

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

46 Highlander Drive
West Milford, NJ 07480
(973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
MARCH 29, 2022**

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:00 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mrs. Stephenson	Present	Mr. Guarino	Absent	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. O'Brien	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Abigail Weiss	Student Representative	Present

There were approximately 25 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone spoke about Winter Sports at West Milford High School. He stated we had five student athletes this year with wonderful seasons in their respective sports. They were invited to the meeting with their families to receive a Certificate of Appreciation from the Board of Education and the Administration. One student, Shane Yodice, a West Milford High School Senior Bowler who advanced to the State finals, could not attend the meeting. Dr. Anemone read his accomplishments to the public and congratulated him. Dr. Anemone then presented certificates to the following students, highlighting their accomplishments and extending his congratulations: Colin Menier, a Sophomore Wrestler for West Milford High School; Ben Marchetto, a Sophomore Wrestler for West Milford High School; Tanner Christie, a Senior on the West Milford High School Track Team in Shot Put; and Delaney Brown, a Senior Girls Sabre for the West Milford High School Fencing Team. The Board congratulated the athletes on their wonderful accomplishments.
- Dr. Anemone gave a recap of the Social Emotional Learning Day held Districtwide on March 11th, for K-12 students and staff. Dr. Anemone asked Dr. McQuaid to provide a brief synopsis on the day. Dr. McQuaid spoke about social emotional interactions coming out of the pandemic and steps for returning to normalcy for our students and staff. She spoke about participation in the Global SEL Day on March 11th and advocating, supporting, and showcasing social emotional learning. Our elementary school Social Workers and Psychologists were in the classrooms running lessons, and our Middle and High School Physical Education Department and Project Adventure program highlighted and focused on social emotional learning. Dr. McQuaid thanked our mental health providers and our teaching staff for participating in this successful day.
- Dr. Anemone provided the Board with a 2022-2027 Strategic Plan recap and updated the Board with action plans that have been worked on, with area goals to be focused on. The five (5) year plan will be posted on the website. He thanked the Board and the community for the strategic planning process.
- Abigail Weiss, Student Representative, spoke about recent and upcoming events at the High School. The Junior Prom was held at Casa Bianca on Friday, March 25th. The Senior Prom will be held at the Tides on June 2nd. She spoke about Spring Sports starting this week, beginning with Girls and Boys Lacrosse, and wished them good luck with their seasons. On March 7th the Student Council held a Volleyball Tournament fundraiser to raise money for the Township Special Olympics Team. The Student Council exceeded their goal, and the event raised \$2,200.00 for the Special Olympics Team.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak provided the Board with a presentation on Conquer Math Training, Year 1. He provided information from the National Council of Teachers of Mathematics Journal of Research in Mathematics Education and discussed the significant effects on teachers of mathematics and the process for learning mathematics methods.
- He also spoke about the 3rd and 4th Grade New Jersey Student Learning Standards for Year 1. He showed the progression into 4th Grade, and explained the process. He also provided a breakdown of Algebra I Workshops for Year 1, and showed students multiplying binomials using algebra tiles. Mr. Novak then explained "What's Next" for Years 1 and 2 for all grades.

Minutes for the Workshop/Regular Meeting of March 29, 2022

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Novak - Continued

- Mr. Novak also spoke about LinkIt, and indicated that reports for K-5 students will be sent home on Thursday, March 31st. Mr. Novak and Mr. Winston are in the process of providing all families with a user name and password for the parent portal in LinkIt. Once this process is established, parents can log in and have access to reports as they are available, and not have to wait for reports to be printed.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

- Ms. Francisco introduced Mr. Thomas Ferry and Mr. Ryan Cleary from the auditing firm of Wielkottz & Company, LLC, to present the Comprehensive Annual Financial Report, for the period ending June 30, 2021. She explained that the audit deadline was delayed due to the State requiring additional GASB schedules that were not available before the statutory deadline.
- Mr. Ferry spoke about the two documents that the Board has received. One is the Comprehensive Annual Financial Report (CAFR), which is the financial information, and the other is the Auditor's Management Report. He explained the contents of each report and spoke about the different fund balances in the CAFR and what they entail. Mr. Ferry provided the Board members with a handout comparing prior years' fund balance. He explained that for the current year, the State allowed Boards of Education to maintain a 4% maximum in unrestricted fund balance. He is recommending that school districts use the 4%, which provides flexibility. Anything over 4% is considered excess surplus and required to be used in the 2022-2023 budget.
- Mr. Ferry also spoke about the Governmental Accounting Standing Board (GASB) that required changes to reporting of the student activity fund(s) and the unemployment account. He continued to review the information in the handout regarding the general fund, and concluded with an analysis of debt service, special revenue funds, and the food service fund.
- Mr. Ferry stated that there were two audit findings. He then introduced Mr. Ryan Cleary, who has been the Senior Auditor Manager with the firm, and who specifically heads up the audit team for West Milford. Mr. Cleary spoke about the Auditor's Management Report and their findings regarding the audit, which were minor, in the area of Transportation.
- Mr. Ferry announced that this will be his last audit presentation to the Board. Mr. Cleary will be taking over as Audit Manager for the West Milford school district. The Board and the Administration wished Mr. Ferry the best of luck in his new position.

Motion by Mrs. Dwyer, seconded by Mrs. Lockwood, to approve the following Board of Education meeting minutes:

- February 22, 2022 Budget/Regular Meeting
- February 22, 2022 Executive Session

VOICE VOTE: Mrs. O'Brien "Abstained" to the February 22, 2022 Budget/Regular Meeting minutes and the February 22, 2022 Executive Session minutes.

All Others in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about attending a meeting on Monday, March 28th with Mrs. O'Brien, and other Passaic County schools to discuss the funding for Passaic County Technical Institute (PCTI). She stated that Mrs. O'Brien will provide more information on this meeting under her Legislative report. The meeting was very interesting and some common goals were shared, as well as fact finding.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mrs. O'Brien, seconded by Mr. Stillman, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. LOCKWOOD, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #7:

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to **TABLE** item #1 to be voted on after Executive Session.

VOICE VOTE: All in Favor. MOTION PASSED.

ITEM #1 WAS "TABLED" TO BE VOTED ON AFTER EXECUTIVE SESSION

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

- 2. The recommendation of the Superintendent to approve the adoption of the **DISTRICT NURSING SERVICES PLAN** for the West Milford School District, for the 2020-2021 and 2021-2022 school years. (Documentation provided electronically.)
- 3. The recommendation of the Superintendent to approve the following **CHANGES TO SECONDARY PROGRAMS** for the 2022-2023 school year:

<u>DEPARTMENT</u>	<u>TYPE OF PROGRAM CHANGE</u>
History	Name Change: American Government to American Government and U.S. History

- 4. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2021)** for the following **OVERNIGHT FIELD TRIP** for the 2021-2022 school year:

EIGHTH GRADE - WASHINGTON, D.C.

Purpose of Trip: This trip is a culminating experience that combines United States history topics, which are included in the 8th grade curriculum, current events, and is also an exceptional social experience. This trip also serves as our eighth grade promotional trip and is available for any interested eighth grader who meets our discipline policy and attendance requirements.

Location:	Washington, D.C.
Dates of Trip:	June 15-17, 2022
Number of Students:	Approximately 250
Cost of Trip to Students	\$547.00
Name of Advisor:	Oliver Pruksarnukul
Number of School Days Missed:	3
Number of Chaperones:	Approximately 22 chaperones, plus one administrator
Cost to District:	\$0.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

- 5. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIP** for the 2021-2022 school year:

GIRLS TRACK & FIELD

Purpose of Trip: Penn Relays

Location:	Cherry Hill, New Jersey
Dates of Trip:	April 27-29, 2022
Number of Students:	Approximately 12
Cost of Trip to Students:	\$435.00
Name of Advisor:	Sharon Piecuch
Number of School Days Missed:	2
Number of Chaperones:	2
Cost to District:	\$1,200.00 (Transportation)

NOTE: All student and chaperone fees are included in the total cost of the trip.

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. The recommendation of the Superintendent to approve the following field trip destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2021-2022 school year:
 - Neptune Aquatic Center, Neptune, New Jersey
 - The Wildlife Conservation and Education Center, Garfield, New Jersey
7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #2 THROUGH #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Absent	Mrs. Lockwood	Yes	Mrs. O'Brien	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #30:

DISCUSSION: Mrs. Stephenson commented about item #24.

Mrs. Romeo also commented on item #24.

1. The recommendation of the Superintendent to accept the resignation of **VICTORIA HUNT**, Special Class Aide, Apshawa School, effective May 25, 2022.
2. The recommendation of the Superintendent to approve the appointment of **CHRISTINE SAUERTIEG-PILAAAR**, Replacement Art Teacher, Apshawa/Paradise Knoll Schools (PC#99.01.00.CDP; 99.05.00.CHU), at the per diem rate of \$200.00, without health benefits, effective April 4, 2022, through May 13, 2022, per Board of Education Agreement. (Replaces Ziegenbalg) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

3. The recommendation of the Superintendent to approve the appointment of **MORGAN BROWN**, Special Class Aide (CLIMB), Maple Road School (PC#60.03.S5.BLX), at the annual salary of \$23,882.00 (Step 1)(prorated), with health benefits, effective April 1, 2022, through June 30, 2022, per Board of Education/WMTAA Agreement. (New Position) Account: 11-212-100-106-10-10-100

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **NICOLE BRENNAN**, Replacement Special Class Aide, Maple Road School (PC#93.03.00.CHD), at the per diem rate of \$91.00, with health benefits, effective April 1, 2022, through June 20, 2022, per Board of Education Agreement. (Replaces Pritchett) Account: 11-215-100-106-10-10-000

NOTE: Pending fingerprint clearance.

5. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY TRANSFER OF ASSIGNMENT**, for **PEGGY PAULSON**, from Special Class Aide, Marshall Hill School, to Replacement Special Education Teacher (Autism), Marshall Hill School, at the per diem rate of \$200.00, three (3) days/week, retroactive from March 14, 2022, through March 31, 2022, then five (5) days/week, effective April 1, 2022, through May 6, 2022. (Replaces Elmera) Account: 11-120-100-101-10-10-000.
6. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY TRANSFER OF ASSIGNMENT**, for **DENISE SHORTER**, from Special Class Aide, Marshall Hill School, to Replacement Special Education Teacher (Autism), Marshall Hill School, at the per diem rate of \$200.00, two (2) days/week, retroactive from March 14, 2022, through March 31, 2022. (Replaces Elmera) Account: 11-120-100-101-10-10-000.
7. The recommendation of the Superintendent to approve the appointment of **KIMBERLY HEINER**, Replacement Special Education Teacher (Autism), Marshall Hill School, at the annual salary of \$55,700.00 (BA/1) (prorated), with health benefits, effective May 9, 2022, through June 20, 2022, per Board of Education Agreement. (Replaces Elmera) Account: 11-214-100-101-10-10-000
8. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **TINA THOMPSON**, Kindergarten Teacher, Upper Greenwood Lake School, without pay, effective September 1, 2022, through March 9, 2023. (Child Rearing)

NOTE: The employee may return prior to the above date.

9. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (December 2021)** to a leave of absence for **TINA SAUER**, Grade 1 Teacher, Maple Road School, with pay using sick days, retroactive from February 7, 2022, through **April 29, 2022**, then without pay under the Family Medical Leave Act, effective **May 2, 2022**, through **September 23, 2022**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve a leave of absence for **JILL CULLEN**, Physical Education Teacher, Marshall Hill/Paradise Knoll Schools, with pay using sick days, effective April 7, 2022, through April 22, 2022, then without pay under the Family Medical Leave Act, effective April 25, 2022, through May 6, 2022. (Medical)

NOTE: Pending completion of Family Medical Leave Act (FMLA) paperwork. The employee may return prior to the above date pending medical certification.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

11. The recommendation of the Superintendent to **approve an amendment to a previously approved resolution (February 2022)** to a leave of absence for **DEBRA GEMIND**, Cafeteria Aide/Vehicle Aide, Apshawa School/Transportation, without pay under the Family Medical Leave Act, retroactive from February 22, 2022, through **March 18, 2022**, then without pay, retroactive from **March 21, 2022, through April 18, 2022**. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve a leave of absence for **BARBARA CRAWFORD**, Security Guard/Hall Monitor, High School, with pay using sick days, retroactive from March 8, 2022, through April 8, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **MILDRED DeGROAT**, Special Use Vehicle Driver, Transportation, without pay, effective April 4, 2022, through June 30, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective March 30, 2022, through June 30, 2022:

JENNIFER TANKO (Teacher)
PATRICK BABBITT (Teacher)

15. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective March 30, 2022, through June 30, 2022:

JANIE MARAZO* (Vehicle Aide)	PATRICK BABBITT (Building Aide)
JEAN PIERRE (Vehicle Aide)	PATRICK HENZLEY (Operations)
RYAN GIAMANCO (Vehicle Aide)	NICOLE BRENNAN* (Special Class Aide)
STEPHEN MANAHAN (Vehicle Aide)	

*Pending fingerprint clearance.

16. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **ERIC BUNK**, from Head Custodian, Maple Road School, to Assistant Head Custodian, Macopin School (PC#45.08.M3.BCK), at the annual salary of \$63,365.00, Assistant Head Custodian stipend of \$5,213.00 (prorated), and longevity of \$1,000.00, with health benefits, effective April 1, 2022, through June 30, 2022, per Board of Education/WMCMA Agreement. (Replaces Shaffer) Account: 11-000-262-110-10-10-000

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

17. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DAVID KUHLES**, from Custodian, High School, to Head Custodian, Maple Road School (PC#45.03.M1.BBS), at the annual salary of \$63,365.00, Head Custodian stipend of \$5,429.00 (prorated), with health benefits, effective April 1, 2022, through June 30, 2022, per Board of Education/WMCMA Agreement. (Replaces Bunk) Account: 11-000-262-110-10-10-000
18. The recommendation of the Superintendent to approve a payment to **PAMELA TAVARONE-BIESIADA**, Chaperone School Nurse, in the total amount of \$200.00, for services rendered on March 31, 2022, through April 1, 2022, for the Macopin School 7th grade trip to Philadelphia, Pennsylvania. Account: 11-401-100-110-10-10-000
19. The recommendation of the Superintendent to approve the following additional staff members and stipends, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL**, to be held on March 30, 2022, for the 2021-2022 school year, at a stipend of \$74.00 per chaperone - Account: 11-401-100-110-10-10-000:

<u>Chaperone</u>	<u>Assignment</u>
JACLYN BECKER*	Apshawa
MEGHAN DONEGAN	Westbrook

*Replaces Kristen Seibert

20. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN SUMMER EXPERIENCE**, at the hourly rate of \$36.00, for two (2) hours during August 2022 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
ALLISON GOODELL	Apshawa
LINDSAY HEFFERON	Apshawa
KAREN McCOURT	Apshawa
STEPHANIE AMATRUDA	Maple Road
DEBORAH MALATAK	Maple Road
PETRINA VALESE	Maple Road
MELISSA BERGH	Marshall Hill
ERIN BRANAGAN	Marshall Hill
KELLY ROWLAND	Marshall Hill
DEIRDRE COLLINS	Paradise Knoll
LEIGH ANN MISIANO	Paradise Knoll
EWELINA WITALIS	Upper Greenwood Lake
TINA PASQUINO	Upper Greenwood Lake
SAMANTHA PATIRO	Upper Greenwood Lake
ASHLEY BAUMGARTNER	Westbrook
HOLLY STANLEY	Westbrook

21. The recommendation of the Superintendent to approve the following **FAMILY LITERACY NIGHT, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

21. (Continued)

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
MELISSA BERGH	Marshall Hill	4.5	\$162.00
ARIANNA MCGUINNESS	Marshall Hill	4.5	\$162.00
KELLYANN MCKEAN	Marshall Hill	4.5	\$162.00
MAUREEN MULLIGAN	Marshall Hill	4.5	\$162.00
JESSICA PEREZ	Marshall Hill	4.5	\$162.00
SHAWN RHINESMITH	Marshall Hill	4.5	\$162.00

NOTE: Funded through the ESEA Title I Grant.

22. The recommendation of the Superintendent to approve the following **FAMILY MATH NIGHT, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-XXX - ESEA Title IV Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
COLLEEN BEGLEY	Marshall Hill	2	\$72.00
MELISSA BERGH	Marshall Hill	2	\$72.00
ERIN BRANAGAN	Marshall Hill	2	\$72.00
MAUREEN KELLY	Marshall Hill	2	\$72.00
RACHEL LEHR	Marshall Hill	2	\$72.00
SHAWN RHINESMITH	Marshall Hill	2	\$72.00
ALICE SUSKA	Marshall Hill	2	\$72.00
WENDY WITTMAN	Marshall Hill	2	\$72.00

NOTE: Funded through the ESEA Title IV Grant.

23. The recommendation of the Superintendent to approve the following **PARADISE KNOLL SCHOOL STUDENT ACTIVITY CLUB, ADVISORS, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
KATIE BONFORTE	Mind & Body	7.5	\$270.00
SHARON JENSEN	Mind & Body	7.5	\$270.00

NOTE: Funded through the ARP ESSER III Grant.

24. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY CLUB, ADVISOR, AND HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
IAN WHITE	Fishing Club	30	\$1,080.00

NOTE: Funded through the ARP ESSER III Grant.

25. The recommendation of the Superintendent to approve the following additional staff members for the **SUMMER READING and LITERACY PROGRAM**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant:

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

25. (Continued)

<u>Employee</u>	<u>Payment</u>
DANIEL BROPHY	\$1,684.00
JACQUELINE SEGAL	\$5,168.00
NICOLE GWINNETT	\$1,893.00

NOTE: Funded through the APR ESSER III Grant.

26. The recommendation of the Superintendent to approve the following additional staff members for the **SUMMER EXPLORERS STEM CAMP**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
JULIE CHESHIRE	\$3,398.00
MALCOLM IRELAND	\$1,684.00
TINA PASQUINO	\$1,726.00

NOTE: Funded through the APR ESSER III Grant.

27. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2021-2022 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
JENNA SOKOLIK	\$366.70	Jessica Ziegenbalg

28. The recommendation of the Superintendent to approve **DONALD DOUGHERTY** and **SYRENA LoRe** to **INTERN** with District Administrators, effective May 1, 2022, through June 30, 2022, at no cost to the District.

29. The recommendation of the Superintendent to approve the following **STUDENT/PRACTICUM, STUDENT/INTERN** for the 2021-2022 school year, at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
TAYLOR QUINN	Ramapo College	Elementary Education
EMILIA PIRRO	William Paterson University	Speech-Language Pathology/Districtwide

30. The recommendation of the Superintendent to approve the following **HIGH SCHOOL SUBSTITUTE CERTIFIED ATHLETIC TRAINERS** for the 2022-2023 school year - Account: 11-402-100-590-09-21-000:

- BRENDAN BYRNES**
- SUSAN MAURER**
- ANDREW LUNGER**
- JAG-ONE PHYSICAL THERAPY TRAINING SERVICES**

NOTE: The above independent trainers carry their own insurance and all expenses will be covered by the High School Athletic Department.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #30:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Lockwood	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Romeo	Yes	Mr. Stillman	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED.

XIV. OPERATIONS & FINANCE, Mr. Jaycen Stillman - Chairperson

Motion by Mr. Stillman, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #6:

DISCUSSION: Mrs. Romeo inquired about item #3. Ms. Francisco responded to her inquiry and provided additional information.

Mrs. Romeo also inquired about item #4, and what date the renewal has to be signed by. She also asked more questions regarding item #3. Dr. Anemone and Ms. Francisco responded to her inquiries regarding the feasibility study. Dr. McQuaid also provided additional information for her regarding Highlander Academy.

Mrs. Van Dyk thanked Staples for the donation of school supplies for the next school year. Dr. Anemone provided more information on the donation.

Mrs. Romeo inquired about item #2. Ms. Francisco responded to her inquiry.

1. The recommendation of the Superintendent to accept the independent **COMPREHENSIVE ANNUAL FINANCIAL REPORT** for the period ending June 30, 2021, prepared by the firm of Wielkocz & Company, LLC, in accordance with N.J.S.A. 18A:23-1 through 11.
2. The recommendation of the Superintendent to accept the **AUDITORS MANAGEMENT REPORT** for the period ending June 30, 2021, and approve the following **SPECIFIC CORRECTIVE ACTION PLAN** and **CORRECTIVE ACTION PLANS** prepared by the Business Administrator, in response to the 2020-2021 Comprehensive Annual Financial Report:

SPECIFIC CORRECTIVE ACTION PLAN

Recommendation #1

Conditions that caused the repeat recommendation(s): Change in Transportation Department personnel. Previous recommendation was overlooked.

Corrective actions taken or to be taken and the dates or projected dates of such actions: Review of DRTRS requirements will be provided to the Transportation Supervisor, Administrative Assistant and Dispatcher by 04/01/2022.

The administrator(s) directly responsible for implementing the actions and controls: Transportation Supervisor and Business Administrator.

XIV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

2. (Continued)

Internal controls put in place or to be put in place to prevent another repeat of the recommendation and the dates or projected dates of implementation of such controls: Training took place following identification of error during annual audit. Date of implementation of such controls is 04/01/2022.

CORRECTIVE ACTION PLAN

Pupil Transportation

Finding 2021-01: In multiple instances, regular education students were reported on the DRTRS as special education without special needs transported.

Corrective Action: The District will ensure that student classifications on the DRTRS agree with the classification on the student registers as of the October 15 cut-off each year.

Method of Implementation: When transportation changes are made in a student's IEP, the new information will be relayed to the Transportation Supervisor by the Child Study Team.

Person(s) Responsible for Implementation: Director of Special Services, Transportation Supervisor and Business Administrator.

Completion Date: 04/01/2022

CORRECTIVE ACTION PLAN

Pupil Transportation

Finding 2021-02: District work papers.

Corrective Action: The Transportation Supervisor will review applications for aid-in-lieu with Administrative Assistant.

Method of Implementation: Aid-in-lieu applications are entered on a spread sheet that will be reviewed by the Transportation Supervisor for eligible schools.

Person(s) Responsible for Implementation: Transportation Supervisor and Business Administrator

Completion Date: 04/01/2022

3. The recommendation of the Superintendent to accept a proposal from **FKA ARCHITECTS**, Oakland, New Jersey, to perform professional architectural services for a Building Replacement Feasibility Study to replace two (2) existing buildings at the West Milford Transportation Department, at a cost not to exceed \$6,950.00, plus reimbursable expenses. (Documentation provided electronically.)

XIV. OPERATIONS & FINANCE – Mr. Stillman, Chairperson – Continued

4. The recommendation of the Superintendent to approve a Lease Renewal and Rider between the West Milford Board of Education and **OUR LADY QUEEN OF PEACE CHURCH**, for the lease of classroom space for the 2022-2023 school year, for a total annual rental of \$64,556.52 (\$5,379.71 per month), in accordance with the terms agreed upon in the Addendum to the Lease Agreement; and in the event the parties elect to extend the Lease for one or more one-year terms, the rent for the renewal term shall be increased by two percent (2%) from the prior year’s rent.
5. The recommendation of the Superintendent to accept the **DONATION** of school supplies for the District, from Staples, Riverdale, New Jersey, for the 2022-2023 school year.
6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. O’Brien	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mrs. Lockwood	Yes	Mr. Conklin	Yes
Mr. Guarino	Absent	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Stillman, seconded by Mrs. O’Brien, to approve the following agenda item #7:

7. The recommendation of the Superintendent to approve the **PAYROLL** of February 28, 2022 and March 15, 2022, in the amount of \$4,177,243.08. (Documentation provided electronically.)

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. Dwyer	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Lockwood	Yes	Mrs. Romeo	Abstain
Mr. Guarino	Absent	Mrs. O’Brien	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Stillman, seconded by Mrs. O’Brien, to approve the following agenda items #8 through #11:

8. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **March 29, 2022**, in the amount of \$5,154,572.07. (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 29, 2022:**

XIV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

9. (Continued)

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2021-2022** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$294,787.11.

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 29, 2022** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$14,440,101.54 as of February 28, 2022; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of February 28, 2022, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #8 THROUGH #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Yes
Mr. Guarino	Absent	Mrs. Lockwood	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XV. POLICY - Mrs. Courtney Stephenson, Chairperson

Motion by Mrs. Stephenson, seconded by Mrs. Lockwood, to approve the following agenda items #2 through #15 (**ITEM #1 WAS PULLED TO BE DISCUSSED IN COMMITTEE IN APRIL AND REMOVED FROM THE AGENDA**):

ITEM #1 WAS PULLED AND REMOVED FROM THE AGENDA

XV. POLICY - Mrs. Stephenson, Chairperson - Continued

2. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment." (Code 2415.05) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Prevention and Treatment of Sports-Related Concussions and Head Injuries." (Code 2431.4) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Prevention and Treatment of Sports-Related Concussions and Head Injuries." (Code 2431.4) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Adult High School." (Code 2451) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the second reading of a **new REGULATION** entitled, "Additional/Compensatory Special Education and Related Services." (Code 2460.30) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Student Assessment." (Code 2622) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the second reading of a **new REGULATION** entitled, "Student Assessment." (Code 2622) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Political Activities." (Code 3233) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "High School Graduation." (Code 5460) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Anti-Hazing." (Code 5541) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Joint Use of Facilities." (Code 7540) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Bias Crimes and Bias-Related Acts." (Code 8465) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Bias Crimes and Bias-Related Acts." (Code 8465) (Documentation provided electronically.)

XV. POLICY - Mrs. Stephenson, Chairperson - Continued

15. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Administration of School Surveys." (Code 9560) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #2 THROUGH #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson	Yes	Mrs. Lockwood	Yes	Mr. Guarino	Absent
Mrs. O'Brien	Yes	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mrs. Romeo	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVI. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Conklin - No report.

Safety - Mrs. Van Dyk stated there was a meeting on March 22nd and there was discussion on a revision for drills, and clarification on which drills that have to be done within the buildings. The next meeting has not been scheduled at this time.

Superintendent's Roundtable - Mrs. Lockwood/Mrs. Van Dyk - Mrs. Lockwood stated there was a meeting on February 24th. There was a question about Strategic Planning, and Dr. Anemone asked the group about any feedback they had from the Strategic Planning meetings. He also updated the group on Kindergarten registration, and discussed current COVID protocols. Also discussed was LinkIt, and Mr. Novak provided an update during his report this evening. Typing/Keyboarding was also discussed and if it will be implemented for Elementary schools. Mr. Novak discussed the topic with Media Specialists on Professional Development Day. The data is currently being looked at to back up the plan, and he hopes to have something implemented in September for Grades K-2. The next meeting will be held on March 31st.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No report.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No report.

Legislative - Mrs. O'Brien stated that on March 10th the Assembly Education Committee advanced the following measures (she reported only on those that pertain to the West Milford School District): A301 requires all school districts to submit its emergency communication policy and protocol to the New Jersey Department of Education for review. This is to ensure compliance with State laws and to make recommendations for improvement, and NJSBA supports this; A1271 permits one excused absence for students in Grades 6-12 to attend a civic event each school year, and NJSBA supports this; A1822 requires every school district to establish a school meal fund to assist students with school meal bills that are in arrears, and for the purpose of accepting donations to assist students with the purchase of school breakfast or lunch, as well as fund any arrears; A3196 requires the State School Board of Education to administer the New Jersey Graduation Proficiency Assessment as a field test for 11th Grade students expected to graduate in 2023.

XVI. COMMITTEE REPORTS/LIAISONS - Continued

Legislative (continued)

This bill also requires the State Board and Commissioner to use the results to assist in the development of State assessments for future graduating classes, and NJSBA supports this; All81 states that starting with the 2022-2023 school year for 11th Grade students, the State Board will require that the local graduation requirements adopted by the Board of Education include the requirement that a parent, guardian, or student complete and submit a financial aid application in a form prescribed by the Higher Education Student Assistance Authority. The student, parent, or guardian may submit a waiver form to be exempted. NJSBA is concerned about the mandatory nature of this, and is recommending this be an optional plan.

On March 7th, several Legislative Committees met at the State House and advanced the following legislation, and all are supported by the NJSBA: S133 permits school bus drivers to use the EpiPen to a student in emergency situations; S528 requires additional school district personnel to complete a training program on suicide prevention; S715 establishes a Commission on the effects of smart phone and social media usage on adolescents to study the extent of smart phone and social media usage in school - NJSBA will have a representative on this Commission; S713 requires our school districts to include information on the events of September 11th, 2001, as part of the New Jersey Student Learning Standards in Social Studies and requires public schools to commemorate the day; S896 prohibits the State Board of Education from requiring the completion of a commission of education approved performance-based assessment as a requirement for teacher certification. NJSBA has written a position on this. There was a webinar on March 2nd by the NJSBA regarding problems that school districts are dealing with in hiring teachers and professionals in schools.

Mrs. O'Brien then read an email received from Jeffrey Fischer, former President of the New Jersey School Boards Association:

"Good Afternoon and thank you for joining us on 3/28/22 to discuss the budgetary impact of PCTI on Passaic County High Schools. First of all, if you are available, Passaic County Commissioners will be meeting to vote on PCTI's budget on Wednesday, March 30th at 11:30 a.m., at 401 Grand Street, Paterson, County Commissioners Board Room, Second Floor. I will be attending the meeting and believe it will be impactful if more local School Boards could join me. In addition, here are summary points to discuss with your Mayors, Councilman, school community members, and local politicians. PCTI has the highest vocational tuition in the State, while receiving the seventh-most in State aid. In addition, the County has not increased their share of the budget in ten (10) years. The burden has been unfairly placed on the local school districts. PCTI currently has a large budgetary surplus as a result of excess tuition collected. This money should be used to decrease tuition. School Superintendents are looking to create programs that can be shared with neighboring Districts to offer students options other than PCTI."

Mrs. O'Brien also provided additional information on what West Milford pays on cost per pupil local share, and stated West Milford is #1 in the State. Mrs. O'Brien will provide the Board with a copy of the information received from the meeting.

Board members continued discussion on PCTI and the information obtained from the meeting.

XVI. COMMITTEE REPORTS/LIAISONS - Continued

Technology Oversight - Mr. Guarino. Dr. Anemone indicated the Committee met last Friday to go over our new phone system installation. Mr. Winston gave an update on the new website that will be ready to go this Summer, for our full opening in the Fall. He also spoke about options for Chromebook purchases for the future (four (4) year cycle) in order to keep our students and staff current with technology.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/ Mr. Guarino - No report. A meeting will be scheduled.

West Milford Municipal Alliance - Mrs. Stephenson/Mrs. Romeo. Mrs. Romeo stated that the WMMA has a new coordinator, Mrs. Debbie O'Brien. Mrs. Romeo spoke about the great communication with the WMMA. They are working on a vision statement, a mission statement, a list of resources for the community, and are voting on a logo. They are also working on their budget and grants, and filling out a lot of paperwork in looking to fund programs. There is a medicine drop box at the West Milford Police Station, and there is a "Hope Van" that comes to West Milford in different locations that is for anyone struggling with addiction to receive help and treatment.

XVII. OLD BUSINESS

Mrs. Dwyer thanked Ms. Francisco for giving the Board members the revised budget. She had concerns about the Elementary enrollment, and feels what the Board needs to receive from Dr. Anemone is a total number of actual choice students in our Elementary schools, the number of students in each school, and the current grade level that the student is in. She feels if these school choice students are all in a big class, perhaps it's time for them to go back to their neighborhood schools.

Mrs. Dwyer also feels when she sees elective classes of students where there are only four (4) students in a class, it's time to cut that class. She is also concerned with the portfolio students. Some teachers have 1-2 students in a portfolio class and asked what happens with the teacher when the portfolio students are finished. She would like to possibly see the Supervisors handling the portfolio students. She also feels that the class sizes at the High School seriously need to be looked at. Her last concern is that the Board asked for possible cuts in Administration and that it must be fair across the board in all cuts, and the Board has not received anything regarding possible cuts in Administration.

Mrs. Stephenson concurred with Mrs. Dwyer, and stated she is very concerned of a 2nd Grade class having 24 students in it going into next year. She understands it is District policy, but feels perhaps that policy should be amended in the Policy Committee. She also asked that the Administration look at where their cuts are in their departments.

Mrs. Romeo commented on enrollment at the High School being low. She stated that when she worked at the High School, classes did not run if they had under ten students, unless they were Special Education or AP courses. She spoke about class sizes in the Elementary schools being larger than the class sizes at the High School.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Old Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XVIII. NEW BUSINESS

Mrs. Romeo stated she is excited to attend the District Arts Festival at the High School on March 30th.

Mrs. Stephenson spoke about the Macopin School musical, "Frozen Jr." She congratulated the Director, Ms. Rizzo, and also congratulated Mrs. Kaczor and Mrs. Ziegenbalg for doing such a great job. She stated the students were so talented, and that the performance was amazing.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires.

All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Caitlyn Babcock, Post Place, Newfoundland. Ms. Babcock is the Chairperson of SEPAC. She spoke about their recent meeting on Wednesday, March 23rd, and thanked Board members, Mrs. Lockwood and Mrs. O'Brien, for attending. She also thanked Dr. McQuaid and Dr. Anemone for attending the meeting. She stated she is looking to get the Board more involved in SEPAC, and provided the Board with a summary of what was discussed at that meeting brought forth by both Administration and parents. She indicated the next meeting is on May 24th at 7:00 p.m., in the Westbrook School Media Center, and there is also a virtual option to attend. The Highlander Cove program will provide some light concessions that evening.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

Minutes for the Workshop/Regular Meeting of March 29, 2022

XX. EXECUTIVE SESSION

At 8:38 p.m., Mrs. Dwyer made a motion, seconded by Mrs. Stephenson, to go into Executive Session for approximately forty-five (45) minutes, for the purpose of discussing personnel appointments, resignations, current litigation matters, negotiations, HIBs, matters of attorney/client privilege, and student affairs.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will return and action will be taken.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 9:22 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mrs. Stephenson	Present	Mrs. O'Brien	Present	Mr. Conklin	Present
Mr. Stillman	Present	Mr. Guarino	Absent	Mrs. Van Dyk	Present

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #8:

- 8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **March 29, 2022**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2022/M-10	Substantiated

ROLL CALL FOR ITEM #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. Lockwood	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mrs. O'Brien	Yes	Mr. Conklin	Yes
Mr. Guarino	Absent	Mr. Stillman	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to continue to **TABLE** item #1 under Education, and revisit the item at the April Board Meeting.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. ADJOURNMENT

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to adjourn the meeting at 9:24 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary