

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
 46 Highlander Drive  
 West Milford, NJ 07480  
 (973) 697-1700  
[www.wmtps.org](http://www.wmtps.org)

**BOARD OF EDUCATION  
 AGENDA  
 SPECIAL MEETING  
 THURSDAY, MARCH 28, 2024**

Agenda for the Special Meeting of Thursday, March 28, 2024, which will be held at 7:00 p.m. in the Macopin School Cafeteria. (The Board reserves the right to take action.)

**PLEASE SILENCE OR TURN OFF YOUR CELL PHONES  
 AND NOTE THE LOCATIONS OF THE EMERGENCY EXITS.**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. FLAG SALUTE**

**IV. OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district Schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent’s Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**V. ROLL CALL BY MR. WILLIAM SCHOLTS, BOARD SECRETARY:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Racano		Mrs. Dwyer		Mrs. Romeo	
Mrs. Jurgensen		Mr. Cytowicz		Mrs. Van Dyk	
Mrs. Marquard		Mr. Lippe		Mrs. Lockwood	

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Lydia Furnari	Interim Superintendent of Schools	
Mr. William Scholts	Board Secretary/Business Administrator	
Mr. Daniel Novak	Director of Education	
Dr. Derek Ressa	Director of Special Services	
Andrew Brown, Esq.	Board of Education Attorney	

Approximate number of the public in attendance: \_\_\_\_\_

**Agenda for the Special Meeting of March 28, 2024**

**VI. PURPOSE OF MEETING**

The purpose of the meeting is to appoint a Superintendent of Schools, effective July 1, 2024.

**VII. PUBLIC COMMENT REGULATIONS**

At all regular meetings, two opportunities are provided for citizens to make comments. The public comment period will be scheduled after the President's Report. The second comment period will be scheduled after New Business. During the first opportunity for public comment, citizens are invited to comment on subjects on the agenda items only. During the second opportunity for public comment, citizens may comment on all other general topics. At the discretion of the presiding officer, public comments may be permitted at other times.

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student or personnel. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's Office. Public comment periods shall also be governed by the following rules:

1. Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses.
2. Each speaker shall be limited to five minutes. The Board Secretary will note the time. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds (Bylaw 0167).
3. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to stop.
4. All statements shall be directed to the presiding officer. No participant may address or questions Board members individually.
5. Questions requiring investigation shall be referred by the Board to the Superintendent's Office for consideration and later response. A participant may be asked to submit such questions in written format.

**VIII. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)**

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

**Agenda for the Special Meeting of March 28, 2024**

**VIII. PUBLIC COMMENT - AGENDA ITEMS - Continued**

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Public Comment.

**VOICE VOTE:**

**IX. MOTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, TO ADOPT THE AGENDA, AS PRESENTED.**

**VOICE VOTE:**

**SPECIAL ACTION**

**X. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

- BE IT RESOLVED**, the West Milford Township Board of Education appoints **DR. BRIAN KITCHIN**, to the position of Superintendent of West Milford Township Public Schools, effective July 1, 2024, at the annual salary of \$205,000.00.

NOTE: Pending fingerprint and medical clearance.

**ROLL CALL:**

TRUSTEE	VOTE			TRUSTEE	VOTE			TRUSTEE	VOTE		
Mrs. Van Dyk				Mrs. Racano				Mrs. Dwyer			
Mr. Cytowicz				Mrs. Romeo				Mrs. Marquard			
Mrs. Jurgensen				Mr. Lippe				Mrs. Lockwood			

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

- BE IT RESOLVED**, the West Milford Township Board of Education approves a contract with **DR. BRIAN KITCHIN**, Superintendent of West Milford Township Public Schools, effective July 1, 2024, through June 30, 2029.

NOTE: Contract has been approved by the Passaic County Interim Executive County Superintendent.

**X. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued**

2. (Continued)

**ROLL CALL:**

TRUSTEE	VOTE			TRUSTEE	VOTE			TRUSTEE	VOTE		
Mrs. Van Dyk				Mrs. Racano				Mrs. Dwyer			
Mr. Cytowicz				Mrs. Romeo				Mrs. Marquard			
Mrs. Jurgensen				Mr. Lippe				Mrs. Lockwood			

**XI. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)**

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Public Comment.

**VOICE VOTE:**

**XII. EXECUTIVE SESSION RESOLUTION**

At \_\_\_\_ p.m., \_\_\_\_\_ made a motion, seconded by \_\_\_\_\_, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately \_\_\_\_\_ minutes.

Action \_\_\_\_\_ will be taken. Action \_\_\_\_\_ will not be taken.

**VOICE VOTE:**

XII. EXECUTIVE SESSION RESOLUTION - Continued

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Van Dyk		Mrs. Dwyer		Mrs. Romeo	
Mrs. Jurgensen		Mr. Cytowicz		Mr. Lippe	
Mrs. Marquard		Mrs. Racano		Mrs. Lockwood	

XIII. ADJOURNMENT

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to adjourn the meeting at \_\_\_\_\_ .

VOICE VOTE: