2,954.00 (prorated), with health benefits, effective March 29, 2021, through June 30, 2021, per Board of Education/WMCMA Agreement. (Replaces Guarducci) Account: 11-000-262-110-10-10-000.
- (30.) The recommendation of the Superintendent to approve a leave of absence for **DEBRA GEMIND**, Cafeteria/Vehicle Aide, Apshawa School/Transportation, without pay, under the Family Medical Leave Act, retroactive from March 15, 2021, through April 30, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

(31.) The recommendation of the Superintendent to approve a leave of absence for **ANNA NIEWODNICZANSKA**, Mathematics Teacher, High School, with pay using sick/personal days, retroactive from March 22, 2021, through April 30, 2021, then without pay under the Family Medical Leave Act, effective May 3, 2021 through June 16, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

ROLL CALL FOR ITEMS #1 THROUGH #7 AND #9 THROUGH #31 (ITEM #8 WAS PULLED AND REMOVED FROM THE AGENDA):

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Romeo	Yes	Mr. Stillman	Yes
Mr. Guarino	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. OPERATIONS & FINANCE, Mr. David Ofshinsky - Chairperson

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda items #1 through #11:

1. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, employee #2266 is currently on medical leave of absence; and

WHEREAS, the employee's accrued sick leave balance will be exhausted prior to the employee's scheduled return from leave; and

WHEREAS, certain staff members have volunteered to donate sick days from their own accrued sick leave balance to the employee, so that the staff member may remain on paid sick leave until the scheduled return or through the end of the current school year, whichever comes first; and

WHEREAS, said staff members have agreed that, upon the donation of sick days to the employee, their own accrued sick leave balances shall diminish by an equal number of days as were donated, and such days will be given to the employee as if they were their own; and

WHEREAS, the Board deems that such action shall not create any future precedent for the use and accrual of sick days, nor shall this donation constitute the creation of a formal sick day bank in the District;

NOW THEREFORE, BE IT RESOLVED, upon recommendation of the Superintendent, that the Board hereby approves the donation and transfer of one (1) sick day per volunteering employee to employee #2266 in the order designated on the list maintained in the Business Administrator's office, such that employees serving in the same position as the employee will, if they wish, donate one (1) day each to the employee; and

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

1. (Continued)

BE IT FURTHER RESOLVED, that the accrued sick leave balance of any employee who donates a sick day to employee #2266 be reduced by an equal number of days, and any donated days shall become the property of employee #2266, respectively, and will not be eligible for later use or reimbursement by the individual who donated the day upon his or her retirement; and

BE IT FURTHER RESOLVED, the Board's action to approve the above donation of sick days shall in no way confer any benefit to the donating employee(s), nor shall the approval constitute any permanent change in District policy or procedure with respect to the use and accrual of sick days.

2. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the West Milford Board of Education approves the **EXTENSION** of an Employee School Aged Child Care Program (ESACC), effective April 1, 2021, through June 30, 2021.

3. The recommendation of the Superintendent to approve the following Resolution:

BE IT RESOLVED that the Board of Education, having received written notification of 2019-2020 extraordinary aid in the amount of \$457,695 (\$350,016 per the original award notice, and an additional \$107,679 per the amended award notice) that was not appropriated during 2019-2020, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of **\$457,695**, the difference between the amount budgeted (\$725,000) and the amount received (\$1,182,695), to the district's General Fund accounts as follows:

11-000-266-300-10-13-000	Security/Purchased Professional and Technical Services	\$300,000
11-000-266-610-17-17-000	Supplies - Security	\$157,695

4. The recommendation of the Superintendent to approve the following resolution:

BE IT RESOLVED, that the West Milford Township Board of Education approves the award of a contract for **Other Capital Projects** to **PANORAMIC WINDOW & DOOR SYSTEMS, INC.**, Stockton, New Jersey, for the New Security Vestibules for West Milford High School and Macopin School, as per bids taken on February 26, 2021, at 2:00 p.m., in the amount of \$296,458.00 (Base Bid, plus Alternate 1 and Alternate 2), which is \$3,542.00 less than the approximate \$300,000.00 budget estimate, contingent upon availability of funds and counsel review.

NOTE: One (1) allocated allowance of \$20,000.00 has been included in the base bid and will be returned to the Board of Education as a Deduct Change Order, if unused at the end of the project.

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

5. The recommendation of the Superintendent to approve a service agreement with **THE NATIONAL WEATHER STATION**, Lodi, New Jersey, in the amount of \$1,600.00, effective May 1, 2021, through April 30, 2022.
6. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus for use in connection with Bubbling Springs Day Camp, from June 28, 2021, through August 13, 2021, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
7. The recommendation of the Superintendent to approve an agreement with and the appointment of **PHOENIX ADVISORS, LLC**, Bordentown, New Jersey, as **Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent Services**, in connection with bond issuances, in the amount of \$1,000.00 for the 2021-2022 school year.
8. The recommendation of the Superintendent to approve a Lease Renewal and Rider between the West Milford Board of Education and **OUR LADY QUEEN OF PEACE CHURCH**, for the lease of classroom space for the 2021-2022 school year, for a total annual rental of \$63,290.52 (\$5,274.21 per month), in accordance with the terms agreed upon in the Addendum to the Lease Agreement; and in the event the parties elect to extend the Lease for one or more one-year terms, the rent for the renewal term shall be increased by two percent (2%) from the prior year’s rent.
9. The recommendation of the Superintendent to approve the **REVISED SUBSTITUTE PAY RATES** for the 2020-2021 school year. (Documentation provided electronically.)
10. The recommendation of the Superintendent to accept the **DONATION** of a life size bronze deer statue for West Milford High School, valued at approximately \$5,000.00, from the law firm of Corradino & Papa, LLC.
11. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O’Brien	Yes	Mrs. Romeo	Yes*
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

Mrs. Romeo “Abstained” to item #9.

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda item #12:

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

- 12. The recommendation of the Superintendent to approve the **PAYROLL** of February 26, 2021, and March 15, 2021, in the amount of \$4,058,699.78. (Documentation provided electronically.)

ROLL CALL FOR ITEM #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mrs. Romeo	Abstain
Mr. Guarino	Abstain	Mrs. O'Brien	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Conklin, to approve the following agenda items #13 through #16:

- 13. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 23, 2021**, in the amount of \$2,343,008.59. (Documentation provided electronically.)
- 14. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 23, 2021**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2020-2021** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$530,557.31.

- 15. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 23, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$13,484,147.43 as of February 28, 2021; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

- 16. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of February 28, 2021, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

ROLL CALL FOR ITEMS #13 THROUGH #16:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O’Brien	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to approve the following agenda item #17:

DISCUSSION: Mrs. Romeo inquired about item #17. Ms. Francisco responded to her inquiry.

(17.) The recommendation of the Superintendent to approve a three (3) year Service Agreement with **ALTICE** (formerly known as Lightpath) for Internet Bandwidth, Managed Routers, and enhanced fiber network, at \$9,758.00 per month, for the period July 1, 2021, through June 30, 2024.

NOTE: The District will continue the 10 GB service on a month-to-month basis at the current rate of \$1,250.00 per month. This service is E-Ratable up to 50 percent of cost.

ROLL CALL FOR ITEM #17:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O’Brien	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda item #18:

(18.) **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes Settlement of Litigation per the following:

WHEREAS, litigation was commenced in the Superior Court of New Jersey, Law Division, Passaic County, captioned A.G. et al. v. West Milford Board of Education et al., with Docket Number PAS-L-1072-18; and

WHEREAS, the Parties without any admissions or determination of liability have determined that it is in their best interest to resolve the matter without protracted litigation continuing; and

WHEREAS, the insurance carrier for the Board has agreed and recommended to resolve this matter and will be providing all proceeds relating to the Settlement of this matter;

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

(18.) (Continued)

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Township Board of Education does accept this Settlement in accordance with the terms and conditions set forth in the Settlement Releases and the Stipulation of Dismissal with prejudice to be signed by all Parties to the litigation.

ROLL CALL FOR ITEM #18:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XV. POLICY - Mrs. Kate Romeo, Chairperson

Motion by Mrs. Romeo, seconded by Mr. Conklin, to approve the following agenda items #1 through #25:

1. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled "Board Member Resignation and Removal." (Code 0145) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **new BYLAW** entitled "Remote Public Board Meetings During a Declared Emergency." (Code 0164.6) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Earned Sick Leave Law." (Code 1642) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled "Family Leave." (Code 1643) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Every Student Succeeds Act." (Code 2415) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Title I - Fiscal Responsibilities." (Code 2415.02) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Student Surveys, Analysis, and/or Evaluations." (Code 2415.05) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Every Student Succeeds Act Complaints." (Code 2415.20) (Documentation provided electronically.)

XV. POLICY - Mrs. Romeo, Chairperson - Continued

9. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Every Student Succeeds Act Complaints." (Code 2415.20) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Employment of Support Staff Members." (Code 4125) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Administration of Medical Cannabis." (Code 5330.01) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Administration of Medical Cannabis." (Code 5330.01) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Political Contributions." (Code 6360) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Lead Testing of Water in Schools." (Code 7425) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled "Lead Testing of Water in Schools." (Code 7425) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Student Records." (Code 8330) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Recruitment by Special Interest Groups." (Code 9713) (Documentation provided electronically.)
18. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "Academic Standards, Academic Assessment, and Accountability." (Code 2415.01) (Documentation provided electronically.)
19. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "Highly Qualified Teachers." (Code 2415.03) (Documentation provided electronically.)
20. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "Family Leave." (Code 3431.1 - Teaching Staff Members) (Documentation provided electronically.)
21. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "Family Leave." (Code 4431.1 - Support Staff Members) (Documentation provided electronically.)
22. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "New Jersey's Family Leave Insurance Program." (Code 3431.3 - Teaching Staff Members) (Documentation provided electronically.)

XV. POLICY - Mrs. Romeo, Chairperson - Continued

- 23. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "New Jersey's Family Leave Insurance Program." (Code 4431.3 - Support Staff Members) (Documentation provided electronically.)
- 24. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "School Safety." (Code 7430) (Documentation provided electronically.)
- 25. The recommendation of the Superintendent to **ABOLISH** the **REGULATION** entitled "School Safety." (Code 7430) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #25:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mr. Guarino	Yes
Mrs. O'Brien	Yes	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XVI. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Stillman/Mr. Guarino - Mr. Stillman provided the Board with a report of discussion at the last meeting, including the opening of Bubbling Springs.

Safety - Mrs. Van Dyk - No report.

Superintendent's Roundtable - Mrs. Van Dyk/Mrs. Dwyer - No report. The next meeting will be on Thursday, March 25, 2021.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. O'Brien - Mrs. O'Brien spoke about a Zoom meeting held on March 13th. Topics discussed included nominations for several positions on the PCSBA, with a deadline of April 15th, and the moving of educators up the priority list for vaccinations. She spoke about the "Unsung Heroes" program, and the county looking for nominations for each of the school districts with a deadline of March 31st. Kathy Helewa of NJSBA reminded all participants that the Superintendent's evaluations are due by July 1st. They also discussed state aid and the regionalization bill which, at this time, is voluntary with school districts. Mrs. O'Brien also forwarded to all Board members information and the presentation done regarding legislative history and review of the law of marijuana, including policies and procedures in school settings with the new law.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No report. Mrs. Van Dyk reminded all Board members to sign up for their mandated training on-line, if they have not already done so.

Legislative - Mr. Ofshinsky - No report.

Technology Oversight - Mr. Guarino provided an update on Chromebooks. He spoke about the audio system and proposals received, as well as Wi-Fi issues being addressed, ST Math program application expansion in classrooms, and information on updating the new phone system.

XVI. COMMITTEE REPORTS/LIAISONS - Continued

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/
Mr. Guarino - No report.

West Milford Municipal Alliance - Mrs. Romeo/Mrs. Stephenson/Mrs. O'Brien -
Mrs. O'Brien spoke about the meeting held on March 8th and a presentation
from the Family Support Organization with information on a training
entitled, "Connections Matter," funded through the New Jersey Department of
Children and Families. It focuses on ACES (adverse childhood experiences
and trauma), and how trauma affects brain development and the community
connections resiliency that is needed. It is geared towards schools,
parents, and staff. The Highlands Family Success Center will conduct the
training on Tuesday, April 27th and Wednesday, April 28th. She also spoke
about other upcoming events regarding peer recovery support and mental
health support. She stated the West Milford Municipal Alliance is seeking
students and parents to serve on their Committee.

Mrs. Romeo also provided the Board and the community with information on a
drug awareness overview session for grandparents entitled, "Passaic County
Power of Grandparents," to be held on March 24, 2021.

XVII. OLD BUSINESS

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Mrs. Stephenson asked Mr. Novak for an overview of the Digital Citizenship
workshops for parents referenced in a Honeywell communication that was sent
recently.

Mr. Novak discussed Digital Citizenship Night hosted in the past and a
speaker scheduled for April of 2020 that was canceled. This speaker is
offering free parent webinars, and Mr. Novak will provide these opportunities
to parents as the information is received.

Mrs. Romeo spoke about the Story Walk, and also spoke about the donation of
a life size bronze deer that the Board approved this evening. She extended
her thanks and appreciation for the donation.

Motion by Mr. Ofshinsky, seconded by Mrs. Romeo, to close New Business.

VOICE VOTE: All in Favor, MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a
legitimate interest in the actions of the Board for the purpose of addressing
any subject matter pertinent to and/or directly related to the operation of
the West Milford Public School District.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires.

All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. EXECUTIVE SESSION

At 7:54 p.m., Mr. Guarino made a motion, seconded by Mr. Ofshinsky, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 8:21 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mrs. O'Brien	Present	Mr. Conklin	Present
Mr. Stillman	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

XXI. ADJOURNMENT

Motion by Mr. Ofshinsky, seconded by Mrs. Stephenson, to adjourn the meeting at 8:22 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary