

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 SPECIAL MEETING
 WEDNESDAY, AUGUST 3, 2022**

Mrs. Lynda Van Dyk, Board President, called to order the Special Meeting of the Board of Education at 6:17 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district Schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Absent	Mrs. Lockwood	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mr. Stillman	Absent
Mr. Conklin	Absent	Mrs. O'Brien	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Absent
William Scholts	Assistant Business Administrator/ Assistant Board Secretary	Present

There were no members of the public in attendance.

VI. PURPOSE OF MEETING

The purpose of the meeting, facilitated by Kathy Helewa, Field Service Representative from the New Jersey School Boards Association, is for Goal Setting for the 2022-2023 school year.

VII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mrs. O'Brien, seconded by Mrs. Lockwood, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

VIII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. ROMEO, TO ADOPT THE AGENDA, AS PRESENTED.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

IX. OPERATIONS & FINANCE - Mr. Jaycen Stillman, Chairperson

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #1:

IX. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

1. The recommendation of the Superintendent to award a contract with **POMPTONIAN FOOD SERVICES** (Food Service Management Company - FSMC), Fairfield, New Jersey, for the 2022-2023 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of **\$.2357** per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and At-Risk After School Snack Program meals served to the children, shall be divided by **\$4.0950** to arrive at an equivalent meal count.

The per meal administrative/management fee of **\$.2357** will be multiplied by total meals.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Absent	Mrs. Lockwood	Yes	Mr. Conklin	Absent
Mr. Guarino	Yes	Mrs. Dwyer	Absent	Mrs. O'Brien	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

X. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve the appointment of **THOMAS SANTORO**, Special Education Teacher (Resource Center), Macopin School (PC#90.08.40.AQR; 90.08.40.AQY), at the annual salary of \$71,800.00 (MA+30/9), with health benefits, effective October 3, 2022, or upon release from present employer, through June 30, 2023, per Board of Education/WMEA Agreement. (Replaces Roccisano) Account: 11-213-100-101-10-10-000

X. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Lockwood	Yes	Mrs. Dwyer	Absent
Mrs. O'Brien	Yes	Mrs. Romeo	Yes	Mr. Stillman	Absent
Mrs. Stephenson	Yes	Mr. Conklin	Absent	Mrs. Van Dyk	Yes

The MOTION PASSED.

XI. GOAL SETTING - 2022-2023 SCHOOL YEAR

Kathy Helewa reviewed the 2022-2023 District goals. Ms. Helewa explained the objective of the evening was to set the Board Goals and the District Goals. The Superintendent's evaluation is based on achieving the District's goals.

Ms. Helewa stated the aspirations of the community come through the Board of Education and the Administration, and reviewed the outcomes from the recent Strategic Plan meetings.

After discussion, Board members and the Administration agreed upon the following goals:

District Goals for the 2022-2023 School Year:

- Enhance the District math program through a commitment to rigorous, standards-based instruction, professional development and best practice, and selection of quality materials.
- Stabilize District finances and find cost-effective solutions to the compound difficulties of S2 reductions in State Aid and declining enrollment.
- Build and foster a culture of mental and physical wellness for student and staff in order to craft a more supportive educational environment.
- Increase a sense of unity across all schools in the District.

Board Goals for the 2022-2023 School Year:

- Schedule regular presentations at BOE meetings that showcase student achievement.
- Increase partnerships and engage in advocacy at the State level to restore District funding.
- Continue to engage in Board professional development, including training in HIB.

XII. EXECUTIVE SESSION RESOLUTION

The Board determined there was no need to go into Executive Session.

XIII. ADJOURNMENT

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to adjourn the meeting at 8:07 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary