

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
BUDGET/REGULAR MEETING
FEBRUARY 22, 2022**

Mrs. Lynda Van Dyk, Board President, called to order the Budget/Regular Meeting of the Board of Education at 7:00 p.m., in the Westbrook School Media Center. She asked for a moment of silence to remember Marcie Babbitt, a former Board of Education member who passed away recently, and to remember her family. She led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. O'Brien	Absent	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Faith Mac Arthur	Student Representative	Present

There were approximately 2 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone spoke about 2022-2023 Kindergarten Registration for September. He stated that to date we have 148 students, and should have approximately 200 students by the beginning of September. The numbers broken down by each school are: Apshawa - 29; Maple Road - 25; Marshall Hill - 30; Paradise Knoll - 21; Upper Greenwood Lake - 16; and Westbrook - 27.
- Dr. Anemone discussed our semi-annual HIB-ITP Training and Program Information Reporting for Period 1, which is July 1st through December 31st. This information is reported to the Department of Education by school. It is done again in July or August for Period 2, which is January to June. Reporting is as follows: Apshawa - 0 HIBs; Maple Road - 1 investigation that was affirmed as a HIB; Marshall Hill - 0 HIBs; Paradise Knoll - 0 HIBs; Upper Greenwood Lake - 1 investigation that was affirmed as a HIB; Westbrook - 0 HIBs; Macopin - 6 investigations, 4 were affirmed as HIBs and 2 were unfounded; West Milford High School - 2 investigations, 1 was unfounded and 1 was affirmed as HIB. There were 10 total investigations for the District, of which 7 were HIBs and 3 were not HIBs. There were 28 separate school trainings during this timeframe, and total school programs were 41 separate programs, and 2 Districtwide trainings.
- Dr. Anemone provided a Strategic Plan update. He stated the five (5) year Strategic Plan was approved and we are meeting with our administrators to discuss action plans and goals for the next five (5) years. The Board and the community will be presented with this at the March 29th meeting.
- Dr. Anemone thanked the Rotary Club for the Dictionary Project donation for this year. This donation is provided by the Rotary Club of West Milford every year. Their goal is to get a hard copy dictionary into the hands of every third grade student in West Milford. The dictionaries were distributed to our students last month in each of our six elementary schools.
- Student Representative, Faith Mac Arthur, attended the meeting, as Abigail Weiss was not able to attend. She provided the Board and the community with a report on recent and upcoming events at the High School. She stated that the Junior Prom will be held on March 25th at Casa Bianca, and Senior Prom will be held on June 2nd at The Tides. It was just announced that we will be holding a traditional Graduation for our seniors this year on June 24th. The Spring Musical "Anastasia" will be held on March 10th through 13th and students are very excited to see the show. She spoke about athletic championship events for the Highlanders, including Ice Hockey, District 3 Wrestling, Shot Put State Sectionals, and Dance Team. She also spoke about the Student Council working on the Volleyball Tournament event to be held on March 7th in the High School Gymnasium at 6:00 p.m. This event will raise money for a Town Special Olympics Team.
- Dr. Anemone informed everyone he received notification that the Budget Calendar will be pushed back by one week. This means we will receive our State aid numbers a week later. The Preliminary Budget Hearing/Special Action Meeting scheduled for Tuesday, March 15th will be cancelled and rescheduled to Tuesday, March 22, 2022, one week later. He asked everyone to please mark their calendars accordingly.

Mrs. Van Dyk indicated that the Committee meetings scheduled for Tuesday, March 8, 2022, will now be held on Tuesday, March 15, 2022. There will be no meetings on March 8th.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak gave an update on the New Jersey Graduation Proficiency Assessment (NJGPA). He explained NJGPA is a new graduation requirement that will be in place for our High School students for the classes of 2023, 2024 and 2025. He read information from the Department Broadcast to the Board and the community, which explains the adoption of graduation assessment requirements for English Language Arts and Mathematics. Assessments will be administered in the Spring, and Dr. Matlosz and our administrative team are in the process of putting this in place. Updates will be made to the website where parents can link and access testing practice materials with sample questions. Mr. Novak thanked the Board for supporting the LinkIt platform because LinkIt directly prepares our students to take those benchmark assessments in ELA and Mathematics.
- Mr. Novak spoke about the hand carry motion under Education this evening for the Board's consideration. He explained the District's current vacancy for a High School certified teaching position that covers courses in Chemistry and Biology. This position has not been filled to date. Mr. Novak is recommending the District work with the New Jersey Center for Teaching and Learning, which will provide our students in those courses access to certified instruction. The certified instruction would occur once per week, per course. A virtual teacher and students would be in the classroom supervised by a Substitute Teacher, who is not certified. In addition, the certified teacher would include office hours to provide feedback, answer any questions, and to comment on assessments. The certified Science teacher provides lesson plans, assessments, and grading, and will also work with our Substitute Teacher, who is not certified, in-house with the lesson plans that are prepared for these students. Mr. Novak feels this is the best option that is being recommended at this time.

Board members had questions for Mr. Novak and Dr. Anemone regarding the recommendation being presented and staffing shortages. Mr. Novak and Dr. Anemone responded to their inquiries, and both provided additional information.

- Mr. Novak provided the Board with a Professional Development recap. He explained presentations that took place in the High School Auditorium by our speaker, Mrs. Alicia DeLorenzo, on behalf of social emotional learning and social emotional wellness for both students and staff. The tone was about our teachers feeling the pressures of the world right now, and teaching being a difficult and challenging profession. He cited information on statistics from USA Today national polls, and how the speaker addressed staff wellness being first. A deregulated adult cannot help to regulate students that are in crisis, so we must work on our staff first. A smaller break-out session was also conducted, and action plans were worked on with this trainer. She will come back to speak at our Administrative retreat in July, and she will be back again next year to help us work on the action plans put in place. Mr. Novak stated we are committing to the overall wellness of our staff and students. Mr. Novak also spoke about the work that has been done with LinkIt, and comparative data from Benchmark A and Benchmark B that was received and reviewed with the staff.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Novak - Continued

- Dr. McQuaid stated that one of the strategic goals is on well-being and mental health, promoting mental and physical wellness for students and staff, and strengthening peer-to-peer relationships and school-to-home connections. She explained that the break-out session today started the process in those areas. She also spoke about the DREAMS Project with the Department of Education that is offering free nurtured heart training, and we will plan on sending two staff members to receive training. More information on this will be provided at the next Education Committee meeting. Special Class Aides were trained in child mental health, and applying positive reinforcements. Additionally, CPR and Crisis Prevention Institute training was provided to staff.
- Mrs. Dwyer stated that years ago, there was a Professional Development Committee in place with administration and faculty members serving on it. She inquired as to what is currently in place. Mr. Novak responded to her inquiry and provided additional information on what has replaced that Committee. There is a School Improvement Panel in each building consisting of a building Principal, or a Supervisor and teaching staff members. Ms. Francisco also spoke about additional professional development opportunities that our District staff requests to participate in through training and travel each month, and that funding is in place for it.
- Board members had questions and continued to discuss faculty input on professional development. Mr. Novak provided an in-depth explanation of what is involved in putting together Professional Development days for the District.
- Mr. Novak spoke about ESSER Clubs and a variety of clubs that are on the agenda this evening for approval. He explained that clubs are funded through different sources. There are certain clubs that are only available for Title I schools, which are Macopin, Upper Greenwood Lake, Marshall Hill, and Apshawa Schools, and spoke about Family Literacy Night and how the schools are funded. Family Math Nights are being funded through Title IV this year, and all six (6) elementary schools will have access to it. He also spoke about ESSER clubs funded through the ESSER grants, and what those after school clubs entail, with academic and/or well-rounded focus.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Guarino, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- January 3, 2022 Reorganization Meeting
- January 18, 2022 Workshop/Special Action Meeting
- January 18, 2022 Executive Session
- January 25, 2022 Budget/Ethics/Regular Meeting
- January 25, 2022 Executive Session

VOICE VOTE: Mrs. Van Dyk "Abstained" on the January 18, 2022 Workshop/Special Action Meeting; January 18, 2022 Executive Session; January 25, 2022 Budget/Ethics/Regular Meeting; and January 25, 2022 Executive Session.

All Others in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk thanked Mrs. Dwyer for filling in for her during the last month and expressed her appreciation. She is happy to be back.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Stillman, seconded by Mr. Conklin, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MRS. DWYER, SECONDED BY MR. GUARINO, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRYS.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Lockwood, to approve the following agenda items #1 through #6, and item #8 (item #7 to be voted on after Executive Session):

1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2022 as **MUSIC IN OUR SCHOOLS MONTH**:

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **"Music and Art in Our Hearts."**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of West Milford Township endorses the observation of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 22, 2022.

2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2022 as **YOUTH ART MONTH**:

WHEREAS, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- * art education develops students' creative problem solving and critical thinking abilities;
- * art education teaches sensitivity to beauty, order, and other expressive qualities;
- * art education gives students a deeper understanding of world cultures, values, and beliefs;
- * art education reinforces and brings to life what students learn in other subjects; and
- * art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

WHEREAS, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

THEREFORE, BE IT RESOLVED that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

NOW, THEREFORE, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, **"Music and Art in Our Hearts"** in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 22, 2022.

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

3. The recommendation of the Superintendent to approve the **ENGLISH LANGUAGE LEARNER (ELL) THREE-YEAR PROGRAM PLAN** (2021-2024).
4. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIP** for the 2021-2022 school year:

TRACK AND FIELD TEAM - PENN RELAYS

Purpose of Trip: The purpose of this trip is to allow West Milford students to participate in an International Track and Field event. It will also stress the importance of maintaining a high standard of grades and athleticism, so the students are allowed to participate.

Location:	Philadelphia, PA
Dates of Trip:	April 28 - 30, 2022
Number of Students:	8-12
Cost of Trip to Students:	\$315.00
Name of Advisor:	Arthur Joecks
Number of School Days Missed:	2
Number of Chaperones:	1
Cost to District:	\$1,200.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

5. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from January 31, 2022, through June 30, 2022:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 73798	\$29,430.90	Windsor Bergen Academy Ridgewood, New Jersey

NOTE: This student recently moved into District. Tuition reflects prorated amount from January 31, 2022.

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ITEM #7 TO BE VOTED ON AFTER EXECUTIVE SESSION

- (8.) The recommendation of the Superintendent to approve **NEW JERSEY CENTER FOR TEACHING AND LEARNING**, Trenton, New Jersey, to provide direct and supplemental instruction for Chemistry and Biology for the 2021-2022 school year, effective March 1, 2022, on a monthly basis, at a cost of \$7,100.00 per month for four (4) sections, related labs and office hours. This will continue until June 24, 2022, or until a replacement teacher is found. Account: 11-190-100-320-09-09-000

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #6, AND ITEM #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes*	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Lockwood	Yes	Mrs. O'Brien	Absent
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

*Mrs. Dwyer voted "No" to item #8.

The **MOTION PASSED.**

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Guarino, seconded by Mr. Conklin, to approve the following agenda items #1 through #46 and item #48 (**ITEM #47 WAS PULLED AND REMOVED FROM THE AGENDA**):

DISCUSSION: Mr. Guarino spoke about item #1. He thanked Leslie Finke for her years of service at Macopin School, and wished her happiness in her upcoming retirement.

Mrs. Romeo spoke about item #28, and inquired about hours approved in the past and information from the Website Committee. Dr. Anemone responded to her inquiry and provided additional information on the recommendation of more hours. Mr. Novak also responded to her inquiry.

Mr. Guarino asked how many community members are on the Committee. Dr. Anemone responded to his inquiry. Mr. Guarino suggested that more people from the community could be part of it, as there are more teachers on the Committee.

Board members continued discussion on this. Dr. McQuaid also spoke about the value of adding the hours and the cost involved.

Mrs. Van Dyk spoke about item #46, and thanked Mr. Bolger for volunteering on the Boys Lacrosse program. She also spoke about item #1, and thanked Leslie Finke for her years of service to the District and as a community members, and she wished her the best in her retirement.

Mrs. Romeo thanked Mr. Novak for explaining Title funds and clubs. She wishes every elementary school had scooter football, for example, and she would like to see more of the same clubs in all of our elementary schools, with the same opportunities for every student.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **LESLIE FINKE**, English Teacher, Macopin School, effective July 1, 2022, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **DENISE CAROLAN**, Vehicle Aide, Transportation, retroactive from January 21, 2022.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

3. The recommendation of the Superintendent to accept the resignation of **STEPHANIE MARQUARD**, Principal's Secretary, High School, retroactive from February 5, 2022.
4. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **THERESA MURPHY**, from Assistant Principal's Secretary, High School, to Principal's Secretary, High School (PC#65.09.S2.AXX), at the annual salary of \$57,630.00 (Step 9), and a stipend of \$900.00 (prorated), with health benefits, effective February 23, 2022, through June 30, 2022, per Board of Education/WMESA Agreement. (Replaces Marquard) Account: 11-000-240-105-10-10-149
5. The recommendation of the Superintendent to approve the appointment of **ADAM GRANT**, Special Education Teacher (Autism), Marshall Hill School (PC#90.04.53.BZO), at the annual salary of \$56,400.00 (BA/2) (prorated), with health benefits, effective March 14, 2022, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Elmera) Account: 11-214-100-101-10-10-000

NOTE: Pending fingerprint clearance.

6. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **LYNNE BLACKOWSKI**, Replacement Special Education Teacher (Resource Center), Macopin School (PC#99.08.00.CGZ), at the per diem rate of \$200.00, with health benefits, effective March 3, 2022, through May 5, 2022, per Board of Education Agreement. (Replaces Doell) Account: 11-130-100-101-10-10-103
7. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **WILLIAM SHAFFER**, from Assistant Head Custodian, Macopin School, to Head Custodian, Macopin School (PC#45.08.M1.BCL), at the annual salary of \$49,966.00, Head Custodian Stipend of \$8,166.00 (prorated), with health benefits, effective February 23, 2022, through June 30, 2022, per Board of Education/WMCMA Agreement. (Replaces Ryerson) Account: 11-000-262-110-10-10-000.

NOTE: Salary may be adjusted pending completion of contract negotiations.

8. The recommendation of the Superintendent to approve the appointment of **BRIANNA O'CONNOR**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFU), 5.25 hours/day, at the annual salary of \$20,166.60 (prorated), without health benefits, effective February 23, 2022, through June 30, 2022, per Board of Education/WMBDA Agreement. (Replaces Noonan) Account: 11-000-270-161-10-10-000

NOTE: Pending successful completion of road test.

9. The recommendation of the Superintendent to approve the appointment of **JEAN PIERRE**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFC), 5 hours/day, at the annual salary of \$19,205.85 (prorated), without health benefits, effective February 23, 2022, through June 30, 2022, per Board of Education/WMBDA Agreement. (Replaces Seredyniecki) Account: 11-000-270-160-10-10-000

NOTE: Pending successful completion of road test.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

10. The recommendation of the Superintendent to approve a leave of absence for **JESSICA ZIEGENBALG**, Art Teacher, Apshawa/Paradise Knoll Schools, with pay using sick days, effective April 4, 2022, through May 13, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve a leave of absence for **KELLY McCOURT**, Special Education Teacher, Marshall Hill School, with pay using sick days, retroactive from January 27, 2022, through February 23, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve a leave of absence for **JOANNA REILLY**, School Nurse, Marshall Hill School, with pay using sick days, effective April 4, 2022, through May 3, 2022, then without pay, under the Family Medical Leave Act, effective May 4, 2022, through June 24, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **ALEXANDRA HEFFERON**, English Teacher, Macopin School, with pay using sick days, effective March 15, 2022, through May 16, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve the appointment of **AMBER LIEBAU**, Replacement English Teacher, Macopin School (PC#99.08.00.CBX), at the per diem rate of \$200.00, with health benefits, effective March 9, 2022, through May 11, 2022, per Board of Education Agreement. Account: 11-130-100-101-10-103

15. The recommendation of the Superintendent to approve a leave of absence for **NICOLE GRIMSHAW**, Physical Education Teacher, Macopin School, with pay using sick days, retroactive from February 2, 2022, through February 28, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve a leave of absence for **FRANCES BOUGH**, Cafeteria/SACC Aide, Upper Greenwood Lake School, with pay using sick days, retroactive from January 26, 2022, through February 25, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

17. The recommendation of the Superintendent to approve a leave of absence for **DEBRA GEMIND**, Cafeteria/Vehicle Aide, Apshawa School/Transportation, without pay, under the Family Medical Leave Act, retroactive from February 22, 2022, through March 22, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

18. The recommendation of the Superintendent to approve a leave of absence for **ANN CAMPBELL**, School Bus/Van Driver, Transportation, without pay, retroactive from January 10, 2022, through April 27, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

19. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **MILDRED DeGROAT**, Special Use Vehicle Driver, Transportation, without pay, retroactive from February 7, 2022, through April 1, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

20. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DAVID GEROLD**, from Special Class Aide, High School, to Industrial Arts Teacher, Macopin School, at the per diem rate of \$200.00, retroactive from February 18, 2022, to March 2, 2022. (Replaces Efrus) Account: 11-130-100-101-10-10-000

21. The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DENISE SHORTER** (two days/week) and **PEGGY PAULSON** (three days/week), from Special Class Aide, Marshall Hill School, to Special Education Teacher (Autism), Marshall Hill School, at the per diem rate of \$200.00, retroactive from February 15, 2022, through March 11, 2022. (Replaces Elmera) Account: 11-120-100-101-10-10-000

NOTE: This is a shared position.

22. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2021-2022 school year, effective February 23, 2022, through June 30, 2022:

<u>Employee</u>	<u>From</u>	<u>To</u>
CHRISTINE WALSH (PC#60.05.S5.BWE) Account: 11-213-100-106-10-10-000	Special Class Aide Maple Road	Special Class Aide Paradise Knoll
KERRY KUNISCH (PC#60.03.S5.AWY) Account: 11-214-100-101-10-10-000	Special Class Aide (CLIMB) Marshall Hill	Special Class Aide (CLIMB) Maple Road
LIDIA CANOVA* (PC#60.05.S5.AWB) (Replaces Troast) Account: 11-213-100-106-10-10-000	Special Class Aide Maple Road	Special Class Aide Paradise Knoll

*Effective date is March 1, 2022.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

- 23. The recommendation of the Superintendent to approve the appointment of **LAURA KANNALEY**, Special Class Aide, Maple Road School (PC#60.03.S5.AVW), at the annual salary of \$23,882.00 (Step 1) (prorated), with health benefits, effective March 14, 2022, through June 30, 2022, per Board of Education/WMTAA Agreement. (Replaces Canova) Account: 11-213-100-106-10-10-000
- 24. The recommendation of the Superintendent to approve a salary adjustment of \$1.50 per hour for **CLAIRE MILLER**, SACC Aide, Maple Road/Apshawa Schools, retroactive from January 1, 2022, through June 30, 2022, to reflect additional travel and responsibilities required when covering absences at other SACC locations - Account: 62-990-320-101-10-10-403
- 25. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective February 23, 2022, through June 30, 2022:

ANGELA GAITA (Teacher)
CHERYL STEFKOVICH (Teacher)
JILL SCHULTZ (Teacher)
LISA RUFFO (Teacher)
MICHAEL SPINO (Teacher)
VANESSA GRUBER (Teacher)
WHITNEY LAWRENCE (Teacher)
MOYA GALLAGHER (Nurse)
MARITZA MELENDEZ (Coach)

- 26. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective February 23, 2022, through June 30, 2022:

BRIANNA BABCOCK (Building Aide)
VANESSA GRUBER (Secretary)
WHITNEY LAWRENCE (Building Aide, Cafeteria Aide)
JILL SCHULTZ (Building Aide, Cafeteria Aide, Special Class Aide, Vehicle Aide, Secretary)
LISA RUFFO (Building Aide, Cafeteria Aide, Secretary)
DEREK NICHOLSON (Operations)

- 27. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2021-2022 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
KIMBERLY HEINER	\$293.28	Jennifer Casperson
EWELINA WITALIS	\$329.94	Kimberly Walker

- 28. The recommendation of the Superintendent to approve the following staff for the **WEBSITE COMMITTEE** for the 2021-2022 school year, at the hourly rate of \$36.00, not to exceed six (6) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

28. (Continued)

Employee

DEANA PEZZINO	BRIAN LESLIE
MARY BOZENMAYER	JULIANNE McCALL-BRAMLEY
JASON BENZ	TRICIA GRANEY
JOSE ESTRADA	COLLEEN BEGLEY
DANA LAMBERT	

29. The recommendation of the Superintendent to approve the following staff members for the **SUMMER READING and LITERACY PROGRAM**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
MARY BICKFORD	\$6,395.00
JENNIFER CASPERSON	\$6,395.00
GEORGEAN COLEMAN	\$8,513.00
KELLY COMERFORD	\$4,638.00
MERJEME DUFFY	\$8,210.00
TRICIA GRANEY	\$7,486.00
KAREN McCOURT	\$8,210.00
AMY METT	\$8,513.00
SHAWN RHINESMITH	\$8,532.00
STEPHANIE SANACORE	\$6,132.00

NOTE: Funded through the ARP ESSER III Grant.

30. The recommendation of the Superintendent to approve the following staff members for the **SUMMER EXPLORERS STEM CAMP**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
JENNIFER CASPERSON	\$2,473.00
KELLY COMERFORD	\$1,831.00
MERJEME DUFFY	\$3,269.00
CHRISTINE ERRICHELLO	\$2,722.00
SHANNON KIMAK	\$1,267.00
MARYELISE NORRELL	\$2,601.00
DEANA PEZZINO	\$1,625.00
CHRISTINA RODEK	\$2,318.00
IAN WHITE	\$3,398.00

NOTE: Funded through the ARP ESSER III Grant.

31. The recommendation of the Superintendent to approve a payment to **BARBARA CORBETT**, Chaperone School Nurse, in the total amount of \$400.00, for services rendered on February 28, 2022, through March 2, 2022, for the High School DECA trip to Atlantic City, New Jersey - Account: 11-401-100-110-10-10-000

NOTE: Funded by students through the overall trip cost.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

32. The recommendation of the Superintendent to approve the following **APSHAWA SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
CHRISTINA RODEK	Incredible Insects!	6	\$216.00
BLAKE VISCONTI	Incredible Insects!	6	\$216.00
MALCOLM IRELAND	Learn N' Play	10	\$360.00
LINDSAY HEFFERON	Learn N' Play	10	\$360.00

NOTE: Funded through the ARP ESSER III Grant.

33. The recommendation of the Superintendent to approve the following **MAPLE ROAD SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
TRICIA GRANNEY	Mustang Movers	30	\$1,080.00
JAMIE HOLLICK	Mustang Movers	30	\$1,080.00
JESSICA DiNETTA	Full Value Fitness	12	\$ 432.00
DANIELLE QUIGLEY	Rewind Theater	12	\$ 432.00

NOTE: Funded through the ARP ESSER III Grant.

34. The recommendation of the Superintendent to approve the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
MELISSA BERGH	Mindfulness	6	\$216.00
ARIANNA MCGUINNESS	Learn N' Play	10	\$360.00

NOTE: Funded through the ARP ESSER III Grant.

35. The recommendation of the Superintendent to approve the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUB, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JESSICA DiNETTA	Scooter Football	10	\$360.00
JONELLE PETROU	Scooter Football	10	\$360.00

NOTE: Funded by the PTA.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

36. The recommendation of the Superintendent to approve the following **PARADISE KNOLL SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
SHANNON RICKER	Creative Cursive	15	\$540.00
KIMBERLY VOLZ	Math Maniacs	7.5	\$270.00

NOTE: Funded through the ARP ESSER III Grant.

37. The recommendation of the Superintendent to approve the following **UPPER GREENWOOD LAKE SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Accounts: 20-231-100-101-10-50-XXX - ESEA Title I Grant; *20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
CATHERINE SEKELSKY	STEAM K-1	6	\$216.00
CATHERINE SEKELSKY*	Generation Pound	6	\$216.00

NOTE: Funded through the ESEA Title I Grant and ARP ESSER III Grant.

38. The recommendation of the Superintendent to approve the following **WESTBROOK SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JENNA SOKOLIK	Outdoor Art	5	\$180.00
JODIE COMUNE	Westbrook Garden	20	\$720.00
MEGHAN DONEGAN	Westbrook Garden	20	\$720.00
LAUREN MORAN	Westbrook Garden	20	\$720.00
REGINA CANALI	Math Mania	6.25	\$225.00
KELLY YOST	Math Mania	6.25	\$225.00
CELENA FISH	Math Mania	6.25	\$225.00

NOTE: Funded through the ARP ESSER III Grant.

39. The recommendation of the Superintendent to approve the following **FAMILY LITERACY NIGHT, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
KIMBERLY WALKER	Upper Greenwood Lake	5	\$180.00
TINA PASQUINO	Upper Greenwood Lake	4.5	\$162.00
EWELINA WITALIS	Upper Greenwood Lake	4.5	\$162.00
DANIELLE POST	Upper Greenwood Lake	4.5	\$162.00
SAMANTHA PATIRO	Upper Greenwood Lake	4.5	\$162.00
DEENA ACCARDI	Upper Greenwood Lake	4.5	\$162.00
KELLY COMERFORD	Upper Greenwood Lake	4.5	\$162.00

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

39. (Continued)

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
HOLLIE MILLER	Upper Greenwood Lake	4.5	\$162.00
JENNIFER MAGNOTTA	Upper Greenwood Lake	4.5	\$162.00
JENNIFER DeBLOCK	Upper Greenwood Lake	4.5	\$162.00
JOHANNA ARCHER	Upper Greenwood Lake	4.5	\$162.00
CHARLENE PAPPAS	Upper Greenwood Lake	4.5	\$162.00

NOTE: Funded through the ESEA Title I Grant.

40. The recommendation of the Superintendent to approve the following **FAMILY MATH NIGHTS, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-XXX - ESEA Title IV Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
KAREN McCOURT	Apshawa	3	\$108.00
GEORGEAN COLEMAN	Apshawa	3	\$108.00
ALLISON GOODELL	Apshawa	3	\$108.00
CHRISTINA RODEK	Apshawa	3	\$108.00
LINDSAY HEFFERON	Apshawa	3	\$108.00
AMBER HARDEN	Apshawa	3	\$108.00
JACLYN BECKER	Apshawa	3	\$108.00
KRISTEN SEIBERT	Apshawa	3	\$108.00
MALCOLM IRELAND	Apshawa	3	\$108.00
THOMAS ANTONUCCI	Maple Road	3	\$108.00
TRICIA GRANEY	Maple Road	3	\$108.00
JAMIE HOLLICK	Maple Road	3	\$108.00
DEBORAH MALATAK	Maple Road	3	\$108.00
KRISTEN ROSIMINI	Maple Road	3	\$108.00
TINA PASQUINO	Upper Greenwood Lake	4	\$144.00
KELLY COMERFORD	Upper Greenwood Lake	4	\$144.00
DEENA ACCARDI	Upper Greenwood Lake	4	\$144.00
CHARLENE PAPPAS	Upper Greenwood Lake	4	\$144.00

NOTE: Funded through the ESEA Title IV Grant.

41. The recommendation of the Superintendent to approve the following staff members and stipends, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL**, to be held on March 30, 2022, for the 2021-2022 school year, at a stipend of \$74.00 per chaperone - Account: 11-401-100-110-10-10-000:

<u>Chaperone</u>	<u>Assignment</u>
KRISTEN SEIBERT	Apshawa
SARAH WARREN	Apshawa
TRICIA GRANEY	Maple Road
KRISTI CLAVE	Maple Road
ERIN BRANAGAN	Marshall Hill
CHRISTINE GENARDI-FISHER	Marshall Hill
TRICIA GINDER	Paradise Knoll
SCOTT WIENBROCK	Paradise Knoll
SABRINA ARNOLD	Upper Greenwood Lake
CHARLENE PAPPAS	Upper Greenwood Lake

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

41. (Continued)

<u>Chaperone</u>	<u>Assignment</u>
AMANDA MENIER	Westbrook
JENNIFER FEAR	Districtwide
JACQUELINE SEGAL	Districtwide

42. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGMENTS, DISTRICT ARTS FESTIVAL**, for the 2021-2022 school year - Account: 11-401-100-110-10-10-000:

<u>Staff Member</u>	<u>Assignment</u>	<u>Stipend</u>
<u>High School</u>		
HEATHER BURNS	Theater Arts Teacher	\$144.00
CATHLEEN COSGROVE	Art/Technology Education Teacher	\$144.00
CYNTHIA GALLAUGHER	Art/Technology Education Teacher	\$144.00
JOSEPH JORDAN	Art/Technology Education Teacher	\$144.00
NIKLAS LATRONICA	Art/Technology Education Teacher	\$144.00
EDWARD MARZALIK	Art/Technology Education Teacher	\$144.00
JENNIFER MONEGO	Art/Technology Education Teacher	\$216.00
PETER SHAVER	Art/Technology Education Teacher	\$144.00
LEONARD VAN WINGERDEN	Art/Technology Education Teacher	\$144.00
ROBERT WIEDMANN	Art/Technology Education Teacher	\$144.00
<u>Grades 6-12</u>		
MATTHEW GRAMATA	Music Teacher	\$360.00
DOUGLAS HEYBURN	Music Teacher	\$360.00
SUSAN KACZOR	Music Teacher	\$360.00
<u>Grades 6-12</u>		
BRIAN McLAUGHLIN	Music Teacher	\$720.00
ERICA McPARTLAND	Music Teacher	\$360.00
MATTHEW PACCIONE	Music Teacher	\$360.00
LORRAINE POAT	Art Teacher	\$180.00
<u>Grades K-5</u>		
CHELSEA PIRES	Art Teacher	\$180.00
JENNA SOKOLIK	Art Teacher	\$180.00
JESSICA ZIEGENBALG	Art Teacher	\$180.00
KRISTEN CALLAHAN	Music Teacher	\$432.00
COURTNEY MATTIE	Music Teacher	\$432.00
CHRISTINE PATERNO	Music Teacher	\$432.00

43. The recommendation of the Superintendent to approve **DANA LAMBERT** to conduct a **COLLEGE PANEL EVENING** for students and parents, Grades 9-11, for two and one half (2.5) hours, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 11-000-218-104-10-10-071

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

44. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2021)** for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the 2021-2022 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
JON HARTLAGE	Pit Band Conductor	\$1,162.00

NOTE: Replaces McLaughlin

45. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS AND STIPENDS** for the **SPRING 2022 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
NICOLE GWINNETT	Head Softball	C+Longevity	\$9,920.00
CANDICE CARLISLE	Asst. Softball	C	\$7,298.00
McKENZIE MORANDO	Asst. Softball	A	\$5,181.00
KENNETH CANALI	Head Tennis (Boys)	B	\$5,846.00
DAVID GEROLD	Asst. Tennis (Boys)	A	\$3,277.00
ARTHUR JOECKS	Head Track (Boys)	C+Longevity	\$9,920.00
MICHAEL LAMBERT	Asst. Track (Boys)	C+Longevity	\$7,498.00
BRIAN LESLIE	Asst. Track (Boys)	C+Longevity	\$7,498.00
SHARON PIECUCH	Head Track (Girls)	C+Longevity	\$9,920.00
CHRISTOPHER JONES	Asst. Track (Girls)	B	\$6,171.00
JASON BENZ	Asst. Track (Girls)	A	\$5,181.00
JOSEPH JORDAN	Head Baseball	C+Longevity	\$9,920.00
TAYLOR PEVNY	Asst. Baseball	C	\$7,298.00
JAKE MATHEWS	Asst. Baseball	B	\$6,171.00
JOSEPH PETROSI	Head Golf (Boys)	A	\$4,967.00
TIMOTHY McCLURG	Head Golf (Girls)	B	\$5,846.00
GARY STOLL	Head Lacrosse (Boys)	C	\$9,720.00
STEPHEN MASLANEK	Asst. Lacrosse (Boys.5)	C	\$3,649.00
TIMOTHY MICKENS	Asst. Lacrosse (Boys.5)	A	\$2,590.50
HARRY SHORTWAY	Head Lacrosse (Girls)	A	\$7,525.00
KELSIE MURPHY	Asst. Lacrosse (Girls)	A	\$5,181.00
MARITZA MELENDEZ	Head Volleyball (Boys)	A	\$7,525.00
JASON D'esVERNEY	Asst. Volleyball (Boys)	B	\$6,171.00

46. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2021-2022 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
JAMES T. BOLGER	High School	Lacrosse (Boys)

ITEM #47 WAS PULLED AND REMOVED FROM THE AGENDA

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

(48.) The recommendation of the Superintendent to approve the appointment of **JENNIFER MCPHEE**, Courier (PT), District-wide (PC#47.98.M7.CFK), at the hourly rate of \$20.00, without health benefits, effective February 23, 2022, through June 30, 2022, per Board of Education Agreement.
(Replaces Diaz) Account: 11-000-262-110-10-10-000

NOTE: Pending fingerprint clearance.

ROLL CALL FOR ITEMS #1 THROUGH #46, AND ITEM #48:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Lockwood	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Absent	Mrs. Romeo	Yes*	Mr. Stillman	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes**

*Mrs. Romeo "Abstained" on item #33 and item #35.

**Mrs. Van Dyk "Abstained" on item #3.

The **MOTION PASSED**.

XIV. OPERATIONS & FINANCE, Mr. Jaycen Stillman - Chairperson

Motion by Mr. Stillman, seconded by Mr. Conklin, to approve the following agenda items #1 through #5:

DISCUSSION: Mr. Guarino spoke about item #2, and request for proposals for food service. Ms. Francisco provided an explanation to the Board.

1. The recommendation of the Superintendent to approve an agreement with **USA MEDICAL LLC**, Grapevine, Texas, for **COVID-19 TESTING**, for the 2021-2022 school year, at no cost to the District.
2. The recommendation of the Superintendent to authorize the Business Administrator to solicit **REQUESTS FOR PROPOSALS** for Food Service Management Companies, for the 2022-2023 school year.
3. The recommendation of the Superintendent to approve an agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** for the use of fields behind West Milford High School and District parking locations, for the West Milford Community Services and Recreation Fireworks event to be held on Friday, July 1, 2022 (rain date: July 2, 2022).
4. The recommendation of the Superintendent to approve the sale of two (2) Dodge Caravans for a total sale price of \$1,874.00, less a 10% commission fee, per the Sale of School Transportation Vehicles Bid #TRANS 22-07, prepared by **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HRESC)**, taken on January 27, 2022, at 12:30 p.m. (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office and Transportation Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

XIV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #5:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. O'Brien	Absent	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mrs. Lockwood	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Stillman, seconded by Mrs. Dwyer, to approve the following agenda item #6:

- 6. The recommendation of the Superintendent to approve the **PAYROLL** of January 31, 2022 and February 15, 2022, in the amount of \$4,224,823.65. (Documentation provided electronically.)

ROLL CALL FOR ITEM #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. Dwyer	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Lockwood	Yes	Mrs. Romeo	Abstain
Mr. Guarino	Abstain	Mrs. O'Brien	Absent	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Stillman, seconded by Mrs. Lockwood, to approve the following agenda items #7 through #10:

- 7. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **February 22, 2022**, in the amount of \$2,496,687.43. (Documentation provided electronically.)
- 8. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 22, 2022:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2021-2022** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$460,920.24.

- 9. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 22, 2022** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$14,431,017.72 as of January 31, 2022; therefore

XIV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

9. (Continued)

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

10. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2022, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #7 THROUGH #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. O’Brien	Absent	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mrs. Lockwood	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XV. POLICY - Mrs. Courtney Stephenson, Chairperson

Motion by Mrs. Stephenson, seconded by Mrs. Lockwood, to approve the following agenda items #1 through #15:

DISCUSSION: Mrs. Stephenson spoke about item #1, and stated that most committees are in place, except for Special Services. She would like to see Special Services have a separate committee, and feels there is a need going forward.

Dr. McQuaid spoke about possibly having the Education Committee partner with a Special Education Committee, or if it is a separate committee go back-to-back with Education. Dr. McQuaid provided the Board with some history on Special Services prior to her, and explained our establishment and participation in CEPAC and what can be discussed. Also, Board representatives can attend CEPAC, as well as parents and the community.

Dr. Anemone stated it can be discussed at the next Policy Committee meeting.

Mrs. Lockwood feels Education and Special Services work so closely together, and combining it might serve better for the District and make the most sense.

1. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled, "Board Committees." (Code 0155) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment." (Code 2415.05) (Documentation provided electronically.)

XV. POLICY - Mrs. Stephenson, Chairperson - Continued

3. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Prevention and Treatment of Sports-Related Concussions and Head Injuries." (Code 2431.4) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Prevention and Treatment of Sports-Related Concussions and Head Injuries." (Code 2431.4) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Adult High School." (Code 2451) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled, "Additional/Compensatory Special Education and Related Services." (Code 2460.30) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Student Assessment." (Code 2622) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled, "Student Assessment." (Code 2622) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Political Activities." (Code 3233) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "High School Graduation." (Code 5460) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled, "Anti-Hazing." (Code 5541) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled, "Joint Use of Facilities." (Code 7540) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Bias Crimes and Bias-Related Acts." (Code 8465) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Bias Crimes and Bias-Related Acts." (Code 8465) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Administration of School Surveys." (Code 9560) (Documentation provided electronically.)

XV. POLICY - Mrs. Stephenson, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson	Yes	Mrs. Lockwood	Yes	Mr. Guarino	Yes
Mrs. O'Brien	Absent	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mrs. Romeo	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVI. NEGOTIATIONS - Mrs. Debbie O'Brien, Chairperson

TO BE VOTED ON AFTER EXECUTIVE SESSION

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Conklin stated they are still looking for volunteers to start an Indoor Hockey program. If anyone is interested, please contact the Parks & Recreation Department. He also advised that registration for Bubbling Springs is now open, and they are looking for lifeguards, swim instructors, and day camp counselors.

Safety - Mrs. Van Dyk - No report. The meeting is being rescheduled.

Superintendent's Roundtable - Mrs. Lockwood/Mrs. Van Dyk - Mrs. Lockwood reported on items from the January 27th meeting. There was a question regarding issues with the Realtime App and website login. Mr. Winston made suggestions to solve any glitches, and Dr. Anemone provided information on parent concerns on the website. Parents asked if Macopin and High School LinkIt assessments can be sent to them, and Mr. Novak stated they would be sent out shortly. PCTI transfers were discussed, as well as the Test to Stay Plan and what it entails. Substitute work days were also discussed, as well as permanent subs in buildings. Parents also inquired about lunches and that they still do not seem to be consistent across all schools. They asked who plans menus and decides rotations, and if all students were still eligible for a free lunch this school year. Information on Pomptonian was provided at the meeting. Also discussed was quarantine communication and how long does it typically takes for staff to be made aware of students needed to quarantine, and how absences are recorded for a 24 hour lag day.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No report.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - Mrs. Dwyer stated there was an issue with Governance IV mandated training. It showed that she was registered, but she was unable to view the training. She has contacted Kathy Helewa from NJSBA regarding this.

Legislative - Mrs. Romeo. Mrs. O'Brien forwarded a report for Mrs. Dwyer to provide to the Board. Mrs. Dwyer stated that both houses of the legislature approved the delay of Governor Murphy's delivery of his budget speech by two weeks. Due to this delay, it is anticipated that the Department of Education will be providing a revised budget calendar to school districts. The Senate approved S354 establishing a school funding formula evaluation task force.

XVII. COMMITTEE REPORTS/LIAISONS - Continued

Legislative (cont'd) - This seven member group is charged with studying, evaluating, and assessing the current state school funding formula. They will study the effectiveness of and provide recommendations on potentially improving various aspects of the formula. The task force will be holding a series of public hearings around the State to seek input and gather testimony on the effects of the current school funding formula and potential areas for improvement within the formula from the public. The Senate approved S905, which extends the period of time for filing Special Education due process petitions related to COVID-19. The extension can be up to 18 months depending on the individual circumstances. This extra time is intended to provide parents time to work out new learning plans for their children with school districts, without having to file for a hearing with the State's Office of Administrative Law. Also, the Department of Agriculture and Food Security Committee advanced bills aimed to expand public awareness and student eligibility for school meal programs. A2365 will educate parents and guardians about existing and expanding school meal program options. A2368 requires schools to provide free breakfasts and lunches to students from working class middle-income families designated as the Working Class Families Anti-Hunger Act. AC109 urges the U.S. Congress to pass the Universal School Meals Program Act of 2021, which would provide a breakfast, lunch, dinner and snack to all school children, regardless of socioeconomic backgrounds. This legislation also eliminates school food debt and reimburses schools for all delinquent meal debt.

Mrs. Dwyer feels our District should have School Board representation attend the public hearings on the State school funding formula to voice our concerns, as we will be extremely affected this year.

Mr. Guarino inquired as to whether the school funding formula is released to the District, or if it is the total number. Ms. Francisco responded to his inquiry and provided additional information.

Technology Oversight - Mr. Guarino stated he was not able to attend the last meeting. He asked Dr. Anemone and Mr. Novak to provide an update from the meeting regarding the website. Dr. Anemone discussed the Website Committee and where we are with parents and staff helping out, and the recommendation to add those hours that were approved. Also discussed was the status of projects in the District, including the phone system. Mr. Novak also spoke about Class Link being a single sign-on and students not having to remember their password. It is used across the District and K-2 students are now able to use a quick card with a QR code. This automatically logs those students into their Chromebook and they have easier access to District resources. It was piloted at Westbrook School, and will now be available in all elementary schools.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/
Mr. Guarino - Mrs. Dwyer stated a Zoom meeting was held. There was nothing to report.

West Milford Municipal Alliance - Mrs. Stephenson/Mrs. Romeo - Mrs. Stephenson attended the meeting. The WMMA did a survey for their members. They spoke about different programs they have received grants for to help run in our schools, including Heroes and Cool Kids, and the lead program entitled, "We're not Buying It." The WMMA is very interested in doing more town-wide and community programs and activities. She does not think the WMMA will be funding the school programs next year, as they are more focused on reaching the community as a whole, and not just in our schools.

XVIII. OLD BUSINESS

Mrs. Romeo spoke about watching the Board meeting video of November 19, 2019, and stated she asked the Board and the Administration at that time to look into a utilization study. She had asked how long it would take and how much would it cost. There was discussion at that time that seemed it would affect moving the sixth grade to Macopin. She stated we are far beyond moving the sixth grade to Macopin, and she would like the idea of a utilization study and an enrollment projection to be looked into. She knows it has been done in the past, but not while she has been on the Board.

Mr. Guarino agreed with this idea. He also spoke about continuing to support extracurricular programs for students in the next budget, and additionally incorporating that Kilgallen Field be repaired in the proper way in the next several budget cycles, to get the field back to the way it was. He also stressed the importance of care and maintenance of the fields in the proper manner.

Mrs. Van Dyk inquired as to when the next discussion of budget items will occur. Ms. Francisco responded to her inquiry and explained that the budget was discussed at the last Committee meeting and will be discussed again at the next Committee meeting on March 15th. The Preliminary Budget Hearing will be on March 22, 2022. Ms. Francisco stated she will not have State Aid numbers until March 10th, so discussion of substance on the budget will be at the March 15th Committee meeting.

Mrs. Stephenson stated the utilization study is a great idea for so many aspects, including busing. She stated that many school districts are doing utilization studies and are looking at their enrollment over the next five (5) years. Ms. Francisco stated the District had a study completed a few years ago. Mrs. Stephenson spoke about Kilgallen Field and working with Little League. She suggested that possibly a Board member should attend Little League monthly meetings to let them know that the Board would like to work with them. She also suggested that possibly a Board member should attend other parks and recreation sports organization monthly meetings.

Board members continued discussion and spoke about their experiences with parks and recreation programs, and how funds are used. Mrs. Van Dyk suggested generating a list of Parks and Recreation programs and discussing this at the next Committee meeting.

Mrs. Romeo spoke about Music in our Schools Month and Youth Art Month. She stated that the Macopin Winter Concert was the most amazing event she had ever attended. She spoke about the 7th Grade students learning a song in Sign Language, and sharing it with the audience. She stated that the performance was breathtaking, and that this was inclusion at its best. The teacher and the staff member that helped to teach our students worked very hard to create this full inclusion and present it well. She stated this took an incredible amount of time and energy from our staff, and as a parent, she is extremely grateful that her child was able to witness his peers in this event. She is very proud of West Milford.

Mrs. Van Dyk agreed that it was a wonderful concert, and she commended our Music staff.

Motion by Mrs. Lockwood, seconded by Mrs. Stephenson, to close Old Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Monica Church, 40 Beach Haven Road, Hewitt. Mrs. Church spoke about the Website Committee. She is a parent on the Committee and there has only been one meeting. She stated the research the teachers did was very thorough. There was a spreadsheet of schools researched with multiple sites all across the country, with a list of pros and cons, and they made a consensus as to what they liked the best. Her husband is also on the Committee, and he is a programmer who has built multiple websites. She stated that he commented on the old website being so obsolete that it will need a lot of manual work to go in and decide what should be kept, which is why the hours are needed.

Motion by Mr. Guarino, seconded by Mr. Stillman, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 9:20 p.m., Mr. Guarino, made a motion, seconded by Mrs. Stephenson, to go into Executive Session for approximately forty (40) minutes, for the purpose of discussing current litigation matters, negotiations, HIBs, special education matters, and matters of attorney/client privilege, and action will be taken.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 9:54 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mrs. Stephenson	Present	Mrs. O'Brien	Absent	Mr. Conklin	Present
Mr. Stillman	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following agenda item #7:

- 7. The recommendation of the Superintendent to approve the following Resolution:

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

7. (Continued)

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **February 22, 2022**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2022/H-4	Unsubstantiated
2022/H-5	Substantiated
2022/M-8	Unsubstantiated

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Dwyer	Yes	Mrs. Lockwood	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mrs. O’Brien	Absent	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XVI. NEGOTIATIONS - Mrs. Debbie O’Brien, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Guarino, to approve the following agenda item #1:

(1.) **BE IT RESOLVED**, that the West Milford Board of Education ratifies the Memorandum of Agreement and salary guides with the West Milford Education Association, on behalf of the West Milford Custodial and Maintenance Association, for the period from July 1, 2021, through June 30, 2024; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the final contract documents, once placed in a form satisfactory to Board Labor Counsel. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O’Brien	Absent	Mrs. Lockwood	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Dwyer	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XXII. ADJOURNMENT

Motion by Mr. Guarino, seconded by Mrs. Dwyer, to adjourn the meeting at 9:55 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary