

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 FEBRUARY 27, 2018**

Mrs. Lynda Van Dyk, Board President, called to order the Regular Meeting of the Board of Education at 7:30 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, and read the Open Public Meetings Act Statement. Mrs. Van Dyk also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted on the district's website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|--------------|--------------------------|-------------|------------|--------------|------------|
| Mr. Bailey | Absent/Arr. 7:54 p.m. | Mrs. Dwyer | Present | Mr. Huber | Present |
| Mr. Cytowicz | Present | Mr. Guarino | Present | Mrs. O'Brien | Absent |
| Mr. Drew | Absent/Arr. 7:34 p.m. | Mrs. Fritz | Present | Mrs. Van Dyk | Present |

| ADMINISTRATION | POSITION | ATTENDANCE |
|-----------------------|----------------------------------------|------------|
| Dr. Alex Anemone | Superintendent of Schools | Present |
| Ms. Barbara Francisco | Board Secretary/Business Administrator | Present |
| Mr. Daniel Novak | Director of Education | Present |
| Dr. Elizabeth McQuaid | Director of Special Services | Present |
| Joseph Roselle, Esq. | Board of Education Attorney | Present |
| Madison McIntyre | Student Representative | Present |

There were approximately 30 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Cytowicz, seconded by Mr. Guarino, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m., or as soon thereafter as is possible, for approximately 30 minutes for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone introduced Coleen Weiss-Magasic, Science Supervisor, to provide background on the High School Robotics Club. Ms. Bozenmeyer from Macopin and Mrs. Flaherty from the High School brought students to the meeting to give a robotics demonstration, explained the process for the competition, and the combined effort between the Robotics Class and the Robotics Club. Students all feel it was a great experience and the Science Olympiad included High School and Macopin Students.

Dr. Anemone spoke about former Governor Christie's announcement of an Opioid Education and Awareness program statewide. Dr. Anemone discussed Governor Murphy's release of a fact sheet for the program and provided it to Board members and the public, and was shared with student athletes, parents and coaches.

Dr. Anemone discussed a coaching honor and award for Taylor Pevny, who was named Passaic County Wrestling Coach of the Year.

Dr. Anemone spoke about Monthly Progress toward District/School/Department Goals and the Budget Calendar. Dr. Anemone provided information on the budget process. He discussed that State aid figures will be received on March 15th, and the March 20th meeting is the adoption of the Preliminary Budget.

Dr. Anemone talked about the High School hosting the Region I Wrestling Tournament which was a three day event. Dr. Anemone spoke with the Head Official who has worked the event for 33 years and commented it was the best Region event he has worked in. Dr. Anemone thanked and congratulated Mr. Trentacosta, Athletic Director and the coaching staff. He also thanked Board members Mr. Bailey and Mr. Guarino who volunteered their time. Mr. Jordan and the TV Science Department had students working the district's Livestream for this event. Dr. Anemone also read some of the thanks received from coaches and referees.

Student Representative - Madison McIntyre. Madison spoke about Winter sports coming to an end, about the High School hosting the Region I Wrestling Tournament, and about the start of a new Mini-Golf Club. She spoke about the High School Musical performance next week, The Little Mermaid. She also spoke about the Empty Bowls fundraiser coming in March, Junior Prom and the All-District Arts Festival.

VIII. EDUCATION REPORT - Mr. Daniel Novak

Mr. Novak gave a Professional Development Day recap from February 20, 2018. Mr. Novak provided the details of the Professional Development topics based on grade levels: Phonics; use of new projectors; Readers Writers Workshop; new math textbook series; the High School had a day of best practices in Mathematics instruction; Cafeteria Aides were trained in outdoor supervision, team building and structured play; and presentations in Google classroom for beginner and advanced users.

Mr. Novak reviewed the Star Math assessment process. Students are compared to approximately 280,000 students nationwide by grade level. He spoke about the baseline assessment which was completed in October 2017, and Geometry and Algebra students were added mid-year.

Mr. Novak also updated the list of State and National Schools of Character: Paradise Knoll, Upper Greenwood Lake, Macopin and Maple Road Schools are State and National Schools of Character; Marshall Hill School won the title of Honorable Mention; Westbrook and West Milford High School have won the title of State School of Character. Mr. Novak explained how schools are recognized nationally by Character.org.

Mr. Novak spoke about Digital Citizenship Night to be held on Monday, March 19, 2018 at West Milford High School. Melissa Straub from High Impact Youth will be the presenter and this event will be for students in Grades 5 through 8.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Guarino, seconded by Mrs. Fritz, to approve the following meeting minutes:

- **May 26, 2015 - Regular Meeting - Revised**
- January 2, 2018 - Reorganization Meeting
- January 2, 2018 - Executive Session
- January 23, 2018 - Regular Meeting
- January 23, 2018 - Executive Session

VOICE VOTE: Mr. Huber, Mr. Guarino, and Mrs. Van Dyk abstained to the May 26, 2015 Regular Meeting revised meeting minutes.

All Others in Favor.

MOTION PASSED.

VOICE VOTE: Mr. Huber abstained to the January 2, 2018 Reorganization and Executive Session meeting minutes, and the January 23, 2018 Regular and Executive Session meeting minutes.

All Others in Favor.

MOTION PASSED.

X. LEGAL REPORT

The legal report was discussed in Executive Session.

XI. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about New Jersey School Boards hosting a workshop on the opioid crisis on April 13, 2018, for any Board members interested in attending, at Mercer Conference Center.

Mrs. Van Dyk wished Sharon Sieber well on her retirement after 26 years in the District.

Mrs. Van Dyk spoke about the High School Musical event and encouraged all to attend one of the performances of The Little Mermaid.

Mrs. Van Dyk spoke about the next Board meeting on March 13, 2018, and that the 2018-2019 preliminary budget will not be presented since State aid numbers will not be received by that date. The March 20, 2018 Board meeting will be discussion of the 2018-2019 preliminary budget and will include an opportunity for the public to ask budget questions.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Petitions & Requests began at 8:16 p.m.

James Foody, 2 Kushaqua Trail North, Hewitt. Mr. Foody commented about the Safety Committee. He also made comments on items he feels should be addressed regarding security at the high school. Mr. Foody spoke about items under Policy and commented he is dismayed about abolishing policies that were put into effect regarding attendance.

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. DWYER, TO ADOPT THE AGENDA, AS PRESENTED, INCLUDING HAND CARRY.

VOICE VOTE: All in Favor MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #24:

Minutes for the Workshop/Regular Meeting of February 27, 2018

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

DISCUSSION: Mr. Huber spoke about item #12 and thanked the administration for adding more Mathematics teachers for home instruction.

Mr. Huber asked about the grant incentive on item #13 and thanked the teacher for working on getting that funding.

Mr. Huber asked questions about item #19 and item #23, and Dr. Anemone addressed them.

Mr. Drew asked a question about item #14, and Mr. Novak provided an explanation of the event.

Mr. Huber asked questions about item #18 regarding clubs at Westbrook School. Mr. Novak explained they are PTA funded clubs and information can be provided.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **SHARON SIEBER**, Receptionist, Board Office, effective May 1, 2018, for the purpose of retirement.
2. The recommendation of the Superintendent to approve the appointment of **KELLY TURNBULL**, Long Term Substitute Social Studies Teacher, Macopin School (PC#99.08.00.BJH), at the per diem rate of \$150.00, with health benefits, effective April 23, 2018, through June 30, 2018. (Replaces Provost) Account: 11-130-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

3. The recommendation of the Superintendent to approve the appointment of **ROCIO MARRERO**, Vehicle Aide, Transportation (PC#25.18.T5.CCY), four (4) hours/day, at the hourly rate of \$11.00, without health benefits, effective March 1, 2018, through June 30, 2018, per Board of Education Agreement. (New Position) Account: 11-000-270-161-10-10-000
4. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2018)**, for the appointment of **DOUG GRAYSON**, Maintenance Mechanic, Buildings & Grounds District-wide (PC#45.17.M5.BDA), at the annual salary of \$59,346.00 (Step 3) (prorated), with health benefits and a 180-day probationary period, effective **March 19, 2018**, through June 30, 2018, per Board of Education/WMCMA Agreement. (Replaces Wilm) Account: 11-000-261-110-10-10-000

NOTE: Pending Medical Clearance

5. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **CARI OHLANDT**, from 0.5 Special Class Aide (Resource Center), Upper Greenwood Lake School, to 0.5 Special Class Aide (Pre-School), Upper Greenwood Lake School (PC#60.06.S5.AXB), at the annual salary of \$11,531.00 (Step 1) (prorated), without health benefits, effective February 28, 2018, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Minick) Account: 11-215-100-106-10-10-100

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

6. The recommendation of the Superintendent to approve the appointment of **MICHELLE SIMMERS**, 0.5 Special Class Aide (Resource Center), Upper Greenwood Lake School (PC#60.06.S5.AWC), at the annual salary of \$11,531.00 (Step 1) (prorated), without health benefits, effective February 28, 2018, through June 30, 2018, per Board of Education/WMTAA Agreement. (Replaces Ohlandt) Account: 11-213-100-106-10-10-000
7. The recommendation of the Superintendent to approve a leave of absence for **DENISE BRECKINRIDGE**, Occupational Therapist, District-wide, with pay using sick days effective March 12, 2018, through May 1, 2018, then without pay under the Family Medical Leave Act effective May 2, 2018, through September 28, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

8. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **ANITA SULLIVAN**, from 0.2 Speech-Language Specialist, to 0.3 Speech-Language Specialist, Marshall Hill School, at the annual salary of \$31,365.00 (MA+30/19)(prorated), without health benefits, effective February 28, 2018, through June 30, 2018, per Board of Education/WMEA Agreement. Account: 11-000-216-101-10-10-000
9. The recommendation of the Superintendent to approve the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting, at a total cost not to exceed \$7,264.00, without health benefits, per Board of Education/WMEA Agreement. Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant

NOTE: Salary may be adjusted pending the completion of contract negotiations. Funded through ESEA Title I Grant

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2017-2018 school year, effective February 28, 2018, through June 30, 2018:

CATHERINE DOHM (Teacher)
BRETT GRAY (Teacher)
ANNA KLUBEK (Teacher)
GERARD MONTESANO (Teacher)
MAUREEN QUINONES (Teacher)
JACKIE FERGUSON (Teacher)
KELLY TURNBULL (Teacher)

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2017-2018 school year, effective February 28, 2018, through June 30, 2018:

KELLY DROL (Special Class Aide)
DORIS DAPPER-BERRY (Special Class Aide)
MICHELLE SIMMERS (Special Class Aide/Building Aide/Cafeteria Aide)
HERBERT FARNESE (Special Class Aide)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS**, at the hourly rate of \$38.00, for the 2017-2018 school year - Account: 11-150-100-101-10-10-000:

| <u>Teacher</u> | <u>Certification</u> |
|----------------------|----------------------|
| JILL NITKINAS | Mathematics |
| ANNA NIEWODNICZANSKA | Mathematics |
| CATHLEEN COSGROVE | Art |

13. The recommendation of the Superintendent to approve a **GRANT INCENTIVE PAYMENT** of \$175.00 to **ELLEN COMERFORD**, Special Education Teacher (Resource Center), Marshall Hill School, for the 2018 Target Field Trip Grant for the 2017-2018 school year. Account: 11-000-221-102-10-10-143
14. The recommendation of the Superintendent to approve the addition of **CHRISTINE GENARDI-FISHER**, Marshall Hill School, as a **FAMILY NUMERACY INSTRUCTOR** for the 2017-2018 school year, at the hourly rate of \$33.00, not to exceed five (5) hours, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000
15. The recommendation of the Superintendent to approve **MELISSA WELCH** as an addition to **DIGITAL CITIZENSHIP NIGHT**, to conduct a **PARENT PRESENTATION**, at the hourly rate of \$33.00, not to exceed five (5) hours, for the payment of \$165.00, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000
16. The recommendation of the Superintendent to approve the following **FAMILY LITERACY NIGHTS and ADVISORS**, for the 2017-2018 school year, at the hourly rate of \$33.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

| <u>Employee</u> | <u>School</u> | <u>Hours</u> | <u>Payment</u> |
|--------------------------|---------------|--------------|----------------|
| AMY METT | Apshawa | 4.25 | \$140.25 |
| KRISTA BASILE | Apshawa | 4.25 | \$140.25 |
| KELLEY VISAGGIO | Apshawa | 4.25 | \$140.25 |
| GEORGEAN COLEMAN | Apshawa | 4.25 | \$140.25 |
| BRITTA ERESMAN | Apshawa | 4.25 | \$140.25 |
| PETRINA VALESE | Apshawa | 4.25 | \$140.25 |
| MEGAN HATEM | Apshawa | 4.25 | \$140.25 |
| JULIANNE McCALL-BRAMLEY | Apshawa | 4.25 | \$140.25 |
| MICHELLE DeVOID | Apshawa | 4.25 | \$140.25 |
| KAREN McCOURT | Apshawa | 4.25 | \$140.25 |
| JULIE CANGIALOSI | Marshall Hill | 2.5 | \$ 82.50 |
| SHAWN RHINESMITH | Marshall Hill | 2.5 | \$ 82.50 |
| MERJEME DUFFY | Marshall Hill | 2.5 | \$ 82.50 |
| RACHEL LEHR | Marshall Hill | 2.5 | \$ 82.50 |
| ALEXANDRA HEFFERON | Marshall Hill | 2.5 | \$ 82.50 |
| ELLEN COMERFORD | Marshall Hill | 2.5 | \$ 82.50 |
| CATHY SANTONACITA | Marshall Hill | 2.5 | \$ 82.50 |
| MAUREEN MULLIGAN | Marshall Hill | 2.5 | \$ 82.50 |
| JONATHAN RUSSO | Marshall Hill | 2.5 | \$ 82.50 |
| CHRISTINE GENARDI-FISHER | Marshall Hill | 2.5 | \$ 82.50 |
| TARA GUARINO | Marshall Hill | 2.5 | \$ 82.50 |
| MELISSA VARIAN | Marshall Hill | 2.5 | \$ 82.50 |

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. (Continued)

NOTE: Funded through ESEA Title I Grant

17. The recommendation of the Superintendent to approve the following **STAR MATH ACTIVITY CLUB and ADVISORS** for the 2017-2018 school year at the hourly rate of \$33.00, per Board of Education/WMEA Agreement- Account: 20-231-100-101-10-50-103 - ESEA Title IA Grant:

| <u>Advisor</u> | <u>School</u> | <u>Hours</u> | <u>Payment</u> |
|--------------------------|---------------|--------------|----------------|
| PETRINA VALESE | Apshawa | 12 | \$396.00 |
| CATHERINE CLINTON | Apshawa | 6 | \$198.00 |
| AMY METT | Apshawa | 6 | \$198.00 |
| MELISSA BERGH | UGL | 6 | \$198.00 |
| TINA PASQUINO | UGL | 10 | \$330.00 |
| BLAKE VISCONTI | UGL | 10 | \$330.00 |

NOTE: Funded through the ESEA Title IA Grant

18. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, at the hourly rate of \$33.00, for the 2017-2018 school year, per Board of Education/WMEA Agreement:

| <u>Advisor</u> | <u>School</u> | <u>Club</u> | <u>Hours</u> | <u>Payment</u> |
|----------------------------|---------------|------------------|--------------|----------------|
| MICHELLE DeVOID | Apshawa | Yoga | 16 | \$528.00 |
| MEGAN HATEM | Apshawa | Yoga | 16 | \$528.00 |
| JULIE CHESHIRE | Marshall Hill | Computer | 5 | \$165.00 |
| ERIN DAVIE | Westbrook | Board | 5 | \$165.00 |
| CARL MONEGO | Westbrook | Board | 5 | \$165.00 |
| MARIE BALDINI-DOYLE | Westbrook | Yoga/Mindfulness | 5 | \$165.00 |
| MAUREEN KELLY | Westbrook | Word Games | 5.2 | \$171.60 |
| SUZANNE OESTERLE | Westbrook | Word Games | 5.2 | \$171.60 |
| JODIE COMUNE | Westbrook | Blue Ribbon | 5.2 | \$171.60 |
| SUZANNE OESTERLE | Westbrook | Blue Ribbon | 5.2 | \$171.60 |
| JENNIFER CASPERSON | Westbrook | Making Strides | 7 | \$231.00 |
| CARL MONEGO | Westbrook | Making Strides | 7 | \$231.00 |

NOTE: Funded through the PTA

19. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY AFTER SCHOOL MINIATURE GOLF CLUB and ADVISORS** for the 2017-2018 school year, at no cost to the District, per Board of Education/WMEA Agreement:

| <u>Advisor</u> | <u>Position</u> |
|---------------------------|-------------------|
| DR. JOHN HOLLAND | Advisor |
| CATHERINE BLOMGREN | Assistant Advisor |

NOTE: Advisors will be volunteers

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

20. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2017)**, for **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUB, ADVISOR and HOURS** for the 2017-2018 school year, at the hourly rate of \$33.00, per Board of Education/WMEA Agreement - 11-401-100-110-10-10-000:

| <u>Advisor</u> | <u>Club</u> | <u>Hours</u> | <u>Payment</u> |
|------------------------|-------------|--------------|----------------|
| BRIANNA INFANTE | Tennis | 12 | \$396.00 |

NOTE: Replaces Alexander

21. The recommendation of the Superintendent to approve the appointment of **ROBERT CALLAMARI**, Substitute Advisor, **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL VOLLEYBALL CLUB**, for the 2017-2018 school year, at the hourly rate of \$33.00, not to exceed 12 hours, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

22. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2017)**, for **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **SPRING 2018 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

| <u>Employee</u> | <u>Position</u> | <u>Step</u> | <u>Stipend</u> |
|------------------------|----------------------|-------------|-------------------|
| JESSICA ALLISON | Asst. Girls Lacrosse | A | \$4,931.00 |

NOTE: Replaces Provost

23. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2017)**, for **HIGH SCHOOL EVENTS STAFF and RATES** for the 2017-2018 school year - Account: 11-402-100-590-09-21-000:

Substitute or Additional Trainer Coverage **\$35.00 per hour**
(County Rate)

NOTE: Previously approved at \$32.00 per hour

24. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2017-2018 school year:

| <u>Name</u> | <u>School</u> | <u>Assignment</u> |
|---------------------------|---------------|-------------------|
| JULIE KEEFE | High School | Indoor Percussion |
| RACHAEL BAKUNAS | High School | Fencing |
| KELLY McCOURT | High School | Girls Lacrosse |
| DR. JOHN HOLLAND | High School | Miniature Golf |
| CATHERINE BLOMGREN | High School | Miniature Golf |

NOTE: The district will reimburse for clearance process.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #24:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Absent | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Yes | Mr. Guarino | Yes* | Mrs. Van Dyk | Yes |

*Mr. Guarino abstained on item #16.

The **MOTION PASSED.**

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to approve the following agenda items #25 and #26:

DISCUSSION: Mrs. Van Dyk wished Ms. Benson well on her retirement.

Mr. Drew asked if a teacher could move from a different area to replace item #25. Dr. Anemone stated it must be replaced with a teacher with a Mathematics certificate.

25. The recommendation of the Superintendent to accept, with regret, the resignation of **JOAN BENSON**, Mathematics Teacher, High School, effective July 1, 2018, for the purpose of retirement.

26. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **RYAN SONDERMEYER**, Long Term Substitute 0.6 World Language Teacher (German), Macopin and High Schools (PC#90.08.46.BNQ, 90.08.46.AOD), at the per diem rate of \$90.00, without health benefits, effective March 1, 2018, through March 29, 2018. (Replaces Erli)
Accounts: 11-140-100-101-10-10-103, 11-130-100-101-10-10-103

ROLL CALL FOR ITEMS #25 AND #26:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Bailey, to approve the following agenda items #1 through #6:

DISCUSSION: Mrs. Van Dyk noted it is Music in Our Schools Month, and the All-District Arts Festival will be on March 21, 2018 at the High School.

1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2018 as **MUSIC IN OUR SCHOOLS MONTH:**

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **"Music Education: Music Connects Us!"**

NOW, THEREFORE, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 27, 2018.

2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2018 as **YOUTH ART MONTH**:

WHEREAS, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- * art education develops students' creative problem solving and critical thinking abilities;
- * art education teaches sensitivity to beauty, order, and other expressive qualities;
- * art education gives students a deeper understanding of world cultures, values, and beliefs;
- * art education reinforces and brings to life what students learn in other subjects; and
- * art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

WHEREAS, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

THEREFORE, BE IT RESOLVED that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

NOW, THEREFORE, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, **"Building Community Through Art"** in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 27, 2018.

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

3. The recommendation of the Superintendent to approve the following **CHANGE TO THE SECONDARY PROGRAM** for the 2018-2019 school year:

| <u>Subject</u> | <u>Name of Course</u> | <u>Type of Change</u> |
|--------------------------|----------------------------------------|-----------------------|
| History & Social Science | World and National Affairs 2.5 Credits | New Course |

4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2017-2018 school year:

Model Congress Club

Purpose of Trip: Model Congress Conference and Competition

| | |
|-------------------------------|-------------------------------------|
| Location: | Lawrenceville, New Jersey |
| Dates of Trip: | March 15-16, 2018 |
| Number of Students: | 5 |
| Cost of Trip to Students: | \$155.00 (\$255.00 if nurse needed) |
| Name of Advisor: | Joseph Smolinski |
| Number of School Days Missed: | 2 |
| Number of Chaperones: | 1 |
| Cost to District: | \$420.00 Bus Transportation |

NOTE: All travel expenses, student and chaperone fees are included in the total cost of the trip.

5. The recommendation of the Superintendent to approve the following to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2017-2018 school year:

SETON HALL UNIVERSITY, South Orange, New Jersey
BLUEGRASS MINIATURE GOLF, Oceanport, New Jersey
PUTT UNIVERSITY MINIATURE GOLF, Center Valley, Pennsylvania

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #6:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Greg Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #4:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

DISCUSSION: Mr. Huber asked about item #1. Ms. Francisco explained the grant funds need to be accepted.

Mr. Huber also asked about item #2. Ms. Francisco explained the process and the agreement.

1. The recommendation of the Superintendent to accept the funds for the **2018 TARGET FIELD TRIP GRANT** for Marshall Hill School in the amount of \$700.00 for the 2017-2018 school year.
2. The recommendation of the Superintendent to approve an agreement with **E-RATE CONSULTING, INC.**, Montclair, New Jersey, for consulting and process management services in the amount of \$3,000.00 for Category I applications and 5% of funding disbursed or the minimum of \$1,500.00 for Category II applications for the 2018-2019 school year.
3. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

| | <u>December 2017</u> | <u>June 2018</u> |
|---------------------------|----------------------|------------------|
| MELANIE ATOCH | \$ 0.00 | \$1,000.00 |
| CHRISTINE KINAHAN | \$1,000.00 | \$1,000.00 |
| ROBERT SZUSZKOWSKI | \$ 166.67 | \$1,000.00 |

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Transportation Staff, at the mileage rate established by the Board. (Documentation provided electronically.).

ROLL CALL FOR ITEMS #1 THROUGH #4:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. Fritz, to approve the following agenda item #5:

5. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **February 27, 2018**, in the amount of \$2,924,364.87. (Documentation provided electronically.)

ROLL CALL FOR ITEM #5:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

Minutes for the Workshop/Regular Meeting of February 27, 2018

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

The MOTION PASSED unanimously.

Motion by Mr. Bailey, seconded by Mrs. Dwyer, to approve the following agenda item #6:

- 6. The recommendation of the Superintendent to approve the PAYROLL of **January 31, 2018** and **February 15, 2018**, in the amount of \$4,328,457.83. (Documentation provided electronically.)

ROLL CALL FOR ITEM #6:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|---------|--------------|---------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Abstain | Mrs. Van Dyk | Abstain |

The MOTION PASSED.

Motion by Mr. Bailey, seconded by Mrs. Dwyer, to approve the following agenda item #7:

- 7. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 27, 2018**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2017-2018** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$62,658.77.

ROLL CALL FOR ITEM #7:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|---------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | Abstain |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The MOTION PASSED.

Motion by Mr. Bailey, seconded by Mrs. Dwyer, to approve the following agenda items #8 and #9:

- 8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 27, 2018** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,702,029.46 as of January 31, 2018; therefore

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

8. (Continued)

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

9. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of January 31, 2018, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #8 AND #9:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | * |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O’Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

*Mr. Huber Abstained to item #8, and voted “Yes” to item #9.

The **MOTION PASSED**.

XVII. POLICY - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mr. Bailey, to approve the following agenda items #1 through #21:

DISCUSSION: Mr. Cytowicz spoke about item #1 and his agreement with it.

Mr. Huber asked Mr. Roselle questions and spoke about the edits to policies under consideration.

Mr. Roselle responded that the entire Board would have to discuss and agree with posting edits on the website for public view.

Motion by Mr. Huber, seconded by Mr. Cytowicz, to table items #6, #7, #10, #11, #12, #13, #18, #19, #20 and #21 under Policy, until the next Board of Education meeting.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | No | Mrs. Fritz | No | Mr. Huber | Yes |
| Mrs. Dwyer | No | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O’Brien | Absent | Mr. Guarino | No | Mrs. Van Dyk | No |

The **MOTION FAILED**.

XVII. POLICY - Mr. Guarino Chairperson - Continued

Motion by Mr. Huber, seconded by Mr. Cytowicz, to amend item #1, Bylaw entitled "Nepotism" to include in the Bylaw language that it requires the Administration to email to Board members whether a new hire is a relative of a current staff member.

DISCUSSION: Mr. Bailey spoke about the effort that goes into reviewing policies by the Administration, the staff, and the Policy Committee, and when presented to the Board for second reading should not be interfered with and should be supported.

ROLL CALL ON AMENDMENT TO ITEM #1:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | No | Mrs. Fritz | No | Mr. Huber | Yes |
| Mrs. Dwyer | No | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | No | Mrs. Van Dyk | No |

The **MOTION FAILED.**

DISCUSSION: Mr. Huber asked questions about the following items: #6, #7, #10, #11 and #18 through #21. Dr. Anemone responded to each of the items.

Dr. Anemone explained how attendance is a large component of how Districts are graded on School Performance Reports, and our District is looking to make improvements in this area. Mr. Huber stated he would like to see Macopin differentiated from this and does not feel it would work well for them. He asked the Policy Committee to take that proposed policy and review it. The Board continued discussion on the policy.

Mrs. Van Dyk called the question.

1. The recommendation of the Superintendent to approve the second reading of a revised **BYLAW** entitled "Nepotism." (Code 0142.1) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the second reading of a revised **BYLAW** entitled "Conduct of Board Meetings." (Code 0164) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the second reading of a new **BYLAW** entitled "Board Member Use of Social Networks." (Code 0169.02) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Military Leave." (Code 3437) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Military Leave." (Code 4437) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "High School Transcripts." (Code 5460.1) (Documentation provided electronically.)

XVII. POLICY - Mr. Guarino Chairperson - Continued

7. The recommendation of the Superintendent to approve the second reading of a new **POLICY** entitled "Student Tracking Devices." (Code 5516.01) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Educational Adequacy of Capital Projects." (Code 7101) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the second reading of a new **POLICY** entitled "Lead Testing of Water in Schools." (Code 7425) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Electronic Surveillance in School Buildings and on School Grounds." (Code 7441) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Electronic Surveillance in School Buildings and on School Grounds." (Code 7441) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Breakfast Offer Versus Serve (OVS)." (Code 8507) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the second reading of a revised **POLICY** entitled "Bus Driver/Bus Aide Responsibility." (Code 8630) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the second reading of a revised **REGULATION** entitled "Emergency School Bus Procedures." (Code 8630) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the second reading of a new **POLICY** entitled "Use of Electronic Signatures." (Code 9242) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the first reading of a revised **POLICY** entitled "Attendance." (Code 5200) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the first reading of a revised **REGULATION** entitled "Attendance." (Code 5200) (Documentation provided electronically.)
20. The recommendation of the Superintendent to abolish the **POLICY** entitled, "Attendance/Tardiness Grades K-8." (Code 5200.1) (Documentation provided electronically.)

XVII. POLICY - Mr. Guarino Chairperson - Continued

21. The recommendation of the Superintendent to **abolish** the **POLICY** entitled, "Attendance/Tardiness - High School." (Code 5200.2) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #21:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Yes | Mrs. Fritz | Yes | Mr. Huber | * |
| Mrs. Dwyer | Yes | Mr. Drew | *** | Mr. Cytowicz | ** |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

*Mr. Huber voted "No" to item #1 and items #18 through #21; "Yes" to all other items.

**Mr. Cytowicz voted "Yes" to items #1 through #17; "No" to items #17 through #21.

***Mr. Drew voted "No" to item #1, voted "Yes" to items #2 through #17; voted "No" to items #18 through #21.

The **MOTION PASSED.**

Mr. Bailey left the meeting at 8:58 p.m.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Guarino reported there was no meeting due to a lack of quorum.

Safety - Mrs. Van Dyk spoke about attending a meeting on February 15, the day after the Parkland, Florida shooting. There will be another meeting at the end of March where there will be discussion about security policies to be changed.

Superintendent's Roundtable - Mrs. Dwyer provided a report on items discussed at the meeting. Parents are still concerned about not hearing from the Township Administrator about moving the voting polls at Paradise Knoll School.

Passaic County School Boards Association - Mrs. Van Dyk attended the County meeting at The Brownstone on February 5th. There was discussion on the new Governor and changes to the Department of Education. No information on State aid was provided.

New Jersey School Boards Association - Mrs. Van Dyk and Mrs. Dwyer will be attending a Leadership Conference in April.

Legislative - Mr. Huber spoke about bills for school districts for 2018. He also spoke about abuse and misconduct awareness prevention programs to be incorporated into Health and Physical Education. Mr. Huber discussed that Districts must review employment history of prospective employees and spoke about advances in the repeal of the Super Salary cap.

Technology Oversight - Mrs. Fritz provided an overview of the issues discussed at the Technology Oversight meeting, and the infrastructure that needs to be replaced.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

West Milford Education Foundation - Mrs. O'Brien - No report.

Township/Board of Education Joint Committee - Mr. Cytowicz met with Councilman McGuinness and Councilman Signorino and spoke about the 2018-2019 Budget. The Township is asking to try to get as close to a zero budget as possible. The Councilmen asked about the amount of debt the Board of Education currently holds. Ms. Francisco provided Mr. Cytowicz with the information. The Councilmen reminded the Board that ratables in the Township are going down and the population is continuing to decrease; the Councilmen also believe that the County may have a decrease in their tax levy. Mr. Cytowicz spoke about school security and armed officers. Police Chief Storbeck will be providing information on options for the Board to consider. The Councilmen asked if the Board had a list of safety concerns needed to be addressed. Mr. Cytowicz had discussion on Hillcrest and if a business should take over the property, the Township Council can offer tax abatements as incentives. They also spoke about items that can be discussed in the future: Hillcrest, LGEA, Wallisch, Solar Farm, and conversion of Wallisch into sports fields. Mr. Cytowicz also discussed that the Councilmen would be supportive of a joint venture for a five-year program to update the elementary school fields.

CASA - Mr. Huber spoke about an open meeting on February 12th and the information shared at that meeting. The CASA committee is applying for a grant for West Milford Township to promote prevention programs. There will be a Community Awareness Dinner on May 19, 2018 at the West Milford Library, and he encouraged all to attend. Mr. Huber thanked Dr. Anemone for allowing CASA to put a survey out regarding student's exposure to drugs. The Hidden in Plain Sight program will be rescheduled from April 4th to a new date to be determined. The Lion's Health Fair will take place on May 12th at the Recreation Center. There will be a pre-Prom discussion to take place this year on June 1st. Mrs. Van Dyk noted that the Narcon Training will take place on March 13th, if anyone is interested in signing up for it.

XIX. OLD BUSINESS

Hillcrest R.F.I. - Ms. Francisco provided an update to the Board. Mr. Cytowicz asked Mr. Roselle about getting a Commercial Realtor to market the building. Mr. Roselle explained the process to the Board. Mr. Guarino asked Mr. Roselle about a monthly rental of a portion of the building to a non-profit organization. Mr. Roselle responded to his inquiry. Mrs. Fritz also had questions for Mr. Roselle.

LGEA - Ms. Francisco discussed they are in the process of a walk through which is a 14 day process, one day per week.

UGL Water Remediation project has been completed. Ms. Francisco discussed that we are waiting for results from the latest test, but the District is now compliant with the program that was put into place. The District is in the process of providing the DEP with all of the information they are requesting to give us a seal of approval.

Mr. Drew asked questions on the budget regarding a bond referendum and tax levy. Ms. Francisco, Mr. Roselle and Dr. Anemone responded to his questions.

XIX. OLD BUSINESS - Continued

Mr. Cytowicz discussed that in 2017, he was the NJSBA Liaison and his training and involvement. Mr. Cytowicz spoke about one of the sessions he attended, "Emergency Lock Down, Are you Prepared" by Eastern Datacom. Mrs. Van Dyk responded to Mr. Cytowicz's comments and inquiry. Dr. Anemone also responded to Mr. Cytowicz's statement, and Mr. Drew commented on the presentation.

Mrs. Van Dyk polled the Board to have security companies come in and provide presentations on security and low tech devices in May, 2018.

VOICE VOTE: All in Favor.

Mr. Huber stated he received a Honeywell message from the High School regarding a pre-announced lockdown drill to address anxiety of the students. Mr. Huber discussed his concerns regarding training and student drills at Macopin.

Motion by Mr. Cytowicz, seconded by Mr. Huber, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mr. Huber distributed an article regarding Popcorn Lung from the American Lung Association. He provided an overview of the article and explained how Popcorn Lung is caused by chemicals in vaping.

Mr. Huber requested the administration have an educational program on this subject at Macopin and the High School. Mr. Huber and Board members discussed adding this to the Health curriculum. Mr. Huber asked the Board to write an official letter to the Township Council requesting them to pass an ordinance prohibiting these chemicals and the sale of any products within the Township, as well as enforcement of the age restriction to purchase vaping products. Mr. Huber also spoke about the Township increasing spot checks for the products containing these chemicals.

Motion by Mr. Huber, seconded by Mrs. Dwyer, for the Board of Education to draft a letter to the West Milford Township Health Officer requesting an ordinance to ban specific vaping chemicals, enforce the age restriction for purchasing these vaping products, and include spot checks for these vaping products.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XX. NEW BUSINESS - Continued

Mr. Huber asked Dr. Anemone and Mr. Novak about adding this to the Health curriculum. Dr. Anemone said he would look to see if it is already in our Health curriculum. Mr. Novak provided information on this regarding the CASA survey. Dr. McQuaid also commented on this subject, as well as Dr. Anemone. Mr. Roselle provided direction on how the Board should proceed.

Mr. Huber requested to make a motion that policies considered for changes by the Board should show editing and mark-ups on the website. Dr. Anemone suggested an upgrade with Strauss Esmay for online access for review of edits for Policy changes. Board members discussed Mr. Huber's request.

Motion by Mr. Huber, seconded by Mr. Cytowicz, to approve that all Policies presented for changes by the Board show editing and mark-ups.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | No | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

Mr. Huber spoke about employment applications, and the question regarding a relative in the District. He would like all applications to include this question. Board members discussed this request.

Motion by Mr. Huber, seconded by Mr. Cytowicz, to add a question to all employment applications regarding relatives in the District.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Absent | Mrs. Fritz | No | Mr. Huber | Yes |
| Mrs. Dwyer | No | Mr. Drew | No | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | No | Mrs. Van Dyk | No |

The **MOTION FAILED.**

Motion by Mr. Cytowicz, seconded by Mr. Guarino, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Minutes for the Workshop/Regular Meeting of February 27, 2018

XXI. PETITIONS & REQUESTS

Petitions & Requests began at 10:03 p.m.

David Fenwick - Was not present at the meeting to speak.

Kate Romeo, 1 Crest Hill Drive, Oak Ridge. Ms. Romeo thanked the Administration for working on not allowing voting at Paradise Knoll School as it is very dangerous, and she is concerned about the parking on the playground and other safety issues. She spoke about adding full-time social workers in elementary schools, as students need them daily. She also expressed concern on the Board's discussion about chemical compounds and vaping. She also expressed her concern about the Nepotism policy discussion and hopes that the Strauss Esmay policy was approved by the Board. She talked about transparency and the Board voting on policy changes that she does not need to know about. She thanked the Board again for addressing the Paradise Knoll voting situation.

James Foody, 2 Kushaqua Trail North, Hewitt. Mr. Foody spoke about Mr. Drew as a member of Budget and Finance. Mr. Foody also spoke about being witness to an incident regarding a West Milford school bus.

Deb LaRusso, 71 Hudson Drive, West Milford. Ms. LaRusso thanked Mr. Novak, Mr. Citro and the Board for letting CASA use the Macopin Gymnasium to host the annual Semi-Formal on April 27, 2018, for the 7th and 8th grade students. She also thanked Mr. Trentacosta for approving the event.

Julia Cheski, 22 Glencross Road, West Milford. Ms. Cheski spoke about a letter she sent to Board members regarding safety concerns at the entrance of Westbrook School. She feels everyone is too trusting and security in all schools need to be upgraded.

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 10:19 p.m., Mr. Cytowicz made a motion, seconded by Mrs. Fritz, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 10:43 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|----------------|-------------------|----------------|-------------------|----------------|-------------------|
| Mr. Bailey | Absent | Mrs. Dwyer | Present | Mr. Huber | Present |
| Mr. Cytowicz | Present | Mr. Guarino | Present | Mrs. O'Brien | Absent |
| Mr. Drew | Present | Mrs. Fritz | Present | Mrs. Van Dyk | Present |

Minutes for the Workshop/Regular Meeting of February 27, 2018

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Fritz, to approve the following agenda item #7:

7. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **February 27, 2018**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, the Superintendent's determination in the following HIB investigations:

| <u>Incident Report Number</u> | <u>Board Determination</u> |
|-------------------------------|----------------------------|
| 2018/E-14 | Unsubstantiated |
| 2018/H-10 | Substantiated |

ROLL CALL FOR ITEM #7:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mrs. Fritz, seconded by Mr. Guarino, to approve the following agenda item #10:

10. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board of Education accepts the Settlement Agreement between the West Milford Township Board of Education and the parent of student ID#70853, and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to sign the agreement on behalf of the Board.

ROLL CALL FOR ITEM #10:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|-------------|------|--------------|------|
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mrs. Dwyer | Yes | Mr. Drew | Yes | Mr. Cytowicz | Yes |
| Mrs. O'Brien | Absent | Mr. Guarino | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED** unanimously.

XXIII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Dwyer, to adjourn the meeting at 10:46 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary