

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
MAY 23, 2023**

DISTRICT GOALS - 2022-2023 SCHOOL YEAR

- *Enhance the District math program through a commitment to rigorous, standards-based instruction, professional development and best practice, and selection of quality materials.*
- *Stabilize District finances and find cost-effective solutions to the compound difficulties of S2 reductions in State Aid and declining enrollment.*
- *Build and foster a culture of mental and physical wellness for student and staff in order to craft a more supportive educational environment.*
- *Increase a sense of unity across all schools in the District.*

Mrs. Kate Romeo, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:02 p.m., in the Westbrook School Media Center. She asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Racano	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present
Mr. Lippe	Absent	Mrs. O'Brien	Absent	Mrs. Romeo	Present

Minutes for the Workshop/Regular Meeting of May 23, 2023

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Absent
Dr. Karen D'Avino	Interim Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Gabriella Meza	Student Representative	Present

There were approximately 80 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone introduced Macopin 8th Grade Student, Marie Swan, who is the recipient of the Silver Award Project. Marie spoke about moving to West Milford in the Summer of 2019. She has been a Girl Scout for nine (9) years and this year, she is accomplishing her Silver Award. Unlike the two (2) Bronze Award projects she has done, the Silver Award must be completed by one scout and not the whole troop. Her idea is to give Highlander Academy a "peace corner" in the Media Center to help students with their mental health and concentration during school. She is calling this project, "Highlander Academy's Peace Corner." The Silver Award is the highest award a Girl Scout can earn, and it shows the scout can prove they are a leader who is determined, organized and dedicated to improving the community. Marie's project originates from a space in the classroom for students that her old school used to have, that helped students calm down or regain their focus before resuming their class work. The project will create a space for students in Highlander Academy to go to and either refocus their brain, or just an environment that students have access to. She stated that as a person who struggled with mental health, she knows the importance of having an area that one can go to and find the balance between mental health and work. She believes that her project will help students while at school, and will help with feeling less stressed and learning to maintain a healthy balance between mental health and working. A cadet Silver Award must be completed before the start of 9th Grade, when a scout would advance to a Senior in Girl Scouts. She will be starting 9th Grade in the Fall. She was aware that as the current school goes on, she would not have access to the building during the months of April, May and early June. However, during these months she will focus on collecting donations for the project and reaching out to businesses in the community for materials. For the Silver Award project, she is unable to fundraise, but she is able to accept donations of funds and materials. During the Summer months, she will have access to the building and the space she is working with. She explained to the Board she has a proposed budget of \$1,500.00. She has specifics for the project for anyone who wishes to know more about it, or to reach out about what is needed for the space. She has also set up a Venmo account specific for this project to manage any donations she receives. She thanked the Board for letting her introduce her idea, and distributed project information to the Board.

Mrs. Romeo thanked her for sharing her idea and hopes that one day there can a "Peace Corner" in all of our schools.

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

- Gabriella Meza, Student Representative, reported on recent highlights at the High School. She stated that the Student Council donation of \$1,500.00 to the Alzheimer's Association from their annual Volleyball Tournament will be published in a National Newsletter. She spoke about Senior Decision Day held on May 1st and how the Seniors wore clothing to represent their post High School paths. She also spoke about Teacher Appreciation Week; the Spring Choir Concert; the Band Concert; Senior Field Day; NJSLA Testing for Freshmen and Juniors; AP Testing; a War Remembrance Ceremony to honor those who served in our military; Highlander Day; the Senior Choice Awards; and the Senior Prom. She thanked the Board for the opportunity to serve as Student Representative. She is so glad she was able to experience a role like this and meet everyone on the Board, and also work on her public speaking skills. After graduation, she will be attending Drexel University as an Interior Design major in the Honors program.
- Mrs. Romeo thanked her for her service as Student Representative this year and wished her good luck. Dr. Anemone indicated he will be presenting her with a plaque of recognition.
- Dr. Anemone reported on the 2021-2022 HIB Grades. He indicated it is on a scale of 1 to 78, and reported as follows: West Milford High School - 76; Apshawa - 75; Macopin - 74; Maple Road - 78; Marshall Hill - 76; Paradise Knoll - 77; Upper Greenwood Lake - 76; and Westbrook - 75. Dr. Anemone explained that this is done annually and it looks back one year.
- Dr. Anemone asked Mr. Strianse, West Milford High School Principal, to speak about the outcome of the Academic Success Committee, Spring 2023. Copies of the presentation were distributed. Mr. Strianse thanked the Board and thanked Dr. Anemone for allowing him to put this Committee together, and introduced the members of the Committee. The purpose is to examine ranking systems and analyze the District data related to our academic achievement, and the goal is to partner with the Board of Education to develop policies and procedures that foster academic growth. He explained there are three (3) top ranking systems and he focused on information from US News. The 2022 West Milford High School US News ranking was 295th out of 406, and he stated the direction of the Committee is "we can do better than that." The scorecard showed percentages of how their criteria is broken down - 80% of the total score comes from assessment data (NJSLA, AP), and it is also factored by college readiness and college curriculum breadth. He also provided percentages on State Assessment Proficiency (20%), State Assessment Performance (20%), and explained the remaining 20% of the overall score comes from the Graduation Rate (10%) and Underserved Student Performance (10%). Mr. Strianse showed information on the 2023 AP Exams administered at the High School, and the goal is to have 100% of students enrolled in an AP course take the exam. He also provided an AP Score Scale Table, a breakdown of 2022 WMHS AP Exam Scores, showing 72% of exam scores are proficient, and highlighted several recommendations for improvement in this category. He then spoke about High School Dual Enrollment offerings for 2022-2023, and what will be coming in 2023-2024. He explained that expansion of Senior options can include an internship, dual enrollment, school to work, and volunteer work. He then provided suggestions for improving our State proficiency and performance scores and presented on culture and climate (student time in class), and what we can do to support and motivate students academically.
- Board members had questions for Mr. Strianse and for the members of the Committee, and discussion continued.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Dr. Anemone read a statement on behalf of Mr. Novak regarding the Elementary Math Textbook Selection Committee, and for them to review and recommend a new Math series. That will also include the best instructional materials to meet the needs of our students, and capitalize on best practice standards based training that began last year with Nancy Schultz and Conquer Math. The Committee recommends the Eureka Math Program as a Math series best able to meet our student needs and capitalize in our experience to significant Math training. The Committee anticipates a full implementation of the program in the Fall of 2023 in all grades K-5. Parents can expect a variety of parent education opportunities to gain familiarity with the new program and learn how to best support our student needs at home. He thanked the Committee participants for their commitment to West Milford students and for a job well done. Dr. Anemone indicated that the math curriculum will be funded through the Stabilization Grant.
- Dr. D'Avino recognized two (2) of our Special Education students. She stated that on May 11, 2023, the Passaic County Association of Special Services administrators held a recognition for students. Students all over Passaic County applied for scholarships, and there were about 30 applicants. There were five (5) recipients, and two (2) were from West Milford High School. She had the privilege of having a breakfast with Ty Rockey and Chloe Olsen and their families and congratulated them. These two (2) students each received a \$1,000.00 scholarship. She stated they are exceptional students who really represent our West Milford High School students extremely well.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Cytowicz, seconded by Mrs. Racano, to approve the following Board of Education meeting minutes:

- April 25, 2023 Workshop/Regular Meeting
- April 25, 2023 Executive Session

VOICE VOTE:

All in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Kate Romeo

Mrs. Romeo spoke about the Music Concerts that she had attended that were wonderful, and praised the Music Department. She indicated to the Board that she learned that our Music Department is having pieces of music composed for each of our bands by composers outside of West Milford. One of the composers came to Macopin School and met with students and worked with them on pieces that are written for our students. She stated that each band that she saw had an original piece done for them. She also attended a Pocketbook Bingo fundraiser; however, she did not attend the National Day of Prayer due to illness. Mrs. Romeo thanked the WMHS PTSO, the Administration, Mr. Novak and all of the administrators, the teachers and the parents, that helped in putting together the dance for our Macopin students that helps to fund our Senior celebration for our High School Seniors.

X. PUBLIC COMMENT REGULATIONS

At all regular meetings, two opportunities are provided for citizens to make comments. The public comment period will be scheduled after the President's Report. The second comment period will be scheduled after New Business. During the first opportunity for public comment, citizens are invited to comment on subjects on the agenda items only. During the second opportunity for public comment, citizens may comment on all other general topics. At the discretion of the presiding officer, public comments may be permitted at other times.

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student or personnel. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's Office. Public comment periods shall also be governed by the following rules:

1. Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses.
2. Each speaker shall be limited to five minutes. The Board Secretary will note the time. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds (Bylaw 0167).
3. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to stop.
4. All statements shall be directed to the presiding officer. No participant may address or questions Board members individually.
5. Questions requiring investigation shall be referred by the Board to the Superintendent's Office for consideration and later response. A participant may be asked to submit such questions in written format.

XI. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

XI. PUBLIC COMMENT - AGENDA ITEMS - Continued

Dr. Marisa Gough, 34 Center Street, West Milford. She spoke about the demographic study that was done and that class sizes may be more than what was originally projected. She spoke about the closing of Westbrook School, West Milford's population increase, and an uptick in home sales, as well as new builds since COVID. Her objective is simple, she asked the Board to let her help them. She also asked the Board to review one more time why class sizes are being changed so quickly after closing a school. She asked if the current enrollment for next year was more than what was originally projected. She feels the community still seems to be confused and frustrated. She spoke about the information presented in Policy 2312 being very vague. If there is no immediate danger of lack of space in our current class size policy, she is asking the Board to table it until the new Superintendent is in place. She asks that the Board needs to reconsider before making more cuts and/or increasing class sizes that will directly affect our students path to success, and until the Grant Writing Committee has had enough opportunity to help the Board. She wants to make sure our State and Local legislators are listening for our cries for help. She feels the Board will be surprised by what West Milford parents can do, and asked the Board for everyone to be on the same team, the team that actually cares about students.

Mrs. Romeo commented that she received her email. She stated if Dr. Gough would like to have a meeting, she would need to apply for a building use form to secure a space. She indicated it would be advertised and she would speak about it here, and if anyone would like to write letters with Dr. Gough to the State and anything in her plan, then you can attend that meeting. More information will be forthcoming on this.

Kristy Florey, 60 Upper Greenwood Lake Road, Hewitt. Mrs. Florey is at the meeting on behalf of the parents of the current 3rd Grade class at Upper Greenwood Lake Elementary School. She stated the class is already a large one, with 18 and 19 students respectively, with additional children pushing in for various lessons with the LLD program. Next Fall, we are estimated to have approximately 57 students in 4th Grade with the additional Marshall Hill students coming in, and that would right now mean class sizes of 28 and 29 students. She understands these numbers may change and are not permanent. By contrast, Marshall Hill is slotted to get about 34 students, and she feels that is a huge difference. Parents are very concerned about the large class sizes and are asking the Board for a third section class for the 2023-2024 4th Grade class at Upper Greenwood Lake Elementary. Parents have already seen that class sizes over 25 are very difficult for teachers and students, especially at the Elementary School level. She thanked the Board in advance for helping them to do what is in the best interest of the students, staff, and their families.

Cortney Stephenson, 307 Ridge Road, West Milford. She stated that she wished to speak on the presentation done by Mr. Strianse. She indicated that when she was on the Board last year, she was shocked by the US News and World Report scorecard and feels that our scores are not good at all. She feels the NJSLA scores need to be highlighted more. No one mentioned them as a point of concern, and she feels it is a big concern. She understands that AP scores help improve our schools ranking, however the majority of our students are not taking AP classes or taking the test. The majority are in the mainstream classes and all are taking the NJSLA test. She asked the Board, "how will you improve the NJSLA test scores while implementing more AP classes and tests?"

XI. PUBLIC COMMENT - AGENDA ITEMS - Continued

Mrs. Stephenson also spoke about the NJSLA proficiency scorecard percentages and feels it has to be improved in order to see the US News ranking go up. She feels this can be done if Mr. Strianse and the Committee really analyze the data and also motivate students to meet their full potential. She also feels that teachers have the power to motivate students. She asked the Board how they will encourage their administration, their teachers, parents and students to do better, and how will they schedule Freshman and Sophomore students to take the AP classes they are talking about when they cannot get the required classes. She used her daughter as an example, who is a sophomore and cannot schedule Personal Finance, which is a requirement. The reason she cannot get it in her Sophomore year is because Juniors and Seniors still have to fill that requirement first. She asked the Board how they are going to offer AP classes when they are cutting teachers and programs.

She indicated Mr. Strianse stated the AP classes are open enrollment. She expressed that as a parent of a High School student, this is the first time she ever heard of that. She suggested that a parent education night to explain this would be helpful, and it would also motivate parents to encourage their children to do better on NJSLA tests. The dual enrollment program is a huge asset to our District, and she feels it needs to be highlighted at a parent education night. She also feels that the alternate path of taking students from the High School to the workforce would motivate so many students. She would like to hear more information about this in a parent education night, as well as more Administrators coming to speak about it.

Teresa Lindholm, 41 Somerville Road, Hewitt. Ms. Lindholm spoke about class sizes. She spoke about her kids and discussions they have had about their previous classes. She has a daughter and a son in Elementary school, and she feels their teachers are not just teachers, but have become members of their family and their daily lives. They are teachers that her children love, and go out of their way for students, by differentiating instruction and seeing things in her children that would just go unnoticed in a bigger classroom. Her daughter could have easily missed an opportunity to be in the Learning Unlimited program because she was on the cusp, but her 2nd Grade teacher analyzed her test scores and went to bat for her to make sure she had the opportunity to get in. Knowing this teacher, no matter how many students you put in her class, she will do the same for all of them, and it would be a challenge. She asked the Board how many children are going to be left behind, or not challenged enough, or not be given the support they need because class sizes are too big. She asked how are these teachers supposed to address the needs of all their students with a class size so large. She feels that school is completely different now from when she grew up, and she is afraid that the Board is making policy decisions based on their learning experiences many years ago. She also feels the Board is making decisions based on the fact that all learners are exactly the same, and 28 different learners in one classroom is a lot. She urges all of the Board members to spend time in an Elementary School classroom and see how children learn and what is actually feasible, before they make a policy to increase class sizes. She feels with smaller class sizes, teachers and students can build stronger relationships and help social emotional learning.

Motion by Mr. Guarino, seconded by Mrs. Dwyer, to extend the speaker to continue with her Public Comment.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XI. PUBLIC COMMENT - AGENDA ITEMS - Continued

Ms. Lindholm continued to speak about the topic of smaller class sizes, and asked the Board to please vote "No" to increasing the class sizes to 28.

Motion by Mr. Cytowicz, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. DWYER, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRYS, AND REMOVING ITEM #4 UNDER EDUCATION FROM THE AGENDA, REMOVING ITEM #54 UNDER OPERATIONS & FINANCE FROM THE AGENDA, AND REMOVING ITEM #2 UNDER POLICY FROM THE AGENDA.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Claire Lockwood, Chairperson

Motion by Mrs. Lockwood, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #3, and items #5 through #13:

DISCUSSION: Mrs. Romeo spoke about item #5. She asked Dr. Anemone to speak with Dr. Ressa, our new Director of Special Services, to ensure a seamless transition with the program.

- (1.) The recommendation of the Superintendent to submit the **ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant Application FY 2024 for the following amounts:

Title I	\$TBD
Title IIA	\$TBD
Title III Immigrant	\$TBD
Title IV	\$TBD
	\$TBD

- 2. The recommendation of the Superintendent to accept funds for the **ORANGE & ROCKLAND STEM CLASSROOM GRANT** for Upper Greenwood Lake School, in the amount of \$848.00, for the 2023-2024 school year.

- (3.) The recommendation of the Superintendent to approve the following **PROGRAM ADOPTION (Math)** for the 2023-2024 school year:

Course:	K-5 Mathematics
Program:	Eureka Math Squared
Publisher:	Great Minds
Copyright:	2023
Price:	\$301,889.10 (3-year contract)
Account:	11-190-100-610-10-12-000

ITEM #4 WAS PULLED AND REMOVED FROM THE AGENDA

- 5. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTION** for the 2022-2023 school year: (Documentation provided electronically.)

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

5. (Continued)

ELEMENTARY & MIDDLE SCHOOL

Social Emotional Learning

Second Step Elementary and Middle School Program

6. The recommendation of the Superintendent to approve an agreement with **COMMITTEE FOR CHILDREN** (Second Step Program), Seattle, Washington, for Educational Services, in the amount of \$13,862.70, effective May 26, 2023, through July 31, 2026.

NOTE: Funded through CRRSA ESSER II Mental Health Grant.

7. The recommendation of the Superintendent to approve the following resolution:

RESOLVED, that the Township of West Milford Board of Education does hereby reaffirm and establish the following courses of study for the **KINDERGARTEN THROUGH GRADE 12 SCHOOL CURRICULUM** for the life of this Board of Education during the 2023-2024 school year. (Documentation provided electronically.)

8. The recommendation of the Superintendent to approve the **FIELD TRIP LOCATIONS** for the 2023-2024 school year:

WHEREAS, the Board of Education (the "Board") recognizes that field trips, used as a device for teaching and learning, are integral to the curriculum, educationally sound and an important ingredient in the instructional program of the school; and

WHEREAS, a field trip is defined as any journey by a group of pupils away from the school premises, under the supervision of a teacher, which is part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom.

WHEREAS, the Board of Education shall consider field trips which are included in curriculum guides to have been approved in advance and all trips not listed in the curriculum guide must be individually approved by the Board.

NOW THEREFORE, BE IT RESOLVED, that the Board directs the Administration to adopt the attached list of field trips. (Documentation provided electronically.)

9. The recommendation of the Superintendent to approve an agreement with **LINKIT!**, New York, New York, for Educational Services, in an amount not to exceed \$67,398.00, from July 1, 2023, through June 30, 2024.

NOTE: Partially funded through Title IIA Grant.

10. The recommendation of the Superintendent to approve the membership and dues in the amount of \$2,500.00 with the **NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION (NJSIAA)** for the 2023-2024 school year.

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

11. The recommendation of the Superintendent to approve the following **GENERAL EDUCATION/SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** and listed fees for the 2023-2024 school year:

Psychiatrists - Evaluation

Platt Psychiatric Associates, LLC	\$1,000.00 per evaluation
Richard A. Hahn, M.D.	\$1,295.00 per evaluation
Norman Ladov, M.D.	\$ 800.00 per evaluation \$ 850.00 emergency
Lee J. Suckno, M.D.	\$1,000.00 per evaluation
Jeffrey Ilardi, M.D.	\$1,600.00 per evaluation
Immedicenter	\$ 159.00 per screening (Documentation provided electronically.)

Neurodevelopmental Pediatrician, Pediatric Psychologists and Speech Language Pathologist

Neuropsychologist

Morris Psychological Group	
Daniel DaSilva, Ph.D.	\$4,000.00 per evaluation
Lisa Hahn, Ph.D.	

Hospitals/Medical Centers, Consultants, Clinics and Agencies

Advocare Pediatric Neurology
AHS Hospital Corp MMH/Child Development Center
American Red Cross
American Tutor Inc.
Assessments, Counseling and Educational Support (ACES)
Bayada Pediatrics (Bayada Home Health Care)
Bergen County Special Services Educational Enterprises
Bilingual Child Study Team
Brain Health Neuropsychology, LLC
Brookfield Schools/Summit Oaks Program at Summit Oaks Hospital
Bryant, Gemza, Keenoy & Kozlik, LLP
Care Finders Total Care, LLC
Center for Children's Behavioral Health, Inc. (CCBH)
Children's Specialized Hospital
Commission for the Blind and Visually Impaired
Community Personnel Services, Inc.
Comprehensive Educational Services
Daytop, New Jersey Academy
Dr. L. Hanes and Associates, LLC
Education, Inc.
Educational Specialized Associates, LLC
Educere
Employment Horizons

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

11. (Continued)

Hospitals/Medical Centers, Consultants, Clinics and Agencies

First Aid & CPR, LLC
Four Winds Hospital
Hillmar, Inc. (Bilingual Evaluations)
Huntington Creek Recovery Center
Integrated Nursing Associates, Inc. d/b/a Team Select Home Care
Integrated Speech Pathology, LLC
Integrity, Inc.
J & B Therapy, LLC
Kid Clan, Inc.
Less Stress Instructional Services
Making Changes NJ, LLC
MedPsych Associates of New Jersey
Middlesex Regional Educational Services Commission
Milestones Integrated Services OT, PT, SLP
Miriam Skydell and Associates
Morris County Educational Services Commission
Newbridge Services, Inc.
New England Center for Children (ACE)
New Hope I.B.H.C.
New Life Recovery
New Pathway Counseling, Inc.
Northern Region Educational Services Commission
Northwest Area School District
Passaic County Educational Services Commission
Preferred Home Health Care and Nursing
Professional Education Services, Inc.
Progressive Therapy of New Jersey
Region II
Rutgers Biomedical and Health Sciences-University
Behavioral Healthcare
Saint Clare's Hospital
Saint Joseph's Healthcare
Speech & Hearing Associates
The Parent Train
Therapy Travelers
Trinitas Children's Therapy Services
Turning Point, Inc. d/b/a Aspire Counseling Center
Union County Educational Services Commission
Valley Hospital

12. The recommendation of the Superintendent to approve the following **MCKINNEY VENTO SPECIAL EDUCATION PRIVATE TUITION CONTRACT FOR THE SCHOOL YEAR 2022-2023**, retroactive from May 4, 2023, through June 30, 2023:

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
Chancellor Academy Student #: 69102	\$13,704.64	Hawthorne Public Schools Hawthorne, New Jersey

13. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

Minutes for the Workshop/Regular Meeting of May 23, 2023

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #3, AND ITEMS #5 THROUGH #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Lockwood	Yes	Mr. Cytowicz	Yes	Mr. Lippe	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. O'Brien	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Yes	Mrs. Romeo	Yes

The MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Van Dyk, seconded by Mrs. Lockwood, to approve the following agenda items #1 through #37:

DISCUSSION: Mrs. Van Dyk commented on item #1. She stated that Ms. Francisco has served our District well and that she has always done what is in the best interest of our students. She knows that her heart and her concern has always been for West Milford and she will be a big loss. She wished her well in her retirement.

Mrs. Dwyer spoke about item #1. She feels that Ms. Francisco has been a lifeline for her as far as technology, and feels she has never met a Business Administrator who has worked this hard. Mrs. Dwyer wished her well, thanked her for her service, and stated she will be missed.

Mr. Guarino also spoke about item #1. He stated that of all the Business Administrators across the entire State, there's a handful that had to deal with what Ms. Francisco has had to deal with and endure these past few years. Specifically, what has happened with State aid reductions. He feels that for Ms. Francisco to be able to masterfully figure that out and give the Board some tough news, and also have to deal with some tough questions, it is greatly appreciated. He congratulated her on her retirement.

Dr. Anemone thanked Ms. Francisco from the bottom of his heart. He stated she has been a wonderful partner with him during his tenure, a shoulder to lean on, and a wealth of information for him, personally and professionally. He stated that West Milford means the world to Ms. Francisco and that she is going to miss this place more than anyone knows. He also stated she is a true "Highlander" and that she will be for the rest of her days. Dr. Anemone expressed his best wishes for a happy and health retirement, and thanked her for her years of service to West Milford.

Mrs. Romeo also spoke about item #1. She expressed her appreciation of Ms. Francisco's wealth of knowledge and thanked her. Mrs. Romeo stated that she could not be the person she is and learned what she has without the help of Ms. Francisco. She often compares our District to others to see what we have that is really good, and Ms. Francisco is one of those things. She feels the stability we have had here with Ms. Francisco is priceless.

Mrs. Van Dyk spoke about item #15. She has asked that everyone not be grouped into this motion. She feels it is unfair to the Board members to have to vote that way. She feels very strongly on voting "No" on this motion, as it does not give the Board members the ability of choice.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

6. The recommendation of the Superintendent to approve the reappointment of **RYAN KYPERS**, English Teacher, Macopin School (PC#90.08.14.AGU), at the annual salary of \$57,800.00 (BA/3), with health benefits, effective September 1, 2023, through June 30, 2024, per Board of Education/WMEA Agreement. Account: 11-130-100-101-10-10-000
7. The recommendation of the Superintendent to approve the reappointment of **KELLYANN MCKEAN**, Special Education Teacher, Marshall Hill School (PC#90.04.40.ASQ; 90.04.40.ASV), at the annual salary of \$64,000.00 (MA/6), with health benefits, effective September 1, 2023, through June 30, 2024, per Board of Education/WMEA Agreement. Account: 11-213-100-101-10-10-000
8. The recommendation of the Superintendent to approve a leave of absence for **ANDREA JONES**, Physical Education Teacher, Macopin School, with pay using sick days, effective May 30, 2023, through June 30, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve an intermittent leave of absence for **AMY POMEROY**, Child Study Team Secretary, Districtwide, without pay, under the Family Medical Leave Act, retroactive from May 1, 2023, through June 30, 2023. (Medical/Caregiver)
10. The recommendation of the Superintendent to approve a leave of absence for **CHRISTINE COSTANZA**, Bus Driver, Transportation, with pay using sick/personal days, retroactive from April 27, 2023, through May 5, 2023, then without pay under the Family Medical Leave Act, retroactive from May 8, 2023, through June 19, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve a leave of absence for **RUTHANN SULLIVAN**, Bus Driver, Transportation, with pay using sick days, retroactive from May 16, 2023, through June 19, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2022-2023 school year, effective May 24, 2023, through June 30, 2023, and for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

ALLISON SCHMITS (Teacher)
CASEY McCOY (Special Projects)
DANIELA BLAKESLEY (Teacher)
MICHAEL DiGIOIA (Teacher)

13. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2022-2023 school year, effective May 24, 2023, through June 30, 2023, and for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

Minutes for the Workshop/Regular Meeting of May 23, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

13. (Continued)

ALLISON SCHMITS (Secretary, Building Aide, Special Class Aide)
BARBARA CARRUS (SACC)
DANIELA BLAKESLEY (Secretary, Building Aide, Cafeteria Aide,
Special Class Aide)
DIANA SINCAGLIA (Secretary, Building Aide)
JULIA MACEDO (Secretary, Building Aide, Special Class Aide)
KELLY LUND (Cafeteria Aide, Special Class Aide)
MADISON BABCOCK (SACC)
MICHAEL DiGIOIA (Special Class Aide)

14. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS**, for the 2023-2024 school year, effective September 1, 2023, through June 30, 2024:

<u>Employee</u>	<u>From</u>	<u>To</u>
CAITLIN HELDER (PC#90.03.41.AUC; PC#90.08.41.CIQ) Account: 11-000-218-104-10-10-071	Social Worker Maple Road/ Paradise Knoll	Social Worker Maple Road/ Highlander Prep
WENDY BECKER (PC#90.01.41.BOR; PC#90.05.41.BSC) Account: 11-000-218-104-10-10-071	Social Worker Aphsawa/Highlander Prep	Social Worker Aphsawa/Paradise Knoll
SUSAN NEBIKER (PC#90.08.22.BKO; PC#90.09.22.ALO) (Replaces Orlando) Account: 11-000-222-101-10-10-226	Media Specialist High School	Media Specialist Macopin/High School
MONIKA DRUCKER (PC#90.08.17.AKL) (Replaces Ferris) Account: 11-000-218-104-10-10-071	Guidance Counselor High School	Guidance Counselor Macopin
KYLIE KLIMEK (PC#90.09.25.AMM) (Replaces DeSantis) Account: 11-000-213-104-10-10-645	School Nurse Upper Greenwood Lake	School Nurse High School
BARBARA CORBETT (PC#90.06.25.AMK) (Replaces Klimek) Account: 11-000-213-104-10-10-645	School Nurse Westbrook	School Nurse Upper Greenwood Lake
MATTHEW KEYZER (PC#60.09.S5.BZX) (Replaces Liebau) Account: 11-212-100-106-10-10-000	Special Class Aide Macopin	Special Class Aide High School
KRISTINE RIBARCZEK (PC#30.04.F4.BAC) Account: 11-000-262-107-10-10-000	Cafeteria Aide Westbrook	Cafeteria Aide Marshall Hill

Minutes for the Workshop/Regular Meeting of May 23, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

14. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
KAREN COSTANTINI (PC#30.01.F4.AZP) Account: 11-000-262-107-10-10-000	Cafeteria Aide Westbrook	Cafeteria Aide Aphsawa

ITEM #15 WAS "TABLED" TO BE VOTED ON AFTER EXECUTIVE SESSION

16. The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACT** for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
JACQUELINE MASSARO	Treasurer of School Monies	\$5,337.00

17. The recommendation of the Superintendent to approve the reappointment of **MICHELE WATSON**, SACC Coordinator (PT), Board Office, at the hourly rate of \$45.67, not to exceed fifteen (15) hours per week, without health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education Agreement. Account: 62-990-320-101-10-10-403

18. The recommendation of the Superintendent to approve the following **SUMMER SECRETARIAL ASSIGNMENTS** and payments for **JULY and AUGUST 2023**, at the contracted per diem rate per Board of Education/WMESA Agreement - Accounts: 11-000-240-105-10-10-700 (Principal's, Athletic, & Assistant Principal's Offices), 11-000-218-105-10-10-700 (Guidance Office) & 11-000-219-105-10-10-700 (Special Education Services):

<u>Employee</u>	<u>Assignment</u>	<u>Days</u>	<u>Daily Rate</u>
<u>High School</u>			
THERESA MURPHY	Principal's Office	10	\$307.91
MARYANN LANZO	Principal's Office	6	\$307.91
DEBORA GABRIELE	Guidance Office	7	\$307.91
PAMELA FENNING	Guidance Office	7	\$307.91
<u>Macopin School</u>			
AIMEE VIZZI	Assistant Principal's Office	6	\$296.94
<u>Elementary Schools</u>			
COLLEEN LESLIE	Principal's Office/ Aphsawa School	5	\$307.91
KIMBERLY CHRISTIE	Principal's Office/ Maple Road School	5	\$307.91
KELLY TENHOEVE	Principal's Office/ Marshall Hill School	5	\$307.91

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

18. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Days</u>	<u>Daily Rate</u>
<u>Elementary Schools</u>			
AMANDA MENIER	Principal's Office/ Paradise Knoll School	5	\$271.18
<u>Special Education Services</u>			
TRACEY DEL COLLIANO	CST - High School/ ESY (Districtwide)	12	\$307.91
DEBRA VIDULICH	CST - Macopin	5	\$307.91
AMY POMEROY	CST - Elementary/ESY	15	\$307.91

19. The recommendation of the Superintendent to approve the following **NURSES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM**, per contracted rate, not to exceed six (6) hours per day, for a total of 24 days based on availability of each nurse, per Board of Education/WMEA Agreement - Account: 11-000-213-104-10-10-645:

<u>July 3 - August 3, 2023</u>	<u>School</u>	<u>Hourly Rate</u>
BARBARA CORBETT	Maple Road	\$55.64
MARYELISE NORRELL	Maple Road	\$75.07
CASSIE CARBONE	Maple Road	\$50.00

20. The recommendation of the Superintendent to approve the following **THERAPISTS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** for the months of July and August 2023, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Employee</u>	<u>Therapy</u>	<u>Payment</u>
DENISE BRECKINRIDGE	Occupational Therapist	\$8,032.93
NICOLE HILL	Physical Therapist	\$6,294.43
NICOLE POVEROMO	Speech Therapist	\$9,348.00
JANET SCALES	Speech Therapist	\$9,348.00
JENNIFER WALLIN	Speech Therapist	\$7,051.71

21. The recommendation of the Superintendent to approve the following **CHILD STUDY TEAM MEMBERS and THERAPISTS** for the purpose of **IEP CASE MANAGEMENT and TESTING**, for the months of July and August 2023, at various hourly rates, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Employee</u>	
DOMENICA BASSORA	MICHAEL MROZ
DENISE BRECKINRIDGE	SHERYL NEUHS
PATRICE CAPPELLO	NICOLE POVEROMO
LAUREN CONLON	TAYLOR REED
FRANYFE DiCATERINA	JANET SCALES
DAVID GLUCKSTEIN	MICHAEL SHAVE
NICOLE HILL	DONNA STRIANSE
STEPHANIE JANITZ	JENNIFER WALLIN

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

22. The recommendation of the Superintendent to approve all **CERTIFICATED TEACHERS AND SPECIAL CLASS AIDES and APPROVED DISTRICT SUBSTITUTES**, to fill open vacancies when needed, for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM (ESY)** for the months of July and August 2023, at various hourly rates per Board of Education/WMEA Agreement and WMTAA Agreement - Various Payroll Accounts.

NOTE: Prior approval by the Director of Special Services required.

23. The recommendation of the Superintendent to approve the following **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAMS**, effective July 3, 2023, through August 3, 2023, per contracted rates, per Board of Education/WMEA Agreement - Various Payroll Accounts:

<u>Employee</u>	<u>Program</u>	<u>Payment</u>
PAUL CHIESA	Maple Road Self Contained	\$2,985.14
ELIZABETH MESSANO	Maple Road Preschool	\$5,010.29
JANEL PATON	Maple Road MD	\$4,621.71
ERIN BRANAGAN	C.L.I.M.B. Maple Road	\$6,901.71
MARILYN LASALANDRA	C.L.I.M.B. Maple Road	\$6,438.86
NICOLE LUNGARO	C.L.I.M.B. Maple Road	\$6,243.43
JONELLE PETROU	C.L.I.M.B. Maple Road	\$6,017.14
YVONNE CATALIOTO	Secondary MD (Middle School)	\$4,920.00
KATHLEEN MENDES	Secondary Program	\$4,920.00
EDWARD MILKO	Secondary Program	\$4,735.71
THOMAS BALLETO	Highlander Academy	\$2,189.71

24. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAMS**, effective July 3, 2023, through August 3, 2023, per contracted rates, per Board of Education/WMTAA Agreement - Various Payroll Accounts:

<u>Employee</u>	<u>Payment</u>
NICOLE ARATA	\$2,100.57
KRISTINE ARCINIEGA	\$1,061.34
JOANN AYRES	\$1,398.40
AMANDA CACCAVELLA	\$1,090.68
ALEX CAILLIE	\$1,281.32
KATHRYN ENERING	\$1,398.40
MARIE FERRARA	\$1,236.25
MICHELLE FREIRE	\$1,916.54
MARIA-ELENA GRANT	\$1,090.68
JEANETTE JIMENEZ	\$2,767.67
LAURA KANNALEY	\$1,916.54
NANCY KENNY	\$1,398.40
AMBER LIEBAU	\$1,875.16
MELISSA LIEBAU	\$1,036.47
ELISSA MURPHY	\$1,122.66
JONATHAN NEUHS	\$1,875.16
MOLLY NEUHS *	\$1,875.16
MARY JEANNE NEWELL	\$1,398.40
PEGGY PAULSON	\$2,221.93
APRIL PECORARO	\$ 484.18
KELLY PODANY	\$1,156.66

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

24. (Continued)

<u>Employee</u>	<u>Payment</u>
DANIELLE QUIGLEY	\$2,367.29
DENISE SHORTER	\$2,767.67
GARY STOLL	\$1,398.40

*Pending fingerprint clearance.

25. The recommendation of the Superintendent to approve all **CERTIFICATED SPECIAL EDUCATION AND GENERAL EDUCATION TEACHERS, CHILD STUDY TEAM MEMBERS, THERAPISTS, and BCBA, AS PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PROGRAM (IEP) MEETINGS** for the months of July and August 2023, at various hourly rates per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700.

NOTE: Prior approval by the Director of Special Services required.

26. The recommendation of the Superintendent to approve **DISTRICT SUMMER 2023 PRINTING SERVICES** at the hourly rate of \$39.00, per Board of Education/WMEA Agreement - Account: 11-190-100-106-10-10-700:

<u>Employee</u>	<u>Hours</u>	<u>Payment Not to Exceed</u>
LEONARD VAN WINGERDEN	140	\$5,460.00

27. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (March 2023)**, to approve a payment to **PAMELA TAVARONE-BIESIADA, School Nurse**, in the total amount of **\$400.00** for services rendered from May 31, 2023, through June 2, 2023, for the Macopin School 8th Grade trip to Washington, D.C. Account: **11-401-100-110-10-10-000**

NOTE: **Replaces Hall**. Funded by students through the overall trip cost.

28. The recommendation of the Superintendent to approve the appointment of **DANIEL NOVAK**, Director of Education, as the **AFFIRMATIVE ACTION OFFICER** for the 2023-2024 school year.

29. The recommendation of the Superintendent to approve the following additional staff member for the **SUMMER READING and LITERACY PROGRAM**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
JACLYN BECKER	\$7,467.00

NOTE: Funded through ARP ESSER III Grant.

30. The recommendation of the Superintendent to approve the following **SUBSTITUTE NURSES** for the **SUMMER READING and LITERACY PROGRAM**, for the months of July and August 2023, at the per diem rate of \$300.00 per Board of Education Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

30. (Continued)

Employee

**KIMBERLY HALL
DAWN TETTAMANTI**

NOTE: Funded through ARP ESSER III Grant.

31. The recommendation of the Superintendent to approve the following additional staff members for the **SUMMER EXPLORERS STEM CAMP**, per contracted rate, per Board of Education/WMEA Agreement - Accounts: 20-483-100-101-10-50-103; 20-487-100-101-10-50-103 - CRRSA ESSER II Grant and ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
TRICIA GRANEY	\$1,874.00
TRACY NOVAK	\$ 822.00
CATHERINE SEKELSKY	\$ 411.00

NOTE: Funded through CRRSA ESSER II and ARP ESSER III Grant.

32. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2023)** for the following **HIGH SCHOOL MUSIC STIPEND** for the 2022-2023 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
MITCHELL SCHECHTER	Accompanist	\$3,035.00

33. The recommendation of the Superintendent to approve all **SPECIAL CLASS AIDES** for attendance at **AFTER SCHOOL STUDENT ACTIVITIES**, at an hourly rate of \$37.00, for the 2023-2024 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-000.

NOTE: Per student's IEP and prior approval from the Director of Special Services.

34. The recommendation of the Superintendent to approve all **CERTIFICATED STAFF** as **HOME INSTRUCTORS**, at an hourly rate of \$42.00, for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-000

35. The recommendation of the Superintendent to withhold the salary employment increment for Employee #4242, for the 2023-2024 school year.

(36.) The recommendation of the Superintendent to approve the appointment of **BRUCE LEDERMAN**, Custodian, Apshawa School (PC#45.01.M3.BBO), at the annual salary of \$47,879.00, with health benefits, with a 180-day probationary period, effective July 1, 2023, through June 30, 2024, per Board of Education/WMCMA Agreement. (Replaces Fazio) Account: 11-000-262-110-10-10-000.

Minutes for the Workshop/Regular Meeting of May 23, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

(37.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **CARL SWALLING III**, from Custodian, High School, to Custodian, Upper Greenwood Lake School (PC#45.06.M3.BCA), at the annual salary of \$64,704.00, and Longevity Stipend of \$1,000.00, with health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education/WMCMA Agreement. (Replaces Grieves) Account #11-000-262-110-10-10-000.

ROLL CALL FOR ITEMS #1 THROUGH #14, AND ITEMS #16 THROUGH #37:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Van Dyk	Yes	Mrs. Racano	Yes	Mrs. Dwyer	Yes*
Mr. Cytowicz	Yes	Mrs. Lockwood	Yes	Mrs. O'Brien	Absent
Mr. Lippe	Absent	Mr. Guarino	Yes	Mrs. Romeo	Yes**

*Mrs. Dwyer voted "No" to items #5 and #14, and "Abstained" on item #28.

**Mrs. Romeo "Abstained" on item #18.

The **MOTION PASSED**.

Dr. Anemone welcomed Dr. Jared Fowler as the new Principal of Upper Greenwood Lake Elementary School. Dr. Fowler addressed the Board and the community and expressed his thanks to Dr. Anemone, the Board, and the hiring Committee. He stated it was one of the most fun interviews he has ever had, and he felt so comfortable and welcomed during it. He recognized the turnout of Upper Greenwood Lake School staff and parents in the audience, and knows that when he begins on July 1st, he will be welcomed. He understands there will be some transition this year with new students attending, and wants the Board and the community to know that he looks forward to the opportunity and the challenge that it represents. He knows that there are big shoes to fill in replacing Dr. Matlosz as Principal, but assured the Board and the community that when students enter the building under his care, he will protect them as much as he would protect his own children. He thanked the Board and the community again, and looks forward to July 1st to begin his role as Principal of Upper Greenwood Lake School.

XV. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #53 and items #55 through #68 (ITEM #54 WAS PULLED AND REMOVED FROM THE AGENDA):

DISCUSSION: Mrs. Dwyer inquired about item #36. Dr. Anemone responded to her inquiry and Mr. Winston provided additional information on this.

Mrs. Van Dyk spoke about item #14, the creation of the Westbrook School Alumni Scholarship Fund. She thanked the PTA for being considerate enough and for having the forethought to honor these students as they go forward through the school system.

Mrs. Van Dyk also spoke about items #24 through #33 on the agenda, and she asked if an audit can be done on these to see if they are really being utilized enough to warrant it. Ms. Francisco stated she has discussed these items with Mr. Winston and that he can tell what is being utilized. She explained that regarding software, sometimes portions are bought out by another company.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

1. (Continued)

Attorney (General Counsel/Labor)	Scarinci & Hollenbeck, LLC Little Falls, New Jersey
Attorney (Workers Compensation)	Capehart & Scatchard, P.C. Mt. Laurel, New Jersey
Attorney (Bond Counsel)	Rogut McCarthy, LLC Cranford, New Jersey
Flexible Spending Accounts:	American Family Life Assurance Company of Columbus (AFLAC) Fairfield, New Jersey
Third Party Administrators:	Plan Connect, LLC Syracuse, New York
	Wage Works, Inc. Dallas, Texas
Tax Shelter Annuity Companies:	AXA Equitable Syracuse, New York
	Lincoln Financial Group Paramus, New Jersey
	Lincoln Investment Planning Cranford, New Jersey
	MetLife Short Hills, New Jersey
	Valic Berkeley Heights, New Jersey
	Vanguard Wayne, Pennsylvania

BE IT FURTHER RESOLVED, that each professional be retained at the rate established in their respective contract; and

BE IT FURTHER RESOLVED, that the Board acknowledges the receipt, review and evaluation of the external peer/quality report of the licensed public school accountant authorized to conduct the annual audit; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator shall evaluate the performance of each professional utilizing input from the appropriate committees.

2. The recommendation of the Superintendent to approve the following **BYLAWS, POLICIES, AND REGULATIONS** for the 2023-2024 school year:

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

2. (Continued)

RESOLVED, that there be continued in full force and effect of all bylaws, policies, regulations, and administrative directives of the District Policy Manual as of the date hereof. The Board reserves the right after review, to amend, supplement or rescind any said bylaws, policies, regulations and administrative directives. The Chief School Administrator is hereby responsible for the implementation of said bylaws, policies and regulations.

3. The recommendation of the Superintendent to approve the following **PLANS AND RULES** for the 2023-2024 school year:

RESOLVED, that there be continued in full force all rules, regulations, administrative directives, and plans, including, but not limited to, the Comprehensive Maintenance Plan, District Procedure Manual and Internal Controls, Technology Plan, 911 Emergency Plan, Sudden Loss Plan, School Emergency Management Plan, Code of Student Conduct (based on Core Ethical Values), Long Range Facility Plan, Five-Year Program Evaluations, Bloodborne Pathogens Exposure Control Plan and Food Service Biosecurity Management Plan in effect as of the date hereof.

The Board reserving the right after review, to amend, supplement or rescind any of said rules, plans, policies, and administrative directives. The Chief School Administrator is hereby responsible for the implementation of the said plans.

4. The recommendation of the Superintendent to approve the following **CONTRACTS** for the 2023-2024 school year:

RESOLVED, that there be continued in full force and effect all Employment, Construction, Transportation, Lease/Purchase, and Special Service Contracts, heretofore approved by the Board of Education, and duly entered into, reserving unto the Board, the right after review, to amend, supplement, or rescind any previous action in compliance with state laws governing said contractual obligations.

5. The recommendation of the Superintendent to approve the following **DEPOSITORIES/SIGNATORIES** for the 2023-2024 school year:

RESOLVED, that the following depositories (banks) and designated signatories shall be used by the Board for its accounts and records:

Lakeland Bank

(NOTE: Lakeland Bank is in the process of merging with Provident Bank)

General Operating	Checking Account	2 signatures/#1
Payroll	Checking Account	2 signatures/#1
Payroll Agency	Checking Account	2 signatures/#1
Payroll Agency Medical	Checking Account	2 signatures/#2
Capital Reserve	Checking Account	2 signatures/#3
Capital Projects	Checking Account	2 signatures/#3
Cafeteria Services	Checking Account	2 signatures/#3
SUI Trust	Checking Account	2 signatures #3
SUI Trust	Certificate of Deposit	2 signatures/#3
H.S. Student Account	Checking Account	2 signatures/#11
Macopin Student Council	Checking Account	2 signatures/#5

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

5. (Continued)

SACC	Checking Account	2 signatures/#7
Petty Cash		
Transportation	Checking Account	2 signatures/#9
Apshawa	Checking Account	2 signatures/#10
Maple Road	Checking Account	2 signatures/#6
Marshall Hill	Checking Account	2 signatures/#6
Paradise Knoll	Checking Account	2 signatures/#6
Upper Greenwood Lake	Checking Account	2 signatures/#6
Macopin	Checking Account	2 signatures/#5
High School	Checking Account	2 signatures/#5
H.S. Athletics Account	Checking Account	2 signatures/#8
Learning Unlimited	Checking Account	2 signatures/#4
John Wallisch	Checking Account	2 signatures/#3
Scholarship Fund		

Vanguard Group

Edward F. Vogel	Money Market Fund	2 signatures/#3
Memorial Fund		

Signatories:

- #1 - Board President/Board Secretary
- #2 - Board Secretary/Third Party Administrator Authorization
- #3 - Board Secretary/Assistant Business Administrator
- #4 - Teacher/Director of Education/Principal
- #5 - Principal/Assistant Principal/Secretary
- #6 - Principal/Secretary/Business Administrator
- #7 - Board Secretary/Assistant Business Administrator/Coordinator/Supervisor
- #8 - Director/Secretary/Principal
- #9 - Board Secretary/Assistant Business Administrator/Supervisor of Department/Department Secretary
- #10 - Board Secretary/Nurse/Principal/Secretary
- #11 - Board Secretary/Assistant Business Administrator/Principal

BE IT FURTHER RESOLVED, that wire transfers of funds are authorized to/from Lakeland Bank (**NOTE: Lakeland Bank is in the process of merging with Provident Bank**), to facilitate the business of the Board; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to make payment of bills between Board meetings, as necessary, to ensure the operation of the District's facilities, programs, and financial standing. These payments shall be approved at the next regular meeting of the Board of Education.

6. The recommendation of the Superintendent to approve the following **FACSIMILE SIGNATURES** for the 2023-2024 school year:

WHEREAS, Lakeland Bank (**NOTE: Lakeland Bank is in the process of merging with Provident Bank**), hereafter referred to as Bank, is hereby authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of West Milford Board of Education, hereafter referred to as Board, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the Board President and the Board Secretary.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

6. (Continued)

WHEREAS, said Bank shall be entitled to honor and charge to the Board’s account such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto; and

WHEREAS, the Board shall hold the Bank harmless for any loss, expenses, charges, or liability which may obtain by virtue of the use of such facsimile signature;

NOW THEREFORE, BE IT RESOLVED that the following terms and conditions shall govern all banking relationships with the aforesaid Bank:

Any and all instruments deposited by, or on behalf of, this Board with said Bank, for discount, credit, collection, or otherwise, whether payable to or to the order of the Board or any officer or signatory of the Board, may be endorsed by handwriting, stamp impression, or by any other means by any officer or signatory of this Board, as presented, or by any other person authorized or purporting to be authorized so to do, with or without specifying the person who made, affixed, or imprinted such endorsement or his authority so to do.

7. The recommendation of the Superintendent to approve **PETTY CASH** for the 2023-2024 school year as follows:

WHEREAS, pursuant to N.J.S.A. 18A:19-13, the West Milford Board of Education (the “Board”) is required to establish petty cash accounts annually; and

WHEREAS, funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures; and

WHEREAS, no single expenditure shall exceed \$25, and all expenditures must be authorized by the purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the following petty cash accounts shall be established for the 2023-2024 school year:

Administration Office	\$400.00
Transportation	\$800.00
Apshawa School	\$375.00
Maple Road School	\$375.00
Marshall Hill School	\$375.00
Paradise Knoll School	\$375.00
Upper Greenwood Lake School	\$375.00
Macopin School	\$750.00
West Milford High School	\$800.00
Highlander Academy	\$500.00

BE IT FURTHER RESOLVED, that all disbursements from petty cash shall be reported at the next regular monthly meeting of the Board.

BE IT FURTHER RESOLVED, that all petty cash funds shall be established by Board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

8. The recommendation of the Superintendent to approve the following **PURCHASE AUTHORIZATION** for the 2023-2024 school year:

RESOLVED, pursuant to N.J.S.A. 18A:18A-3(a), the Board designates Barbara Francisco, Board Secretary/Business Administrator as the Qualified Purchasing Agent (QPA) pursuant under N.J.A.C. 5:34-5.1 for the Board of Education and authorizes her to award contracts that do not exceed in the aggregate in a contract year the total sum of \$44,000 (bid threshold) as provided in N.J.S.A. 18A:8A-3 and 18A:8A-4.3 without public advertising for bids.

Furthermore, purchasing agent is authorized to solicit competitive quotations for purchases in excess of 15% of the bid threshold, pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

Preparation of Bid Advertisements

Pursuant to N.J.S.A. 18A:18A-2(b), the purchasing agent is designated to have the power to prepare advertisements, to advertise for and receive bids.

Purchase Order System Authorized Purchases

All purchases made by the Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18A:18A-2(V), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services.

Unauthorized Purchases

Any Board of Education employee who orders and/or receives any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Board employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent.

Inspection of Goods and Services

Pursuant to 18A:18A-44, all goods and services provided or performed under any contract with the Board shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the School District who initially recommended the award of contract.

Trade-in of Personal Property

The purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of personal property no longer needed for school purposes as part of the specifications to offset the price of a new purchase.

9. The recommendation of the Superintendent to approve the following **AUTHORIZATION FOR PURCHASING GOODS AND SERVICES THROUGH STATE AGENCY** for the 2023-2024 school year:

WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

9. (Continued)

WHEREAS, the West Milford Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the West Milford Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the School District throughout the school year;

NOW THEREFORE, BE IT RESOLVED that the West Milford Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and the Federal General Services Administration utilizing various vendors. (Documentation provided electronically.)

10. The recommendation of the Superintendent to approve the following **TRANSFER AUTHORIZATION** for the 2023-2024 school year:

WHEREAS, New Jersey Administrative Code 6A:23A-13.3 requires appropriate Board of Education action providing transfer of funds to current expenses, capital outlay, and debt service accounts prior to the line item account recording a deficit balance; and

WHEREAS, general compliance with this rule has been a consistent practice of the Township of West Milford Board of Education; and

WHEREAS, despite this frequent attention, some transfers have taken place after the account shows a deficit balance;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education directs the Administration to fully comply with the terms and intent of N.J.A.C. 6A:23A-13.3; and

BE IT FURTHER RESOLVED, that the Board orders transfers, at the state chart of accounts level, to be made by the Administration prior to the account being in deficit and, therefore, authorizes required transfers to be made in a timely fashion subject to ratification at the next Regular Meeting of the Board.

11. The recommendation of the Superintendent to approve the **CHART OF ACCOUNTS** for the 2023-2024 school year:

WHEREAS, the State of New Jersey has promulgated administrative code (N.J.A.C. 6A:23A-16 et seq.) to require Boards of Education to adopt a policy concerning the controls over appropriations for line item accounts which exceed the minimum level of detail; and

WHEREAS, general compliance with this rule has been a consistent practice of the Township of West Milford Board of Education;

NOW THEREFORE, BE IT RESOLVED, that the Township of West Milford Board of Education directs Administration to adopt the attached expanded chart of accounts pursuant to N.J.A.C. 6A:23A-16 et seq. (List of accounts provided electronically.)

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

12. The recommendation of the Superintendent to approve the following **GRANT AUTHORIZATION** resolution for the 2023-2024 school year:

RESOLVED, that the West Milford Board of Education authorizes the Superintendent, or designee, to make application for Federal, State, and other competitive grants as may meet with the district's objectives; and

BE IT FURTHER RESOLVED, that the Board shall authorize acceptance of successful grant awards by separate action.

13. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Board of Education recognizes that Passaic County Technical - Vocational School (PCTVS) provides a valuable service to county students interested in furthering their education in the technical and performing arts via nontraditional and focused teaching methods and services; and

WHEREAS, as with all Passaic County school districts, the taxpayers of West Milford provide funding to PCTVS in the form of tuition charged to the District for students attending the school, which comprises a very large portion of PCTVS' \$126,718,144 annual budget; and

WHEREAS, several county school districts have proposed a change to PCTVS' funding formula, which should shift the burden of supporting PCTVS' budget and have county school districts and the Passaic County Board of County Commissioners provide an equal amount of funding;

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Board of Education proposes a change to the current funding formula and requests that local school districts and the Passaic County Board of County Commissioners support an equal portion of the PCTVS budget; and

BE IT FURTHER RESOLVED, that the Board Secretary shall forward a copy of this Resolution to our State Representatives, Passaic County Board of County Commissioners, New Jersey School Boards Association, Passaic County School Boards Association, the board secretaries of each school district in the county, the Passaic County Office of Education, and the Office of the Commissioner of Education.

14. The recommendation of the Superintendent to approve the creation of the **WESTBROOK SCHOOL ALUMNI SCHOLARSHIP FUND**, in the amount of \$12,000.00, donated from the Westbrook School PTA, for future graduates of West Milford High School that attended Westbrook School, beginning with the 2023-2024 school year, through the 2030-2031 school year. (Documentation provided electronically.)
15. The recommendation of the Superintendent to renew an agreement with and the appointment of **PHEONIX ADVISORS, LLC**, Bordentown, New Jersey, as **Independent Registered Municipal Advisor of Record** and **Continuing Disclosure Agent Services**, in connection with bond issuances, in the amount of \$1,350.00, for the 2023-2024 school year.
16. The recommendation of the Superintendent to renew an agreement with **COMPUTER SOLUTIONS, INC.**, Branchburg, New Jersey, for cloud-based storage and access software, in the amount of \$3,900.00, for the 2023-2024 school year.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

17. The recommendation of the Superintendent to renew an agreement with **COMPUTER SOLUTIONS, INC.**, Branchburg, New Jersey, Budgetary, Personnel, and Payroll software support services, in the amount of \$13,956.00, for the 2023-2024 school year.
18. The recommendation of the Superintendent to renew an agreement with **EDUCATIONAL DATA SERVICES, INC.**, Saddle Brook, New Jersey, for bidding services for the acquisition of supplies, in the amount of \$12,870.00, for the 2023-2024 school year.
19. The recommendation of the Superintendent to approve the following **PURCHASE ORDER CONTRACTS**, per bids taken by **EDUCATIONAL DATA SERVICES, INC.**, for the 2023-2024 school year:

General Classroom Supplies	\$37,810.76
Physical Education Supplies	\$13,793.64
Office/Computer Supplies	\$16,031.88
Fine Art Supplies	\$27,476.00
Family/Consumer Science	\$ 657.00
Library Supplies	\$ 2,524.49
Science Supplies	\$35,700.44
Technology Supplies	\$13,933.14
Audio Visual Supplies	\$ 2,522.22
Health and Trainer Supplies	\$14,608.22
Copy Duplicator Supplies	\$21,420.72
Photography Supplies	\$ 1,091.79
Athletic Supplies	\$50,610.87
Music Supplies	\$ 203.06
Teaching Aids Supplies	\$ 2,491.60
Special Needs Supplies	\$ 498.98
Math Supplies	\$ 566.28
World Language Supplies	\$ 131.76
20. The recommendation of the Superintendent to renew an agreement with **STRAUSS ESMAY ASSOCIATES, LLP**, Toms River, New Jersey, for Policy Alert and Support Service (PASS), for the 2023-2024 school year, in the amount of \$2,820.00.
21. The recommendation of the Superintendent to renew an agreement with **CYBERNETICS**, Yorktown, Virginia, for annual extended maintenance and support, in the amount of \$2,785.00, for the 2023-2024 school year.
22. The recommendation of the Superintendent to approve an agreement with **SHI INTERNATIONAL CORPORATION**, Somerset, New Jersey, for Micro Focus Open Enterprise Server and ZENworks Configuration Management (GroupWise), in the amount of \$9,795.30, for the 2023-2024 school year.
23. The recommendation of the Superintendent to renew an agreement with **GLOBAL COMPLIANCE NETWORK (GCN)**, Lansing, Michigan, for the internet-based staff training in the amount of \$1,680.00, effective September 1, 2023, through August 31, 2024.
24. The recommendation of the Superintendent to renew an agreement with **EDUCATOR SOFTWARE SOLUTIONS**, Dayton, Tennessee, for **T-EVAL**, the teacher evaluation system, in the amount of \$5,600.00, for the 2023-2024 school year.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

25. The recommendation of the Superintendent to renew an agreement with **ON SCENE TECHNOLOGIES, INC.**, Ramsey, New Jersey, for the renewal of Share 911 Software Platform: K-12 Education for the 2023-2024 school year, in the amount of \$15,990.00. (Documentation provided electronically.)
26. The recommendation of the Superintendent to renew an agreement with **FRONTLINE TECHNOLOGIES**, Malvern, Pennsylvania, for attendance, substitute management and placement (Aesop) subscription, and applicant tracking, on the amount of \$31,270.10, for the 2023-2024 school year.
27. The recommendation of the Superintendent to renew an agreement with **HARRIS EDUCATION SOLUTIONS – REALTIME**, Chicago, Illinois, for an Internet based Student Information System, including the Special Education Management/IEP Writer, RTI Module and 504 Student Manager, at an annual cost of \$62,066.06, effective July 1, 2023, through June 30, 2024.
28. The recommendation of the Superintendent to renew an agreement with **HARRIS EDUCATION SOLUTIONS – REALTIME**, Chicago, Illinois, for Food Service Management/POS Module support services, at an annual cost of \$7,855.40, effective July 1, 2023, through June 30, 2024.
29. The recommendation of the Superintendent to renew an agreement with **INTRADO INTERACTIVE SERVICES CORPORATION** (School Messenger Communicate System), Chicago, Illinois, for the Instant Alert System, in the amount of \$5,400.00, for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024.
30. The recommendation of the Superintendent to renew an agreement with **FRESHWORKS, INC.**, San Bruno, California, for service catalog and contract management, in an amount not to exceed \$4,000.00, for the 2023-2024 school year.
31. The recommendation of the Superintendent to renew an agreement with **CDW GOVERNMENT, INC.**, Shelton, Connecticut, for CrowdStrike Endpoint Protection, Subscription, License and Support, in the amount of \$29,171.70, for the 2023-2024 school year.
32. The recommendation of the Superintendent to renew an agreement with **SECURLY, INC.**, Pasadena, California, for safety cloud, student safety that goes beyond filtering, in the amount of \$18,144.00, for the 2023-2024 school year.
33. The recommendation of the Superintendent to renew an agreement with **CLASSLINK, INC.**, Clifton, New Jersey, for rosters hosting renewal license, in the amount of \$13,532.00, for the 2023-2024 school year.
34. The recommendation of the Superintendent to approve an agreement with **FINALSITE** (formerly known as **BLACKBOARD, INC.**), Glastonbury, Connecticut, for Content Management System (CMS) and Website Hosting for a four (4) year period, in the amount of \$13,742.00 for the 2023-2024 school year, \$14,153.00 for the 2024-2025 school year, \$14,580.00 for the 2025-2026 school year, and \$15,025.00 for the 2026-2027 school year. (Documentation provided electronically.)

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

35. The recommendation of the Superintendent to renew an agreement with **IBOSS, INC.** (Cyber Security), Boston, Massachusetts, for renewal of content filters for the High School and Marshall Hill School, at an annual cost of \$17,006.91, for the 2023-2024, 2024-2025, and 2025-2026 school years.
36. The recommendation of the Superintendent to renew an agreement with **NOTABLE, INC.**, West Hollywood, California, for Kami District License Plan, in the amount of \$11,160.00, for the 2023-2024 school year.
37. The recommendation of the Superintendent to approve an agreement with **ZOOM VIDEO COMMUNICATIONS, INC.**, San Jose, California, for telephone services, maintenance and support, in the amount of \$69,517.24, for the 2023-2024 school year.
38. The recommendation of the Superintendent to renew a maintenance Contract with **AXTEL CONSULTING**, Oakland, New Jersey, for voice and data system maintenance and evaluation, at an hourly rate of \$125.00, with a travel fee of \$75.00 for each site visit, for the 2023-2024 school year.
39. The recommendation of the Superintendent to approve the renewal of an agreement with **NEW JERSEY E-Z PASS**, Newark, New Jersey, for the School Bus Discount Program (NJHSBDP), for the 2023-2024 school year, providing state discounted toll fees for designated school buses in our fleet.
40. The recommendation of the Superintendent to approve **CUSTODIAL OVERTIME RATES** related to **SCHOOL BUILDING USE PERMITS** for the 2023-2024 school year, as follows: time-and-a-half at \$53.00 per hour and double-time at \$70.00 per hour, effective July 1, 2023, through June 30, 2024.
41. The recommendation of the Superintendent to renew a contract with **POMPTONIAN FOOD SERVICES** (Food Service Management Company – FSMC), Fairfield, New Jersey, for the 2023-2024 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of **\$.2474** per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by **\$4.095** to arrive at an equivalent meal count.

The per meal administrative/management fee of **\$.2474** will be multiplied by total meals.

There is no guaranteed financial performance.

Total Estimated Cost of Contract:

Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Estimated Cost of Contract is \$1,177,488.68

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

42. The recommendation of the Superintendent to renew a cooperative purchasing agreement with **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, for the 2023-2024 school year, for the purchase of technology products, software, goods and services, vehicles and fuel, materials, and equipment, at no cost to the District.
43. The recommendation of the Superintendent to renew a cooperative purchasing agreement with **EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ)**, for the 2023-2024 school year, for the purchase of supplies, materials, vehicles, goods and services, natural gas, and electrical aggregation, at no cost to the District.
44. The recommendation of the Superintendent to renew a participating membership agreement with the **SOURCEWELL**, formerly known as **NATIONAL JOINT POWERS ALLIANCE (NJPA)**, for the 2023-2024 school year, for the purchase of technology supplies, software, goods and services, materials, and equipment, at no cost to the District.
45. The recommendation of the Superintendent to renew a participating membership agreement with **U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE**, for the 2023-2024 school year, for the purchase of supplies, materials, goods and services, and equipment, at no cost to the District.
46. The recommendation of the Superintendent to renew a participating membership agreement with **REGION VIII EDUCATION SERVICE CENTER (TIPS)**, for the 2023-2024 school year, for the purchase of educational and technology supplies, materials, maintenance, goods and services, and equipment, at no cost to the District.
47. The recommendation of the Superintendent to renew a participating membership agreement with **KEYSTONE PURCHASING NETWORK (KPN)**, for the 2023-2024 school year, for the purchase of supplies, materials, goods and services, technology supplies, energy and equipment, at no cost to the District.
48. The recommendation of the Superintendent to approve the renewal of participation in a cooperative pricing system agreement with **ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES) NJSBA COOPERATIVE PRICING SYSTEM**, for the 2023-2024 school year, for the purchase of digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, and time and materials, at no cost to the District.
49. The recommendation of the Superintendent to approve the renewal of participation in a cooperative purchasing with the **NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA)**, for the 2023-2024 school year, for the purchase of goods, products, equipment and services, at no cost to the District.
50. The recommendation of the Superintendent to approve the award of a contract for the purchase of two (2) 2025 Type "C" 54-Passenger School Buses, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with the **HUNTERDON EDUCATIONAL SERVICES COMMISSION (HCESC)**, Cooperative Purchasing Agreement, School Bus Bid VEH-22-10, for a total purchase price of \$303,256.52, and to finance said purchase through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease/purchase term. (Documentation provided electronically.)

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

51. The recommendation of the Superintendent to approve the **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024.
52. The recommendation of the Superintendent to approve the **JOINT TRANSPORTATION AGREEMENT** with **NORTHERN REGION EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024.
53. The recommendation of the Superintendent to approve the **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to provide transportation services for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024.

ITEM #54 WAS PULLED AND REMOVED FROM THE AGENDA

55. The recommendation of the Superintendent to approve hourly **FIELD TRIP TRANSPORTATION RATES** for the 2023-2024 school year: \$42 in-county, \$47 out-of-county and \$51 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
56. The recommendation of the Superintendent to approve a **COORDINATED TRANSPORTATION AGREEMENT** with **HAWTHORNE BOARD OF EDUCATION**, Hawthorne, New Jersey, to transport one (1) West Milford student (ID#69102) to **CHANCELLOR ACADEMY**, Pompton Plains, New Jersey, retroactive from May 4, 2023, through June 30, 2023, at a per diem cost of \$360.50 for 32 days, for a total cost of \$12,617.50.
57. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70158) to **SPECTRUM ACADEMY 360 LOWER SCHOOL**, Verona, New Jersey, effective July 1, 2023, through June 30, 2024, at a per diem cost of \$75.87 for 209 days, for a total cost of \$15,856.83.
58. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67651) to **NEW BRIDGES HIGH SCHOOL (BCSS)**, Paramus, New Jersey, effective July 1, 2023, through June 30, 2024, at a per diem cost of \$75.08 for 202 days, for a total cost of \$15,166.16.
59. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67691) to **PILLAR HIGH SCHOOL**, Livingston, New Jersey, effective July 1, 2023, through June 30, 2024, at a per diem cost of \$82.24 for 210 days, for a total cost of \$17,270.40.
60. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70107) to **NJEDDA**, Clifton, New Jersey, effective July 1, 2023, through June 30, 2024, at a per diem cost of \$67.09 for 210 days, for a total cost of \$14,088.90.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

61. The recommendation of the Superintendent to approve the renewal of a **STUDENT TRANSPORTATION CONTRACT** for **IN-DISTRICT COMBINATION ROUTES**, per Bid Code 08-10, taken on July 15, 2008 (Renewal #15), with **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, for 22 routes: 11 Macopin/High School and 11 Elementary for the 2023-2024 school year, effective September 1, 2023, through June 30, 2024, at the C.P.I. increase of 5.86%, for a total per diem cost of \$3,476.33 for Macopin/High School, \$2,079.00 for Elementary, and an annual total cost of \$999,959.40. Individual routes and costs are listed below:

<u>RENEWAL</u>	<u>CONTRACT #</u>	<u>ROUTE #</u>	<u>COST</u>
15	Jordan 08-09	8024	\$316.03
15	Jordan 08-09	1006	\$189.00
15	Jordan 08-09	8028	\$316.03
15	Jordan 08-09	3004	\$189.00
15	Jordan 08-09	8025	\$316.03
15	Jordan 08-09	1005	\$189.00
15	Jordan 08-09	8031	\$316.03
15	Jordan 08-09	3005	\$189.00
15	Jordan 08-09	8015	\$316.03
15	Jordan 08-09	1002	\$189.00
15	Jordan 08-09	8026	\$316.03
15	Jordan 08-09	1003	\$189.00
15	Jordan 08-09	8023	\$316.03
15	Jordan 08-09	1001	\$189.00
15	Jordan 08-09	8008	\$316.03
15	Jordan 08-09	7002	\$189.00
15	Jordan 08-09	8014	\$316.03
15	Jordan 08-09	3001	\$189.00
15	Jordan 08-09	8016	\$316.03
15	Jordan 08-09	3006	\$189.00
15	Jordan 08-09	8035	\$316.03
15	Jordan 08-09	1004	\$189.00

62. The recommendation of the Superintendent to accept the following renewal rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2023:

Traditional/PPO – Family	(\$400/\$800)	\$4,777.62
Traditional/PPO – 2 Adults	(\$400/\$800)	\$4,188.97
Traditional/PPO – P/C	(\$400/\$800)	\$2,731.35
Traditional/PPO – Single	(\$400/\$800)	\$1,937.76
Direct Access – Family	(\$15 co-pay; \$100 ER)	\$4,225.54*
Direct Access – 2 Adults	(\$15 co-pay; \$100 ER)	\$3,704.94*
Direct Access – P/C	(\$15 co-pay; \$100 ER)	\$2,415.70*
Direct Access – Single	(\$15 co-pay; \$100 ER)	\$1,713.75*

*Includes Prescription Drug rate.

63. The recommendation of the Superintendent to accept the following renewal rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2023:

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

63. (Continued)

NJ EHP Plan – Family	\$4,012.58
NJ EHP Plan – 2 Adults	\$3,518.22
NJ EHP Plan – P/C	\$2,293.96
NJ EHP Plan – Single	\$1,627.36

64. The recommendation of the Superintendent to accept the following rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2023:

NJ Garden State Plan – Family	\$3,973.54
NJ Garden State Plan – 2 Adults	\$3,010.30
NJ Garden State Plan – P/C	\$2,286.67
NJ Garden State Plan – Single	\$1,444.38

65. In accordance with the requirements of the Affordable Care Act and upon the recommendation of the Superintendent of Schools, the Board approves the **ADVANTAGE EPO PCMH HEALTHCARE POLICY**, effective July 1, 2023, through June 30, 2024, with the following premium schedule:

Single	\$ 908.22
2 Adults	\$1,963.42
Family	\$2,239.76
Parent/Child	\$1,280.19

66. The recommendation of the Superintendent to accept the monthly renewal rate of \$54.40 for **DELTA DENTAL**, per eligible employee for a two (2) year period, effective July 1, 2023, through June 30, 2025.

67. The recommendation of the Superintendent to approve payments to employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM**. Account: 11-000-291-270-10-13-000 (Documentation provided electronically.)

68. The recommendation of the Superintendent to approve **CHANGE ORDER #1** from **TRANE NORTH JERSEY**, Pine Brook, New Jersey, for electrical upgrades for Macopin School, in the amount of \$108,529.00. (Documentation provided electronically.)

NOTE: \$73,436.00 of this Change Order will be covered by a School Development Authority allocation for emergent and capital maintenance needs.

ROLL CALL FOR ITEMS #1 THROUGH #53, AND ITEMS #55 THROUGH #68:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Dwyer	Yes*	Mr. Lippe	Absent
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes
Mrs. Lockwood	Yes	Mrs. O’Brien	Absent	Mrs. Romeo	Yes

*Mrs. Dwyer voted “No” to item #41.

The **MOTION PASSED**.

Minutes for the Workshop/Regular Meeting of May 23, 2023

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

Motion by Mr. Guarino, seconded by Mr. Cytowicz, to approve the following agenda item #69:

69. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, to approve **TRAINING AND TRAVEL EXPENDITURES** at the mileage rate established by the Board, for attendance at the New Jersey School Boards Annual Conference, October 23, 2023, through October 26, 2023, for the following participants: (Documentation provided electronically.)

Administrators

Daniel Novak
Christopher Kelly
William Scholts

Trustees

William Cytowicz Kate Romeo
Teresa Dwyer Raymond Guarino
Tara Racano Lynda Van Dyk
Debbie O’Brien Peter Lippe
Claire Lockwood

ROLL CALL FOR ITEM #69:

TRUSTEE	VOTE FOR SELF	VOTE FOR OTHERS
Mr. Cytowicz	Abstain	Yes
Mrs. Dwyer	Abstain	Yes
Mr. Guarino	Abstain	Yes
Mr. Lippe	Absent	Absent
Mrs. Lockwood	Abstain	Yes
Mrs. O’Brien	Absent	Absent
Mrs. Racano	Abstain	Yes
Mrs. Romeo	Abstain	Yes
Mrs. Van Dyk	Abstain	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mr. Cytowicz, to approve the following agenda item #70:

70. The recommendation of the Superintendent to approve the **PAYROLL** of April 28, 2023 and May 15, 2023, in the amount of \$4,146,040.80. (Documentation provided electronically.)

ROLL CALL FOR ITEM #70:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Abstain	Mrs. Dwyer	Yes	Mr. Lippe	Absent
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Abstain
Mrs. Lockwood	Yes	Mrs. O’Brien	Absent	Mrs. Romeo	Abstain

The **MOTION PASSED**.

Minutes for the Workshop/Regular Meeting of May 23, 2023

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

Motion by Mr. Guarino, seconded by Mr. Cytowicz, to approve the following agenda items #71 through #76:

71. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **May 23, 2023**, in the amount of \$1,515,934.46. (Documentation provided electronically.)

72. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **May 23, 2023**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2022-2023** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$134,224.85.

73. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **May 23, 2023** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$11,153,231.32 as of March 31, 2023; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

74. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of March 31, 2023, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

75. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **May 23, 2023** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$11,342,650.54 as of April 30, 2023; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

76. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of April 30, 2023, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #71 THROUGH #76:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. O’Brien	Absent	Mrs. Van Dyk	Yes
Mr. Cytowicz	Yes	Mrs. Lockwood	Yes	Mrs. Racano	Yes
Mr. Lippe	Absent	Mrs. Dwyer	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

XVI. POLICY – Mr. William Cytowicz, Chairperson

Motion by Mr. Cytowicz, seconded by Mrs. Lockwood, to approve the following agenda item #1, and items #3 through #19:

1. The recommendation of the Superintendent to approve the second reading of a **revised BYLAW** entitled, “Board Member Orientation and Training.” (Code 0144) (Documentation provided electronically.)

ITEM #2 WAS PULLED AND REMOVED FROM THE AGENDA

3. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, “Instructional Supplies.” (Code 2520) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a **new REGULATION** entitled, “Instructional Supplies.” (Code 2520) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, “Use of Corporal Punishment” (Teaching Staff Members). (Code 3217) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, “Use of Corporal Punishment” (Support Staff Members). (Code 4217) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, “Health Services Personnel.” (Code 5305) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, “Student Health Records.” (Code 5308) (Documentation provided electronically.)

XVI. POLICY - Mr. Cytowicz, Chairperson - Continued

9. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Student Health Records." (Code 5308) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Health Services." (Code 5310) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Health Services." (Code 5310) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Reimbursement of Federal and Other Grant Expenditures." (Code 6112) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a **new REGULATION** entitled, "Federal Awards/Funds Internal Controls - Allowability of Costs." (Code 6115.01) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Federal Funds - Duplication of Benefits." (Code 6115.04) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Contracts for Goods or Services Funded by Federal Grants." (Code 6311) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "School District Security." (Code 7440) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Citizens Advisory Committees." (Code 9140) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Use of Electronic Communication and Recording Devices (ECRD)." (Code 5516) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled, "Use of Electronic Communication and Recording Devices (ECRD)." (Code 5516) (Documentation provided electronically.)

ROLL CALL FOR ITEM #1, AND ITEMS #3 THROUGH #19:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mr. Guarino	Yes	Mrs. Dwyer	Yes
Mr. Lippe	Absent	Mrs. Racano	Yes	Mrs. Lockwood	Yes
Mrs. O'Brien	Absent	Mrs. Van Dyk	Yes	Mrs. Romeo	Yes

The **MOTION PASSED.**

Minutes for the Workshop/Regular Meeting of May 23, 2023

Motion by Mrs. Lockwood, seconded by Mr. Cytowicz, to amend the Agenda to move the Public Comment portion of the meeting before Committee Reports/Liaisons, Old Business and New Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Melissa Pritchett, West Milford resident. She is the mother of four (4) West Milford High School performing arts students, both current and alumni. Her boys perform with the Highlander Marching Band, the indoor percussion, the Highlander pipes and drums, the Fall play, the Spring musical, the Concert Choir and the Highlander Jazz Choir. She feels these last few weeks have been very emotional for her family, as she felt the lifeline for her boys slipping away due to District budget cuts. Her family is very pleased to see a replacement Choir/Vocal Teacher position posted to fill the very large shoes being vacated by Doug Heyburn upon his retirement. She spoke about how all of these programs are intertwined at West Milford High School, and they are all interdependent on one another. She spoke about all of the teachers and directors in the performing arts department for the middle and high school coming together to attend Mr. Heyburn's final concert, as well as his current students and a crowd of alumni of over 100 that returned to sing for him one last time. It was spearheaded by his colleagues to pay him a proper tribute for his dedication to our students and our District for the last 28 years. Our District has long been recognized for its excellence in musical education and in the arts, for over a decade being recognized by NAFME as one of the best communities for music education in the country. The performing arts students have been recognized on the local, state and national levels. Mrs. Pritchett emailed the Board a copy of this impressive list and that is only over the last ten (10) years, and she could have gone back further. One of the most recent nominations the High School theater department has received is the Paper Mill Playhouse Rising Star Theater for Everyone Inclusion and Access Award, which is a truly inclusive group. She stressed the importance that no one is cut, and that everyone participates and everyone has a place. She asked the Board to please keep all of this in mind in the future when decisions are being made about our music and performing arts programs. She thanked the Board for supporting our students and their dreams of making music.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

David Youngren, 17 Winding Way, West Milford. He has two children who are Freshman at the High School. He thanked the Board for a job well done. The Board was challenged with the difficult task of developing a school budget in a year with significant impending deficit, the Board carefully evaluated the impact of their decisions, and made cuts that would have the least impact on our students and taxpayers. He feels the Board balanced the budget with an increased tax rate only when all reasonable choices were exhausted. He asks the Board to execute that plan just as they voted to approve it. As the Board looks for opportunities to reduce the budget, he asked the Board not make a decision that would compromise the music programs in our High School. Each staff member has a unique role, so any eliminated staff would take away a skill that could not be taught by those who remain. The programs are interconnected and interdependent, and Mr. Heyburn built the choral program to what it is today, over more than a 20-year period. He feels Mr. Heyburn will be difficult to replace, and he is glad the Board recognizes the importance of this. He asked that a search for his replacement begins as soon as possible, to find the best possible choral teacher to extend Mr. Heyburn's legacy, as the students deserve this.

Dina Grizzuti, 28 Star Lake Road, West Milford. She is thrilled and thankful that the decision was made to post and fill the position of Choral Director at the High School. She made a request to the Board and administrators to keep the West Milford Arts program a priority as part of the well-rounded and rich education for our students, even in the midst of budget cuts. Our students create beautiful, moving and inspirational worlds out of their vision, talent, hard work and exceptional guidance given by their educators. She feels along with a sense of belonging, fun and memories that are created, there are many other benefits to the Arts education that are shown to have a dramatic effect on the minds of children and adolescents. Her greatest concern as a parent and a mental health provider is that cutting the Arts programs in any way, such as cuts made a few years ago to the Elementary School Choral program, will lead to less enrollment in these programs and give children less access to programs shown to have a positive impact on mental health. She continued to speak about the importance of these programs, and studies showing better mental health in students participating in these programs through our school district. Her children have participated in elementary and middle school band, and elementary, middle school and high school chorus, theater and visual arts programs, and have benefitted in countless ways. She asked that these programs not be tampered with in any way now or in the future, as they are far too precious in the benefits they offer our West Milford students.

Mia Grizzuti, graduate of West Milford High School. She graduated last year and is studying Musical Theater at Montclair State University. She commended the Choir program and many other outstanding programs for making her and other student's experiences here worthwhile. She spoke about her years of choir filled with life altering moments of bonding, competitions and well deserved wins. Now that she is in an Arts program in college with many people from the tri-state area, many of her friends and professors recognized our school's accomplished legacy in both visual and performing arts. She continued to speak about students in the music program, analyzing various cultural perspectives, and the passion, different emotions and freedom of expression in participating and performing in this program. She spoke about her experience in Elementary school and how she continued to pursue district band and choir as she went through her academic years in West Milford. She feels that this power that music bestows is a special, unique power and one that cannot simply be taught in a conventional classroom.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Bailey Stewart, 14 Kushaqua Trail South, Hewitt. She is a 2017 West Milford High School graduate and was heavily involved with the Arts program throughout her education here. She was in the Marching Band for all of High School, and she was in Concert Band from 5th Grade to her Senior year in High School. She was in both the Macopin and High School musicals. The arts were and still are a huge part of her life, and she feels it is because of the access she had throughout her education in West Milford. She also feels that if the Board takes the Arts program away, then it is taking away an opportunity from students who are not very athletic or have an interest in sports to get involved with the school. The Arts program made her excited to attend school every day, and it also got her family involved. Her mother was a West Milford Marching Band crew mom and helped out with concessions each time she was in the musicals. She feels taking away the program would take away opportunities for families to get involved with the schools. She spoke about her memories including winning marching band championships, traveling to England, and amazing musicals. It gave her, a Special Education student, a home and a community who accepted her for who she was, and she was even awarded most improved Marching Band Senior during her Senior year of High School. She thanked the Board and asked them to please not take these Art programs away.

Chris McCort, 3 Caro Drive, Oak Ridge. He is a West Milford Highlander alumni, he served in the Marching Band from 2006 to 2010, and he graduated in 2010. He stated he had many fond memories of being in the band. He spoke about the culture of the band, and specifically what it does for students who may be more troubled, and how he was one of them. His parents went through a divorce when he entered High School and it was not the best time in his life. He explained that Marching Band gave him an outlet. It taught him a lot about discipline, and it taught him a lot more than music. He spoke about a lot of people who have gone into musical programs and friends who have gone on to make professional careers. He stated he has not picked up his alto saxophone in about 12 years, but the morals and discipline that has been instilled in him has never left him, and he has taken that through whatever he does in life. He was a member of the West Milford Fire Department for a time, and he took what he learned from the Marching Band and applied it to the Fire Department. He feels that music programs go far beyond music, and if the Board were to downgrade the music program, they would end up taking a lot away from students who could really better their lives. He feels Dr. McLaughlin and the staff have done a fantastic job of creating an incredible music program for its students. He spoke about Dr. McLaughlin and how he pushes his students to do better by giving them college grade music to march to on the field, which is incredibly difficult to do. Dr. McLaughlin pushes his students to be the best that they can be, and that is why the West Milford Highlander Band is nationally recognized. He thanked the Board and asked them to consider this. He also asked the Board not to downgrade or make it harder for the teachers in the music program to do their jobs, for the sake of the students.

Mrs. Romeo stated that there is no difference to our District Music and Arts program for next year, and that we have posted a Choral Music Teacher position for the High School and it is on AppliTrack for applications.

Donna Weaver, 84 Alpine Ridge Road, West Milford. She a graduate of West Milford High School Class of 2000, her husband was Class of 1998, her brother was Class of 1994, her sister-in-law was Class of 1990, and both of her parents taught in West Milford schools for over 50 years cumulatively.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

She knows this District and West Milford is a town you come back to and raise your family in. She sat in the audience with people she went to High School with. She has been a Westbrook parent for six years and she has been a teacher for 18 years. She has never come to a Board meeting to question or criticize because she knows how difficult it can be to run a District. She was in support of the closing of Westbrook School because she trusted that the Board was going to make the best decision for the welfare of this District. She feels that she needs to come forward when she hears and reads about the decisions being made by this Board, as 22 teachers are being cut, but then 2 supervisor positions are being posted. She stated that one supervisor position is brand new, and another is apparently being brought back one year after this Board said the position was not needed. She also stated her concerns when she sees a nurse and a guidance counselor being cut after a global pandemic, and feels we are still seeing horrific social and emotional effects on kids. She also stated she read an article that justifies these cuts because it is balanced, and that central office had made cuts last year, and then add two more administrators. She feels the need to come forward when three of our top four administrators are leaving the District, a District that she feels is in shambles right now. She spoke about appointing Mr. Novak to take the Superintendent position, and she was not talking about an Interim position. She feels he is an employee who has dedicated his career to this District and knows the history of it. She stated the Board chooses to spend a lot of money on an outside agency to do a Superintendent search. Mrs. Weaver stated she is not asking for a response from the Board because there isn't one. She feels that nothing can be said to justify these decisions, as they are not in the best interest of our students.

Mary Duffy, 21 Warwick Turnpike, Hewitt. She thanked Mrs. Romeo and Mr. Novak for their leadership after having a conversation with them about not replacing Mr. Heyburn. She commended them for handling this so quickly and steadfastly and posting his position. She feels what the band, musical, and arts programs do for our children is they prepare them for life. She has two children and they both light up with the confidence that they have developed through the arts program. She feels there is no way they could have gotten it in an AP class, as the program is inclusive. They teach excellence, hard work, dedication, teamwork, friendships, and the kids support each other and show empathy. She depends on the Band Directors who know her children inside and out, and feels she could not do it without them. They set the standard really high and her son is a strong, self-independent young man. Her daughter has grown immensely in a year through Mrs. Burns and the Arts program, as well as through Mr. Gramata and Dr. McLaughlin. She commended Mrs. Romeo and Mr. Novak for taking action on this, and she would like to see the program expand.

Mrs. Romeo commented that this program was always in the budget. She also stated that the two Supervisor positions have been in the budget since last year and they were never cut from the budget. She explained we did not pay that salary last year, but it was in our budget, so neither of those positions are new or added, the same as the music position.

Mr. Guarino stated that we should be using our website and posting something on it to let parents know that we are hiring a Choral Director. He hears the frustration and feels the same way.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mrs. Racano/Mr. Lippe - Mrs. Racano indicated the last meeting was scheduled on May 16th and it was cancelled because there were not enough attendees for a quorum. The Parks & Recreation Director asked her to relay information on four (4) events they have coming up: the Youth Volleyball Clinic for girls entering 9th Grade; Intro to Rowing Course for children ages 11 to 19; Skateboard Clinic for ages 7 to 14; and a Family Frog Night coming up. She stated you can sign up for all of those through the Community Pass. Mrs. Dwyer commented that on June 24th, there is the Grand Opening of the Pickleball Courts on Nosenzo Pond Road.

Safety - Mrs. Dwyer/Mrs. O'Brien - No report.

Superintendent's Roundtable - Mrs. Racano/Mrs. Van Dyk - The next meeting is scheduled for Thursday, May 25, 2023.

Passaic County School Boards Association - Mrs. Lockwood attended the May 8th meeting. She extended her congratulations to Mr. Cytowicz, who received a Certified Board Member Certificate, and to Mrs. Van Dyk, who received an award for being a Volunteer Board member for 15 years. She indicated that the meeting was about honoring and giving out those dedications.

New Jersey School Boards Association - Mr. Cytowicz explained that the Board has the option, according to NJSBA, to do a Board Self-Assessment. He explained that it gives the Board a rubric that allows the Board to judge, independently, the things the Board should start to do, to stop doing, and the things we can continue doing. If the Board would like to participate in this, it can be done. Then the Board would have a subsequent meeting with a New Jersey School Board Representative to discuss the Board's personal results. He also stated that on June 7th, Governance II and III training will be held virtually, so if Board members have not taken that yet, even if they are a first year member, it can be taken virtually. He spoke about other NJSBA events NJSBA, including a School Security and Safety Conference on Friday, June 9th in Mercer, and a Spring School Law Forum on Tuesday, June 13, 2023.

Legislative - Mrs. O'Brien/Mr. Lippe - No report.

Technology Oversight - Mr. Guarino/Mr. Lippe - No report.

Township/Board of Education Joint Committee - Mr. Guarino/Mrs. Romeo/Mrs. Lockwood/Mr. Cytowicz - Mrs. Romeo indicated that the next meeting is on June 12, 2023.

West Milford Municipal Alliance - Mrs. Van Dyk/Mrs. Lockwood - Mrs. Lockwood was unable to attend, as she was attending the Passaic County School Boards Association meeting. Mrs. Van Dyk was also unable to attend, but Mrs. O'Brien provided Mrs. Van Dyk with a synopsis of what happened at the meeting. The WMMA is still looking for another community voting member, and they reviewed a rough draft of a flyer that is being professionally put together for the WMMA.

XVII. COMMITTEE REPORTS/LIAISONS - Continued

There was recognition for Janice Gerisch and Mary Grace Flynn from the Center for Alcohol and Drug Resources organization, and discussion of the programs funded through their Youth Leadership Grant. Decisions of what programs and activities to fund for the 2024 fiscal year were being discussed, and that needs to be on for July 1st. The next meeting for the WMMA is on Monday, June 12, 2023, at 7:00 p.m., and it is a hybrid meeting.

Special Education Parent Advisory Committee (SEPAAC) - Mrs. Lockwood/
Mrs. O'Brien - No report.

XVIII. OLD BUSINESS

Motion by Mr. Cytowicz, seconded by Mr. Guarino, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Mrs. Dwyer congratulated Mr. Cytowicz on his certification and also congratulated Mrs. Van Dyk on her award. She also stated that a lot of the work of Board members goes behind the scenes, and she wanted to thank Mrs. Lockwood for everything she has been doing including answering phone calls and answering questions. She feels Mrs. Lockwood has been an absolute asset to this Board, and she thanked her very much.

Mrs. Guarino stated it has been refreshing to see the public at Board meetings, and he thinks that there are members of the public that are really understanding what the Board does and how the school system works. He encourages members of the public who would like to run for the School Board to do that in June and July. He feels there are great people out there that will bring some great gifts to this School Board in the future. He is hopeful that we will have people that will apply and will run for School Board this coming year.

Mr. Cytowicz recommended that anyone who would like to run for the Board should fill out a School Board Petition and hand it into the County Board of Elections by July 31st at 4:00 p.m. Mr. Cytowicz also explained to the Board what the certification he received actually is. He stated NJSBA offers School Board members throughout the State opportunities for professional development. He indicated the certifications are thresholds to push you to do more. He thanked Mrs. Lockwood for speaking about it. He feels it is good for the school district because he learned more about his role as a School Board Trustee. Mr. Cytowicz highly recommends it for the other Board members.

Motion by Mr. Cytowicz, seconded by Mr. Guarino, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

Minutes for the Workshop/Regular Meeting of May 23, 2023

XXI. EXECUTIVE SESSION

At 9:40 p.m., Mrs. Lockwood made a motion, seconded by Mr. Cytowicz, to go into Executive Session for the purpose of discussing personnel appointments, negotiations, HIBs, and current litigation matters.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately forty-five (45) minutes. Action will be taken.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 10:33 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Van Dyk	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mr. Cytowicz	Present	Mrs. O'Brien	Absent	Mr. Lippe	Absent
Mrs. Racano	Present	Mr. Guarino	Present	Mrs. Romeo	Present

XIII. EDUCATION - Mrs. Claire Lockwood, Chairperson

Motion by Mrs. Lockwood, seconded by Mr. Cytowicz, to approve the following agenda item #14:

14. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **May 23, 2023**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2023/E-6	Substantiated
2023/E-7	Substantiated
2023/E-8	Unsubstantiated

ROLL CALL FOR ITEM #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Lockwood	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes
Mr. Cytowicz	Yes	Mrs. O'Brien	Absent	Mrs. Racano	Yes
Mr. Guarino	Yes	Mr. Lippe	Absent	Mrs. Romeo	Yes

The **MOTION PASSED**.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Cytowicz, seconded by Mrs. Racano, to divide resolution item #15 by name, going from A through O.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mrs. Van Dyk, seconded by Mrs. Lockwood, to approve the following agenda item #15, A through O:

15. The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACTS** for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

	<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
A.	YUNNA BUKAS* Account: 11-140-100-101-10-10-000	In-School Suspension Monitor	\$ 28,959.00
B.	JANET CONLON Accounts: 11-000-230-105-10-10-110; 11-000-270-160-10-10-000	Confidential Administrative Assistant to Business Administrator/Board Secretary	\$ 87,161.00
	NOTE: Includes Confidential Stipend of \$1,000.00		
C.	TARA FITZGERALD Account: 11-000-230-105-10-10-110	Confidential Administrative Assistant to Superintendent	\$ 86,648.00
	NOTE: Includes Confidential Stipend of \$1,000.00		
D.	BARBARA FRANCISCO Accounts: 11-000-230-104-10-10-110; 11-000-251-104-10-10-000	Business Administrator/ Board Secretary	\$192,487.00
E.	DARNISS FUCCI Account: 11-000-270-160-10-10-000	Dispatcher	\$ 47,058.00
F.	JONATHAN HAMILTON Account: 11-000-252-110-10-10-000	Mobile Device Manager & Technician	\$ 52,275.00
G.	JOHN HUMMER Account: 11-000-252-110-10-10-000	Network Systems Engineer	\$130,596.00
H.	CHRISTOPHER KELLY Account: 11-000-262-110-10-10-000	Supervisor of Buildings & Grounds	\$110,316.00
I.	LAURIE KLIMEK** Account: 11-000-270-160-10-10-000	Dispatcher	\$ 47,029.00
J.	WILLIAM NOWICKY Account: 11-000-252-110-10-10-000	Network Support Technician	\$ 52,866.00

Minutes for the Workshop/Regular Meeting of May 23, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

15. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
K. KELLY ROCKEY Account: 11-000-266-110-10-10-000	Door Attendant	\$ 9,503.00
L. WILLIAM SCHOLTS Account: 11-000-251-105-10-10-000	Assistant Business Administrator/ Assistant Board Secretary	\$101,911.00
M. DIANA SINCAGLIA Account: 11-000-266-110-10-10-000	Door Attendant	\$ 9,503.00
N. DAVID STORER Account: 11-000-252-110-10-10-000	Senior Network Technician	\$ 85,976.00
O. ROBERT WINSTON Account: 11-000-252-110-10-10-000	Supervisor of Technology	\$128,594.00

*Ten (10) Month Position
**210 Days

ROLL CALL FOR ITEM #15 A THROUGH O:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mr. Lippe	Absent	Mrs. Racano	Yes**
Mrs. Dwyer	Yes*	Mrs. Lockwood	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes*	Mrs. O'Brien	Absent	Mrs. Van Dyk	Yes***

*Mrs. Dwyer and Mr. Guarino voted "No" to item #15H and item #15O.
**Mrs. Racano voted "No" to item #15H.
***Mrs. Van Dyk voted "No" to item #15O.

The **MOTION PASSED.**

XXII. ADJOURNMENT

Motion by Mr. Cytowicz, seconded by Mr. Guarino, to adjourn the meeting at 10:37 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary