

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 REGULAR MEETING
 JANUARY 23, 2018**

Mrs. Lynda Van Dyk, Board President, called to order the Regular Meeting of the Board of Education at 7:30 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, and read the Open Public Meetings Act Statement. Mrs. Van Dyk also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted on the district's website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent/Arr. 7:49 p.m.	Mrs. Dwyer	Absent	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Mark Zitomer, Esq.	Board of Education Attorney	Present
Madison McIntyre	Student Representative	Present

There were approximately 30 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Van Dyk, seconded by Mr. Huber, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at approximately 9:00 p.m., or as soon thereafter as is possible, for approximately 30 minutes for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE:

All in Favor.

MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone introduced Mr. Pruksamukul, Supervisor of Social Studies and representatives from the VFW, to present the Voice of Democracy Essay Contest winners.

Mr. Bill Johnson, Commander of the Veterans of Foreign Wars Local thanked the Board and school for their continued participation and support. Awards were presented to three students: 3rd Place winner was Jillian Bennett; 2nd Place winner was Timothy Magasic; and Kelsey Murphy received the 1st Place Award. Kelsey read her 1st Place award winning letter.

Dr. Anemone announced the 2018 Teachers of the Year and the District Education Service Professionals of the year. These staff members will move on to County Teacher of the Year:

Teachers of the Year - Serena LoRe, High School Language Arts; Susan Kaczor, Macopin School Music; Samantha Pettorini, Apshawa School Special Education; Courtney Mattie, Marshall Hill School Music; Beth Schaeffer, Maple Road School Pre-School; Dianne Byers, Paradise Knoll School Sixth Grade; Karen Fusco, Upper Greenwood Lake School Kindergarten; and Tanja Lane, Westbrook School Sixth Grade.

Educational Service Professionals of the Year - Melissa Csengeto, High School Guidance Counselor; Ronald Rowe, Macopin School Anti-Bullying Specialist; Rachel Phelps, Apshawa School Instructional Aide; Cathy Hiester, Marshall Hill School Instructional Aide; Cynthia D'Antonio, Maple Road School Speech Language Specialist; Joyce Troast, Paradise Knoll School Instructional Aide; Jeanne Dawson, Upper Greenwood Lake School Instructional Aide; and Suzanne Oesterle, Westbrook School Encore Teacher.

Dr. Anemone discussed Transportation and an incident regarding a West Milford student attending Passaic County Technical Institute. The student took a late bus home arranged by PCTI. Dr. Anemone explained what had occurred. He also clarified it was not a West Milford bus, and was not a West Milford school district related incident.

Dr. Anemone talked about the 2018-2019 Kindergarten Registration being online. Parents can register through Real Time on the website.

VII. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

Dr. Anemone spoke about monthly progress towards District goals and reported the 2016-2017 school performance reports were released on the Department of Education's website. He explained these reports replace the old school report cards. There are 8 targets - one per school for Language Arts, one per school for Math, and West Milford met 7 of 8 in Language Arts, and 6 of 8 in Math at our schools, hitting 13 of 16 targets.

School Board Recognition Month - Dr. Anemone thanked the Board for their time, dedication to the students, and for their membership on the Board.

Student Representative Report - Madison McIntyre. Guidance offered a practice SAT and ACT exam; 19 Highlander Band students were accepted into NJ Area Band and 10 more students earning all Honors for Region; the Science Olympiad team competed at NJIT and Timothy Magasic received 1st place for his mousetrap vehicle; Mr. Beattie was one of 54 semi-finalists in the 1st Annual Harbor Freight Tools for Schools, winning a \$1,000 gift card for his students. Ms. McIntyre also announced upcoming events at the High School.

VIII. EDUCATION REPORT - Mr. Daniel Novak

Mr. Novak reviewed the results of the recent "Respect and Responsibility School Culture Survey" - District-wide 2016 and 2017. He discussed the participation rate for students increased from last year. He also noted there was an increase in positive responses throughout the survey. Students participated in Grades 2 through 12.

Mr. Novak reported that the District is working on the Character.Org applications. Mr. Novak feels the survey is showing positive results from the District's work with Character.Org.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Cytowicz, seconded by Mrs. Fritz, to approve the following meeting minutes:

- December 19, 2017 - Workshop/Regular Meeting
- December 19, 2017 - Executive Session

VOICE VOTE: Mrs. O'Brien, Mr. Huber, Mrs. Van Dyk and Mr. Guarino abstained to the December 19, 2017 Workshop/Regular and Executive Session meeting minutes.

All in Favor.

MOTION PASSED.

X. LEGAL REPORT

There was no report.

XI. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about the tour of the school buildings taken by the new Board members. Dr. Anemone accompanied Mrs. Van Dyk, Mrs. Fritz and Mr. Guarino on the building tours.

XI. PRESIDENT'S REPORT - Mrs. Van Dyk - Continued

Mrs. Van Dyk also spoke about the April 18, 2018 Goal Setting meeting and asked the Board members to confirm 6:00 p.m. as the start time in the Administration Building Conference Room.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Christine Costanza spoke about the bus incident involving her son, a student attending PCTI. She expressed her concern that the driver was not being held accountable.

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED, WITH HANDCARRYS.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Huber, seconded by Mr. Guarino, to table item #4 under Personnel/Student Affairs, to be voted on after Executive Session.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #3, and items #5 through #35 (item #4 was tabled):

1. The recommendation of the Superintendent to accept, with regret, the resignation of **GERALDINE FLYNN**, Cafeteria Aide, Marshall Hill School, effective March 1, 2018, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **LORRAINE STARK**, Special Education Teacher (Resource Center), High School, effective June 30, 2018, for the purpose of retirement.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

3. The recommendation of the Superintendent to accept the resignation of **MATTHEW WILM**, Maintenance Mechanic, Buildings and Grounds, effective March 8, 2018.

NOTE: Maintenance Mechanic for Buildings and Grounds, will be released from 60 days' notice required per contract if a replacement is hired prior to March 8, 2018.

5. The recommendation of the Superintendent to approve the appointment of **MARC CITRO**, School Safety Specialist for the District, in accordance with the provision of N.J.S.A. 18A:17-43.3 for the 2017-2018 school year, at no cost to the District.
6. The recommendation of the Superintendent to approve the appointment of **COLLEEN CZECZUGA**, Special Class Aide (MD), Maple Road School (PC#60.03.S5.AVW), at the annual salary of \$23,062.00 (Step 1) (prorated), with health benefits, effective February 15, 2018, or upon release from present employer, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Milnes) Account: 11-190-100-106-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **SCOTT WIENBROCK**, Intervention Specialist (English/Language Arts) Macopin School, at the per diem rate of \$150.00, not to exceed \$12,000.00, without health benefits, for the 2017-2018 school year, effective January 24, 2018, through June 30, 2018. Account: 20-231-100-101-10-50-103 - ESEA Title I Grant

NOTE: Funded through the ESEA Title I Grant

8. The recommendation of the Superintendent to approve the appointment of **STEPHEN DEMSAK**, Assistant Head Custodian, Macopin School (PC#45.08.M3.BCK), at the annual salary of \$55,666.00 (Step 8) (prorated) and Assistant Head Custodian Stipend of \$5,213.00 (prorated), with health benefits, effective February 22, 2018, or upon release from present employer, through June 30, 2018, per Board of Education/WMCMA Agreement. (Replaces Fitzpatrick) Account: 11-000-262-110-10-10-000
9. The recommendation of the Superintendent to approve the appointment of **GLENN KEITH**, Maintenance Mechanic/Carpenter, District-wide (PC#45.17.M5.BDD), at the annual salary of \$55,761.00 (Step 2) (prorated), with health benefits, effective February 22, 2018, or upon release from present employer, through June 30, 2018, per Board of Education/WMCMA Agreement. (Replaces Maher) Account: 11-000-261-110-10-10-000
10. The recommendation of the Superintendent to approve the appointment of **STEPHEN MASLANEK**, Head Football Coach, High School, at a stipend of \$9,733.00 (Step A), without health benefits, for the Fall 2018 Athletic Season. (Replaces Dougherty) Account: 11-402-100-110-10-10-000

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

11. The recommendation of the Superintendent to approve an **INCREASE and TRANSFER of ASSIGNMENT** for **CASEY MINICK**, from 0.5 Special Class Aide, Upper Greenwood Lake School, to 1.0 Special Class Aide, High School (PC#60.09.S5.BDN, 60.09.S5.AVR, 60.09.S5.AWM), at the annual salary of \$23,062.00 (Step 1) (prorated), with health benefits, effective January 24, 2018, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Fanning) Account: 11-190-100-106-10-10-000

12. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2017-2018 school year, effective January 24, 2018, through June 30, 2018:

PETER DeROGATIS (Teacher)
SARA DONNAMARIA (Teacher)
LAURIE GINCLEY (Teacher)
CHRIS ASTARITA (Teacher)
KAREN VACCA (Teacher)
DANIELLE MAURER (Teacher)
RYAN SONDERMEYER (Teacher)
JACQUELINE ORLANDO (Teacher)
COLLEEN CZECZUGA (Teacher)

13. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2017-2018 school year, effective January 24, 2018, through June 30, 2018:

DEVON BUSH (Custodian)
JUAN CAZORLA (Custodian)
ARTHUR McQUAID (Custodian)
JAMES PETROWSKI (Custodian)
DEBORAH LaRUSSO (Special Class Aide/Café Aide/Secretary/Building Aide)
THOMAS CLOSSEY (Custodian)
ALEXANDER PETROWSKI (Custodian)
COLLEEN CZECZUGA (Special Class Aide)

14. The recommendation of the Superintendent to approve a leave of absence for **NINA RZONCA**, School Counselor, Macopin School, with pay using sick days effective April 2, 2018, through April 6, 2018, then without pay effective April 16, 2018, through May 18, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

15. The recommendation of the Superintendent to approve a leave of absence for **LINDSEY CHRISTENSEN**, Social Worker, Highlander Academy, with pay using sick days effective April 16, 2018, through May 4, 2018, then without pay under the Family Medical Leave Act effective May 7, 2018, through June 30, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. The recommendation of the Superintendent to approve a leave of absence for **KATIE BONFORTE**, Grade 2 Teacher, Paradise Knoll School, with pay using sick days effective April 23, 2018, through June 8, 2018.
(Medical)

NOTE: The employee may return prior to the above date pending medical certification.

17. The recommendation of the Superintendent to approve the appointment of **RYAN SONDERMEYER**, Long Term Substitute 0.6 World Language Teacher (German), Macopin and High Schools (PC#90.08.46.BNQ, 90.08.46.AOD), at the per diem rate of \$90.00, without health benefits, effective February 1, 2018, through February 28, 2018. (Replaces Erli)
Accounts: 11-140-100-101-10-10-103; 11-130-100-101-10-10-103

18. The recommendation of the Superintendent to approve **STEPHEN MILLER**, Photographer, for the Board of Education, at the hourly rate of \$33.00, not to exceed two (2) hours, for the 2017-2018 school year. Account: 11-401-100-110-10-10-000

19. The recommendation of the Superintendent to approve the following **SALARY GUIDE ADJUSTMENTS** for certified teaching staff members, retroactive from September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
COLLEEN BEGLEY	MA+30/6	MA/6	\$ 62,370.00
KATIE BONFORTE	MA+60/19	MA+30/19	\$104,550.00
DANIEL BROPHY	MA+30/9	MA/9	\$ 64,870.00
YVONNE CATALIOTO	MA+30/13	MA/13	\$ 70,970.00
KATHRYN HESS	MA+30/5	MA/5	\$ 61,120.00
PAMELA KURZ	MA+30/6	MA/6	\$ 62,370.00
KELLY MONGELLI	MA+30/7	MA/7	\$ 62,370.00
JENNIFER WALLIN	MA+30/7	MA/7	\$ 62,370.00

20. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment January 31, 2018, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreements</u>	<u>Days</u>	<u>Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
THERESA GRUS	110	\$125.00	\$13,750.00
<u>WMTAA Agreement</u>			
MARY DOWNING	125	\$ 40.00	\$ 5,000.00
DEBRA MIRABELLI	125	\$ 40.00	\$ 5,000.00
GLADYS WAGNER	108.5	\$ 40.00	\$ 4,340.00
<u>WMCMA Agreement</u>			
WILLIAM TOUW	175.5	\$ 60.00	\$10,530.00

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 21. The recommendation of the Superintendent to approve an amendment to a previously approved resolution (September 2017), for the following MACOPIN SCHOOL STUDENT ACTIVITY ASSIGNMENT for the 2017-2018 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
SUSAN KACZOR	Co-Producer	\$498.50
JEANETTE JIMENEZ	Co-Producer	\$498.50

NOTE: Change from Producer to Co-Producers. Funded through the proceeds of the play.

- 22. The recommendation of the Superintendent to approve the following staff to conduct a PARENT PRESENTATION for JUNIOR STUDENTS, for the 2017-2018 school year, at the hourly rate of \$33.00 for two (2) hours, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

Employee

MELISSA CSENGETO
 SUZANNE MENTLIK
 DANA LAMBERT
 MONIKA DRUCKER
 DONALD HEANEY
 JANICE GERISCH

- 23. The recommendation of the Superintendent to approve the following HIGH SCHOOL SPECIALISTS for the 8th Grade Parent Night, at the hourly rate of \$33.00, for two (2) hours, per Board of Education/WMEA Agreement - Account: 11-140-100-101-10-10-000:

Employee

DR. PATRICE CAPPELLO
 MELISSA CSENGETO
 JANICE GERISCH
 GERI TAYLOR

- 24. The recommendation of the Superintendent to approve the following staff for DIGITAL CITIZENSHIP NIGHT to conduct a PARENT PRESENTATION, at the hourly rate of \$33.00, not to exceed five (5) hours, for the payment of \$165.00 to each staff member, per Board of Education/WMEA Agreement - Accounts: 20-280-200-101-10-50-000 ESEA Title IV Grant; *11-401-100-110-10-10-000:

Employee

COLLEEN BEGLEY	BRIAN LESLIE
JASON BENZ	LISA LYONS
MARY BOZENMAYER	SUSAN MORRIS
JULIANNE McCALL-BRAMLEY	SUSAN NEBIKER
COLLEEN OROHO-CZULADA	LAURA OAKES
JOSE ESTRADA	DEANA PEZZINO*
TRICIA GRANAY	ALISON SCULLY*
NANCY GRIDLEY	KELLEY VISAGGIO*
NICOLE KLOSZ	

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

24. (Continued)

NOTE: Partially funded through the ESEA Title IV Grant

25. The recommendation of the Superintendent to approve the following **UPPER GREENWOOD LAKE SCHOOL FAMILY LITERACY NIGHT and ADVISORS**, for the 2017-2018 school year, at the hourly rate of \$33.00, not to exceed 2.5 hours, for the payment of \$82.50 to each staff member, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 ESEA Title I Grant:

Employee

JENNIFER MAGNOTTA
 KAREN FUSCO
 TINA IRAGGI
 SARAH SCHENK
 HEATHER TERRY-EGLI
 STACEY CONKLIN
 MINDY TURNER

JANE MERRITT
 KELLY COMERFORD
 JOHANNA ARCHER
 BLAKE VISCONTI
 JESSICA KRAKOWSKI
 MELISSA BERGH
 KIMBERLY WALKER*

*Three (3) hours, for payment of \$99.00
 NOTE: Funded through ESEA Title I Grant

26. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2017-2018 school year for **STUDENT ACTIVITY ATHLETIC SPRING PHYSICALS** (February 2018), per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
BARBARA CORBETT	Nurse	4	\$33.00
AIMEE VIZZI	Clerical	4	\$21.28

27. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2017)**, for the following **AFTER SCHOOL CLUB and ADVISOR**, Paradise Knoll School, at the hourly rate of \$33.00, for the 2017-2018 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
SHANNON RICKER	Scrabble	12	\$396.00

NOTE: Replaces Seibert. Funded through the PTA.

28. The recommendation of the Superintendent to accept the resignation of **ANGELO DeVITO**, Head Fencing (Girls) Coach, High School, effective January 26, 2018.

29. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2017)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **WINTER 2017-2018 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

29. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
ANGELO DeVITO	Head Fencing (Girls)	C+ Longevity	\$4,542.00

NOTE: Resigned from position

30. The recommendation of the Superintendent to approve **CHRISTOPHER SHENISE**, Head Fencing (Girls) Coach, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT**, at a stipend of \$2,522.00, effective January 27, 2018, for the **WINTER 2017-2018 ATHLETIC SEASON**, per Board of Education/WMEA Agreement. (Replaces DeVito) Account: 11-402-100-110-10-10-000

31. The recommendation of the Superintendent to approve the following additions to the list of **SPECIAL CLASS AIDES**, to attend all **CHORUS/BAND REHEARSALS and PERFORMANCES**, at the hourly rate of \$33.00, for the 2017-2018 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Special Class Aide</u>	<u>Hours</u>	<u>Payment</u>
DANA BENDER	6	\$198.00
KATHERINE TELSCHOW	6	\$198.00

Student #s: 67235, 70960, 70533

32. The recommendation of the Superintendent to approve **KELLEY VISAGGIO**, Apschawa School, as an addition to the list of **FAMILY NUMERACY INSTRUCTORS** for the 2017-2018 school year, at the hourly rate of \$33.00, not to exceed five (5) hours, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

33. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2017-2018 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
NICOLE LUNGARO	\$312.00	Beth Schaeffer
JAKE MATHEWS	\$600.00	Christian Conway

NOTE: The payment is made by the Provisional Teachers to the Mentor Teachers. There is no cost to the Board.

34. The recommendation of the Superintendent to approve the following **STUDENT INTERNS**, for the **SPRING** semester of the 2017-2018 school year, at no cost to the district:

<u>Student</u>	<u>College</u>	<u>Subject/Grade</u>
GINA BELLACERA	Kean College	School Counselor, High School
ALEAH NIESHALLA	Montclair State	Athletic Trainer, High School
SEAN TOPNICK	William Paterson	Athletic Trainer, High School

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

35. The recommendation of the Superintendent to approve the following **STUDENT PRACTICUM TEACHER** for the **SPRING** semester of the 2017-2018 school year, at no cost to the district:

<u>Student</u>	<u>College</u>	<u>Subject/Grade</u>
ELYSSA WOTTRING	William Paterson	Physical Education 9-12

ROLL CALL FOR ITEMS #1 THROUGH #3, AND ITEMS #5 THROUGH #35:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes*	Mrs. Van Dyk	Yes**

*Mr. Guarino abstained to item #19.
 **Mrs. Van Dyk abstained to item #10.

The MOTION PASSED.

DISCUSSION: Mr. Bailey asked Ms. Francisco for clarification that the items voted on passed. Ms. Francisco responded to his request.

Dr. Anemone introduced Steve Maslanek who addressed the Board and thanked them for giving him the opportunity to be the Head Football Coach at West Milford High School.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #36 and #37:

36. The recommendation of the Superintendent to approve the appointment of **JACQUELINE ORLANDO**, Long Term Substitute Kindergarten Teacher, Westbrook School (PC#90.07.02BTL), at the per diem rate of \$150.00, with health benefits, effective February 21, 2018, through June 30, 2018. (Replaces Stanley) Account: 11-110-100-101-10-10-103
37. The recommendation of the Superintendent to approve the appointment of **DOUG GRAYSON**, Maintenance Mechanic, Building & Grounds District-wide (PC#45.17.M5.BDA), at the annual salary of \$59,346.00 (Step 3) (prorated), with health benefits and a 180-day probationary period, effective March 5, 2018, through June 30, 2018, per Board of Education/WMCMA Agreement. (Replaces Wilm) Account: 11-000-261-110-10-10-000

NOTE: Pending Medical Clearance

ROLL CALL FOR ITEMS #36 and #37:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED unanimously.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda item #38:

38. The recommendation of the Superintendent to approve the following cafeteria aide staff for **PROJECT ADVENTURE TRAINING**, at their hourly rate, not to exceed five (5) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-000 ESEA Title IIA Grant:

Employee

SHARON BARCA	AMY HANSEN
JUDITH BARRY	MONA HARRISON
FRANCES BOUGH	ELLEN IRIZARRY
CAROL CAPOZZI	KIMBERLY JONES
DIANA COLON-BAKALIAN	LAURA KOROPCHAK
KAREN COSTANTINI	STACY LAHEY-SPADACCINI
DEANNE COWAN	DEBORAH McGOVERN
LORI DAY	CLAIRE MILLER
JENNIFER DeGRAAF	ELIZABETH MILLER
CAROL DiGIACOMO	SANDRA MOORE
GLORIA DINAN	CARLI PETRASEK
COURTNEY DOWSON	MAUREEN PICCOLI
JANET EID	DENISE PODMOKLY
ROSALBINA ESTUPINAN	KRISTINE RIBARCZEK
AGNES FATTORUSSO	ISIS RICCIO
GERALDINE FLYNN	IRIS SCHIESSWOHL
DEBRA GEMIND	KIMBERLY SMITH
SHARON GIRO	ELIZABETH UTTER
DONNA ZELASKO	

NOTE: Funded through the ESEA Title IIA Grant

ROLL CALL FOR ITEM #38:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED unanimously.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items:

DISCUSSION: Mr. Drew asked for clarification about the Math program and the Professional Development for the next school year. Mr. Novak responded that it is under review.

Mr. Huber asked about item #5, with a question on a field trip location. Mr. Novak responded to his question.

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. The recommendation of the Superintendent to approve a **SUMMER READING AND LITERACY PROGRAM** to be held at Westbrook School from July 9, 2018, through August 2, 2018.
2. The recommendation of the Superintendent to approve **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 9, 2018, through August 2, 2018, at the field trip rate of \$38.00 per hour, not to exceed \$12,000. Account: 20-231-200-590-10-50-00X Title I ESEA Grant

NOTE: Funded through the ESEA Title I Grant

3. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2017-2018 school year:

INDOOR COLOR GUARD

Purpose of trip: To compete in the WGI Regional Competition

Location:	Boston, Massachusetts
Dates of Trip:	February 9-11, 2018
Number of Students:	12
Cost of Trip to Students:	\$520.00
Name of Advisor:	Peter Shaver
Number of School Days Missed:	1
Number of Chaperones:	4
Cost to District:	\$0

NOTE: All travel expenses, student and chaperone fees are included in the total cost of the trip.

4. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (December 2017)**, for the following **HIGH SCHOOL FIELD TRIP** for the 2017-2018 school year:

DANCE CLUB

Purpose of trip: To compete at the national competition

Location:	Orlando, Florida
Dates of Trip:	February 15-19, 2018
Number of Students:	10
Cost of Trip to Students:	\$1,000.00
Name of Advisor:	Shayla Doherty
Number of School Days Missed:	2
Number of Chaperones:	3
Cost to District:	\$0

NOTE: All travel expenses, student and chaperone fees are included in the total cost of the trip.

5. The recommendation of the Superintendent to approve the following destinations to the list of Board approved **FIELD TRIP LOCATIONS** for the 2017-2018 school year:

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

5. (Continued)

Destinations associated with the Passaic County Gifted and Talented Consortium

Paterson Great Falls National Park, Paterson, New Jersey

Cornell University, Ithaca, New York

Best Western Murray Hill Inn, New Providence, New Jersey

6. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2017-2018 school year (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$36,288.00	Brookfield Academy
Student #: 62602		Cherry Hill, New Jersey

NOTE: The district to pay for the educational component of this residential placement, retroactive from December 18, 2017.

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**, Clementon, New Jersey, to transport one (1) West Milford student (ID#62602) to **BROOKFIELD ACADEMY**, Cherry Hill, New Jersey (Route #906), retroactive from December 21, 2017, through June 30, 2018, at a route cost of \$9,321.40, plus a 5% administrative fee of \$490.60, for a total cost of \$9,812.00.
2. The recommendation of the Superintendent to approve a Lease Renewal and Rider between the West Milford Board of Education and **OUR LADY QUEEN OF PEACE CHURCH**, for the lease of classroom space for the 2018-2019 school year, for a total annual rental of \$59,640.00 (\$4,970.00 per month), in accordance with the terms agreed upon in the Addendum to the Lease Agreement.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

3. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM** - Account: 11-000-291-270-10-13-000:

	<u>December 2017</u>	<u>June 2018</u>
SEAN PALEN	\$ 166.67	\$1,000.00
JESSICA KRAKOWSKI	\$1,000.00	\$1,000.00
RYAN HEERSCHAP	\$1,000.00	\$1,000.00
CARL MONEGO	\$1,000.00	\$1,000.00
DEBRA REDDING	\$1,000.00	\$1,000.00
CAROL JOHNSON	\$ 0.00	\$1,000.00
DANA BENDER	\$ 0.00	\$ 666.68
LEONARD VAN WINGERDEN	\$ 0.00	\$1,000.00

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office and Transportation Staff, retroactive from January 16, 2018, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #4:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #5:

5. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 23, 2018**, in the amount of \$2,661,984.25. (Documentation provided electronically.)

ROLL CALL FOR ITEM #5:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

*Mr. Huber voted "Yes" to utilities and Abstained to the remainder.

The **MOTION PASSED**.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item #6:

6. The recommendation of the Superintendent to approve the **PAYROLL** of **December 22, 2017, December 29, 2017, and January 12, 2018**, in the amount of \$4,366,042.18. (Documentation provided electronically.)

ROLL CALL FOR ITEM #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Abstain	Mrs. Van Dyk	Abstain

The **MOTION PASSED**.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

7. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 23, 2018**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the 2017-2018 budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$18,629.88.

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #8 through #9:

8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 23, 2018** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$11,287,935.51 as of December 31, 2017, therefore

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

8. (Continued)

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

9. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2017, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #8 THROUGH #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #10 and #11:

DISCUSSION: Mr. Drew had questions regarding item #10 and item #11. Ms. Francisco responded to his questions.

Mr. Huber asked if these items are to receive State approval. Ms. Francisco explained the approval process for the project.

Mr. Bailey spoke about the Field House replacement and the upgrading of the facilities at McCormack Field. Mr. Bailey also discussed ways to cut costs with volunteerism, which would create considerable savings.

10. The recommendation of the Superintendent to approve the following resolution:

Whereas, The Board of Education of West Milford Township School District in the County of Passaic, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

NEW FIELD HOUSE AT THE WEST MILFORD HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

Now, therefore, be it resolved by the Board of Education of West Milford Township School District in the County of Passaic, State of New Jersey, as follows:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

10. (Continued)

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital", and the Board is not seeking state funding.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 5. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.

Section 6. This resolution shall take effect immediately.

11. The recommendation of the Superintendent to approve the following Resolution:

The West Milford Board of Education authorizes **SETTEMBRINO ARCHITECTS** to submit the following capital improvement project to the New Jersey Department of Education for review and approval:

<u>School</u>	<u>NJ DOE Project No.</u>	<u>Project</u>
West Milford High School	5650-040-18-2000	Field House Replacement

This project is being funded as an "other capital project" and will not require state funding, and the District is not seeking a Grant.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL FOR ITEMS #10 THROUGH #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	No
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	*
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

*Mr. Cytowicz voted "No" to item #10, and Abstained to item #11.

The MOTION PASSED.

XVII. POLICY - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Bailey, to approve the following agenda item #1, item #2 as amended, and items #3 through #17:

DISCUSSION: Mr. Huber asked for clarification on item #2, to include "liaisons" to committee reports under the order of business. Mrs. Van Dyk asked Mr. Zitomer regarding this addition to item #2. Mr. Zitomer stated it should be approved by the Board, and it is proper to be on the Bylaw.

Motion by Mr. Huber, seconded by Mr. Drew, to amend item #2 under Policy to add "committee reports/liaisons."

VOICE VOTE: All in Favor. MOTION PASSED.

DISCUSSION: Mr. Huber asked Mr. Zitomer if changes to policy need to be posted on the website. Mr. Zitomer responded there is no regulation or statute that states you must post edits to a policy on the website.

Motion by Mr. Huber, seconded by Mr. Drew, to amend Bylaw 0142.1, entitled "Nepotism" for Board members to be notified on the agenda whether the appointment is a relative of a staff member, prior to approval of the Board.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	No	Mrs. Fritz	No	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	No	Mr. Guarino	No	Mrs. Van Dyk	No

The MOTION FAILED.

Motion by Mr. Cytowicz, seconded by Mr. Huber, to table item #1, Bylaw 0142.1, entitled "Nepotism."

XVII. POLICY - Mr. Guarino, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	No	Mrs. Fritz	No	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	No	Mr. Guarino	No	Mrs. Van Dyk	No

The **MOTION FAILED**.

DISCUSSION: Board members continued discussion on Policy 0142.1. They expressed the pros and cons of the proposed amendment to the Nepotism policy. Mr. Zitomer provided an explanation to all questions Board members posed.

1. The recommendation of the Superintendent to approve the first reading of a revised **BYLAW** entitled "Nepotism." (Code 0142.1) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a revised **BYLAW** entitled "Conduct of Board Meetings." (Code 0164) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the first reading of a new **BYLAW** entitled "Board Member Use of Social Networks." (Code 0169.02) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "Military Leave." (Code 3437) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "Military Leave." (Code 4437) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a revised **REGULATION** entitled "High School Transcripts." (Code 5460.1) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a new **POLICY** entitled "Student Tracking Devices." (Code 5516.01) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a revised **REGULATION** entitled "Educational Adequacy of Capital Projects." (Code 7101) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a new **POLICY** entitled "Lead Testing of Water in Schools." (Code 7425) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "School District Security." (Code 7440) (Documentation provided electronically.)

XVII. POLICY - Mr. Guarino, Chairperson - Continued

- 11. The recommendation of the Superintendent to approve the first reading of a revised **REGULATION** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
- 12. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "Electronic Surveillance in School Buildings and on School Grounds." (Code 7441) (Documentation provided electronically.)
- 13. The recommendation of the Superintendent to approve the first reading of a revised **REGULATION** entitled "Electronic Surveillance in School Buildings and on School Grounds." (Code 7441) (Documentation provided electronically.)
- 14. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "Breakfast Offer Versus Serve (OVS)." (Code 8507) (Documentation provided electronically.)
- 15. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "Bus Driver/Bus Aide Responsibility." (Code 8630) (Documentation provided electronically.)
- 16. The recommendation of the Superintendent to approve the first reading of a revised **REGULATION** entitled "Emergency School Bus Procedures." (Code 8630) (Documentation provided electronically.)
- 17. The recommendation of the Superintendent to approve the first reading of a new **POLICY** entitled "Use of Electronic Signatures." (Code 9242) (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	*
Mrs. Dwyer	Absent	Mr. Drew	**	Mr. Cytowicz	*
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

*Mr. Huber and Mr. Cytowicz voted "No" to item #1, and voted "Yes" to items #2 through #17.

**Mr. Drew voted "No" to item #1, "No" to item #17, and "Yes" to items #2 through #16.

The **MOTION PASSED.**

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Guarino was not able to attend the meeting. There is no report.

Safety - Mrs. Van Dyk stated there was no report.

Superintendent's Roundtable - Mrs. Van Dyk stated that she and Mrs. Dwyer will both be attending the meeting.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Passaic County School Boards Association - Mrs. Van Dyk will be attending the meeting on February 5, 2018.

New Jersey School Boards Association - Mrs. Van Dyk has not received any information to date from them.

Legislative - Mr. Huber spoke about C-Span and discussion on opening up Federal funding to all educational schools, i.e. charter, on-line and private schools, in competition with public schools. He suggested the Board look at this since we have had significant decrease in enrollment over the years.

Technology Oversight - Mrs. Fritz did not have a report.

West Milford Education Foundation - Mrs. O'Brien discussed the WMEF will have a Meet and Greet on Monday, February 26, 2018, tentatively at 7:00 p.m. at the High School. Confirmation on the time will be announced.

Township/Board of Education Joint Committee - Mr. Cytowicz will attend a scheduled meeting with the liaison to the Council.

CASA - Mr. Huber attended a meeting on January 8, 2018, and reported on upcoming events and opportunities to cooperate with CASA, with dates. Ms. Francisco asked Mr. Huber if CASA has a website. Mr. Huber responded to search West Milford CASA, and a link is available.

XIX. OLD BUSINESS

Mr. Cytowicz inquired about the R.F.I. for the Hillcrest Building. Ms. Francisco explained that she and Mr. Roselle are working on it and are planning to advertise the R.F.I. within the week. Mr. Cytowicz suggested the Board consider consulting with a Commercial Realtor to have a dedicated professional in place to sell the building and find commercial building clientele.

Mr. Zitomer asked for more background on this. Ms. Francisco explained to Mr. Zitomer the history of the Hillcrest building. Mr. Zitomer answered additional questions posed by Mr. Cytowicz and Ms. Francisco. Mr. Zitomer explained that the Board would have to put out an RFP for a Commercial Realtor.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close Old Business.

VOICE VOTE:

XX. NEW BUSINESS

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to approve the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

XX. NEW BUSINESS - Continued

WHEREAS, The West Milford Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Mr. Huber asked the Administration and the Board about why students are not attending West Milford High School and looking at other alternatives.

Mr. Novak explained that of the students who applied for Passaic County Technical Institute in 2016, we have cut that number in half of the students that applied for this school year, and the District is very proud of that. Dr. Anemone commented that there were a number of students that attended PCTI that are now back at West Milford High School, and that there are 12 returning students this year alone.

Mrs. Van Dyk discussed Budget Meetings with Ms. Francisco, and asked the Board about meeting as a Committee of the Whole. Mrs. Van Dyk wanted to poll the Board on meeting before the District receives state aide numbers or meet afterward. Mrs. Van Dyk stated that she would like to meet after the state numbers are received, sometime after March 13, 2018, and building some special meetings into the calendar for budget discussion.

Mr. Cytowicz spoke about having meetings prior to the March date and items that the Board should discuss, besides state aide numbers.

XX. NEW BUSINESS - Continued

Mrs. Fritz agreed that a meeting beforehand would be beneficial.

Mrs. Van Dyk suggested that an email be sent out with two dates to add an additional meeting in February for a budget meeting.

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mr. Guarino, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:02 p.m., Mr. Huber made a motion, seconded by Mr. Guarino, to go into Executive Session for the purpose of discussing personnel, a HIB, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

At 9:45 p.m., the Board returned to the public meeting.

ROLL CALL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Absent	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda item:

4. **RESOLVED**, that the Board approve the settlement agreement between **MICHAEL MILLER** and the District, a copy of which shall be permanently maintained in the Superintendent's Office upon execution by the parties; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to sign the agreement on behalf of the Board.

ROLL CALL FOR ITEM #4:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #8:

8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 23, 2018**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2018/E-8	Substantiated
2018/E-9	Unsubstantiated
2018/H-9	Substantiated

ROLL CALL FOR ITEM #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XXIII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Cytowicz, to adjourn the meeting at 9:48 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully Submitted,



Barbara Francisco
Board Secretary