

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
JUNE 20, 2023**

DISTRICT GOALS - 2022-2023 SCHOOL YEAR

- *Enhance the District math program through a commitment to rigorous, standards-based instruction, professional development and best practice, and selection of quality materials.*
- *Stabilize District finances and find cost-effective solutions to the compound difficulties of S2 reductions in State Aid and declining enrollment.*
- *Build and foster a culture of mental and physical wellness for student and staff in order to craft a more supportive educational environment.*
- *Increase a sense of unity across all schools in the District.*

Mrs. Kate Romeo, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:00 p.m., in the Westbrook School Media Center. She asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Racano	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mr. Cytowicz	Present	Mr. Guarino	Absent	Mrs. Van Dyk	Present
Mr. Lippe	Present	Mrs. O'Brien	Present	Mrs. Romeo	Present

Minutes for the Workshop/Regular Meeting of June 20, 2023

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Karen D'Avino	Interim Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were approximately 50 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone expressed words of appreciation during his tenure of seven (7) years in West Milford. He thanked the Board, the community, the parents, the students, the staff, and the Administration for welcoming him with open arms when he started. He has enjoyed every day he has worked in West Milford, and he will miss this community and District very much. He wished everyone the best of luck in the future.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak thanked Dr. Anemone for his years of service in West Milford Public Schools.
- Mr. Novak then thanked all of the retirees and their families in the audience and congratulated them on their retirement. He expressed his appreciation for them and presented each retiree with a plaque of recognition for their years of service to the West Milford School District.

The Board requested a five (5) minute recess to greet and congratulate the retirees.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/Business Administrator

Motion by Mrs. O'Brien, seconded by Mr. Dwyer, to approve the following Board of Education meeting minutes:

- May 2, 2023 Public Budget Hearing/Special Action Meeting
- May 2, 2023 Executive Session
- May 15, 2023 Special Meeting
- May 15, 2023 Executive Session
- May 23, 2023 Workshop/Regular Meeting
- May 23, 2023 Executive Session

VOICE VOTE: Mrs. O'Brien "Abstained" to the May 23, 2023 Workshop/Regular Meeting and the May 23, 2023 Executive Session.

All Others in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Kate Romeo

Mrs. Romeo spoke about the High School Graduation for the Class of 2023. She expressed her gratitude for the students, the families, the parents, the teachers and staff, and the Administration. She stated that it really takes a lot to educate children, and she is thankful for her Board Trustees and all of the work they each put in for the District.

She also spoke about how incredible the Macopin 8th Grade Promotion and the High School Graduation was, as well as "clap outs," kickball games, and awards ceremonies. She hopes all of the students have a good Summer, that they stay safe, and that they make good choices.

X. PUBLIC COMMENT REGULATIONS

At all regular meetings, two opportunities are provided for citizens to make comments. The public comment period will be scheduled after the President's Report. The second comment period will be scheduled after New Business. During the first opportunity for public comment, citizens are invited to comment on subjects on the agenda items only. During the second opportunity for public comment, citizens may comment on all other general topics. At the discretion of the presiding officer, public comments may be permitted at other times.

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student or personnel. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's Office. Public comment periods shall also be governed by the following rules:

1. Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses.
2. Each speaker shall be limited to five minutes. The Board Secretary will note the time. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds (Bylaw 0167).
3. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to stop.
4. All statements shall be directed to the presiding officer. No participant may address or questions Board members individually.
5. Questions requiring investigation shall be referred by the Board to the Superintendent's Office for consideration and later response. A participant may be asked to submit such questions in written format.

XI. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record.

XI. PUBLIC COMMENT - AGENDA ITEMS - Continued

Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Shannon Trapp, 18 Baldwin Drive, West Milford. Her daughter will be going into Kindergarten at Maple Road School in the Fall. She asked about the enrollment to date in the Maple Road School Kindergarten classes. Her main concern is her child's emotional well-being as a 5-year old. She explained that her brother lives in West Milford and has a child that will be attending Kindergarten at Paradise Knoll School in the Fall. She wants to know why Maple Road is not getting an equal education and attention for these children when we all pay taxes in West Milford. Those are her concerns.

Mrs. Romeo indicated there has been discussion on this and asked Dr. Anemone to make an announcement. Dr. Anemone announced that there will be a recommendation to open up a third section of Kindergarten at Maple Road School for this Fall. A classroom has been picked out and a teacher within the District may be transferred to this class.

Motion by Mrs. O'Brien, seconded by Mrs. Van Dyk, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. DWYER, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRYS, AND REMOVING ITEM #55 UNDER OPERATIONS & FINANCE FROM THE AGENDA.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Claire Lockwood, Chairperson

Motion by Mrs. Lockwood, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #12:

1. The recommendation of the Superintendent to submit **AMENDMENT #1** for the **AMERICAN RESCUE PLAN (ESSER III) GRANT** application **FY 2021-2024**.
2. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2023-2024 school year: (Documentation provided electronically.)

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

7. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** (includes ESY) effective July 1, 2023, through June 30, 2024:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
3 1:1 Aide (1) Student #'s: 67407, 71410, 73213	\$96,813.82 \$29,252.00	The CTC Academy, Inc. Oakland, New Jersey
1 1:1 Aide Student #: 64275	\$100,008.88 \$ 59,360.00	The Gramon School Fairfield, New Jersey
1 Student #: 73253	\$ 91,119.72	Glenview Academy Fairfield, New Jersey
1 Student #: 73253	\$ 5,616.00	New Beginnings Fairfield, New Jersey
NOTE: Partial ESY only		
2 1:1 Aide (2) Student #'s: 67691, 72330	\$ 86,041.20 \$ 48,300.00	Pillar High School Livingston, New Jersey
2 1:1 Aide (2) Student #'s: 70365, 70109	\$ 71,980.00 \$ 35,000.00	ECLC of New Jersey Ho-Ho-Kus, New Jersey
1 Student #: 71297	\$ 71,446.00	ECLC of New Jersey Chatham, New Jersey
1 Student #: 71011	\$193,200.00	RIBS, LLC (Reed Intensive Services) Franklin Lakes, New Jersey
NOTE: Per settlement agreement.		
1 Student #: 68661	\$ 85,801.80	The Calais School Whippany, New Jersey
1 Student #: 72724	\$ 73,544.40 NO ESY	The Calais School Whippany, New Jersey
2 Student #'s: 72742, 73165	\$ 86,520.00	Chapel Hill Academy Lincoln Park, New Jersey
1 Student #: 70200	\$ 70,216.00	Holmstead School Lincoln Park, New Jersey
1 Student #: 72362	\$127,934.10	Institute for Educational Achievement New Milford, New Jersey

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

7. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 1:1 Aide Student #: 70158	\$ 87,684.65 \$ 37,925.00	Academy 360-Lower School Verona, New Jersey
1 Student #: 68766	\$ 60,905.00 NO ESY	Union County Educational Services Commission Westfield, New Jersey

NOTE: District responsible for educational component of this bedside placement.

8. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACTS** for the 2023-2024 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
3 Student #'s: 68945, 69056, 69417	\$9,955.00	Ho-Ho-Kus School of Trade Paterson, New Jersey

9. The recommendation of the Superintendent to approve an **IN-SCHOOL NURSING SERVICES CONTRACT** for the 2023-2024 school year, with **BAYADA HOME HEALTH CARE, INC.**, for substitute services, at \$65.00 per hour for RN services, and \$65.00 per hour for LPN services, as needed, effective July 1, 2023, through June 30, 2024.

10. The recommendation of the Superintendent to approve a **1:1 NURSING SERVICES CONTRACT** for the 2023-2024 school year, with **BAYADA HOME HEALTH CARE, INC.**, at \$65.00 per hour for RN services, and \$65.00 per hour for LPN services, as needed, effective July 1, 2023, through June 30, 2024 per student's IEP (#67407).

11. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS WITH OTHER LOCAL EDUCATION AGENCIES** (includes ESY) effective July 5, 2023, through June 30, 2024:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 1:1 Aide Out of County Fee Student #: 72301	\$86,910.00 \$55,235.00 \$ 7,000.00	Union School for the Deaf (Bergen County Special Services) Special Services) Hackensack, New Jersey
1 1:1 Aide Student #: 74182	\$70,350.00 \$55,235.00	Brownstone School (Bergen County Special Services) Saddle Brook, New Jersey

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIII. EDUCATION - Mrs. Lockwood, Chairperson - Continued

12. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Lockwood	Yes	Mr. Cytowicz	Yes	Mr. Lippe	Yes
Mr. Guarino	Absent	Mrs. Dwyer	Yes	Mrs. O'Brien	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Yes	Mrs. Romeo	Yes

The **MOTION PASSED.**

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Van Dyk, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #56:

Mr. Lippe made a motion, seconded by Mr. Cytowicz, to **TABLE** item #50 for further review by the Committee.

VOICE VOTE: All in Favor. MOTION PASSED.

ITEM #50 WAS "TABLED" AND REMOVED FROM THE AGENDA

DISCUSSION: Mrs. Dwyer inquired about item #21. She asked if this position was posted. Dr. Anemone responded to her inquiry. Mrs. Dwyer also inquired about item #35 and item #36, and employees being paid to set up Highlander Academy and Highlander Prep. She would like to know what is being done for the teachers who are setting up their classrooms, and feels this is not equitable. Dr. Anemone responded to her inquiry, and Dr. D'Avino provided additional information on the movement of inventory and the reason for the recommendation.

Mr. Cytowicz spoke about item #46. He stated he will be voting "No" to this resolution because of the ERASE/GSA Advisor position, and explained the reasons why he is not in favor of it.

Mr. Cytowicz made a motion, seconded by Mrs. Dwyer, to **TABLE** items #46 and #47 under Personnel/Student Affairs, until further Committee discussion.

VOICE VOTE: All in Favor. MOTION PASSED.

ITEMS #46 AND #47 WERE "TABLED" AND REMOVED FROM THE AGENDA

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

1. The recommendation of the Superintendent to accept the resignation of **SAMANTHA McCLURG**, Special Education Teacher, High School, effective August 7, 2023.
2. The recommendation of the Superintendent to accept the resignation of **RYAN SONDERMEYER**, World Language Teacher, Macopin/High School, effective August 2, 2023.
3. The recommendation of the Superintendent to accept the resignation of **LORI POLKOWSKI**, Cafeteria Kitchen Worker, High School, effective July 1, 2023.
4. The recommendation of the Superintendent to accept the resignation of **JEAN PIERRE**, Bus Driver, Transportation, retroactive from June 8, 2023.
5. The recommendation of the Superintendent to accept the resignation of **KRISTINE RIBARCZEK**, Cafeteria Aide, Westbrook School, effective June 30, 2023.
6. The recommendation of the Superintendent to approve the appointment of **CHRISTINE POROCHNIAK**, Supervisor of Special Services PreK-12, Districtwide (PC#15-09-P4-BLW), at the annual salary of \$118,012.00 (prorated), with health benefits, effective September 1, 2023, or upon release from present employer, through June 30, 2024, per Board of Education/WMPA Agreement. (Replaces Pearsall) Account: 11-000-221-102-10-10-143

NOTE: Pending fingerprint and medical clearance.
7. The recommendation of the Superintendent to **RESCIND** the appointment of **PAMELA AGNES**, Supervisor of Transportation, Districtwide (PC#13.18.P4.AYX), at the annual salary of \$95,000.00, with health benefits, effective July 24, 2023, or upon release from present employer, through June 30, 2024, per Board of Education Agreement. (Replaces Barriero) Account: 11-000-270-160-10-10-000
8. The recommendation of the Superintendent to approve the appointment of **TAMMY TALMADGE**, Supervisor of Transportation, Districtwide (PC#13.18.P4.AYX), at the annual salary of \$95,000.00 (prorated), with health benefits, effective August 28, 2023, or upon release from present employer, through June 30, 2024, per Board of Education Agreement. (Replaces Barriero) Account: 11-000-270-160-10-10-000

NOTE: Pending fingerprint and medical clearance.
9. The recommendation of the Superintendent to approve the reappointment of **BRENDA WEINMANN LUDWIG**, Interim Supervisor, Districtwide (PC#10.98.P4.AJP), at the per diem rate of \$700.00, without health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education Agreement. (Replaces Weiss-Magasic) Account: 11-000-221-102-10-10-143
10. The recommendation of the Superintendent to approve the reappointment of **PETER LaBARBIERA**, Special Education Teacher, Highlander Prep (PC#90.08.31.CII), at the annual salary of \$78,600.00 (MA+30/12), without health benefits, effective September 1, 2023, through June 30, 2024, per Board of Education/WMEA Agreement. (Replaces Jurgensen) Account: 11-209-100-101-10-10-105

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

10. (Continued)

NOTE: This appointment is pursuant to Chapter 408, P.L. for the 2023-2024 school year.

11. The recommendation of the Superintendent to approve the reappointment of **BETH ELSEA**, 0.8 Art Teacher, Macopin School/Highlander Prep (PC#90.08.10.AIT) at the annual salary of \$63,760.00 (BA/16), without health benefits, effective September 1, 2023, through June 30, 2024, per Board of Education/WMEA Agreement. Account: 11-130-100-101-10-10-000

NOTE: This appointment is pursuant to Chapter 408, P.L. for the 2023-2024 school year.

12. The recommendation of the Superintendent to approve the reappointment of **BARBARA CARRUS**, Cafeteria Aide, Marshall Hill School (PC#30.04.F4.BAC), at the annual salary of \$6,946.00, without health benefits, effective September 1, 2023, through June 30, 2024, per Board of Education/WMCAA Agreement. (Replaces Ribarczek) Account: 11-000-262-107-10-10-000

13. The recommendation of the Superintendent to approve a leave of absence for **TINA SAUER**, Grade 1 Teacher, Maple Road School, with pay using sick days, effective October 2, 2023, through December 15, 2023, then without pay under the Family Medical Leave Act, effective December 18, 2023, through March 8, 2024. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve a leave of absence for **DANIELLE TORRES**, Grade 3 Teacher, Maple Road School, with pay using sick days, effective September 5, 2023, through October 13, 2023, then without pay under the Family Medical Leave Act, effective October 16, 2023, through January 12, 2024, then without pay, effective January 16, 2024, through May 29, 2024. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

15. The recommendation of the Superintendent to approve a leave of absence for **MEGAN CAVALLO**, Athletic Trainer, High School, with pay using sick days, effective September 1, 2023, through September 15, 2023, then without pay under the Family Medical Leave Act, effective September 18, 2023, through December 8, 2023. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve a **TEMPORARY INCREASE OF ASSIGNMENT** for **GILLIAN GRAHAME**, from 0.7 Athletic Trainer, High School, to 1.0 Athletic Trainer, High School, at the annual salary of \$57,800.00 (BA/3) (prorated), with health benefits, effective September 1, 2023, through December 8, 2023, per Board of Education/WMEA Agreement. (Replaces Cavallo)

NOTE: The duration of this transfer is based on the date of the employee's return to work.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

17. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **DENISE PODMOKLY**, Cafeteria/Vehicle Aide, Paradise Knoll School/Transportation, without pay, retroactive from June 13, 2023, through June 30, 2023. (Medical)
18. The recommendation of the Superintendent to approve an employment contract for **BARBARA FRANCISCO**, Business Administrator/Board Secretary, at the annual salary of \$192,487.00, with health benefits, for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024, per the terms and conditions of the contract. Accounts: 11-000-230-104-10-10-110; 11-000-251-104-10-10-000
19. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **DR. GREGORY MATLOSZ**, Co-District Testing Coordinator (Grades K-8), Districtwide (PC#15.98.P4.AJX), at a stipend of \$6,250.00, without health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education Agreement. Account: 11-000-221-102-10-10-143
20. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **KAREN JOHNSON**, Co-District Testing Coordinator (Grades 9-12), Districtwide (PC#15.98.P4.CEQ), at a stipend of \$6,250.00, without health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education Agreement. Account: 11-000-221-102-10-10-143
21. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **JENNIFER FULTON**, from Administrative Assistant, Board Office, to Principal's Secretary, Macopin School (PC#65.08.S2.AXW), at the annual salary of \$53,604.00 (Step 3), and a stipend of \$900.00, with health benefits, effective September 1, 2023, through June 30, 2024, per Board of Education/WMESA Agreement. (Replaces Kulak) Account: 11-000-240-105-10-10-149
22. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **BRIANNA BABCOCK**, from Custodian, Maple Road School, to Assistant Head Custodian, Paradise Knoll School (PC#45.05.M2.BBW), at the annual salary of \$54,539.00, and Assistant Head Custodian Stipend of \$2,954.00, with health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education/WMCMA Agreement. (Replaces Struble) Account: 11-000-262-110-10-10-000
23. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **SCOTT U'GLAY**, from Custodian, Apsawa School, to Assistant Head Custodian, Maple Road School (PC#45.03.M2.BBQ), at the annual salary of \$51,994.00, and Assistant Head Custodian Stipend of \$2,954.00, with health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education/WMCMA Agreement. (Replaces Shevlin) Account: 11-000-262-110-10-10-000
24. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DANIEL BABCOCK**, from Head Custodian, Westbrook School, to Head Custodian, Maple Road School (PC#45.03.M1.BBS), at the annual salary of \$64,704.00, Head Custodian Stipend of \$5,429.00, and Longevity of \$1,000.00, with health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education/WMCMA Agreement. (Replaces Kuhles) Account: 11-000-262-110-10-10-000.

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

25. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DAVID KUHLES**, from Head Custodian, Maple Road School, to Assistant Head Custodian, Apshawa School (PC#45.07.M2.BCC), at the annual salary of \$64,704.00, Head Custodian Stipend of \$5,429.00, and Longevity of \$500.00, with health benefits, effective July 1, 2023, through June 30, 2024, per Board of Education/WMCMA Agreement. (Replaces Wauchek) Account: 11-000-262-110-10-000.
26. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2023-2024 school year, effective September 1, 2023, through June 30, 2024:

<u>Employee</u>	<u>From</u>	<u>To</u>
KRISTEN SEIBERT (PC#90.04.07.ACG) (Replaces Suska) Account: 11-120-100-101-10-10-000	Encore Teacher Apshawa	Grade 4 Teacher Marshall Hill
REGAN MACKESY (PC#90.09.31.BUU) (Replaces LaBarbiera) Account: 11-209-100-101-10-10-105	Special Ed. Teacher High School	Special Ed. Teacher Highlander Academy
THOMAS BALLETO (PC#90.09.31.APO; 90.08.31.ARW) Account: 11-209-100-101-10-10-105	Special Ed. Teacher Highlander Academy	Special Ed. Teacher Highlander Academy/ Highlander Prep
LINDSEY CHRISTENSEN (PC#90.08.41.CIQ) Account: 11-000-219-104-10-10-142	Social Worker Highlander Academy	Social Worker Highlander Prep
IAN WHITE (PC#90.09.40.AQA) Account: 11-213-100-101-10-10-000; 11-209-100-101-10-10-105	Special Ed. Teacher High School	Special Ed. Teacher High School/Highlander Academy
JOSE ESTRADA (PC#90.09.46.AOK) Account: 11-140-100-101-10-10-000	World Language Teacher High School	World Language Teacher High School/Highlander Academy
MICHAEL NOWACKI (PC#60.08.S5.CFP) (Replaces Keyzer) Account: 11-209-100-106-10-10-105	Special Class Aide Highlander Academy	Special Class Aide Highlander Prep
MARY JEANNE NEWELL (PC#60.09.S5.AVB) (Replaces Michael Nowacki) Account: 11-209-100-106-10-10-105	Special Class Aide Macopin/High School	Special Class Aide Highlander Academy

27. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2022-2023 school year, effective June 21, 2023, through June 30, 2023, and for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

27. (Continued)

- KAETLYN SCARPA (Teacher)
- MOLLY NEUHS (Teacher)
- TAYLOR REED (Teacher)
- KENNETH QUAZZA (Coach)

28. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2022-2023 school year, effective June 21, 2023, through June 30, 2023, and for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

- BEATRIZ NICHEPORUCK* (School Bus Driver, Vehicle Aide)
- ELIZABETH UTTER (Cafeteria Aide)
- KRISTINE RIBARCZEK (Cafeteria Aide)
- MADISON BABCOCK (Building Aide, Cafeteria Aide, Special Class Aide)
- MARY BROWN* (School Bus Driver)
- MOLLY NEUHS (Special Class Aide)
- BRUCE LEDERMAN (School Bus Driver)

*Pending completion of road test.

29. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April 2023)**, for the following staff member for the **SUMMER EXPLORERS STEM CAMP**, per contracted rate, per Board of Education/WMEA Agreement - Accounts: 20-483-100-10-10-50-103; 20-487-100-101-10-50-103 - CRRSA ESSER II Grant and ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
MERJEME DUFFY	\$5,412.00

NOTE: Funded through the CRRSA ESSER II Grant and ARP ESSER III Grant.

30. The recommendation of the Superintendent to approve the following additions to **THERAPISTS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** for the months of July and August 2023, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Employee</u>	<u>Therapy</u>	<u>Payment</u>
MONICA BOHORQUEZ-ZEMSER	Speech Therapist	\$3,891.43
FRANYFE DiCATERINA	Occupational Therapist	\$5,097.43
STEPHANIE JANITZ	Speech Therapist	\$5,455.71

31. The recommendation of the Superintendent to approve the following additions to **CHILD STUDY TEAM MEMBERS** and **THERAPISTS** for the purpose of **IEP CASE MANAGEMENT and TESTING** for the months of July and August 2023, at various hourly rates per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

- Employee
- LISA LAVIANO**
- GERI TAYLOR**

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

32. The recommendation of the Superintendent to approve the following additions to **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAMS**, July 3, 2023, through August 3, 2023, per contracted rates, per Board of Education/WMEA Agreement - Account: 11-215-100-101-10-10-000:

<u>Employee</u>	<u>Program</u>	<u>Payment</u>
REGAN MACKESY	Maple Road Preschool	\$2,706.29
KAETLYN SCARPA	Maple Road Self-Contained	\$2,779.43

33. The recommendation of the Superintendent to approve the following additions to **SPECIAL CLASS AIDES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAMS**, effective July 3, 2023, through August 3, 2023, per contracted rates, per Board of Education/WMTAA Agreement - Account: Various Payroll Accounts:

<u>Employee</u>	<u>Payment</u>
BROOKE AYRES	\$1,960.53
SARAH CHIMILESKI	\$ 947.45
COLLEEN CZECHUGA	\$2,100.57
CARYN FEDER*	\$ 947.45
KATHRYN FRANKE	\$1,875.16
MARYANN LINDSTROM	\$1,061.34
MELISSA McKEOWN	\$1,398.40
KELLY SMITH	\$2,221.93
DORRIE TORP	\$2,767.67
TAYLOR QUINN	\$1,875.16
ROSEMARY JANSEN	\$1,398.40

*Pending fingerprint clearance.

34. The recommendation of the Superintendent to approve the following **DRIVERS AND VEHICLE AIDES** to provide transportation for **IN-DISTRICT and OUT-OF-DISTRICT SUMMER PLACEMENTS** for the 2023-2024 school year, at the contracted hourly rate per Board of Education/WMBDA Agreement and Special Use Vehicle Drivers Agreement - Account: 11-000-270-161-10-10-700:

<u>Staff Member</u>	<u>Route</u>	<u>Days</u>	<u>Rate of Pay</u>
DIANE BIDWELL	ECLC	20	\$157.64/Diem
DEBRA CHISARI	Highlander Academy	8	\$30.71/Hour
GASPAR TROIA	WMHS Work Shuttle	11	\$30.71/Hour
KEVIN McEWAN	WMHS ESY #1	12	\$30.71/Hour
GASPAR TROIA	WMHS ESY #2	12	\$30.71/Hour
DEBRA CHISARI	Maple Road ESY #1	20	\$30.71/Hour
ANN CAMPBELL	Maple Road ESY #2	20	\$28.71/Hour
KATILYN FENNING	Maple Road ESY #3	20	\$26.82/Hour
KELLY PADOVANI	Maple Road ESY #4	20	\$30.71/Hour
CONNIE BURTON	Marshall Hill ESY #1	16	\$30.71/Hour
DONNA CURRENTI	Marshall Hill ESY #2	16	\$30.71/Hour
KRISTA ZWEIL	Marshall Hill ESY #3	16	\$30.71/Hour
KERI JONAS	Vehicle Aide-MR ESY #1	20	\$14.50/Hour
LORI POLKOWSKI	Vehicle Aide-MR ESY #2	20	\$14.50/Hour
SHARON BARCA	Vehicle Aide-MR ESY #3	20	\$14.50/Hour
MARY BROWN	Vehicle Aide-MR ESY #4	20	\$14.13/Hour
DEBRA GEMIND	Vehicle Aide-WMHS ESY #1	12	\$14.50/Hour
KRISTEN READING	Vehicle Aide-WMHS ESY #2	12	\$14.50/Hour

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

35. The recommendation of the Superintendent to approve **DR. PATRICE CAPPELLO** for inventory and set-up of Highlander Academy/Highlander Prep at the Westbrook School, during the months of July and August 2023, not to exceed eighteen (18) hours per contracted hourly rate of \$82.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-142.
36. The recommendation of the Superintendent to approve the following employees for the set-up of Highlander Academy/Highlander Prep at the Westbrook School, during the months of July and August 2023, not to exceed six (6) hours per employee, per contracted rate per Board of Education/WMEA Agreement - Account: Various Payroll Accounts:

<u>Employee</u>	<u>Hourly Rate</u>
LINDSEY CHRISTENSEN	\$53.14
CAITLIN HELDER	\$46.42
DONNA NORMOYLE	\$53.14

37. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **EXTENDED FIELD TRIP HOURS**, at a total stipend of \$74.00, for the 2022-2023 school year. Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>School</u>
KRISTA DeHAAS	Apshawa
RACHAEL PHELPS	Apshawa
BLAKE VISCONTI	Apshawa
SARAH WARREN	Apshawa
THOMAS ANTONUCCI	Maple Road
TRICIA GRANEY	Maple Road
ELAINE ADRAGNA	Marshall Hill
CHRISTINE GENARDI-FISHER	Marshall Hill
MELISSA KEIL	Paradise Knoll
BRIAN LESLIE	Paradise Knoll
PAUL CHIESA	Upper Greenwood Lake
BAILEY DOMENICK	Upper Greenwood Lake
KATHRYN ENERING	Upper Greenwood Lake
HOLLIE MILLER	Upper Greenwood Lake
KRISTA YUHAS	Upper Greenwood Lake
PAMELA TAVARONE-BIESIADA	Districtwide

38. The recommendation of the Superintendent to approve the following **PROFESSIONAL SERVICE FEES** for the 2023-2024 school year - Account: 11-000-213-330-10-11-000:

DR. VINCENT McINERNEY	Athletic Program Physician	\$15,500.00
DR. VINCENT McINERNEY	Chief Medical Officer	\$ 3,500.00

39. The recommendation of the Superintendent to approve **SUMMER CURRICULUM DEVELOPMENT** for the 2023-2024 school year, at the hourly rate of \$39.00, per Board of Education/WMEA Agreement. Accounts: 11-110-100-101-10-10-160 (Grade K); 11-120-100-101-10-10-160 (Grades 1-5); 11-130-100-101-10-10-160 (Grades 6-8); 11-140-100-101-10-10-160 (Grades 9-12) (Documentation provided electronically.)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

40. The recommendation of the Superintendent to approve the following **EDUCATIONAL TECHNOLOGY COMMITTEE (ETC) - SUMMER 2023**, at the hourly rate of \$37.00, not to exceed ten (10) hours per staff member, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-XXX - ESEA Title IIA Grant:

Employee

JASON BENZ	NICOLE KLOSZ
MARY BOZENMAYER	LEIGH ANN MISIANO
KELLY COMERFORD	DEANA PEZZINO
JOSE ESTRADA	ALISON SCULLY
TRICIA GRANEY	KELLEY VISAGGIO
JOSEPH JORDAN	MELISSA WELCH

NOTE: Funded through ESEA Title IIA Grant.

41. The recommendation of the Superintendent to approve the following **MENTORING COMMITTEE - SUMMER 2023**, at the hourly rate of \$37.00, not to exceed eight (8) hours per staff member, per Board of Education/WMEA Agreement - Accounts: 11-120-100-101-10-10-161; 11-130-100-101-10-10-161*:

Employee

SHAWN RHINESMITH
KELLY COMERFORD
AMY FRITZ*

42. The recommendation of the Superintendent to approve the following **HIGH SCHOOL ACADEMIC COMMITTEE - SUMMER 2023**, at the hourly rate of \$37.00, not to exceed four (4) hours per staff member, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-XXX - ESEA Title IIA Grant:

Employee

CHRISTOPHER BOTSOLAS	KATHLEEN McCORT
DENISE FLOOD	JILL NITKINAS
LYDIA LABA	ALISON SCULLY
DANA LAMBERT	MELISSA WELCH
SYRENA LoRe	

NOTE: Funded through ESEA Title IIA Grant.

43. The recommendation of the Superintendent to approve the following **DISTRICT LITERACY COMMITTEE - SUMMER 2023**, at the hourly rate of \$37.00, not to exceed four (4) hours per staff member, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-XXX - ESEA Title IIA Grant:

Employee

DEENA ACCARDI	TRICIA GRANEY
JACLYN BECKER	JAIME KETTNER
JESSICA COHEN	KAREN McCOURT
KELLY COMERFORD	ALISON PERRY

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

43. (Continued)

Employee

**MERJEME DUFFY
BRITTA ERESMAN
KELLY FRASCA
CHRISTINE GENARDI-FISHER**

**SHAWN RHINESMITH
KRISTA YUHAS
HOLLY STANLEY**

NOTE: Funded through ESEA Title IIA Grant.

44. The recommendation of the Superintendent to approve the following **COMPLIANCE OFFICERS** for the 2023-2024 school year:

Affirmative Action Officer	Daniel Novak, Director of Education
504 Officer	Daniel Novak, Director of Education
Anti-Bullying Coordinator (District)	Ronald Rowe
<u>Anti-Bullying Specialists:</u>	
Apshawa/Paradise Knoll	Wendy Becker
Maple Road/Highlander Prep	Caitlin Helder
Marshall Hill/Upper Greenwood Lake	Erin DiBari
Macopin	Kenneth Ryerson
High School	Michael Shave
Districtwide	Daniel Novak, Director of Education
Chemical Hygiene Officer	Brenda Weinmann Ludwig, Interim Supervisor of STEM
Clerk of the Works	Barbara Francisco, Business Administrator
Custodian of School Monies	Barbara Francisco, Business Administrator
Division of Child Protection and Permanency	Dr. Derek Ressa, Director of Special Services
Health Information Privacy Officer	Barbara Francisco, Business Administrator
Homeless Liaison	Dr. Derek Ressa, Director of Special Services
Environmental Compliance Coordinator (including, but not limited to, AHERA Coordinator, Indoor Air Quality Designee, Safety & Health Designee)	Christopher Kelly, Supervisor of Buildings & Grounds

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

44. (Continued)

Integrated Pest Management Coordinator	Christopher Kelly, Supervisor of Buildings & Grounds
Public Agency Compliance Officer (P.A.C.O.)	Barbara Francisco, Business Administrator
Right to Know Liaison	Christopher Kelly, Supervisor of Buildings & Grounds
Substance Awareness	Janice Gerisch, Substance Awareness Coordinator
Title IX Officer	Joseph Trentacosta, Athletic Director
Vehicle Coordinator	Barbara Francisco, Business Administrator

45. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2022-2023 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
ANDRA VLADESCU	\$384.93	Deana Pezzino
BAILEY DOMENICK	\$550.00	Hollie Miller
KAETLYN SCARPA	\$550.00	Maureen Kelly
KATIE DeBELL	\$293.28	Donald Dougherty
MARILYN LASALANDRA	\$550.00	Erin Branagan
NICOLE KRUSE	\$550.00	Mary Bickford

NOTE: This payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

ITEM #46 WAS "TABLED" AND REMOVED FROM THE AGENDA.

ITEM #47 WAS "TABLED" AND REMOVED FROM THE AGENDA.

48. The recommendation of the Superintendent to approve the following **HIGH SCHOOL CLUB STUDENT ACTIVITY ADVISOR and HOURS** for the 2023-2024 school year, per Board of Education/WMEA Agreement, as a duty or volunteer.

<u>Advisor</u>	<u>Club</u>
DONALD DOUGHERTY	Heroes and Cool Kids

49. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **FALL 2023-2024** school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Minutes for the Workshop/Regular Meeting of June 20, 2023

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

49. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
MATTHEW GRAMATA	Band Director	\$11,709.00
DR. BRIAN McLAUGHLIN	Assistant Band Director	\$ 5,837.00
RICHARD D'ANDREA	Band Assistant	\$ 4,107.00
JOSEPH SMOLINSKI	Band Assistant	\$ 4,107.00
MICHAEL MONACELLI	Band Assistant	\$ 4,107.00
PETER SHAVER	Band Assistant	\$ 4,107.00
MATTHEW LEITNER	Band Assistant	\$ 4,107.00
KRISTY KERPEL SMOLINSKI	Band Assistant	\$ 4,107.00
CASEY McCOY	Fall Marching Staff	\$ 1,500.00
PETER SHAVER	Indoor Flag Advisor	\$ 2,681.00
MICHAEL MONACELLI	Indoor Percussion Advisor	\$ 3,991.00
MATTHEW LEITNER	Indoor Percussion Assistant	\$ 2,404.00
CASEY McCOY	Indoor Guard Technician	\$ 1,000.00
LINDSAY WALSH	Indoor Percussion Technician	\$ 1,500.00
RICHARD D'ANDREA	Indoor Percussion Tech. Snare	\$ 1,500.00
JULIE KEEFE	Indoor Percussion Tech. Bass	\$ 1,500.00
MATTHEW LEITNER	Indoor Percussion Drill Des.	\$ 1,500.00
MATTHEW LEITNER	Indoor Percussion Co-Music Arranger/Writer	\$ 1,050.00
MICHAEL MONACELLI	Indoor Percussion Co-Music Arranger/Writer	\$ 1,050.00
PETER SHAVER	2023 Field Show Drill Design	\$ 3,200.00
PETER SHAVER	Indoor Guard Design	\$ 2,100.00
MICHAEL MONACELLI	Field Show Music Writer	\$ 3,000.00
ROMAN TRUJILLO	2023 Music (Score & Parts, Drum Line)	\$ 1,000.00
MATTHEW GRAMATA	Jazz Band Director	\$ 5,837.00
HEATHER BURNS	Play Director	\$ 7,635.00
JON HARTLAGE	Assistant Director	\$ 3,911.00
JESSICA COHEN	Play Producer	\$ 5,617.00
DR. BRIAN McLAUGHLIN	Pit Band Conductor	\$ 1,197.00
JON HARTLAGE	Play Accompanist	\$ 812.00
HEATHER BURNS*	Choreographer	\$ 3,387.00
CYNTHIA GALLAUGHER*	Play Art Director	\$ 1,589.00
COREY EMMONS*	Set Director	\$ 1,589.00
DR. BRIAN McLAUGHLIN*	Assistant Playbill Coordinator	\$ 359.00
DR. BRIAN McLAUGHLIN*	Pit Musician Coordinator	\$ 395.00

*Funded through the proceeds of the play.

ITEM #50 WAS "TABLED" AND REMOVED FROM THE AGENDA.

51. The recommendation of the Superintendent to approve the following
HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS for the **SUMMER 2023-2024** school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

51. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
MATTHEW GRAMATA	Summer Band Camp Director	\$1,230.00
DR. BRIAN MCLAUGHLIN	Summer Band Camp Asst. Director	\$1,125.00
RICHARD D'ANDREA	Summer Band Camp Assistant	\$ 640.00
JOSEPH SMOLINSKI	Summer Band Camp Assistant	\$ 640.00
MICHAEL MONACELLI	Summer Band Camp Assistant	\$ 640.00
PETER SHAVER	Summer Band Camp Assistant	\$ 640.00
MATTHEW LEITNER	Summer Band Camp Assistant	\$ 640.00
KRISTY KERPEL SMOLINSKI	Summer Band Camp Assistant	\$ 640.00

52. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2023-2024 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
STEPHEN MASLANEK	Summer Football Director	\$1,103.00
PATRICK KEYZER	Summer Football Assistant	\$ 848.00
JOSEPH IMBASCIANI	Summer Football Assistant	\$ 848.00
KENNETH QUAZZA	Summer Football Assistant	\$ 848.00
TYLER MAURER	Summer Football Assistant	\$ 848.00
MATTHEW KEYZER	Summer Football Assistant	\$ 848.00

53. The recommendation of the Superintendent to approve the following **ATHLETIC TRAINING ORGANIZATIONS** for the 2023-2024 school year:

- KOMODO ATHLETIC PERFORMANCE TRAINING**
- KOMODO ATHLETIC CORE TRAINING**
- PARISI SPEED SCHOOL**
- WEST MILFORD EXTREME**
- HIGHLANDER BASEBALL CLUB**
- ROBERT CHRIS PASEK: SPORTS INSTRUCTOR**

NOTE: The above independent training companies carry their own insurance.

54. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between it and the West Milford Bus Drivers Association, dated June 9, 2023.

(55.) The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACT** for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024:

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
DANIEL NOVAK	Director of Education	\$162,248.00
Account: 11-000-230-104-10-10-110		

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

(56.) The recommendation of the Superintendent to approve the following additional staff member for **SUMMER EXPLORERS STEM CAMP**, per contracted rate, per Board of Education/WMEA Agreement - Accounts: 20-483-100-101-10-50-103; 20-487-100-101-10-50-103 - CRRSA ESSER II GRANT and ARP ESSER III Grant:

<u>Employee</u>	<u>Payment</u>
MELISSA WELCH	\$3,043.00

NOTE: Replaces Oesterle. Funded through CRRSA ESSER II and ARP ESSER III Grants.

ROLL CALL FOR ITEMS #1 THROUGH #45, ITEM #48 THROUGH #49, AND ITEMS #51 THROUGH #56:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Van Dyk	Yes*	Mrs. Racano	Yes	Mrs. Dwyer	Yes**
Mr. Cytowicz	Yes	Mrs. Lockwood	Yes	Mrs. O'Brien	Yes
Mr. Lippe	Yes	Mr. Guarino	Absent	Mrs. Romeo	Yes

*Mrs. Van Dyk "Abstained" on item #43 and item #49.

**Mrs. Dwyer voted "No" to item #35 and item #36.

The **MOTION PASSED**.

Dr. Anemone introduced the new Supervisor of Special Services, Mrs. Christine Porochniak, and welcomed her to the West Milford School District.

Mrs. Porochniak thanked Dr. Anemone and the Board and she expressed that she is excited to join this community. She was drawn to West Milford because she feels it is such a special environment. She spent some time at Macopin School when she was studying for her Principal and Supervisor certificates. She felt that she was in such a positive environment in West Milford, and how the emphasis on character really impressed her. She is excited to see how we will move Special Education forward in West Milford. She thanked the Board and the community for welcoming her.

XV. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

Motion by Mr. Lippe, seconded by Mrs. Van Dyk, to approve the following agenda items #1 through #54, and items #56 through #60 (**ITEM #55 WAS PULLED AND REMOVED FROM THE AGENDA**):

DISCUSSION: Mrs. Dwyer inquired about #3. Ms. Francisco responded to her inquiry, and Mrs. Romeo provided the Board with additional information.

Mrs. O'Brien commented on item #1. She feels we have a wonderful group of teachers and support staff that help each other out, and she commended the community in helping each other.

Mrs. Van Dyk commented on item #60, and thanked Mendham Township School District for their donation to us. She inquired as to how this came about. Ms. Francisco responded to her inquiry.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

DISCUSSION: Mrs. Romeo also commented on item #1, and stated that this is community taking care of one another. She also wanted to thank our teachers for giving to each other, and caring about one another.

1. The recommendation of the Superintendent to approve the following resolution:

WHEREAS, employee #5185 is currently on medical leave of absence; and

WHEREAS, the employee's accrued sick leave balance will be exhausted prior to employee's scheduled return from leave; and

WHEREAS, certain staff members have volunteered to donate sick days from their own accrued sick leave balance to the employee, so that he/she may remain on paid sick leave until the scheduled return or through the end of the current school year, whichever comes first; and

WHEREAS, said staff members have agreed that, upon the donation of sick days to the employee, their own accrued sick leave balances shall diminish by an equal number of days as were donated, and such days will be given to the employee as if they were their own; and

WHEREAS, the Board and the West Milford Education Association have agreed that such action shall not create any future precedent for the use and accrual of sick days, nor shall this donation constitute the creation of a formal sick day bank in the District;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board hereby approves the donation and transfer of one (1) sick day per volunteering employee to employee #5185 in the order designated on the list maintained in the Business Administrator's office, such that employees serving in the same position as the employee will, if they wish, donate one (1) day each to the employee, then employees serving in the same department with employee will do the same, then any other employee wishing to donate a day may do so; and

BE IT FURTHER RESOLVED, that the accrued sick leave balance of any employee who donates a sick day to employee #5185 be reduced by an equal number of days, and any donated days shall become the property of employee #5185, and will not be eligible for later use or reimbursement by the individual who donated the day upon his or her retirement; and

BE IT FURTHER RESOLVED, the Board's action to approve the above donation of sick days shall in no way confer any benefit to the donating employee(s), nor shall the approval constitute any permanent change in District policy or procedure with respect to the use and accrual of sick days.

2. The recommendation of the Superintendent to approve the establishment of a **WESTBROOK SCHOOL ALUMNI SCHOLARSHIP CHECKING ACCOUNT:**

RESOLVED, that the following account be designated as depositories (banks) and designated signatories shall be used by the Board for its accounts and records:

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

2. (Continued)

Lakeland Bank (NOTE: Lakeland Bank is in the process of merging with Provident Bank)

Westbrook Alumni Scholarship Checking Account 2 Signatures/#1

Signatories:

#1 - Assistant Business Administrator/Westbrook Principal

3. The recommendation of the Superintendent to authorize the Business Administrator to request Engineering Proposals for a **FEASIBILITY STUDY**. The intent of this study is to explore converting the former Hillcrest Elementary School into a recreational facility, as a joint project with the Township of West Milford.
4. The recommendation of the Superintendent to accept a proposal from **STONEGATE ASSOCIATES (SGA)**, Holmdel, New Jersey, to provide Emergency Management Planning and Security Consulting Services Districtwide, in the amount of \$4,875.00, for the 2023-2024 school year. (Documentation provided electronically.)
5. The recommendation of the Superintendent to renew an agreement with **HIGHLANDER PRODUCTIONS, LLC**, as videographer for Board of Education meetings for the 2023-2024 school year, in the amount of \$100.00 per meeting.
6. The recommendation of the Superintendent to approve an agreement with **JAG-ONE ATHLETIC TRAINING SERVICES**, Bridgewater, New Jersey, for athletic training services for West Milford High School, at the per diem rate of \$70.00/hour, per substitute athletic trainer, effective July 1, 2023.
7. The recommendation of the Superintendent to authorize **PLAN CONNECT, LLC**, Syracuse, New York, Third Party Administrator, to enact operational changes to the West Milford Township Public Schools 403(b) and 457(b) Retirement Plan documents, in compliance with the **SECURE 2.0 Act of 2022**.
8. The recommendation of the Superintendent to renew an agreement with **ULTRA SAFE SECURITY SYSTEMS, INC.**, Newfoundland, New Jersey, for monthly Burglar and Fire Alarm Monitoring at the rate of \$40.00 per system, \$25.00 for High School elevator phone, \$130.00 for Board Office and Apshawa School wireless fire alarm, \$49.95 per system for Board Office and Apshawa School wireless burglar alarm, and additional repair services to be paid at the rate of \$85.00 per hour, effective July 1, 2023, through June 30, 2024.
9. The recommendation of the Superintendent to approve an agreement with **MATHUSEK, INC.**, Oakland, New Jersey, per HCESC Bid #208, to screen and refinish the High School Gymnasium floor in the amount of \$4,770.00, the Macopin School Gymnasium floor in the amount of \$2,534.00, and the Paradise Knoll School All-Purpose Room floor, in the amount of \$1,100.00, effective July 1, 2023, through June 30, 2024.

Minutes for the Workshop/Regular Meeting of June 20, 2023

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

10. The recommendation of the Superintendent to approve a Maintenance Service Agreement with **TRANE NEW JERSEY**, Pine Brook, New Jersey, for the High School cooling tower, in the amount of \$7,732.00, effective July 1, 2023, through June 30, 2024.
11. The recommendation of the Superintendent to approve an agreement with **COMBUSTION SERVICE CORPORATION**, Boonton, New Jersey, for flue gas efficiency tests on 19 boilers at eight (8) schools, at the rate of \$425.00 per boiler.
12. The recommendation of the Superintendent to approve an agreement with **SMART STITCH LLC**, Cherry Hill, New Jersey, ESCNJ 21/22-07 for Custodial and Maintenance Uniforms, for 37 employees at \$250.00 per employee, for a total of \$9,250.00.
13. The recommendation of the Superintendent to renew an agreement with **ENVIROVISION CONSULTANTS, INC.**, Fairlawn, New Jersey, for semi-annual AHERA inspections and reports for asbestos monitoring at all eight (8) schools, Transportation, and Board Office in the amount of \$3,456.46, effective July 1, 2023, through June 30, 2024.
14. The recommendation of the Superintendent to approve an agreement with **FACILITIES MANAGEMENT EXPRESS, LLC (FMX)**, Columbus, Ohio, for online maintenance software for custodial/maintenance work order support and planned maintenance tracking, in the amount of \$6,000.00 yearly, with an initial set-up fee of \$1,500.00, effective July 1, 2023, through June 30, 2024.
15. The recommendation of the Superintendent to renew an agreement with **AME INC.**, Fairfield, New Jersey, ESCNJ 20/21-50, for a Service Maintenance Agreement for the District Building Management System at all eight (8) schools, Board Office, and Transportation, in the amount of \$24,690.00, effective July 1, 2023, through June 30, 2024.
16. The recommendation of the Superintendent to renew a yearly Service Maintenance Agreement with **KRAFT POWER CORPORATION**, Pompton Plains, New Jersey, for generators at Macopin School, High School, Highlander Academy/Prep at Westbrook, Maple Road, Upper Greenwood Lake, Paradise Knoll, and Apshawa Schools, in the amount of \$5,430.00, effective July 1, 2023, through June 30, 2024.
17. The recommendation of the Superintendent to renew an agreement with **ALLIANCE PEST SERVICES**, Tinton Falls, New Jersey, EDS Bid #10399/10959, for monthly/quarterly pesticide services in the amount of \$6,212.20, and IPM renewal in the amount of \$395.00, effective July 1, 2023, through June 30, 2024.
18. The recommendation of the Superintendent to renew a Water Treatment Service Agreement with **WASAK INC.**, Morristown, New Jersey, State Contract #A42247, for eight (8) closed loop heating systems, in the amount of \$4,200.00, effective July 1, 2023, through June 30, 2024.
19. The recommendation of the Superintendent to renew a Water Treatment Service Agreement with **WASAK INC.**, Morristown, New Jersey, State Contract #A42247, for the High School cooling tower, in the amount of \$1,620.00, effective July 1, 2023, through June 30, 2024.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

20. The recommendation of the Superintendent to renew an agreement with **KENCOR, INC.**, West Chester, Pennsylvania, EDS Bid #11652, at the rate of \$238.00 per month, with additional emergency services at the rate of \$80.00 per hour, effective July 1, 2023, through June 30, 2024.
21. The recommendation of the Superintendent to renew an agreement with **AGRA ENVIRONMENTAL & LABORATORY SERVICES**, Dover, New Jersey, for the operation of water systems at seven (7) schools, Transportation Complex, Concession Stand, and Field Bathrooms, at the rate of \$1,900.00 per month, with additional emergency services at the rate of \$95.00 per hour, effective July 1, 2023, through June 30, 2024.
22. The recommendation of the superintendent to renew an agreement with **KLEEN AIR SYSTEMS, INC.**, Luzerne, Pennsylvania, for the degreasing of kitchen exhaust systems at all eight (8) schools, in the amount of \$2,990.00, effective July 1, 2023, through June 30, 2024.
23. The recommendation of the Superintendent to approve an agreement with **RNA MANAGEMENT**, Morganville, New Jersey, to act as A/B Licensed Operator for underground storage tank compliance, monthly inspections, and reports for Transportation, Upper Greenwood Lake and Apshawa Schools, in the amount of \$20,000.00, effective July 1, 2023, through June 30, 2024.
24. The recommendation of the Superintendent to approve an agreement with **OPRANDY'S FIRE & SAFETY, INC.**, Middletown, New York, for annual fire extinguisher inspections and maintenance in all District buildings, buses and vehicles, in the amount of \$7,073.60, effective July 1, 2023, through June 30, 2024.
25. The recommendation of the Superintendent to approve an agreement with **OPRANDY'S FIRE & SAFETY, INC.**, Middletown, New York, for bi-annual inspections and maintenance of kitchen suppression systems in all eight (8) school buildings, in the amount of \$1,823.80, effective July 1, 2023, through June 30, 2024.
26. The recommendation of the Superintendent to approve an annual maintenance agreement with **LANDTEK GROUP**, Amityville, New York, for turf field grooming, in the amount of \$4,500.00, effective July 1, 2023, through June 30, 2024.
27. The recommendation of the Superintendent to approve a yearly service maintenance agreement with **BSE WELL & WATER TREATMENT**, West Milford, New Jersey, for the gross alpha water treatment system at Upper Greenwood Lake School, in the amount of \$4,800.00, effective July 1, 2023, through June 30, 2024.
28. The recommendation of the Superintendent to renew an agreement with **TRANSFINDER CORPORATION**, Schenectady, New York, for Route Finder Pro software licensing, hosting, annual support and maintenance, in the amount of \$11,050.00, effective July 1, 2023, through June 30, 2024.
29. The recommendation of the Superintendent to approve the renewal of a subscription with **MASTERLIBRARY**, Pittsford, New York, for the online Facility Use System with Schedule Star Integration, in the amount of \$2,900.00, effective July 1, 2023, through June 30, 2024.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

30. The recommendation of the Superintendent to approve all D.O.T. Certified Physicians at **WEST MILFORD CHIROPRACTIC**, West Milford, New Jersey, to provide physical examinations for school bus drivers as required by the New Jersey Department of Transportation, at the rate of \$150.00/exam, for the 2023-2024 school year – Account: 11-000-213-330-18-18-000.
31. The recommendation of the Superintendent to approve the renewal of a service contract with **ZONAR SYSTEMS, INC.**, Seattle, Washington, for the GPS System on sixty-three (63) Transportation Vehicles, in the amount of \$20,412.00 annually, plus an additional \$25.00/per activation of new vehicles as delivered, not to exceed \$150.00, effective July 1, 2023, through June 30, 2024.
32. The recommendation of the Superintendent to renew a Monthly Service Contract with **ZONAR SYSTEMS, INC.**, Seattle, Washington, for the GPS System on maintenance vehicles, for an amount not to exceed \$2,772.00, effective July 1, 2023 through June 30, 2024.
33. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with **KINNELON BOARD OF EDUCATION**, Kinnelon, New Jersey, to provide mechanical and maintenance services to Kinnelon transportation vehicles and driver training services for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024.
34. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with **BOONTON TOWNSHIP BOARD OF EDUCATION**, Boonton Township, New Jersey, to provide mechanical and maintenance services to Boonton transportation vehicles and driver training services for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024.
35. The recommendation of the Superintendent to renew a contract with **PAYSCHOOLS**, Nashville, Tennessee, for hosting, maintenance and annual licensing support of SDMS/PayForIt on-line payment software, in the amount of \$2,330.00, effective July 1, 2023, through June 30, 2024.
36. The recommendation of the Superintendent to approve the purchase of Unleaded Premium Gasoline and Red Dyed Diesel Fuel from **RACHLES/MICHELE'S OIL COMPANY**, Clifton, New Jersey, under State Contract #19-FOOD-01099 for T1845 Ultra-Low Sulfur Diesel and Biodiesel Fuel, and #19-FLEET-00973, for T0083 Unleaded Automotive Gasoline, for the 2023-2024 school year, at the state index price, plus .0539 per gallon.
37. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#71215) to **WASHINGTON ELEMENTARY SCHOOL**, Paramus, New Jersey, effective July 1, 2023, through June 30, 2024, at a per diem cost of \$80.92 for 206 days, for a total cost of \$16,669.52.
38. The recommendation of the Superintendent to renew a cooperative purchasing agreement with **SOMERSET COUNTY COOPERATIVE PRICING SYSTEM #2SOCCP**, for the 2023-2024 school year, for the purchase of supplies, materials, vehicles, goods and services, natural gas, and electrical aggregation, at no cost to the District.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

39. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 68661) to **THE CALAIS SCHOOL**, Whippany, New Jersey (Route# SR-2224), effective July 6, 2023, through August 16, 2023, at a route cost of \$3,969.60, plus an administrative fee of \$158.78, for a total cost of \$4,128.38.
40. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 72330) to **PILLAR HIGH SCHOOL**, Livingston, New Jersey (Route# SR-23123), effective July 6, 2023, through August 16, 2023, with an aide, at a route cost of \$11,310.00, plus an administrative fee of \$452.40, for a total cost of \$11,762.40.
41. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 73213) to **CTC ACADEMY – FAIR LAWN CAMPUS**, Fair Lawn, New Jersey (Route# SQ-062), effective July 5, 2023, through August 4, 2023, with an aide, at a route cost of \$13,800.00, plus an administrative fee of \$552.00, for a total cost of \$14,352.00.
42. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford students (ID#s 67407, 71410) to **CTC ACADEMY – OAKLAND CAMPUS**, Oakland, New Jersey (Route# SR-23119), effective July 5, 2023, through August 4, 2023, with an aide, at a route cost of \$6,670.00, plus an administrative fee of \$266.80, for a total cost of \$6,936.80.
43. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 72362) to **INSTITUTE FOR EDUCATIONAL ACHIEVEMENT**, New Milford, New Jersey (Route# SR-22172), with an aide, at a route cost of \$17,097.00, plus an administrative fee of \$683.88, for a total route cost of \$17,780.88.
44. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 71841) to **YCS SAWTELLE LEARNING CENTER**, Montclair, New Jersey (Route# SR-22159), effective July 5, 2023, through July 31, 2023, with an aide, at a route cost of \$9,010.75, plus an administrative fee of \$360.43, for a total cost of \$9,371.18.
45. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford students (ID#s 72742, 73165) to **CHAPEL HILL ACADEMY**, Lincoln Park, New Jersey (Route# SR-23121), effective July 5, 2023, through August 15, 2023, at a route cost of \$8,970.00, plus an administrative fee of \$358.80, for a total cost of \$9,328.80.
46. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford students (ID#s 70365, 70109) to **ECLC**, Ho-Ho-Kus, New Jersey (Route# SR-23117), effective July 5, 2023, through August 1, 2023, with an aide, at a route cost of \$7,760.00, plus an administrative fee of \$310.40, for a total cost of \$8,070.40.

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

47. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford students (ID#'s 64275, 73253) to **GLENVIEW ACADEMY**, Fairfield, New Jersey, and one (1) West Milford student (ID# 63797) to **NEW BEGINNINGS**, Fairfield, New Jersey (Route# SR-23122), effective July 5, 2023, through August 15, 2023, with an aide, at a route cost of \$13,170.00, plus an administrative fee of \$526.80, for a total cost of \$13,696.80.
48. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 73922) to **WINDSOR-BERGEN ACADEMY**, Ridgewood, New Jersey (Route# SR-23113), effective July 5, 2023, through August 15, 2023, at a route cost of \$13,200.00, plus an administrative fee of \$528.00, for a total cost of \$13,728.00.
49. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 71011) to **REED ACADEMY**, Oakland, New Jersey (Route# SR-23118), effective July 10, 2023, through August 18, 2023, with an aide, at a route cost of \$12,270.00, plus an administrative fee of \$490.80, for a total cost of \$12,760.80.
50. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 70200) to **HOLMSTEAD SCHOOL**, Ridgewood, New Jersey (Route# SR-23120), effective July 5, 2023, through July 31, 2023, at a route cost of \$5,681.00, plus an administrative fee of \$227.24, for a total cost of \$5,908.24.
51. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 72301) to **BCSS – UNION STREET**, Hackensack, New Jersey (Route# SR-23114), effective July 5, 2023, through July 28, 2023, with an aide, at a route cost of \$6,282.00, plus an administrative fee of \$251.28, for a total cost of \$6,533.28.
52. The recommendation of the Superintendent to approve a reimbursement to **THE FRIENDS OF WALLISCH HOMESTEAD**, for WiFi usage in an amount not to exceed \$1,000.00 per year, for the 2023-2024 school year.
53. The recommendation of the Superintendent to approve the following resolution:

Pursuant to PL 2015, Chapter 47, the West Milford Board of Education intends to renew, award, or permit to expire, contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. Seq., N.J.A.C. Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (Documentation provided electronically and will be attached to the official minutes of the meeting.)
54. The recommendation of the Superintendent to approve the following resolution:

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

54. (Continued)

WHEREAS, Public School Contract Law (N.J.S.A. 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A. 18A:18A-5a(2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of West Milford does appoint the following insurance brokers for the 2023-2024 school year, at its June 20, 2023 meeting:

CBIZ CENTRIC INSURANCE AGENCY, New Providence, New Jersey
Risk Management Consultant

THE BURTON AGENCY, Westwood, New Jersey
Pooled Insurance Program of New Jersey

BROWN & BROWN BENEFITS ADVISORS, Lambertville, New Jersey
Medical and Dental

ITEM #55 WAS PULLED AND REMOVED FROM THE AGENDA.

56. The recommendation of the Superintendent to renew the following **INSURANCE POLICY** for the 2023-2024 school year, effective August 1, 2023, through July 31, 2024:

<u>Insurance Type</u>	<u>Company</u>	<u>Renewal Rate</u>
Student Accident/ Student On-The-Job Training Accident Insurance	Borden Pearlman Sports	\$94,097.00

57. The recommendation of the Superintendent that the Board of Education, as permitted by N.J.A.C. 6A:23A-14.4 et. seq., authorize the School Business Administrator to transfer monies into its **CAPITAL RESERVE ACCOUNT**, in an amount up to and not to exceed \$500,000.00, in the 2022-2023 school year.

58. The recommendation of the Superintendent that the Board of Education, as permitted by N.J.A.C. 6A:23A-14.4 et. seq., authorize the School Business Administrator to transfer monies into its **MAINTENANCE RESERVE ACCOUNT**, in an amount up to and not to exceed \$250,000.00, in the 2022-2023 school year.

59. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Board of Education has funded various capital projects with capital reserve funds in the prior and current school years; and

WHEREAS, the Board of Education has officially completed these projects which have cumulative unexpended balances of \$239,259.89; and

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

59. (Continued)

NOW, THEREFORE, BE IT RESOLVED, the Board of Education approves the transfer of unexpended capital reserve funded projects in the amount of \$239,259.89 to the capital reserve account per N.J.A.C. 6A:23A-14.1(j)3.

60. The recommendation of the Superintendent to accept a **DONATION** of a used Vulcan electric 4-burner stove/oven from **MENDHAM TOWNSHIP SCHOOL DISTRICT**, Mendham, New Jersey, valued at approximately \$4,500.00, for the kitchen at West Milford High School.

ROLL CALL FOR ITEMS #1 THROUGH #54, AND ITEMS #56 THROUGH #60:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Dwyer	Yes	Mr. Lippe	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes
Mrs. Lockwood	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Yes

The **MOTION PASSED.**

DISCUSSION: Mrs. Romeo read a statement to the community regarding Hillcrest, as follows:

"The West Milford Board of Education and the Township of West Milford have agreed to jointly explore the feasibility of converting the former Hillcrest Elementary School to a recreational facility. The Board of Education, as the owner of the property, is taking the lead on obtaining engineering proposals for the necessary feasibility study. However, Mayor Dale has agreed to request that the Township Council agree to cover its cost with either Open Space funds or some other source of funding. The feasibility study will consider the possibility of building a swimming pool and a multi-use gymnasium, while keeping the existing baseball fields. The feasibility study will determine the permitted size of the facility given current Highland restrictions, and the cost of such a facility. The new facility will be either jointly operated or solely owned by one of the entities. Funding sources for the project, such as grant funding, will be considered upon completion of the feasibility study."

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve the following agenda item #61:

61. The recommendation of the Superintendent to approve the **PAYROLL** of May 31, 2023 and June 15, 2023, in the amount of \$4,389,927.28. (Documentation provided electronically.)

ROLL CALL FOR ITEM #61:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. Dwyer	Yes	Mr. Lippe	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Abstain
Mrs. Lockwood	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Abstain

The **MOTION PASSED.**

Minutes for the Workshop/Regular Meeting of June 20, 2023

XV. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

Motion by Mr. Cytowicz, seconded by Mrs. O’Brien, to approve the following agenda items #62 and #63:

62. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **June 20, 2023**, in the amount of \$3,812,769.90. (Documentation provided electronically.)

63. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **June 20, 2023**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2022-2023** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$850,954.07.

ROLL CALL FOR ITEMS #62 AND #63:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Absent	Mrs. O’Brien	Yes	Mrs. Van Dyk	Yes
Mr. Cytowicz	Yes	Mrs. Lockwood	Yes	Mrs. Racano	Yes
Mr. Lippe	Yes	Mrs. Dwyer	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

XVI. POLICY – Mr. William Cytowicz, Chairperson

Motion by Mr. Cytowicz, seconded by Mrs. O’Brien, to approve the following agenda items #1 and #2:

1. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, “Use of Electronic Communication and Recording Devices (ECDR).” (Code 5516) (Documentation provided electronically.)

2. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, “Use of Electronic Communication and Recording Devices (ECDR).” (Code 5516) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 AND #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mr. Guarino	Absent	Mrs. Dwyer	Yes
Mr. Lippe	Yes	Mrs. Racano	Yes	Mrs. Lockwood	Yes
Mrs. O’Brien	Yes	Mrs. Van Dyk	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

XVII. NEGOTIATIONS - Mrs. Debbie O'Brien, Chairperson

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda item #1:

1. **BE IT RESOLVED**, that the West Milford Board of Education ratifies the Memorandum of Agreement and salary guides with the West Milford Bus Drivers Association, for the period from July 1, 2022, through June 30, 2025; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the final contract documents, once placed in a form satisfactory to Board Labor Counsel. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Cytowicz	Yes	Mr. Guarino	Absent
Mrs. Romeo	Yes	Mr. Lippe	Yes	Mrs. Dwyer	Abstain
Mrs. Racano	Yes	Mrs. Lockwood	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

XVIII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mrs. Racano/Mr. Lippe - No report.

Safety - Mrs. Dwyer/Mrs. O'Brien - No report.

Superintendent's Roundtable - Mrs. Racano/Mrs. Van Dyk - Mrs. Racano indicated the last Superintendent Roundtable of the year was on May 25th. Items that were discussed included when families would find out if their school choice request is being granted or not. The deadline was May 26th and she stated that Dr. Anemone advised that letters have gone out. There was a calendar conflict with the change of date for the Community Awards at the High School, as it conflicted with two Elementary School concerts. This was the first and only major conflict of the year, and hopefully it can be avoided in the future. Also discussed was Title I and redistricting for 2023-2024, and how will this change or not change Title I schools in the District. A response was provided. An additional item was class sizes for Elementary schools closing in on 50 plus, and if there has been thought to adding third sections, especially for lower Elementary and Kindergarten. The response was that it is being discussed and will be voted on later in the Summer. There was follow-up on the Italian program and the information provided was that the current 8th Grade students will be able to finish Italian through High School, and the current 7th Grade students will have an alternate language next year and going forward. The next Superintendent's Roundtable will be held in September after the new school year starts.

Passaic County School Boards Association - Mrs. Lockwood stated there was nothing to report for the Summer, and there is a tentative date set for September 26th with the location of the meeting to be determined.

XVIII. COMMITTEE REPORTS/LIAISONS - Continued

New Jersey School Boards Association - Mr. Cytowicz indicated that the next meetings are in September. He spoke about the New Jersey School Boards Association unveiling NJSBA Connection, which is a member-only platform designed to connect, engage, and empower its members. This innovative digital space serves as a dynamic hub for collaboration, knowledge sharing and networking, providing an unparalleled resource for school leaders across the State.

Legislative - Mrs. O'Brien/Mr. Lippe - Mrs. O'Brien provided the Board and the community with a report on legislative items for the month of June. She spoke about the Assembly Education Senate Budget Appropriations and Senate State Government advancing various Pre-K to 12th Grade educational bills, including bills to stabilize the measure of property wealth used in the formula for a district local share under the School Funding Reform Act. She continued to discuss additional bills that are being advanced for further consideration. She also discussed bills associated with teacher certification requirements and the teacher shortage.

Technology Oversight - Mr. Guarino/Mr. Lippe - No report.

Township/Board of Education Joint Committee - Mr. Guarino/Mrs. Romeo/Mrs. Lockwood/Mr. Cytowicz - Mrs. Romeo referred to her statement that was read under Operations & Finance regarding Hillcrest.

West Milford Municipal Alliance - Mrs. Van Dyk/Mrs. Lockwood - Mrs. Van Dyk stated the WMMA met on Monday, June 12th. The Alliance has submitted a grant to the Stigma Free Initiative to cover the cost of custodial services for the Wellness Family Festival. There were discussions on brochure development, locations, the Hope One van in our town, t-shirts for the Lead program, and upcoming training. Don Dougherty and the Heroes and Cool Kids were recognized for coming in 3rd Place at the PSA Contest through the County. The second annual Wellness Family Festival will be held on Saturday, September 23, 2023, at Macopin School. The WMMA has joined up with the West Milford Lions Club and Highlands Family Success Center to put on a great event for our community. The meetings over the Summer will be via Zoom, and the next meeting is on Monday, July 10th at 7:00 p.m.

Mrs. Romeo spoke about a place in Oak Ridge called Nick's Hope. Nick's Hope provides free clothing to anyone and everyone, and will set up a "pop-up shop" at schools and community events. At their location in Oak Ridge, there is a woman's clothing store where you can purchase items that help them pay to set up these "pop-up shops." You can also bring new or gently used clothing there and they provide them to communities.

Mrs. O'Brien stated that they set up a "pop-up shop" at the Highlands Family Success Center a few months ago, and put it out to the public for those that we service to come in and get clothing for their children. She indicated there is a collaboration between the two organizations.

Special Education Parent Advisory Committee (SEPAC) - Mrs. Lockwood/Mrs. O'Brien - Mrs. Lockwood indicated there was nothing on the calendar, but would like to take this time to thank Dr. D'Avino for stepping in this year as Interim Director of Special Services. She wished her luck in her next endeavor, and indicated that Dr. Derek Ressa will be here starting July 1st.

XVIII. COMMITTEE REPORTS/LIAISONS - Continued

Dr. D'Avino thanked the Board and the community. She explained that in this position, she was a Director/Supervisor and had the opportunity to work with a lot of teachers, families, parents, and Administrators. She indicated it has been a really fulfilling experience to be a part of West Milford. She feels that West Milford is a very special place and she will not forget it, as it was her first Interim position. She thanked everyone for the warm welcome and wished the Board and the community all the best. She feels it is a tremendous District with wonderful people, and she appreciated being here.

XIX. OLD BUSINESS

Mrs. Dwyer stated that she inquired about our school newspaper a while ago, and she was told it is provided digitally. She indicated she went online to see if we had a newspaper for the end of the year that would have the last will and testament for the students and highlights of the Senior Class, and she could not locate it. She stated that if there is a Journalism Class, she would like to know why they are not producing a newspaper at least once a month. She feels that maybe it should be a club, and not a class.

Motion by Mrs. O'Brien, seconded by Mrs. Van Dyk, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mr. Lippe stated that he forwarded an email to Dr. Anemone and Mrs. Romeo regarding the EPA's grant funding that they are putting out for the New Jersey Clean Bus Program. They are accepting applications for grant proposals in August, and he would like to make sure we get that on our schedule. He indicated they are talking about funding 90% of the cost of the bus and charging stations, and there is a lot of research on this. He is not saying the District should replace the entire fleet with electric buses, but he feels for many of our routes, these buses would be fantastic and would save the District money going forward.

Motion by Mrs. Van Dyk, seconded by Mrs. Dwyer, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

XXII. EXECUTIVE SESSION - Continued

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately forty (40) minutes. Action will be taken.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 8:53 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Van Dyk	Present	Mrs. Dwyer	Present	Mrs. Lockwood	Present
Mr. Cytowicz	Present	Mrs. O'Brien	Present	Mr. Lippe	Present
Mrs. Racano	Present	Mr. Guarino	Absent	Mrs. Romeo	Present

XIII. EDUCATION - Mrs. Claire Lockwood, Chairperson

Motion by Mrs. Lockwood, seconded by Mrs. O'Brien, to approve the following agenda item #13:

13. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **June 20, 2023**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2023/E-9	Substantiated
2023/M-14	Substantiated

ROLL CALL FOR ITEM #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Lockwood	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes
Mr. Cytowicz	Yes	Mrs. O'Brien	Yes	Mrs. Racano	Yes
Mr. Guarino	Absent	Mr. Lippe	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

EXECUTIVE SESSION RESOLUTION

At 8:55 p.m., Mrs. Lockwood made a motion, seconded by Mrs. O'Brien, to return to Executive Session to discuss the Interim Superintendent Search and interviews.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately thirty (30) minutes. No action will be taken, and the Board will adjourn from Executive Session.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

**Barbara Francisco
Board Secretary**