

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/SPECIAL ACTION MEETING
 JANUARY 24, 2023**

DISTRICT GOALS - 2022-2023 SCHOOL YEAR

- *Enhance the District math program through a commitment to rigorous, standards-based instruction, professional development and best practice, and selection of quality materials.*
- *Stabilize District finances and find cost-effective solutions to the compound difficulties of S2 reductions in State Aid and declining enrollment.*
- *Build and foster a culture of mental and physical wellness for student and staff in order to craft a more supportive educational environment.*
- *Increase a sense of unity across all schools in the District.*

Mrs. Kate Romeo, Board President, called to order the Workshop/Special Action Meeting of the Board of Education at 7:00 p.m., in the Westbrook School Media Center. She asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones, and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Cytowicz	Present	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Lippe	Present	Mrs. Lockwood	Present	Mr. Guarino	Absent/Arr. 7:03 p.m.
Mrs. Racano	Present	Mrs. Van Dyk	Present	Mrs. Romeo	Present

Minutes for the Workshop/Special Action Meeting of January 24, 2023

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Karen D'Avino	Interim Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were approximately 6 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone announced to the community that January is Board of Education Recognition month. He provided each Board member with a Certificate of Recognition and stated that a certificate will also be posted in the Board of Education office. Dr. Anemone thanked each of the Board members here for their support over the past year. He expressed that we have a wonderful school district, and we could not do what has to be done without the support of the Board. He spoke about the time commitment that each Board member gives being remarkable, and thanked the West Milford Board of Education.
- Dr. Anemone introduced Mrs. Flaherty, the West Milford High School Robotics teacher, and some of her students who provided the Board and the community with a Robotics presentation. He stated the Board has always supported Robotics, and that Mr. Novak is a huge proponent of it. We are always looking to participate in new competitions, new pieces to build, and new items to buy for our students and staff. They are in the middle of their season, and just participated in a competition in Sparta. Mrs. Flaherty spoke to the Board and community, explaining what happens during the robotics competitions, while her students gave an overview of the Robotics program, classes, and the competitions they participate in. She introduced Meadow Babcock and Daphne King who are first year Robotics students.
- Meadow Babcock addressed the Board and thanked them for allowing her to speak. She spoke about SeaPerch and their first competition called Sea Clean Up that had students retrieving trash from the sea floor. This was sponsored by the Navy, and it will be sponsored by them again this year. This year's competition is Marine Retrieval, which includes not only retrieving marine samples from the sea, but also water samples. There is a technical design report included with this. Mrs. Flaherty added that it also means the submersible robot will need to be modified. The robot shown in the demonstration was from last year. The students will need to design and put something else in there to be able to pick up the marine and water samples for this year's competition. She stated we have two teams this year - Meadow Babcock is leading a team, and Daphne King is leading the other team. She also explained that the technical design report will be a big piece of the competition. Mrs. Flaherty spoke about the club she also runs, with about eight to ten students that attend. She showed the Board a display of photos of the competition the Robotics team participated in last year at the Neptune Aquatics Center.

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

- Daphne King spoke about a competition they just participated in called VEX Robotics. VEX is a competition where they receive a task to perform at the end of May, the year before the competition happens. You build a robot that can do a fifteen second program and have the robot be able to do a task. Then there is a 90 second period where you maneuver the robot to complete tasks, which is timed and scored. She and Mrs. Flaherty demonstrated what was done at the competition with "The Highlander."
- Mrs. Flaherty then spoke about the third competition, which was suspended due to COVID. This competition is called Tech Trix, and she explained what the competition entails. The competition will be held at Passaic County Community College, which includes deadlines to submit progress reports.
- Mrs. Flaherty thanked the Board for their support and for the purchase of the 3D printer. The Board and Mr. Novak discussed creating a booster club for the Robotics program, as well as accepting donations from individuals for the program.
- Dr. Anemone asked Mr. Robert Winston, Supervisor of Technology, to provide an overview and demonstration of the new website. Mr. Winston thanked the Board and the community for their patience in waiting for the release of the new website. It was a rather large undertaking, but he feels the results turned out quite well. He began with the Home Page that highlights a drone video of each of the schools throughout the District. This was created by Mr. Joseph Jordan. He spoke about the design elements of the website, and gave the Board an understanding about how the site was developed, and why it was developed the way it was. Mr. Winston demonstrated navigating through the website under each of the tabs on the Home Page. Board members had questions and comments. Mr. Winston and Mr. Novak responded to their inquiries.
- Dr. Anemone spoke about the Stabilization Grant. He asked Ms. Francisco to explain to the Board and the community what we received. She explained that when the grant application was opened in September, we had a few weeks to put it together. We looked at the probable shortfalls in the 2022-2023 budget, considering all the increased costs in transportation and gas prices, and things that were not anticipated. She explained that with a grant, you must create a program that you want to address and put dollar figures to that. The grant application was reviewed in Trenton, along with our financial reports. We did not have our June 2022 audit as yet, but they could see what our financials were based on our Board Secretary reports. She indicated that the resolution that was approved was for \$2,769,099 and it took into account the state funding we lost over five years and the reduction we anticipate for 2023-2024. We were very fortunate to receive an award letter. The letter that Dr. Anemone received took each area we submitted for the \$2.7 Million and outlined what they were approving for the \$1.3 Million that we did receive. The letter stated they were funding the new Math program that we anticipate putting in, the move for Highlander Academy to the Westbrook building and supplies that we would need, and contracted services for Transportation that we anticipated running into a shortfall. They did not allow our request for any staff increases or any adjustments for health benefits. After review of the awards that were made throughout the state, we received one of the highest award amounts. This money will help us this year.

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

- Ms. Francisco indicated if there are any funds we do not spend, it will fall into fund balance for next year that we can appropriate to assist in our 2023-2024 budget. Mrs. Van Dyk thanked Ms. Francisco and Mr. Scholts for all of the hard work they put into submitting the grant, and she also thanked Senator Bucco for being in West Milford's corner.

VII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes will be presented for anticipated action at the Budget/Ethics/Regular Meeting of January 31, 2023:

- December 20, 2022 Workshop/Regular Meeting
- December 20, 2022 Executive Session

VIII. PRESIDENT'S REPORT - Mrs. Kate Romeo

Mrs. Romeo is very proud to be representing in West Milford. She is thankful for all of the emails and text messages she has received, and is really passionate about always doing what is best for our community.

IX. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mrs. O'Brien, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE:

All in Favor.

MOTION PASSED.

X. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XI. EDUCATION - Mrs. Claire Lockwood, Chairperson

Motion by Mrs. Lockwood, seconded by Mrs. O'Brien, to approve the following agenda item #1:

DISCUSSION: Mrs. Dwyer inquired about item #1, and Title II funds that are being used for two individuals to attend a conference to learn leadership skills. She is concerned about the rest of the administrators in the District. She would like to see that grant money be used for professional development for the entire District, with a speaker and workshops provided right within the District.

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Lockwood	Yes	Mrs. Dwyer	No	Mrs. Van Dyk	No
Mr. Cytowicz	Yes	Mrs. O'Brien	No	Mrs. Racano	Yes
Mr. Guarino	Yes	Mr. Lippe	Yes	Mrs. Romeo	Yes

The MOTION PASSED.

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Van Dyk, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #13:

1. The recommendation of the Superintendent to accept the resignation of **BRANDON FAZIO**, Custodian, Apshawa School, retroactive from January 3, 2023.
2. The recommendation of the Superintendent to approve the appointment of **MARY BROWN**, Vehicle Aide, Transportation (PC#25.18.T5.CFL), 5.75 hours/day, at the hourly rate of \$14.13 (Step 1), without health benefits, retroactive from January 3, 2023, through June 30, 2023, per Board of Education/WMBDA Agreement. (Replaces Freire) Account: 11-000-270-161-10-10-000

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2022)** to the appointment of **ANTHONY BARRIERO**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEU), 5 hours/day, at the annual salary of **\$19,205.85** (prorated), without health benefits, retroactive from January 18, 2023 through June 30, 2023, per Board of Education/WMBDA Agreement. (Replaces Galloway) Account: 11-000-270-161-10-000
4. The recommendation of the Superintendent to **RESCIND** the appointment of **DANIELLE VANZILE**, Health & Physical Education Teacher, High School (PC#90.09.26.ANF), at the annual salary of \$56,100.00 (BA/1) (prorated), with health benefits, retroactive from December 15, 2022, through June 30, 2023, per Board of Education/WMEA Agreement. (Replaces Rakotci) Account: 11-140-100-101-10-10-000
5. The recommendation of the Superintendent to approve a leave of absence for **MAUREEN MULLIGAN**, Reading Specialist, Marshall Hill School, without pay under the Family Medical Leave Act, retroactive from January 3, 2023, through March 24, 2023. (Medical/Caregiver)

NOTE: The employee may return prior to the above date.

6. The recommendation of the Superintendent to approve the appointment of **LESLIE HYATT**, Replacement Reading Specialist, Marshall Hill School (PC#99.04.00.CIN), at the per diem rate of \$250.00, with health benefits, retroactive from January 20, 2023, through March 21, 2023, per Board of Education Agreement. (Replaces Mulligan) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

7. The recommendation of the Superintendent to approve a leave of absence for **CARLI PETRASEK**, Cafeteria Aide, Maple Road School, without pay, retroactive from January 13, 2023, through April 6, 2023. (Medical/Caregiver)

NOTE: The employee may return prior to the above date.

8. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **DENISE PODMOKLY**, Cafeteria/Vehicle Aide, Paradise Knoll School/Transportation, without pay, retroactive from January 17, 2023, through February 13, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **DEBORAH HACHEY**, Bus Driver, Transportation, without pay, retroactive from January 17, 2023, through March 27, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

10. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENT**, for the 2022-2023 school year, effective January 25, 2023, through June 30, 2023:

<u>Employee</u>	<u>From</u>	<u>To</u>
KRISTINE ARCINIEGA (PC#60.03.S5.AWW) Account: 11-215-100-106-10-10-000	Special Class Aide Macopin	Special Class Aide Maple Road

11. The recommendation of the Superintendent to approve the appointment of **MELISSA DORAN**, Special Class Aide, Macopin School (PC#60.08.S5.BKL), at the annual salary of \$24,142.00 (Step 1) (prorated), with health benefits, effective January 25, 2023, through June 30, 2023, per Board of Education/WMTAA Agreement. (Replaces Arciniega) Account: 11-212-100-106-10-10-000

NOTE: Pending fingerprint clearance.

12. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment January 31, 2023, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
CATHLEEN COSGROVE	Capped	\$125.00	\$16,250.00
ALEXANDRA HEFFERON	91.5	\$125.00	\$11,437.50
<u>WMBDA Agreement</u>			
CHERYL SCHIAVO	22	\$ 35.00	\$ 770.00

13. The recommendation of the Superintendent to approve **MELISSA CSENGETO**, Guidance Counselor, High School, for the 8th Grade Parents' Night - High School Scheduling Presentation, at the hourly rate of \$36.00, for two (2) hours, per Board of Education/WMEA Agreement. Account: 11-000-218-104-10-10-071

ROLL CALL FOR ITEMS #1 THROUGH #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Van Dyk	Yes	Mr. Guarino	Yes	Mr. Lippe	Yes
Mrs. Dwyer	Yes	Mrs. Lockwood	Yes	Mr. Cytowicz	Yes
Mrs. Racano	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

XIII. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #3:

DISCUSSION: Mrs. O'Brien inquired about item #3, and asked for clarification on training and travel under Operations & Finance, and what was voted on under Education. Ms. Francisco responded to her inquiry.

Mr. Guarino and Mrs. Van Dyk also discussed item #3, and how item #1 under Education was presented. Ms. Francisco explained that this is the way it has always been presented but can certainly be discussed for the future.

Board members had an overall discussion regarding training and travel, and how it is not broken out separately and presented all together, so voting has to be either "Yes" or "No." Mr. Guarino stated it is like how field trips are broken out separately, because the Board might want to discuss a specific field trip.

Mr. Cytowicz feels it kind of falls into the purview of possibly entangling ourselves as if we are running the District, if we are voting on one thing and not another. He feels we may accidentally end up causing a domino effect of things that are approved and are not approved, but have the influence on something that was not approved versus being approved. He thinks the way we have done things may not be the most desirable, but it is in the purview of a public official's role to vote that way as a whole, as Board members do with the budget.

Ms. Francisco stated it is important to recognize that when someone wants to attend professional development, it is presented to their supervisor first and is approved, before it comes to the Board. It is our responsibility as administrators to determine whether or not there is money in the current budget to support it and the value of what is being requested. She explained the items under training and travel for Operations & Finance for the Board's consideration.

1. The recommendation of the Superintendent to approve the following Resolution:

The West Milford Board of Education authorizes **SETTEMBRINO ARCHITECTS** to submit the following capital improvement project to the New Jersey Department of Education for review and approval:

<u>School</u>	<u>NJ DOE Project No.</u>	<u>Project</u>
Upper Greenwood Lake Elementary School	31-5650-090-23-1000	Exterior Door and Window Replacement

The District is submitting this application for R.O.D. Grant Funding.

2. The recommendation of the Superintendent to approve an **EASEMENT REQUEST** from Public Service Electric & Gas Company (PSE&G), to run a natural gas line to Starlight Road in West Milford. (Documentation provided electronically.)

SPECIAL ACTION

XIII. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

3. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office and Transportation Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #3:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mrs. Dwyer	Yes
Mr. Lippe	Yes	Mrs. Lockwood	Yes	Mr. Cytowicz	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Yes	Mrs. Romeo	Yes

The **MOTION PASSED.**

WORKSHOP/DISCUSSION

XIV. EDUCATION - Mrs. Claire Lockwood, Chairperson

The following items are presented for anticipated action at the Budget/Ethics/Regular Meeting of January 31, 2023:

DISCUSSION: Mrs. Dwyer inquired if we still have a DECA program at the High School, and if it is a class or a club. Dr. Anemone responded to her inquiry.

1. The recommendation of the Superintendent to approve the adoption of the **DISTRICT NURSING SERVICES PLAN** for the West Milford School District, for the 2022-2023 school year. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2022-2023 school year:

DECA

Purpose of Trip: This is the state level competition for DECA. Students who have placed at the District competition are eligible to compete at the state level. Students who place at the state level are eligible to further compete at the international level. While students are not in competition, they will be attending "Downtown DECA" where they will participate in workshops to develop business skills.

DECA

Location:	Atlantic City, New Jersey
Dates of Trip:	February 27 - March 1, 2023
Number of Students:	8
Cost of Trip to Students:	\$482.50
Name of Advisor(s):	Thomas Santoro
Name of Chaperone(s):	Debra Masiello
Number of School Days Missed:	3
Cost to District:	\$584.00(transportation)

NOTE: All student and chaperone fees are included in the total cost of the trip.

XIV. EDUCATION - Mrs. Lockwood, Chairperson - Continued

2. (Continued)

PERCUSSION BAND

Purpose of Trip: Perform and observe percussion at the national level.

Location:	Miamisburg, Ohio
Dates of Trip:	April 19 - April 22, 2023
Number of Students:	40
Cost of Trip to Students:	\$529.66
Name of Advisor(s):	Michael Monacelli
Name of Chaperone(s):	Matthew Leitner Julie Keefe Lindsay Walsh Sam Lauritano Richard D'Andrea Roman Trujillo Susan Kaczor Joan Darnsteadt
Number of School Days Missed:	3
Cost to District:	\$0.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

COLOR GUARD

Purpose of Trip: Compete in the WGI Regional to qualify for the NASSP (National Association of Secondary School Principals) approved WGI World Championships in April. This experience would allow the members to meet and interact with groups from the New England area, and achieve a national ranking and early seeding in the line-up at the World Championships. The group will also tour Faneuil Hall, Quincy Market, and historic downtown Boston. A Sunday visit to the Salem Witch Museum will allow the students to get a front row seat at the Salem Witch Trails.

Location:	Boston, Massachusetts
Dates of Trip:	February 17 - February 19, 2023
Number of Students:	14
Cost of Trip to Students:	\$583.57
Name of Advisor(s):	Peter Shaver
Name of Chaperone(s):	Erica McPartland Casey McCoy Joan Darnsteadt
Number of School Days Missed:	1
Cost to District:	\$0.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

3. The recommendation of the Superintendent to approve the following field trip destination(s) to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2022-2023 school year:

XIV. EDUCATION - Mrs. Lockwood, Chairperson - Continued

3. (Continued)

- Pony Power Therapies, Mahwah, New Jersey

4. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from December 5, 2022, through June 30, 2023 (tuition prorated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 68766	\$41,797.70	Union County Educational Services Commission Westfield, New Jersey

NOTE: District responsible for the educational component of this bedside placement.

5. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from January 3, 2023, through June 30, 2023 (tuition prorated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 69041	\$63,958.20	Lakeview Learning Center Wayne, New Jersey

NOTE: This is a change of placement.

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

The following items are presented for anticipated action at the Budget/Ethics/Regular Meeting of January 31, 2023:

DISCUSSION: Mrs. Van Dyk inquired about item #24, Girls Flag Football. She inquired as to when that program will run. Dr. Anemone stated that practices and games will be on Sundays in late Winter/early Spring, and it is fully funded through the New York Jets for the first year, including uniforms and stipend. He provided additional information on the program to the Board.

Mrs. Van Dyk also inquired about item #28, and noticed that the same advisor for Girls Flag Football will be an Assistant Softball Coach for the Spring 2023 season. She inquired about that stipend. Dr. Anemone responded to her inquiry.

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

DISCUSSION: Mr. Guarino stated his understanding is that a coach starts at Step A, then Step B, and works their way up to Step C, three steps. He remembered that a few years ago, our Head Football Coach did not start at Step C, and that he had experience coaching football for a lot of years. He asked that the stipends be consistent. Dr. Anemone stated he will review this information.

Mrs. Racano inquired about item #13, and transferring Westbrook teachers to their new assignments. She asked how the transfer was presented to them. Dr. Anemone stated that he met with each teacher individually and explained where the plan is to move that teacher to for the next school year. She stated that she is glad it was handled that way, and that they did not just receive a letter in their mailbox.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **LAURA DeSENA**, English Teacher, High School, effective July 1, 2023, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **COLLEEN MILNES**, Special Class Aide, Upper Greenwood Lake School, effective July 1, 2023, for the purpose of retirement.
3. The recommendation of the Superintendent to accept, with regret, the resignation of **THOMAS STAPLETON**, Custodian, Westbrook School, effective March 1, 2023, for the purpose of retirement.
4. The recommendation of the Superintendent to **RESCIND** the appointment of **NATALIE CERTOSIMO**, 0.8 World Language Teacher, Macopin/High School (PC#90.08.46.BNR; 90.09.46.BIP), at the annual salary of \$45,440.00 (BA/2), with health benefits, retroactive from September 1, 2022, through June 30, 2023, per Board of Education/WMEA Agreement. (Replaces Carnavale) Account: 11-130-100-101-10-10-000; 11-140-100-101-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **KIMBERLY HEINER**, Kindergarten Teacher, Upper Greenwood Lake School (PC#90.06.02.BWW), at the annual salary of \$56,800.00 (BA/2) (prorated), with health benefits, effective February 9, 2023, through June 30, 2023, per Board of Education/WMEA Agreement. (Replaces Pasquino) Account: 11-110-100-101-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **APRIL PECORARO**, Special Class Aide, Macopin School (PC#60.08.S5.BVL), at the annual salary of \$24,142.00 (Step 1), with health benefits, effective February 1, 2023, through June 30, 2023, per Board of Education/WMTAA Agreement. (Replaces Heinig) Account: 11-213-100-106-10-10-000
7. The recommendation of the Superintendent to approve a leave of absence for **JANICE GERISCH**, Student Assistance Counselor, High School, with pay using sick days, effective February 1, 2023, through March 14, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

- 8. The recommendation of the Superintendent to approve a leave of absence for **SAMANTHA PATIRO**, Special Education Teacher, Upper Greenwood Lake School, with pay using sick days, effective March 20, 2023, through May 26, 2023, then without pay under the Family Medical Leave Act, effective May 29, 2023, through October 27, 2023. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

- 9. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **CAITLIN HELDER**, Social Worker, Maple Road/Paradise Knoll Schools, without pay, effective April 3, 2023, through May 12, 2023. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

- 10. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **BRIANA LISCIANDRELLO**, Replacement Social Worker, Maple Road/Paradise Knoll Schools (PC#99.03.41.CHW; PC#99.05.41.CHX), at the annual salary of \$60,400.00 (MA/1) (prorated), with health benefits, effective April 3, 2023, through May 12, 2023, per Board of Education Agreement. (Replaces Helder) Account: 11-000-218-104-10-10-071

NOTE: The duration of the position is based on the date of the employee's return to work.

- 11. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2022-2023 school year, effective February 1, 2023, through June 30, 2023:

Names will be added prior to the Regular meeting.

- 12. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2022-2023 school year, effective February 1, 2023, through June 30, 2023:

Names will be added prior to the Regular meeting.

- 13. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS**, for the 2023-2024 school year, effective September 1, 2023, through June 30, 2024:

<u>Employee</u>	<u>From</u>	<u>To</u>
HOLLY STANLEY (PC#90.03.02.BOK) Account: 11-110-100-101-10-10-000	Kindergarten Teacher Westbrook	Kindergarten Teacher Maple Road

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

13. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
ASHLEY BAUMGARTNER (PC#90.06.02.AAK) Account: 11-110-100-101-10-10-000	Kindergarten Teacher Westbrook	Kindergarten Teacher Upper Greenwood Lake
KELLY YOST (PC#90.06.02.BON) Account: 11-110-100-101-10-10-000	Grade 1 Teacher Westbrook	Kindergarten Teacher Upper Greenwood Lake
REGINA CANALI (PC#90.04.04.BLQ) Account: 11-120-100-101-10-10-000	Grade 1 Teacher Westbrook	Grade 1 Teacher Marshall Hill
JODIE COMUNE (PC#90.03.05.CIO) Account: 11-120-100-101-10-10-000	Grade 2 Teacher Westbrook	Grade 2 Teacher Maple Road
STEPHANIE SANACORE (PC#90.04.05.BNX) Account: 11-120-100-101-10-10-000	Grade 2 Teacher Westbrook	Grade 2 Teacher Marshall Hill
JENNIFER CASPERSON (PC#90.04.08.ACH) Account: 11-120-100-101-10-10-000	Grade 3 Teacher Westbrook	Grade 5 Teacher Marshall Hill
ERIN DAVIE (PC#XX.XX.XX.XXX) Account: 11-120-100-101-10-10-000	Grade 3 Teacher Westbrook	Grade 4 Teacher Apschawa
ALISON PERRY (PC#90.03.07.CIP) Account: 11-120-100-101-10-10-000	Grade 4 Teacher Westbrook	Grade 4 Teacher Maple Road
SUZANNE OESTERLE (PC#90.05.06.BLT) Account: 11-120-100-101-10-10-000	Grade 4 Teacher Westbrook	Grade 3 Teacher Paradise Knoll
TANJA LANE (PC#90.08.14.CFE) Account: 11-130-100-101-10-10-000	Grade 5 Teacher Westbrook	English Language Arts Macopin
JENELLE PEINE (PC#90.06.08.ACU) Account: 11-120-100-101-10-10-000	Grade 5 Teacher Westbrook	Grade 5 Teacher Upper Greenwood Lake
LYNN DOHERTY (PC#90.06.40.BXB) Account: 11-213-100-101-10-10-000	Special Education Westbrook	Special Education Upper Greenwood Lake
DIANE PIZZULO (PC#90.09.40.BSY) Account: 11-213-100-101-10-10-000	Special Education Westbrook	Special Education High School

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

13. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
MEGHAN DONEGAN (PC#90.04.27.AKC) Account: 11-424-100-179-10-10-000	Reading Specialist Westbrook	Reading Specialist Marshall Hill
MAUREEN MULLIGAN (PC#90.06.28.CHL) Account: 11-230-100-101-10-10-000	Reading Specialist Marshall Hill	Encore Upper Greenwood Lake
JENNIFER BALOGH (PC#90.05.28.BOU) Account: 11-230-100-101-10-10-000	Encore Westbrook	Encore Paradise Knoll
CHRISTOPHER JONES (PC#90.04.26.CFR) Account: 11-120-100-10-10-000	Physical Education Westbrook	Physical Education Marshall Hill
WENDY BECKER (PC#90.01.41.BOR; #90.08.41.CIQ) Account: 11-000-219-104-10-10-142	Social Worker Westbrook/Apshawa	Social Worker Apshawa/Highlander Prep
DR. DANA SWARTS (PC#15.01.P1.AEN) Account: 11-000-240-103-10-10-150 Effective July 1, 2023	Principal Westbrook	Principal Apshawa

14. The recommendation of the Superintendent to approve the following staff for **DIGITAL CITIZENSHIP NIGHT** to conduct a **PARENT PRESENTATION**, to be held March 22, 2023, at the hourly rate of \$36.00, not to exceed eight (8) hours, for a payment of \$288.00 to each staff member, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-XXX - ESEA Title IV:

Employee

JASON BENZ	JULIANNE McCALL-BRAMLEY
MARY BOZENMAYER	LEIGH ANN MISIANO
KELLY COMERFORD	SUSAN NEBIKER
JOSE ESTRADA	DEANA PEZZINO
TRICIA GRANNEY	ALISON SCULLY
JOSEPH JORDAN	KELLEY VISAGGIO
NICOLE KLOSZ	MELISSA WELCH

NOTE: Funded through the ESEA Title IV Grant.

15. The recommendation of the Superintendent to approve the following staff for a **CLIMB PARENT PRESENTATION**, to be held March 6, 2023, at the hourly rate of \$36.00, not to exceed two (2) hours, for a payment of \$72.00 to each staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

15. (Continued)

Employee

ERIN BRANAGAN	NICOLE HILL
MARILYN LASALANDRA	JANET SCALES
FRANYFE DiCATERINA	STEPHANIE JANITZ
ANNMARIE MONTANTI	

16. The recommendation of the Superintendent to approve the following staff for a **HIGHLANDER PREP INFORMATION NIGHT**, to be held February 6, 2023, at the hourly rate of \$36.00, not to exceed two (2) hours, for a payment of \$72.00 to each staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Employee

PATRICE CAPPELLO
DONNA NORMOYLE
LINDSEY CHRISTENSEN
WENDY BECKER

17. The recommendation of the Superintendent to approve the following **ACADEMIC EXCELLENCE COMMITTEE** for the 2022-2023 school year, at the hourly rate of \$36.00, not to exceed ten (10) hours per staff member, to investigate high schools that are successfully rated under various rankings, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-161:

Employee

SAMANTHA BAIETTI	SYRENA LoRe
CHRISTOPHER BOTSOLAS	KATHLEEN McCORT
DENISE FLOOD	JILL NITKINAS
LYDIA LABA	ALISON SCULLY
DANA LAMBERT	MELISSA WELCH

18. The recommendation of the Superintendent to approve the following **MARSHALL HILL ELEMENTARY SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
TARA GUARINO	Board Gamers	5	\$180.00
RACHEL LEHR	Board Gamers	5	\$180.00
ERIN BRANAGAN	Kickstart SEL	9	\$324.00
NICOLE HILL	Kickstart SEL	9	\$324.00

NOTE: Funded through the ARP ESSER III Grant.

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

19. The recommendation of the Superintendent to approve the following **UPPER GREENWOOD LAKE ELEMENTARY SCHOOL STUDENT ACTIVITY CLUB, ADVISORS and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
BAILEY DOMENICK	Math Matters	6.6	\$237.60
HOLLIE MILLER	Math Matters	6.6	\$237.60
KRISTINE RALICKI	Math Matters	6.6	\$237.60

NOTE: Funded through the ARP ESSER III Grant.

20. The recommendation of the Superintendent to approve the following **WESTBROOK ELEMENTARY SCHOOL STUDENT ACTIVITY CLUB, ADVISORS and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JODIE COMUNE	Showstoppers	12	\$432.00
JENELLE PEINE	Showstoppers	12	\$432.00

NOTE: Funded through the ARP ESSER III Grant.

21. The recommendation of the Superintendent to approve the following **FAMILY MATH NIGHTS, ADVISORS, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-XXX - ESEA Title IV Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
LINDSAY GORNALL	Aphawa	2.5	\$ 90.00
AMBER HARDEN	Aphawa	2.5	\$ 90.00
KAREN McCOURT	Aphawa	2.5	\$ 90.00
BROOKE QUILLIO	Aphawa	2.5	\$ 90.00
CHRISTINA RODEK	Aphawa	2.5	\$ 90.00
JENNIFER SANNAZZARO	Aphawa	2.5	\$ 90.00
KRISTEN SEIBERT	Aphawa	2.5	\$ 90.00
BLAKE VISCONTI	Aphawa	2.5	\$ 90.00
TARA GUARINO	Marshall Hill	2	\$ 72.00
MAUREEN KELLY	Marshall Hill	2	\$ 72.00
RACHEL LEHR	Marshall Hill	2	\$ 72.00
KELLYANN MCKEAN	Marshall Hill	2	\$ 72.00
SHAWN RHINESMITH	Marshall Hill	4	\$144.00
KELLY ROWLAND	Marshall Hill	2	\$ 72.00
KAETLYN SCARPA	Marshall Hill	2	\$ 72.00
ALICE SUSKA	Marshall Hill	2	\$ 72.00
WENDY WITTMAN	Marshall Hill	2	\$ 72.00
DEENA ACCARDI	Upper Greenwood Lake	5	\$180.00
KELLY COMERFORD	Upper Greenwood Lake	5	\$180.00
BRITTANY ECONOMOU	Upper Greenwood Lake	5	\$180.00
CHARLENE PAPPAS	Upper Greenwood Lake	5	\$180.00

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

21. (Continued)

NOTE: Funded through the ESEA Title IV Grant.

22. The recommendation of the Superintendent to approve the following **FAMILY LITERACY NIGHTS, ADVISORS, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
LINDSAY GORNALL	Apshawa	3.5	\$126.00
AMBER HARDEN	Apshawa	3.5	\$126.00
KAREN McCOURT	Apshawa	3.5	\$126.00
AMY METT	Apshawa	3.5	\$126.00
BROOKE QUILLIO	Apshawa	3.5	\$126.00
JENNIFER SANNAZZARO	Apshawa	3.5	\$126.00
KRISTEN SEIBERT	Apshawa	3.5	\$126.00
BLAKE VISCONTI	Apshawa	3.5	\$126.00
DEENA ACCARDI	Upper Greenwood Lake	4	\$144.00
KELLY COMERFORD	Upper Greenwood Lake	4	\$144.00
BAILEY DOMENICK	Upper Greenwood Lake	4	\$144.00
KIMBERLY HEINER	Upper Greenwood Lake	4	\$144.00
CHARLENE PAPPAS	Upper Greenwood Lake	4	\$144.00
DANIELLE POST	Upper Greenwood Lake	4	\$144.00
KRISITNE RALICKI	Upper Greenwood Lake	4	\$144.00
KAETLYN SCARPA	Upper Greenwood Lake	4	\$144.00
KIMBERLY WALKER	Upper Greenwood Lake	4	\$144.00

NOTE: Funded through the ESEA Title I Grant.

23. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2022)**, to the following **MACOPIN SCHOOL STUDENT ACTIVITY CLUB, ADVISORS, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Accounts: 20-231-100-101-10-50-XXX ESEA Title I Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
MERJEME DUFFY	AIM	81	\$2,916.00
JENNIFER FEAR	AIM	81	\$2,916.00
NANCY KENNY	AIM	81	\$2,916.00
DEBRA MASIELLO	AIM	81	\$2,916.00
MONICA BOHORQUEZ-ZEMSER	AIM	81	\$2,916.00
TRACY NOVAK	AIM	75	\$2,700.00
MICHELLE PALUZZI	AIM	60	\$2,160.00
KRISTA TRIPODI	AIM	36	\$1,296.00
JESSICA BULLOCK	AIM	60	\$2,160.00
DAWN MAGIE	AIM	60	\$2,160.00
ANNE McGOWAN	AIM	60	\$2,160.00
PEGGY PAULSON	AIM	60	\$2,160.00

NOTE: Funded through the ESEA Title I Grant.

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

24. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY CLUB, ADVISOR, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-072-100-101-10-50-000 - New York Jets Flag Football Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
MATTHEW KEYZER	Girls Flag Football	129	\$4,644.00

NOTE: Funded through the New York Jets Flag Football Grant.

25. The recommendation of the Superintendent to approve the following **HIGH SCHOOL** and **MACOPIN MUSIC STIPENDS** for the 2022-2023 school year, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
MITCHELL SCHECTER*	Accompanist	\$3,000.00
PAMELA STRUBLE	Accompanist	\$1,000.00
FABIOLA LEON*	Accompanist	\$1,000.00

*Pending fingerprint clearance.

26. The recommendation of the Superintendent to approve a **GRANT INCENTIVE PAYMENT** of \$125.00 to **ANDREA JONES**, Health & Physical Education Teacher, Macopin School, and \$125.00 to **CANDICE CARLISLE**, Special Education Teacher, Macopin School, for the **MACOPIN PLAY UNIFIED GRANT**, for the 2022-2023 school year. Account: 11-000-221-102-10-10-143

27. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2022-2023 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
MATTHEW DABROS	\$201.73	Alison Scully
JOSEFINA RIOS	\$366.73	Vincenza Certosimo

NOTE: This payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the District.

28. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITIES ASSIGNMENTS AND STIPENDS** for the **SPRING 2023 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
NICOLE GWINNETT	Head Softball	C+Longevity	\$10,017.00
CANDICE CARLISLE	Asst. Softball	C	\$ 7,371.00
MATTHEW KEYZER	Asst. Softball	C	\$ 7,371.00
KENNETH CANALI	Head Tennis (Boys)	C	\$ 7,042.00
DAVID GEROLD	Asst. Tennis (Boys)	A	\$ 3,310.00

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mrs. Van Dyk, Chairperson - Continued

28. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
ARTHUR JOECKS	Head Track (Boys)	C+Longevity	\$10,017.00
MICHAEL LAMBERT	Asst. Track (Boys)	C+Longevity	\$ 7,571.00
BRIAN LESLIE	Asst. Track (Boys)	C+Longevity	\$ 7,571.00
SHARON PIECUCH	Head Track (Girls)	C+Longevity	\$10,017.00
CHRISTOPHER JONES	Asst. Track (Girls)	C	\$ 7,371.00
PATRICK KEYZER	Asst. Track (Girls)	A	\$ 5,233.00
TAYLOR PEVNY	Head Baseball	C	\$ 9,817.00
JASON BENZ	Asst. Baseball	A	\$ 5,233.00
JAKE MATHEWS	Asst. Baseball	C	\$ 7,371.00
McKENZIE MORANDO	Head Boys Golf	A	\$ 5,017.00
JUSTIN RUNNE	Head Girls Golf	A	\$ 5,017.00
GARY STOLL	Head Boys Lacrosse	C+Longevity	\$10,017.00
STEPHEN MASLANEK	Asst. Boys Lacrosse	C+Longevity	\$ 7,571.00
HARRY SHORTWAY	Head Girls Lacrosse	B	\$ 8,600.00
RACHEL FERRIS	Asst. Girls Lacrosse	A	\$ 5,233.00
JASON D'esVERNEY	Head Boys Volleyball	C	\$ 9,817.00

29. The recommendation of the Superintendent to approve the following VOLUNTEER to the STUDENT ACTIVITY PROGRAM for the 2022-2023 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ZOE STARR	High School	Girls Lacrosse

WORKSHOP/DISCUSSION

XVI. OPERATIONS & FINANCE, Mr. Raymond Guarino, Chairperson

The following items are presented for anticipated action at the Budget/Ethics/Regular Meeting of January 31, 2023:

1. The recommendation of the Superintendent to approve the following Resolution:

BE IT RESOLVED, that the Board of Education, having received written notification of 2022-2023 stabilization aid in the amount of \$1,316,260, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of \$1,316,260, to the district's General Fund accounts as follows:

11-209-100-610-10-16-105	Supplies-Highlander Academy	\$570,260
11-000-270-514-18-18-000	Transportation-Contracted Services	\$230,000
11-190-100-610-10-12-000	Supplies-Instruction	\$516,000

XVI. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

2. The recommendation of the Superintendent to approve the revised **SALARY GUIDES** for the **WEST MILFORD CAFETERIA AIDES ASSOCIATION (WMCAA)**, retroactive from January 1, 2023. (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the **PAYROLL** of December 30, 2022, January 13, 2023, and January 31, 2023, in the amount of **\$TBD**. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 31, 2023**, in the amount of **\$TBD**. (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 31, 2023**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2022-2023** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of **\$TBD**.

6. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 31, 2023** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$TBD as of November 30, 2022; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

7. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2022, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 31, 2023** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WORKSHOP/DISCUSSION

XVI. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

8. (Continued)

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$TBD as of December 31, 2022; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

9. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2022, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVII. POLICY - Mr. William Cytowicz, Chairperson

The following items are presented for anticipated action at the Budget/Ethics/Regular Meeting of January 31, 2023:

DISCUSSION: Mr. Lippe inquired about item #2, and if that had to do with the homework. Dr. Anemone responded to his inquiry and explained there was concern where there were some schools closed for religious holidays, but there were athletic teams that had events and practices and in one case there was a team dinner or team breakfast. The Committee felt it was not right to schedule those events on days when schools are closed for religious observances. The policy was amended to reflect this, as well as student's participation in games not being affected by their religious observance.

Mrs. Van Dyk inquired about abolishing policies. Dr. Anemone responded to her inquiry.

1. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Homework." (Code 2330) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Religious Holidays." (Code 8810) (Documentation provided electronically.)
3. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled, "The Road Forward COVID-19 - Health and Safety." (Code 1648.11) (Documentation provided electronically.)
4. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled, "School Employee Vaccination Requirements." (Code 1648.13) (Documentation provided electronically.)

XVII. POLICY - Mr. Cytowicz, Chairperson - Continued

5. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled, "Board Officers." (Code 0152) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled, "Call, Adjournment, and Cancellation." (Code 0161) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled, "Notice of Board Meetings." (Code 0162) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Bilingual and ESL Education." (Code 2423) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Bilingual and ESL Education." (Code 2423) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Emergency Virtual or Remote Instruction Program." (Code 2425) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled, "Emergency Virtual or Remote Instruction Program." (Code 2425) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Attendance." (Code 5200) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Attendance." (Code 5200) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Harassment, Intimidation, or Bullying." (Code 5512) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Student Enrollments." (Code 8140) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Enrollment Accounting." (Code 8140) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Student Records." (Code 8330) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Student Records." (Code 8330) (Documentation provided electronically.)

XVII. POLICY - Mr. Cytowicz, Chairperson - Continued

19. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Bomb Threats." (Code 8420.2)
(Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Lockdown Procedures." (Code 8420.7)
(Documentation provided electronically.)
21. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Active Shooter." (Code 8420.10)
(Documentation provided electronically.)

XVIII. OLD BUSINESS

Mr. Cytowicz spoke about branding. He stated he sent the Board an email with ideas about logos so we can get moving on the branding of the District, especially during this critical time of restructuring. He has heard back from Mr. Lippe and would like to hear everyone's thoughts. He asked if it can be put on the next Education Committee agenda.

Mrs. Racano spoke about discussion in the Fall at the Superintendent's Roundtable Meeting with the PTA/PTO presidents. It was discussed that the schools would all move to black and gold, but keep their mascots. She explained that some of them had invested quite a lot of money in the current artwork for their logos. She feels that it was part of the deal when they agreed to do the black and gold versus keeping their colors, and that they would also get to keep their logos.

Mrs. Romeo asked that this be put on the agenda for the next SRT Meeting, and also on the next Education Committee agenda following that meeting.

Mrs. Van Dyk also discussed what was agreed to at the SRT meeting, wanting the schools to move to the black and gold, but that Maple Road could still be the Mustangs and Paradise Knoll could still be the Panthers. Black and gold would become their colors. She feels the information from Mr. Cytowicz should be discussed at the Education Committee first before bringing it to the SRT Meeting, so that the Board and the Administration have a chance to give their input.

Mr. Cytowicz stated it truly follows the Strategic Planning which was comprehensive, and everyone on the Board at that time worked really hard on it with community members. It was decided on the general idea of how to move forward with branding, and he feels it is important that we move forward with it.

Mrs. Lockwood also spoke about the black and gold, and the SRT Meeting. She stated the PTO's/PTA's did say that some of them had a lot of existing merchandise still. She thinks what was decided was that they were not going to order anything new going forward in their school colors, but they were going to be allowed to use up what they had already purchased. She thinks some schools had more than others, if she is correct in her remembrance.

XIX. NEW BUSINESS - Continued

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Joseph Connors, 37 Highview Drive, West Milford. Mr. Connors was happy that the Board had the Robotics Team come in and demonstrate. He feels Robotics is very important for these students to experience, and wanted to congratulate them for how well they performed last year in SeaPerch. He stated they got a late start on things but that they did a phenomenal job, outperforming a lot of teams that had more time to prepare and more resources. They overcame a lot of challenges. He feels it is important to recognize some of the other people that helped out, and it is appropriate to thank Coleen Weiss-Magasic for all of the work she did in helping to get that ball rolling.

Motion by Mrs. O'Brien, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 8:39 p.m., Mrs. Lockwood made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, and matters of attorney/client privilege, and to adjourn the meeting from Executive Session, as no action will be taken.

XXI. EXECUTIVE SESSION - Continued

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary