

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
MAY 17, 2022**

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 8:00 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Absent/Arr. 8:25 p.m.	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mrs. Stephenson	Absent	Mr. Guarino	Present	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. O'Brien	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Abigail Weiss	Student Representative	Present

There were approximately 5 members of the public in attendance.

Minutes for the Workshop/Regular Meeting of May 17, 2022

VI. EXECUTIVE SESSION RESOLUTION

At 8:06 p.m., Mrs. Dwyer made a motion, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board immediately go into Executive Session for approximately sixty (60) minutes for the purpose of discussing HIBs, negotiations, HIB appeals, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no long applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

At 9:08 p.m., Mr. Guarino made a motion, seconded by Mrs. O'Brien, to extend Executive Session for an additional thirty (30) minutes.

VOICE VOTE: Mrs. Dwyer, Mrs. Romeo and Mr. Stillman were absent for the vote.

All Others in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 9:35 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Conklin	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mrs. Stephenson	Absent	Mrs. O'Brien	Present	Mrs. Romeo	Present
Mr. Stillman	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Abigail Weiss, Student Representative. Dr. Anemone indicated that Miss Weiss will be attending Rutgers University, New Brunswick, after High School graduation, majoring in Biochemical Engineering. Dr. Anemone thanked her for her work as Student Representative to the Board, and extended his congratulations. Miss Weiss reported on Boys Lacrosse Team winning the County Tournament and wished them well at States. She also congratulated AJ Jelonnek for being named the Class of 2022 Valedictorian, and Val Lucarello being named the Class of 2022 Salutatorian. She spoke about High School end of the year events, including Highlander Fawn Pre-School Class graduating on May 25th, Scholarship Award Night, Highlander Day, the Senior Choice Awards, the Senior Prom, and yearbook distribution.
- Dr. Anemone provided the Board with a Restructuring Committee update. He has asked for parent volunteers, staff volunteers, administrative volunteers, community members, and Board of Education members. We have about 75-80 people who are interested in serving on this Committee, and it has been broken down into five (5) sub-committees: Instruction and Personnel, chaired by Mr. Novak; Special Services, chaired by Dr. McQuaid; Operations and Transportation, chaired by Ms. Francisco; Fiscal will be chaired by Mr. Scholts, Assistant Business Administrator; and Building Usage, chaired by Dr. Anemone. He stated that all of the information on the Restructuring Committee can be found on the website. Meeting dates and times will vary.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MR. CONKLIN, TO ADOPT THE AGENDA AS PRESENTED, INCLUDING HAND CARRY.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #6:

1. The recommendation of the Superintendent to authorize the Affirmative Action Officer and Team to conduct a needs assessment, develop a **COMPREHENSIVE EQUITY PLAN**, and implement the plan over a three-year period of time, from 2022 through 2025.
2. The recommendation of the Superintendent to submit the **ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant Application FY 2023 for the following amounts:

Title I	\$444,809.00
Title IIA	\$ 87,460.00
Title III Immigrant	\$ 3,423.00
Title IV	<u>\$ 12,633.00</u>
	\$548,325.00

3. The recommendation of the Superintendent to refuse the funds for the **ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)** Title III Consolidated Formula Subgrant Application FY 2023, in the amount of \$4,310.00.
4. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS (includes ESY)**, effective July 1, 2022, through June 30, 2023:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$83,902.00	The CTC Academy, Inc.
3	\$94,966.00	Oakland, New Jersey
1:1 Aide (2)	\$29,252.00	
Student #'s: 67407, 71410, 72330, 73213		
1	\$10,986.00	The CTC Academy, Inc.
Student #: 73213	(ESY only)	Fairlawn, New Jersey
1	\$93,328.76	The Gramon School
1:1 Aide	\$54,060.00	Fairfield, New Jersey
Student #: 64275		
1	\$88,215.32	Glenview Academy
Student #: 73253		Fairfield, New Jersey
1	\$85,081.50	Pillar High School
1:1 Aide	\$46,200.00	Livingston, New Jersey
Student #: 67691		

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

5. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACTS**, for the 2022-2023 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
3 Student #'s: 68945, 72455, 68323	\$9,955.00	Ho-Ho-Kus School of Trade Paterson, New Jersey

6. The recommendation of the Superintendent to approve a **1:1 SCHOOL STAFFING AGREEMENT** for the 2022-2023 school year, with **PREFERRED HOME HEALTH CARE & NURSING SERVICES, INC.**, Elmwood Park, New Jersey, for extraordinary services at \$62.00 per hour for RN services, and \$55.00 per hour for LPN services, effective July 1, 2022, through June 30, 2023, per student's IEP (#67407).

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. Lockwood	Yes	Mrs. O'Brien	Yes
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mrs. Stephenson	Absent
Mr. Stillman	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #7:

7. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **May 17, 2022**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2022/E-6 (postponed for more information)	Unsubstantiated
2022/H-9	Unsubstantiated
2022/H-10	Unsubstantiated

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mrs. Stephenson	Absent
Mrs. Lockwood	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #6:

1. The recommendation of the Superintendent to accept the resignation of **ANGELA CARNAVALE**, World Language Teacher, Macopin/High School, effective July 10, 2022.
2. The recommendation of the Superintendent to approve a leave of absence for **MEAGHAN KELLY**, Board Certified Behavioral Analyst, Districtwide, with pay using sick days, effective September 1, 2022, through October 14, 2022, then without pay under the Family Medical Leave Act, effective October 17, 2022, through January 13, 2023, then without pay, effective January 16, 2023, through January 27, 2023. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

3. The recommendation of the Superintendent to approve a leave of absence for **CYNTHIA RANIERI**, Media Specialist, Marshall Hill/Westbrook Schools, with pay using sick days, retroactive from May 9, 2022, through June 21, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective May 18, 2022, through June 30, 2022, and for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023:

ALYSSA NOVAK (Teacher)

5. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective May 18, 2022, through June 30, 2022, and for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023:

XIV. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

5. (Continued)

CHRISTINE SAUERTIEG-PILAAAR (Special Class Aide)
EMERY DELGADO-GORE (Custodian)
JUSTIN FISH (Custodian)

6. The recommendation of the Superintendent to approve the appointment of **DANIEL NOVAK**, Director of Education, as the **AFFIRMATIVE ACTION OFFICER** for the 2022-2023 school year.

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes*	Mrs. Romeo	Yes	Mr. Stillman	Yes
Mrs. O'Brien	Yes	Mr. Conklin	Yes	Mrs. Stephenson	Absent
Mrs. Lockwood	Yes	Mr. Dwyer	Yes	Mrs. Van Dyk	Yes

*Mr. Guarino "Abstained" on item #6.

The **MOTION PASSED**.

XV. OPERATIONS & FINANCE - Mr. Jaycen Stillman, Chairperson

Motion by Mr. Stillman, seconded by Mr. Guarino, to approve the following agenda items #1 through #75:

DISCUSSION: Mrs. Romeo inquired about items #24 and #25, and the renewal agreement. Dr. Anemone and Mr. Novak responded to her inquiries.

Mr. Guarino also discussed items #24 and #25. He also inquired about item #60. Ms. Francisco responded to his inquiry.

1. The recommendation of the Superintendent to approve the following **PROFESSIONAL APPOINTMENTS** for the 2022-2023 school year:

WHEREAS, the State of New Jersey requires business entities to file C. 271 Political Contribution Disclosure forms (PCD) with public agencies for all contracts in excess of \$17,500 pursuant to the Pay-to-Play law (N.J.S.A. 19:44A-20.26); and

WHEREAS, the PCD has been received from the professionals listed below at least 10 days prior to award of the contract; and

WHEREAS, the Board has received the auditor's Peer Quality Report and meets the requirements of the quality control standards for an auditing practice established by the American Institute of Certified Public Accounts (AICPA);

NOW THEREFORE, BE IT RESOLVED that the Board appoints the following professional positions for the 2022-2023 school year:

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

1. (Continued)

Auditor	Wielkocz & Company, LLC Pompton Lakes, New Jersey
Architects/Engineers:	FKA Architects Oakland, New Jersey
	LAN Associates Midland Park, New Jersey
	Settembrino Architects Red Bank, New Jersey
Attorney (Special Education)	Scarinci Hollenbeck, LLC Lyndhurst, New Jersey
Attorney (General Counsel/Labor)	Adams, Gutierrez & Lattiboudere, LLC Iselin, New Jersey
Attorney (Workers Compensation)	Capehart & Scatchard, P.C. Mt. Laurel, New Jersey
Attorney (Bond Counsel)	Rogut McCarthy, LLC Cranford, New Jersey
Flexible Spending Accounts:	American Family Life Assurance Company of Columbus (AFLAC) Fairfield, New Jersey
Third Party Administrators:	Plan Connect, LLC Syracuse, New York
	Wage Works, Inc. Dallas, Texas
Tax Shelter Annuity Companies:	AXA Equitable Syracuse, New York
	Lincoln Financial Group Paramus, New Jersey
	Lincoln Investment Planning Cranford, New Jersey
	MetLife Short Hills, New Jersey
	Valic Berkeley Heights, New Jersey
	Vanguard Wayne, Pennsylvania

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

1. (Continued)

BE IT FURTHER RESOLVED, that each professional be retained at the rate established in their respective contract; and

BE IT FURTHER RESOLVED, that the Board acknowledges the receipt, review and evaluation of the external peer/quality report of the licensed public school accountant authorized to conduct the annual audit; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator shall evaluate the performance of each professional utilizing input from the appropriate committees.

2. The recommendation of the Superintendent to approve the following **BYLAWS, POLICIES, AND REGULATIONS** for the 2022-2023 school year:

RESOLVED, that there be continued in full force and effect of all bylaws, policies, regulations, and administrative directives of the District Policy Manual as of the date hereof. The Board reserves the right after review, to amend, supplement or rescind any said bylaws, policies, regulations and administrative directives. The Chief School Administrator is hereby responsible for the implementation of said bylaws, policies and regulations.

3. The recommendation of the Superintendent to approve the following **PLANS AND RULES** for the 2022-2023 school year:

RESOLVED, that there be continued in full force all rules, regulations, administrative directives, and plans, including, but not limited to, the Comprehensive Maintenance Plan, District Procedure Manual and Internal Controls, Technology Plan, 911 Emergency Plan, Sudden Loss Plan, School Emergency Management Plan, Code of Student Conduct (based on Core Ethical Values), Long Range Facility Plan, Five-Year Program Evaluations, Bloodborne Pathogens Exposure Control Plan and Food Service Biosecurity Management Plan in effect as of the date hereof.

The Board reserving the right after review, to amend, supplement or rescind any of said rules, plans, policies, and administrative directives. The Chief School Administrator is hereby responsible for the implementation of the said plans.

4. The recommendation of the Superintendent to approve the following **CONTRACTS** for the 2022-2023 school year:

RESOLVED, that there be continued in full force and effect all Employment, Construction, Transportation, Lease/Purchase, and Special Service Contracts, heretofore approved by the Board of Education, and duly entered into, reserving unto the Board, the right after review, to amend, supplement, or rescind any previous action in compliance with state laws governing said contractual obligations.

5. The recommendation of the Superintendent to approve the following **DEPOSITORIES/SIGNATORIES** for the 2022-2023 school year:

RESOLVED, that the following depositories (banks) and designated signatories shall be used by the Board for its accounts and records:

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

5. (Continued)

Lakeland Bank

General Operating	Checking Account	2 signatures/#1
Payroll	Checking Account	2 signatures/#1
Payroll Agency	Checking Account	2 signatures/#1
Payroll Agency Medical	Checking Account	2 signatures/#2
Capital Reserve	Checking Account	2 signatures/#3
Capital Projects	Checking Account	2 signatures/#3
Cafeteria Services	Checking Account	2 signatures/#3
SUI Trust	Checking Account	2 signatures #3
SUI Trust	Certificate of Deposit	2 signatures/#3
H.S. Student Account	Checking Account	2 signatures/#12
Macopin Student Council	Checking Account	2 signatures/#5
SACC	Checking Account	2 signatures/#7
Petty Cash		
Transportation	Checking Account	2 signatures/#9
Apshawa	Checking Account	2 signatures/#10
Maple Road	Checking Account	2 signatures/#6
Marshall Hill	Checking Account	2 signatures/#6
Paradise Knoll	Checking Account	2 signatures/#6
Upper Greenwood Lake	Checking Account	2 signatures/#6
Westbrook	Checking Account	2 signatures/#6
Macopin	Checking Account	2 signatures/#5
High School	Checking Account	2 signatures/#5

Lakeland Bank

H.S. Athletics Account	Checking Account	2 signatures/#8
Learning Unlimited	Checking Account	2 signatures/#4
John Wallisch	Checking Account	2 signatures/#3
Scholarship Fund		

Vanguard Group

Edward F. Vogel	Money Market Fund	2 signatures/#3
Memorial Fund		

Webster Bank

ESIP Escrow Account	Checking Account	2 signatures/#11
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Signatories:

- #1 - Board President/Board Secretary
- #2 - Board Secretary/Third Party Administrator Authorization
- #3 - Board Secretary/Assistant Business Administrator
- #4 - Teacher/Director of Education/Principal
- #5 - Principal/Assistant Principal/Secretary
- #6 - Principal/Secretary/Business Administrator
- #7 - Board Secretary/Assistant Business Administrator/Coordinator/Supervisor
- #8 - Director/Secretary/Principal
- #9 - Board Secretary/Assistant Business Administrator/Supervisor of Department/Department Secretary
- #10 - Board Secretary/Nurse/Principal/Secretary
- #11 - Board Secretary/Lessor (Bank of America)
- #12 - Board Secretary/Assistant Business Administrator/Principal

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

5. (Continued)

BE IT FURTHER RESOLVED, that wire transfers of funds are authorized to/from Lakeland Bank to facilitate the business of the Board; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to make payment of bills between Board meetings, as necessary, to ensure the operation of the District's facilities, programs, and financial standing. These payments shall be approved at the next regular meeting of the Board of Education.

6. The recommendation of the Superintendent to approve the following **FACSIMILE SIGNATURES** for the 2022-2023 school year:

WHEREAS, Lakeland Bank, hereafter referred to as Bank, is hereby authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of West Milford Board of Education, hereafter referred to as Board, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the Board President and the Board Secretary.

WHEREAS, said Bank shall be entitled to honor and charge to the Board's account such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto; and

WHEREAS, the Board shall hold the Bank harmless for any loss, expenses, charges, or liability which may obtain by virtue of the use of such facsimile signature;

NOW THEREFORE, BE IT RESOLVED that the following terms and conditions shall govern all banking relationships with the aforesaid Bank:

Any and all instruments deposited by, or on behalf of, this Board with said Bank, for discount, credit, collection, or otherwise, whether payable to or to the order of the Board or any officer or signatory of the Board, may be endorsed by handwriting, stamp impression, or by any other means by any officer or signatory of this Board, as presented, or by any other person authorized or purporting to be authorized so to do, with or without specifying the person who made, affixed, or imprinted such endorsement or his authority so to do.

7. The recommendation of the Superintendent to approve **PETTY CASH** for the 2022-2023 school year as follows:

WHEREAS, pursuant to N.J.S.A. 18A:19-13, the West Milford Board of Education (the "Board") is required to establish petty cash accounts annually; and

WHEREAS, funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures; and

WHEREAS, no single expenditure shall exceed \$25, and all expenditures must be authorized by the purchasing agent;

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

7. (Continued)

NOW, THEREFORE BE IT RESOLVED that the following petty cash accounts shall be established for the 2022-2023 school year:

Administration Office	\$400.00
Transportation	\$800.00
Apshawa School	\$375.00
Maple Road School	\$375.00
Marshall Hill School	\$375.00
Paradise Knoll School	\$375.00
Upper Greenwood Lake School	\$375.00
Westbrook School	\$375.00
Macopin School	\$750.00
West Milford High School	\$800.00
Highlander Academy	\$500.00

BE IT FURTHER RESOLVED, that all disbursements from petty cash shall be reported at the next regular monthly meeting of the Board.

BE IT FURTHER RESOLVED, that all petty cash funds shall be established by Board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

8. The recommendation of the Superintendent to approve the following **PURCHASE AUTHORIZATION** for the 2022-2023 school year:

RESOLVED, pursuant to N.J.S.A. 18A:18A-3(a), the Board designates Barbara Francisco, Board Secretary/Business Administrator as the Qualified Purchasing Agent (QPA) pursuant under N.J.A.C. 5:34-5.1 for the Board of Education and authorizes her to award contracts that do not exceed in the aggregate in a contract year the total sum of \$44,000 (bid threshold) as provided in N.J.S.A. 18A:8A-3 and 18A:8A-4.3 without public advertising for bids.

Furthermore, purchasing agent is authorized to solicit competitive quotations for purchases in excess of 15% of the bid threshold, pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

Preparation of Bid Advertisements

Pursuant to N.J.S.A. 18A:18A-2(b), the purchasing agent is designated to have the power to prepare advertisements, to advertise for and receive bids.

Purchase Order System Authorized Purchases

All purchases made by the Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18A:18A-2(V), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services.

Unauthorized Purchases

Any Board of Education employee who orders and/or receives any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Board employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent.

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

8. (Continued)

Inspection of Goods and Services

Pursuant to 18A:18A-44, all goods and services provided or performed under any contract with the Board shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the School District who initially recommended the award of contract.

Trade-in of Personal Property

The purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of personal property no longer needed for school purposes as part of the specifications to offset the price of a new purchase.

9. The recommendation of the Superintendent to approve the following **AUTHORIZATION FOR PURCHASING GOODS AND SERVICES THROUGH STATE AGENCY** for the 2022-2023 school year:

WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the West Milford Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the West Milford Board of Education desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases necessary to meet the needs of the School District throughout the school year;

NOW THEREFORE, BE IT RESOLVED that the West Milford Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and the Federal General Services Administration utilizing various vendors. (Documentation provided electronically.)

10. The recommendation of the Superintendent to approve the following **TRANSFER AUTHORIZATION** for the 2022-2023 school year:

WHEREAS, New Jersey Administrative Code 6A:23A-13.3 requires appropriate Board of Education action providing transfer of funds to current expenses, capital outlay, and debt service accounts prior to the line item account recording a deficit balance; and

WHEREAS, general compliance with this rule has been a consistent practice of the Township of West Milford Board of Education; and

WHEREAS, despite this frequent attention, some transfers have taken place after the account shows a deficit balance;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education directs the Administration to fully comply with the terms and intent of N.J.A.C. 6A:23A-13.3; and

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

10. (Continued)

BE IT FURTHER RESOLVED, that the Board orders transfers, at the state chart of accounts level, to be made by the Administration prior to the account being in deficit and, therefore, authorizes required transfers to be made in a timely fashion subject to ratification at the next Regular Meeting of the Board.

11. The recommendation of the Superintendent to approve the **CHART OF ACCOUNTS** for the 2022-2023 school year:

WHEREAS, the State of New Jersey has promulgated administrative code (N.J.A.C. 6A:23A-16 et seq.) to require Boards of Education to adopt a policy concerning the controls over appropriations for line item accounts which exceed the minimum level of detail; and

WHEREAS, general compliance with this rule has been a consistent practice of the Township of West Milford Board of Education;

NOW THEREFORE, BE IT RESOLVED, that the Township of West Milford Board of Education directs Administration to adopt the attached expanded chart of accounts pursuant to N.J.A.C. 6A:23A-16 et seq. (List of accounts provided electronically.)

12. The recommendation of the Superintendent to approve the following **GRANT AUTHORIZATION** resolution for the 2022-2023 school year:

RESOLVED, that the West Milford Board of Education authorizes the Superintendent, or designee, to make application for Federal, State, and other competitive grants as may meet with the district's objectives; and

BE IT FURTHER RESOLVED, that the Board shall authorize acceptance of successful grant awards by separate action.

13. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2022)**, for the following Resolution:

BE IT RESOLVED that the Board of Education, having received written notification of 2020-2021 extraordinary aid in the amount of \$906,199 that was not appropriated during 2020-2021, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of **\$517,000**, a portion of the \$906,199 difference between the amount budgeted (\$750,000) and the amount received (\$1,656,199), to the district's General Fund accounts as follows:

11-190-100-610-10-12-000	Supplies - Instruction	\$ 95,000
11-000-252-340-10-22-000	Purch. Tech Services Info Technology	\$ 25,000
11-000-266-300-10-13-000	Purch. Prof. & Tech Services	\$ 15,000
11-000-262-300-17-17-000	Purchased Technical Services	\$317,700*
11-000-262-420-01-01-400	Repair (Apshawa School)	\$ 64,300

***NOTE: Reflects an addition to a previously approved amount of \$265,100.**

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

14. The recommendation of the Superintendent to accept a proposal from **EQUITY ENVIRONMENTAL ENGINEERING**, Mount Olive, New Jersey, for environmental consulting services for the design and construction of a water treatment unit at Maple Road School, in the amount of \$54,750.00. (Documentation provided electronically.)
15. The recommendation of the Superintendent to accept a proposal from **ZOOM**, San Jose, California, for Professional Services for the District telephone system replacement, in the amount of \$28,690.00. (Documentation provided electronically.)
16. The recommendation of the Superintendent to accept a proposal from **SHI**, Somerset, New Jersey, through participation with the **NJSBA COOPERATIVE PRICING SYSTEM**, Contract #E-8801-NJSBA ACES-CPS, for the District telephone system replacement, including phones, hardware and services, in the amount of \$131,365.90. (Documentation provided electrically.)
17. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus for use in connection with Bubbling Springs Day Camp, from June 27, 2022, through August 19, 2022, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
18. The recommendation of the Superintendent to approve an agreement with and the appointment of **PHEONIX ADVISORS, LLC**, Bordentown, New Jersey, as **Independent Registered Municipal Advisor of Record** and **Continuing Disclosure Agent Services**, in connection with bond issuances, in the amount of \$1,100.00, for the 2022-2023 school year.
19. The recommendation of the Superintendent to renew an agreement with **COMPUTER SOLUTIONS, INC.**, Branchburg, New Jersey, for cloud-based storage and access software, in the amount of \$3,900.00, for the 2022-2023 school year.
20. The recommendation of the Superintendent to renew an agreement with **COMPUTER SOLUTIONS, INC.**, Branchburg, New Jersey, for Budgetary, Personnel, and Payroll software support services, in the amount of \$12,408.00, for the 2022-2023 school year.
21. The recommendation of the Superintendent to approve an agreement with **STRAUSS ESMAY ASSOCIATES, LLP**, Toms River, New Jersey, for Policy Alert and Support Service (PASS) for the 2022-2023 school year, in the amount of \$2,740.00.
22. The recommendation of the Superintendent to approve an agreement with **ON SCENE TECHNOLOGIES, INC.**, Ramsey, New Jersey, for the renewal of Share 911 Software Platform: K-12 Education for the 2022-2023 school year, in the amount of \$15,000.00. (Documentation provided electronically.)
23. The recommendation of the Superintendent to renew an agreement with **FRONTLINE TECHNOLOGIES**, Malvern, Pennsylvania, for attendance, substitute management and placement (Aesop) subscription, and applicant tracking, in the amount of \$29,088.46, for the 2022-2023 school year.

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

24. The recommendation of the Superintendent to renew an agreement with **HARRIS EDUCATION SOLUTIONS - REALTIME**, Chicago, Illinois, for an Internet based Student Information System, including the Special Education Management/IEP Writer and 504 Student Manager, at an annual cost of \$50,373.63, effective July 1, 2022, through June 30, 2023.
25. The recommendation of the Superintendent to renew an agreement with **HARRIS EDUCATION SOLUTIONS - REALTIME**, Chicago, Illinois, for Food Service Management/POS Module support services, at an annual cost of \$7,410.75, effective July 1, 2022, through June 30, 2023.
26. The recommendation of the Superintendent to approve an agreement with **INTRADO INTERACTIVE SERVICES CORPORATION** (School Messenger Communicate System), Chicago, Illinois, for the Instant Alert System, in the amount of \$5,400.00, for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023.
27. The recommendation of the Superintendent to renew an agreement with **MICRO FOCUS SOFTWARE, INC.**, Provo, Utah, for Open Enterprise Server and ZENworks Configuration Management (GroupWise), in the amount of \$9,017.70, for the 2022-2023 school year.
28. The recommendation of the Superintendent to renew an agreement with **GLOBAL COMPLIANCE NETWORK (GCN)**, Lansing, Michigan, for the internet-based staff training in the amount of \$1,400.00, effective September 1, 2022, through August 31, 2023.
29. The recommendation of the Superintendent to renew an agreement with **EDUCATOR SOFTWARE SOLUTIONS**, Dayton, Tennessee, for **T-EVAL**, the teacher evaluation system, in the amount of \$6,400.00, for the 2022-2023 school year.
30. The recommendation of the Superintendent to renew an agreement with **CYBERNETICS**, Yorktown, Virginia, for annual extended maintenance and support, in the amount of \$2,717.00, for the 2022-2023 school year.
31. The recommendation of the Superintendent to renew an agreement with **FRESHWORKS, INC.**, San Bruno, California, for service catalog and contract management, in the amount of \$3,840.02, for the 2022-2023 school year.
32. The recommendation of the Superintendent to approve an agreement with **SECURLY, INC.**, Pasadena, California, for safety cloud, student safety that goes beyond filtering, in the amount of \$18,144.00, for the 2022-2023 school year.
33. The recommendation of the Superintendent to renew an agreement with **CLASSLINK, INC.**, Clifton, New Jersey, for rosters hosting renewal license, in the amount of \$13,208.00, for the 2022-2023 school year.
34. The recommendation of the Superintendent to renew a maintenance Contract with **AXTEL CONSULTING**, Oakland, New Jersey, for voice and data system maintenance and evaluation, at an hourly rate of \$125.00, with a travel fee of \$75.00 for each site visit, for the 2022-2023 school year.
35. The recommendation of the Superintendent to approve the renewal of an agreement with **NEW JERSEY E-Z PASS**, Newark, New Jersey, for the School Bus Discount Program (NJHSBDP), for the 2022-2023 school year, providing state discounted toll fees for designated school buses in our fleet.

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

36. The recommendation of the Superintendent to approve **CUSTODIAL OVERTIME RATES** related to **SCHOOL BUILDING USE PERMITS** for the 2022-2023 school year, as follows: time-and-a-half at \$52.00 per hour and double-time at \$69.00 per hour, effective July 1, 2022, through June 30, 2023.
37. The recommendation of the Superintendent to renew a cooperative purchasing agreement with **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, for the 2022-2023 school year, for the purchase of technology products, software, goods and services, vehicles and fuel, materials, and equipment, at no cost to the District.
38. The recommendation of the Superintendent to renew a cooperative purchasing agreement with **EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ)**, for the 2022-2023 school year, for the purchase of supplies, materials, vehicles, goods and services, natural gas, and electrical aggregation, at no cost to the District.
39. The recommendation of the Superintendent to renew a participating membership agreement with the **SOURCEWELL**, formerly known as **NATIONAL JOINT POWERS ALLIANCE (NJPA)**, for the 2022-2023 school year, for the purchase of technology supplies, software, goods and services, materials, and equipment, at no cost to the District.
40. The recommendation of the Superintendent to renew a participating membership agreement with **U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE**, for the 2022-2023 school year, for the purchase of supplies, materials, goods and services, and equipment, at no cost to the District.
41. The recommendation of the Superintendent to renew a participating membership agreement with **REGION VIII EDUCATION SERVICE CENTER (TIPS)**, for the 2022-2023 school year, for the purchase of educational and technology supplies, materials, maintenance, goods and services, and equipment, at no cost to the District.
42. The recommendation of the Superintendent to renew a participating membership agreement with **KEYSTONE PURCHASING NETWORK (KPN)**, for the 2022-2023 school year, for the purchase of supplies, materials, goods and services, technology supplies, energy and equipment, at no cost to the District.
43. The recommendation of the Superintendent to approve the renewal of participation in a cooperative pricing system agreement with **ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES) NJSBA COOPERATIVE PRICING SYSTEM**, for the 2022-2023 school year, for the purchase of digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, and time and materials, at no cost to the District.
44. The recommendation of the Superintendent to approve the renewal of participation in a cooperative purchasing with the **NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA)**, for the 2022-2023 school year, for the purchase of goods, products, equipment and services, at no cost to the District.

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

45. The recommendation of the Superintendent to approve the **DONATION** of old computer equipment, no longer of use to the District, to **UPCYCLE LLC**, Fairfield, New Jersey. Equipment will be picked up at no cost to the District. (Documentation provided electronically.)
46. The recommendation of the Superintendent to approve the **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023.
47. The recommendation of the Superintendent to approve the **JOINT TRANSPORTATION AGREEMENT** with **NORTHERN REGION EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023.
48. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to provide transportation services for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023.
49. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **JEFFERSON TOWNSHIP BOARD OF EDUCATION** to provide transportation services for the 2022-2023 school year, effective July 1, 2022, through June 30, 2023.
50. The recommendation of the Superintendent to approve hourly **FIELD TRIP TRANSPORTATION RATES** for the 2022-2023 school year: \$42.00 in-county, \$45.00 out-of-county, and \$49.00 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
51. The recommendation of the Superintendent to approve the submission of a **WAIVER APPLICATION** for a **PARENTAL TRANSPORTATION CONTRACT** to the New Jersey Department of Education. This waiver pertains to the \$1,000,000 Liability Insurance threshold, which is not available to non-homeowners.
52. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70547) to **BROWNSTONE SCHOOL**, Paramus, New Jersey, retroactive from April 4, 2022, through June 30, 2022, at a per diem cost of \$55.93 for 52 days, for a total cost of \$2,908.36.
53. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70547) to **BROWNSTONE SCHOOL**, Paramus, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$55.93 for 203 days, for a total cost of \$11,353.79.
54. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70158) to **SPECTRUM ACADEMY 360 LOWER SCHOOL**, Verona, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$68.08 for 205 days, for a total cost of \$13,956.40.
55. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67651) to **NEW BRIDGES MIDDLE SCHOOL (BCSS)**, Paramus, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$65.43 for 203 days, for a total cost of \$13,282.29.

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

56. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67691) to **PILLAR HIGH SCHOOL**, Livingston, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$73.61 for 210 days, for a total cost of \$15,458.10.
57. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#72301) to **UNION STREET SCHOOL FOR THE DEAF**, Hackensack, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$78.20 for 203 days, for a total cost of \$15,874.60.
58. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70220) to **SHEPARD PREPARATORY HIGH SCHOOL**, Morristown, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$59.94 for 213 days, for a total cost of \$12,767.22.
59. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70107) to **NJEDDA**, Clifton, New Jersey, effective July 1, 2022, through June 30, 2023, at a per diem cost of \$60.00 for 210 days, for a total cost of \$12,600.00.
60. The recommendation of the Superintendent to award a contract with **POMPTONIAN FOOD SERVICES** (Food Service Management Company - FSMC), Fairfield, New Jersey, for the 2022-2023 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of **\$.2357** per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and At-Risk After School Snack Program meals served to the children, shall be divided by **\$4.0950** to arrive at an equivalent meal count.

The per meal administrative/management fee of **\$.2357** will be multiplied by total meals.

61. The recommendation of the Superintendent to approve the following **CAFETERIA KINDERGARTEN/ELEMENTARY SCHOOL STUDENT BREAKFAST/LUNCH PROGRAM** for the 2022-2023 school year: \$2.00 for full breakfast, including milk; \$3.75 for full lunch, including milk; and \$.90 for milk only.
62. The recommendation of the Superintendent to approve the following **CAFETERIA MIDDLE SCHOOL/HIGH SCHOOL STUDENT BREAKFAST/LUNCH PRICES** for the 2022-2023 school year: \$2.50 for middle school breakfast; \$2.75 for high school breakfast; \$3.75 for middle school and high school lunch; \$4.25 for high school student featured favorite lunch; an adult breakfast price of \$3.50; an adult lunch price of \$5.75, and a la carte items. (Cafeteria lunch prices provided electronically.)

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

- 63. The recommendation of the Superintendent to renew a yearly service maintenance agreement with **KRAFT POWER CORPORATION**, Pompton Plains, New Jersey, for generators at Macopin, High School, Westbrook, Maple Road, Upper Greenwood Lake, Paradise Knoll, and Apshawa Schools, in the amount of \$5,210.00, effective July 1, 2022, through June 30, 2023.
- 64. The recommendation of the Superintendent to renew an agreement with **ALLIANCE PEST CONTROL, INC.**, Tinton Falls, New Jersey, EDS Bid #10399, for monthly/quarterly pesticide services, in the amount of \$6,212.20, and IPM renewal in the amount of \$395.00, effective July 1, 2022, through June 30, 2023.
- 65. The recommendation of the Superintendent to approve a water treatment and service agreement with **WASAK INC.**, Morristown, New Jersey, State Contract #A42247, for eight (8) closed loop heating systems, in the amount of \$4,080.00 effective July 1, 2022, through June 30, 2023.
- 66. The recommendation of the Superintendent to renew an agreement with **KENCOR, INC.**, West Chester, Pennsylvania, EDS Bid #9741, at the rate of \$238.00 per month, with additional emergency services at the rate of \$80.00 per hour, effective July 1, 2022, through June 30, 2023.
- 67. The recommendation of the Superintendent to renew an agreement with **AGRA ENVIRONMENTAL & LABORATORY SERVICES**, Dover, New Jersey, for operation of water systems at seven (7) schools, Transportation Complex, Concession Stand and Field Bathrooms, at the rate of \$1,800.00 per month, with additional emergency services, at the rate of \$75.00 per hour, effective July 1, 2022, through June 30, 2023.
- 68. The recommendation of the superintendent to approve an agreement with **KLEEN AIR SYSTEMS, INC.**, Luzerne, Pennsylvania, for the degreasing of kitchen exhaust systems at all eight (8) schools, in the amount of \$2,850.00, effective July 1, 2022, through June 30, 2023.
- 69. The recommendation of the Superintendent to approve an annual maintenance agreement with **LANDTEK GROUP**, Amityville, New York, for turf field grooming, in the amount of \$4,500.00, effective July 1, 2022, through June 30, 2023.
- 70. The recommendation of the Superintendent to approve a Water Treatment Service Agreement with **WASAK INC.**, Morristown, New Jersey, State Contract #A42247, for the High School cooling tower, in the amount of \$1,576.00, effective July 1, 2022, through June 30, 2023.
- 71. The recommendation of the Superintendent to accept the following renewal rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2022:

Traditional/PPO - Family	(\$400/\$800)	\$4,507.19
Traditional/PPO - 2 Adults	(\$400/\$800)	\$3,951.86
Traditional/PPO - P/C	(\$400/\$800)	\$2,576.75
Traditional/PPO - Single	(\$400/\$800)	\$1,828.08
Direct Access - Family	(\$15 co-pay; \$100 ER)	\$3,931.67*
Direct Access - 2 Adults	(\$15 co-pay; \$100 ER)	\$3,447.27*
Direct Access - P/C	(\$15 co-pay; \$100 ER)	\$2,247.70*
Direct Access - Single	(\$15 co-pay; \$100 ER)	\$1,594.57*

*Includes Prescription Drug rate.

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

72. The recommendation of the Superintendent to accept the following renewal rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2022:

NJ EHP Plan - Family	\$3,732.83
NJ EHP Plan - 2 Adults	\$3,272.93
NJ EHP Plan - P/C	\$2,134.03
NJ EHP Plan - Single	\$1,513.91

73. The recommendation of the Superintendent to accept the following rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2022:

NJ Garden State Plan - Family	\$3,696.00
NJ Garden State Plan - 2 Adults	\$2,793.76
NJ Garden State Plan - P/C	\$2,127.15
NJ Garden State Plan - Single	\$1,341.28

74. In accordance with the requirements of the Affordable Care Act and upon the recommendation of the Superintendent of Schools, the Board approves the **ADVANTAGE EPO PCMH HEALTHCARE POLICY**, effective July 1, 2022, through June 30, 2023, with the following premium schedule:

Single	\$ 856.81
2 Adults	\$1,852.28
Family	\$2,112.98
Parent/Child	\$1,207.73

75. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April 2021)**, to approve payments to employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM**. Account: 11-000-291-270-10-13-000 (Documentation provided electronically.)

NOTE: Documentation reflects amendments/additional employee payments.

ROLL CALL FOR ITEMS #1 THROUGH #75:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mr. Guarino	Yes*	Mrs. Romeo	Yes**
Mrs. Lockwood	Yes	Mrs. O'Brien	Yes	Mrs. Stephenson	Absent
Mrs. Dwyer	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

*Mr. Guarino voted "No" to items #24 and #25.

**Mrs. Romeo voted "No" to items #24 and #25.

The **MOTION PASSED**.

Motion by Mr. Stillman, seconded by Mr. Conklin, to approve the following agenda item #76:

76. The recommendation of the Superintendent to approve the **PAYROLL** of April 29, 2022 and May 13, 2022, in the amount of \$4,191,672.47. (Documentation provided electronically.)

XV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

76. (Continued)

ROLL CALL FOR ITEM #76:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mr. Guarino	Abstain	Mrs. Romeo	Abstain
Mrs. Lockwood	Yes	Mrs. O'Brien	Yes	Mrs. Stephenson	Absent
Mrs. Dwyer	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Stillman, seconded by Mrs. O'Brien, to approve the following agenda items #77 through #79:

DISCUSSION: Mr. Guarino inquired about item #79. Ms. Francisco responded to his inquiry and provided an explanation on the student transportation. Dr. Anemone also responded to his inquiry. Mrs. Van Dyk and Dr. McQuaid also discussed item #79.

Board members had more discussion and Mr. Brown advised the Board to amend item #79 to include "one (1) Bloomingdale **tuition** student." The Board accepted this change.

77. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **May 17, 2022**, in the amount of \$2,241,107.62. (Documentation provided electronically.)

78. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **May 17, 2022:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2021-2022** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$327,955.00.

(79.) The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION AGREEMENT** with **BLOOMINGDALE BOARD OF EDUCATION**, Bloomingdale, New Jersey, to transport one (1) Bloomingdale **tuition** student to **BUTLER HIGH SCHOOL**, Butler, New Jersey (Route #HA-BHS1), retroactive from May 16, 2022, through June 30, 2022, for 25 days, for a total route cost of \$6,000.93.

ROLL CALL FOR ITEMS #77 THROUGH #79:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. Lockwood	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. Stephenson	Absent
Mrs. O'Brien	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVI. NEGOTIATIONS - Mrs. Debbie O'Brien, Chairperson

Motion by Mrs. O'Brien, seconded by Mrs. Lockwood, to approve the following agenda item #1:

DISCUSSION: Mrs. Dwyer stated she will be voting "Yes," but will be voting reluctantly. She feels we are in dire straits financially and hoped that the administrators would have stepped up and perhaps even taken a freeze this year.

1. **BE IT RESOLVED**, that the West Milford Board of Education ratifies the Memorandum of Agreement and salary guides with the West Milford Principals and Supervisors Association, for the period from July 1, 2021, through June 30, 2024; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the final contract documents, once placed in a form satisfactory to Board Labor Counsel.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Stillman	Yes	Mr. Guarino	Abstain
Mrs. Romeo	Abstain	Mrs. Lockwood	Yes	Mrs. Stephenson	Absent
Mr. Conklin	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED**.

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Conklin - No report.

Safety - Mrs. Van Dyk - No report.

Superintendent's Roundtable - Mrs. Lockwood/Mrs. Van Dyk - Mrs. Lockwood provided the minutes from the April 29th meeting. She spoke about various topics, including the coordination of calendars; students out-of-district and about the current 8th Graders, and how many will be attending a High School out-of-district; Kilgallen Field, the bathrooms and snack stands and if they are usable; follow-up on Highlander Pride and clarification that the PTA's/PTO's will provide shirts for incoming Kindergarteners in black and gold; LinkIt update; and updated numbers on the Kindergarten registrations. The next meeting will be held on Thursday, May 26, 2022.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - Mrs. Dwyer stated they attended a meeting that celebrated the positions this year, and she looks forward to the Workshop in October.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No report.

Legislative - Mrs. O'Brien reported that on Monday, May 9, 2022, the Senate Education Committee met and advanced various measures. She spoke about each one in detail providing the Board with information on all of their specifics, and what had passed the Senate.

XVII. COMMITTEE REPORTS/LIAISONS - Continued

Technology Oversight - Mr. Guarino did not attend the meeting but provided the Board with minutes taken by Mr. Robert Winston. He spoke about various topics, including the collection of the redistribution plan for the end of this year and the start of the next school year (Chromebooks); the telephone system replacement and what will be done; and correcting connectivity issues at Board meetings.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/ Mr. Guarino - Mrs. Van Dyk indicated that a meeting was held on Friday, May 6, 2022. Topics of discussion included fields and joint services. The Township does not have a webmaster nor do they have a grant writer. The Township Administrator spoke about companies that do it, however it is costly. The Township is interested in doing some joint services with the Board in these areas. Mrs. Van Dyk thanked the Mayor and the Council Members that attended the meeting. She appreciates that Mayor Dale and the Town Council are working with the Board of Education, which is something our Community has not had in the past. She feels it is a plus to be working together. The next meeting will be held on Friday, June 3, 2022.

West Milford Municipal Alliance - Mrs. Stephenson/Mrs. Romeo - Mrs. Romeo spoke about a meeting held on May 9th which she did not attend. She reviewed notes of the meeting, and stated the WMMA agreed on a mission and mission statement which was accepted. She spoke about the Youth Leadership grant being completed and turned in. She also spoke about the Scott's Fun Run to be held on Sunday, May 22, 2022.

XVIII. OLD BUSINESS

Mrs. Dwyer asked for information about the progress of our website, and the branding of our schools to all be "Highlanders" and the status of that.

Dr. Anemone stated that our new website is on pace for a soft opening this Summer, and we will have access to our current website until August 31st. He provided additional information on how the website transition will occur. He also stated there was discussion about a part-time webmaster position.

Dr. Anemone also spoke about discussion of branding at the Superintendent's Roundtable meeting. He feels that more discussion needs to be had with the PTA's and PTO's before a decision can be made. Mrs. Van Dyk stated that phasing it in with the Kindergarteners receiving black and gold shirts with the name of the school on it, gives it a "Junior Highlander" kind of theme to start. Mrs. Lockwood explained what was said in the minutes at the last SRT Meeting on the PTA's/PTO's position on this.

Mrs. Romeo also discussed branding and how long this has been in the planning stages. She would like to make a motion to move forward that the entire school district is known as the West Milford Highlanders.

Mrs. Lockwood spoke about how this branding was discussed at the Strategic Planning Meetings. Mrs. Dwyer also spoke about how this should be incorporated on the website to look more unified.

Dr. McQuaid did confirm that this was discussed during the Strategic Planning Meetings, and provided additional information as to how to move forward with the goal and action plan updates.

XVIII. OLD BUSINESS - Continued

Board members and administrators continued to discuss branding, and the transition plan moving forward with restructuring.

Mr. Guarino spoke about the Kilgallen Baseball Field and the upcoming Little League event, which will be live streamed.

Motion by Mrs. Romeo, seconded by Mr. Guarino, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Mrs. Romeo commented on the High School and Macopin Jazz Band Concert performance on May 16, 2022, and that it was amazing. She also stated that the Macopin Chorus Concert earlier this evening was also amazing. She looks forward to the Band Concert performance on May 18th, in the High School Auditorium.

Mrs. Lockwood congratulated Maple Road School, as it was just announced that they were one of 50 schools that received the National School of Character. Mrs. Van Dyk congratulated Mr. Bill Kane, Principal of Maple Road School.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

William Cytowicz, Macopin Road, West Milford. Mr. Cytowicz spoke about branding and what had been discussed in the past. He then spoke about baseball fields and their maintenance, and suggested it may be worthwhile to see if Open Space Grants are available for the Board of Education. He did not know if there is limitation, but that it may be able to be worked on with the Township. He also spoke about the budget meetings and how the funding for West Milford is not going to change, but feels we should continue to advocate. He explained how New Jersey School Boards Association has a Delegate Assembly held twice a year. At the Assembly, all of the Districts of New Jersey gather together and send a representative, and that those representatives have the ability to propose a resolution to NJSBA. When a resolution is approved at that Delegate Assembly, NJSBA will advocate on their behalf to the legislature, whether it be in the Senate or in the Assembly. He feels this might be an opportunity in regards to transparency in the school funding formula.

Motion by Mr. Stillman, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION RESOLUTION

The Board determined there was no need to go into Executive Session.

XXII. ADJOURNMENT

Motion by Mrs. Dwyer, seconded by Mr. Guarino, to adjourn the meeting at 10:41 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary