

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 BUDGET/REGULAR MEETING
 FEBRUARY 20, 2024**

DISTRICT GOALS - 2023-2024 SCHOOL YEAR

- *Continue our initiative to enhance the District Math program in order to provide students with the skills necessary to prepare for future success, as measured by the planning and implementation of a rigorous, standards-based curriculum, supported by the allocation of resources, use of formative assessments, and continued professional development.*
- *Stabilize District finances in light of the challenges of S2 reduction in State aid and declining enrollment, as measured by the identification of cost-effective solutions, and potential means of revenue generation.*
- *Continue to foster a culture that supports the mental and physical well-being of our students and staff, as measured by the identification and implementation of appropriate resources, professional development, and communication about available supports.*
- *Increase a sense of unity across all schools in the District as measured by the implementation of revised communication and branding strategies, and appropriate consistency of program implementation.*

Mrs. Claire Lockwood, Board President, called to order the Budget/Regular Meeting of the Board of Education at 6:30 p.m., in the Macopin School Auditorium. She asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones, and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent’s Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MR. WILLIAM SCHOLTS, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Cytowicz	Absent/Arr. 7:09 p.m.	Mr. Lippe	Absent	Mrs. Van Dyk	Absent
Mrs. Dwyer	Present	Mrs. Marquard	Present	Mrs. Racano	Present
Mrs. Jurgensen	Present	Mrs. Romeo	Present	Mrs. Lockwood	Present

Minutes for the Budget/Regular Meeting of February 20, 2024

MR. WILLIAM SCHOLTS, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Lydia Furnari	Interim Superintendent of Schools	Present
Mr. William Scholts	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Derek Ressa	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Marina Petrosillo	Student Representative	Present

There were approximately 20 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Racano, seconded by Mrs. Dwyer, to approve the following Resolution:

RESOLVED, that the Board immediately go into Executive Session for approximately thirty (30) minutes for the purpose of conducting a grievance hearing.

The executive session minutes will not be released until such time as the privilege or confidentiality is no long applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 7:12 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Marquard	Present	Mrs. Dwyer	Present	Mrs. Romeo	Present
Mr. Cytowicz	Present	Mr. Lippe	Absent	Mrs. Racano	Present
Mrs. Jurgensen	Present	Mrs. Van Dyk	Absent	Mrs. Lockwood	Present

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Lydia Furnari

- Dr. Furnari spoke about wonderful recognitions that will be presented this evening by Mr. Rudy Hass, Commander of the Veterans of Foreign Wars (VFW). She asked Mr. Hass to come forward to present these recognitions.
- Mr. Hass spoke to the Board and the community about these programs. He explained the selection process, how the essays are judged, and how the winners go the District and State levels, and the different categories that are judged. He asked Mr. Bill Johnson to come forward to speak about the "Voice of Democracy."

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Furnari - Continued

- Mr. Johnson explained that it is a National program and the VFW spends millions of dollars every year on the students and the teachers of the country, with some 48,000 entries each year in these contests. The top award for the "Voice of Democracy" is a \$35,000 scholarship to the recipient's college and, when accepted, the award is sent to the college. He explained the VFW will be honoring three (3) categories and recipients. They are presenting these at the Board meeting because they feel the administration and the Board are responsible for allowing these teachers and students to do what they do. They feel it is appropriate to present these award recognitions in front to them, so that they can appreciate what these students can do. Mr. Johnson presented the following awards:
 - "Voice of Democracy - What are the Greatest Attributes of Democracy" - Essay Contest, High School - A video performance was required for the selection process to be judged, and the recipient of this award with a Certificate of Merit is Jilena Hass.
 - Patriot's Pen - How are you inspired by America" - Essay Contest, Macopin School - Second Place award recipient is Natasha Blauvelt, and the First Place award recipient is Marco Petrosillo. Certificates of Merit were given to both students. Marco read his award winning essay to the Board and to the community.
 - The VFW Teacher of the Year Local Contest Winner is Krista Provost, Teacher of Social Studies, Macopin School. Mr. Hass spoke about Krista and what a wonderful teacher she is. He presented her with a bouquet of flowers and recognition with a Certificate of Merit. Mrs. Provost addressed the Board and the community, and spoke about her appreciation for the VFW.
- Dr. Furnari spoke about two (2) of our schools that have been named "New Jersey Schools of Character," Marshall Hill School and West Milford High School. She expressed it is something that all of our schools strive for and have that designation for three (3) years, and then reapply for it. Washington, D.C. Character.org had a statement regarding "Schools of Character" that she read to the Board and the community. She recognized this honor of distinction of Marshall Hill and the High School. She also wanted to recognize the efforts of all of our schools in working to make sure that our students are learning in environments that celebrate being kind and thoughtful to one another, and the way they treat people. She is very proud of the schools and the students, and congratulated Marshall Hill and the High School.
- Dr. Furnari discussed the HIB/ITP Training and Program Information Report. It is a report that is given twice a year, and this report is the timeframe of July 1, 2023, through December 31, 2023. She indicated these are District summary numbers, and Districtwide trainings were on August 31st for new hires and HIB training on September 6th. Districtwide programs took place on October 2nd and the week of October 16th. During that same period, we had 12 HIB investigations initiated across the District, and HIB investigations completed within 10 days for all 12 of those investigations; HIB incidents affirmed by the Board - 6, total trainings - 33; total school programs - 67; Districtwide trainings - 2; and District total programs - 2. She explained to the Board that the reason we had 12 HIBs with 6 affirmed means that the others were deemed unsubstantiated.

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Furnari - Continued

- Student Representative, Marina Petrosillo, Student Council Secretary, substituted for Mia Harrison who was unable to attend. She congratulated the West Milford High School Pipe and Drum Corp for their performance in The Red Hot Chilli Pipers at the Newton Theatre on Sunday, January 28th. She congratulated Michael McCloskey for being selected as a Passaic County Unsung Hero for 2024, and congratulated the Journalism Class for their literary arts magazine taking a second place National award through the American Scholastic Press Association Contest. Black and Gold: The Highland Review is looking for submissions of any poetry, short stories and art work of any kind, and to submit them to Mrs. Petrosillo to be entered in the magazine. Club yearbook photos were held on January 14th and she spoke about Senior superlatives being underway, wishing good luck to all of those who are running. The Student Council is also seeking acts for the Senior Choice Awards held in the Spring. She also spoke about Junior prom bid tickets being available soon, and the Spring Musical, "Footloose." The cast and crew will be doing shows from March 7th, through March 10th, and tickets are now on sale. The Guidance Department is presenting College Panel Night on February 21st, and the Interact Club is collecting dresses for the annual Cinderella Project. She congratulated the Cheer Team who placed 1st in Nationals, and spoke about upcoming PTSO events including a Murder Mystery Dinner at the Lindy Lake Clubhouse for adults on February 24th, and Trivia Night on March 15th open to all students, staff, and community members.
- Dr. Furnari and the Central Office Administration Team provided the Board with a presentation on the Strategic Plan Action Plan Update - Year 2 Mid-Year Report. Dr. Furnari spoke about the goal area of Global Learning/Academics, with Goal 1: To continue using a differential approach in all academic areas, and spoke about objectives and strategic plan action items.
- Mr. Novak then proceeded to discuss highlights under each goal, starting with 1.1.A Instructional Professional Development & Program - Mathematics. He continued with highlights under 1.1.B Instructional Professional Development & Program - English Language Arts; 1.2.A Data to Inform Instruction and 1.3.A Assessment Scores; and 1.3.B Academic Improvements.
- Dr. Furnari then presented on highlights under 1.4.A Academic Rigor. She continued to discuss analyzing what we do in order to ensure that our students are getting the best educational experience that they can. She spoke about our High School program of studies being updated to reflect school and department goals. She also spoke about the WMHS Academic Success Committee, adjustments being made to the middle school Math track, and professional development for secondary Math teachers. She then spoke about the strategic plan action plan regarding the goal area of Hometown Pride, with the goal of increasing a sense of pride and unity across all schools in the district, and outlined objectives. She proceeded with highlights under 2.1.A District Branding; 2.2.A Technology; and 2.5.A District of Character.
- Mr. Scholts continued the presentation on the goal area of Facilities & Operations. He spoke about Goal 3: To maintain and update district facilities, fostering a safe and secure learning environment in and out of the classroom, and spoke about objectives. He provided highlights under 3.1.A Turf Field and 3.2.A Technology Upgrades, as well as 3.3.A HVAC Upgrades, 3.3.B Facilities Upgrades, and 3.4.A Hillcrest Property.

Minutes for the Budget/Regular Meeting of February 20, 2024

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Furnari - Continued

- Dr. Ressa presented on the goal area of well-being, with Goal 4: To create a positive, inclusive and connected school environment that promotes lifelong health and well-being. He provided objectives regarding this goal and provided highlights under 4.1.A Co-Curricular Activities, 4.3.A Mental & Physical Wellness, and 4.4.A Supportive School.
- Mr. Scholts concluded the presentation with the goal area of Financial Stability. He spoke about Goal 5: To achieve financial stability in light of State aid cuts under S2, discussed objectives, and provided highlights under 5.1.A District Finances, 5.3.A S2, and 5.2.A Alternative Funding.
- Dr. Furnari asked the Board if they had any questions. Mrs. Dwyer inquired about the Stabilization Aid grant. Mr. Scholts responded to her inquiry.

VIII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak thanked all of the staff involved in today's Professional Development program. He provided information regarding the team effort from staff members, teachers, and administrators, and the momentum. He provided highlights of the program, including a Multi-Lingual Learners presentation for our Language Arts Department. Mr. Novak explained that Dr. Ressa implemented staff trainings during the day, including CPR, Handle with Care, CBI Second Step, and Social and Emotional Learning. He also commented that Judy LoBianco came to work with our coaches and physical education staff in the area of our Comprehensive Health and Physical Education curriculum.

**IX. SPECIAL REPORTS AND CORRESPONDENCE - Mr. William Scholts, Board Secretary/
Business Administrator**

- Mr. Scholts introduced Mr. Matt Wielkocz from the auditing firm of Wielkocz & Company, LLC, to present the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report, for the period ending June 30, 2023. Mr. Wielkocz spoke about the audit, indicating there was only one comment regarding the Food Service fund. He explained the finding and stated that many school districts in the state and across the country are experiencing this due to money given to school districts from the Federal Government during the pandemic. He indicated that during his discussion with Mr. Scholts, the net cash resources have already been spent. He stated that our reserves look good, generating money back into the reserves, and that the audit, as a whole, looked very good. He thanked the Board and asked if anyone had any questions.

Board members had questions. Mr. Wielkocz responded to their inquiries.

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- January 23, 2024 Workshop/Ethics/Special Action Meeting

VOICE VOTE:

**Mrs. Romeo "Abstained"
All Others in Favor.**

MOTION PASSED.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Mr. Scholts, Board Secretary/Business Administrator - Continued

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to approve the following Board of Education meeting minutes:

- January 23, 2024 Executive Session

VOICE VOTE: Mrs. Romeo "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to approve the following Board of Education meeting minutes:

- January 29, 2024 Special Meeting

VOICE VOTE: Mrs. Marquard, Mrs. Dwyer and Mrs. Romeo "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mrs. Romeo, seconded by Mr. Racano, to approve the following Board of Education meeting minutes:

- January 29, 2024 Executive Session

VOICE VOTE: Mrs. Marquard, Mrs. Dwyer and Mrs. Romeo "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- January 30, 2024 Budget/Regular Meeting

VOICE VOTE: Mrs. Romeo "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- January 30, 2024 Executive Session

VOICE VOTE: Mrs. Romeo "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- January 31, 2024 Special Meeting

VOICE VOTE: Mrs. Romeo and Mrs. Marquard "Abstained"
All Others in Favor. MOTION PASSED.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Mr. Scholts, Board Secretary/Business Administrator - Continued

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- January 31, 2024 Executive Session

VOICE VOTE: Mrs. Romeo and Mrs. Marquard "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to approve the following Board of Education meeting minutes:

- February 1, 2024 Special Meeting

VOICE VOTE: Mrs. Romeo, Mrs. Marquard and Mrs. Racano "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- February 1, 2024 Executive Session

VOICE VOTE: Mrs. Romeo, Mrs. Marquard and Mrs. Racano "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- February 12, 2024 Special Meeting

VOICE VOTE: Mrs. Romeo and Mrs. Marquard "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- February 12, 2024 Executive Session

VOICE VOTE: Mrs. Romeo and Mrs. Marquard "Abstained"
All Others in Favor. MOTION PASSED.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- February 15, 2024 Special Meeting

VOICE VOTE: Mrs. Romeo and Mrs. Marquard "Abstained"
All Others in Favor. MOTION PASSED.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Mr. Scholts, Board Secretary/Business Administrator - Continued

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to approve the following Board of Education meeting minutes:

- February 15, 2024 Executive Session

VOICE VOTE: Mrs. Romeo and Mrs. Marquard "Abstained"
All Others in Favor. MOTION PASSED.

X. PRESIDENT'S REPORT - Mrs. Claire Lockwood

Mrs. Lockwood congratulated Coach Krista Tripodi and the High School Cheer Team for winning their division and becoming grand champions. Mrs. Lockwood also gave an update on the Superintendent Search. She stated that two (2) meetings are scheduled for February 21st and February 22nd and that they are down to the final three (3) candidates.

XI. PUBLIC COMMENT REGULATIONS

At all regular meetings, two opportunities are provided for citizens to make comments. The public comment period will be scheduled after the President's Report. The second comment period will be scheduled after New Business.

During the first opportunity for public comment, citizens are invited to comment on subjects on the agenda items only. During the second opportunity for public comment, citizens may comment on all other general topics. At the discretion of the presiding officer, public comments may be permitted at other times.

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student or personnel. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's Office. Public comment periods shall also be governed by the following rules:

1. Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses.
2. Each speaker shall be limited to five minutes. The Board Secretary will note the time. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds (Bylaw 0167).
3. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to stop.
4. All statements shall be directed to the presiding officer. No participant may address or questions Board members individually.
5. Questions requiring investigation shall be referred by the Board to the Superintendent's Office for consideration and later response. A participant may be asked to submit such questions in written format.

XII. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Cytowicz, seconded by Mrs. Marquard, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. RACANO, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRY (REMOVAL OF ITEM #32).

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #10:

DISCUSSION: Mrs. Romeo inquired about item #7. She asked who applied for this, what the tier one interventions are that they will be providing, and in what buildings. Dr. Ressa responded to her inquiry and provided additional information to the Board, explaining the groups and topics. He indicated the schools will be Paradise Knoll and Apshawa, however other Principals have expressed interest in having those programs available to their students after school as well.

Mrs. Romeo also inquired about item #4, and what is included in the fee. Mr. Novak responded to her inquiry, and provided her and the Board with additional information on training and coaching of our staff, as well as funding.

1. The recommendation of the Interim Superintendent to approve the **UNIFORM STATE MEMORANDUM OF AGREEMENT** between the West Milford Board of Education and the Law Enforcement Officials for the 2023-2024 school year. (Documentation provided electronically.)
2. The recommendation of the Interim Superintendent to adopt the following resolution proclaiming March 2024 as **MUSIC IN OUR SCHOOLS MONTH:**

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. (Continued)

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme "**I See Music Education**";

NOW, THEREFORE, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 20, 2024.

3. The recommendation of the Interim Superintendent to adopt the following resolution proclaiming March 2024 as **YOUTH ART MONTH**:

WHEREAS, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- * art education develops students' creative problem solving and critical thinking abilities;
- * art education teaches sensitivity to beauty, order, and other expressive qualities;
- * art education gives students a deeper understanding of world cultures, values, and beliefs;
- * art education reinforces and brings to life what students learn in other subjects; and
- * art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

WHEREAS, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

THEREFORE, BE IT RESOLVED that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

NOW, THEREFORE, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, "**Dream in Art**" in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 20, 2024.

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

4. The recommendation of the Interim Superintendent to approve a professional development services agreement with **GREAT MINDS PBC**, Washington, D.C., in an amount not to exceed \$98,280.00, for the 2023-2024 school year. Accounts: 20-231-200-320-10-50-003 - ESEA Title I Grant; 20-488-200-320-10-50-000 - ARP ESSER III Grant.

NOTE: Funded through ESEA Title I Grant and ARP ESSER III Grant.

5. The recommendation of the Interim Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2023-2024 school year:

CHOIR

Purpose of Trip: Performance - Music in the Parks Competition

Location:	Harrisburg, Pennsylvania
Dates of Trip:	May 30, 2024 - June 1, 2024
Number of Students:	30
Cost of Trip to Students:	\$525.00
Name of Advisor:	Dwight Weaver
Name of Chaperone(s):	Heather Burns
Number of School Days Missed:	2
Cost to District:	\$0.00

NOTE: All transportation, student, and chaperone fees are included in the total cost of the trip.

6. The recommendation of the Interim Superintendent to approve the following field trip destination to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2023-2024 school year:

- DEFY, Wayne, New Jersey

7. The recommendation of the Interim Superintendent to approve the following Resolution:

WHEREAS, West Milford Township Public Schools wishes to partner with New Jersey Community Development Corporation (NJCDC) to implement the New Jersey Statewide Student Support Services (NJ4S) program;

WHEREAS, NJCDC's NJ4S program is a youth mental health support initiative, funded by the New Jersey Department of Children and Families (NJDCF), to provide school-based clinical and non-clinical prevention services for students in grades K-12 throughout Passaic County;

WHEREAS, upon request from any public or private school, NJCDC will mobilize one or more prevention specialist(s) and/or licensed clinician(s) who will provide on-site mental health counseling and/or non-clinical services for students, including workshops, assemblies, and presentations focused on preventing bullying, suicide, substance abuse, teen pregnancy, and other relevant topics;

WHEREAS, NJCDC will provide these services at no cost to the School, and will supply documentation of liability insurance, and documentation showing that employees underwent an adequate criminal history review by the New Jersey Department of Education (NJDOE).

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

7. (Continued)

NOW, THEREFORE, BE IT RESOLVED, that the School approves this partnership with NJCDC to implement the NJ4S program, at no cost to the School, and authorizes the School's Director or Chief Executive Officer to take any and all action necessary to effectuate it.

8. The recommendation of the Interim Superintendent to accept a partnership with New Jersey Department of Education and Rutgers University for Upper Greenwood Lake School to participate in Educational Research for **PROMISING PRACTICES** in Language Arts. (Documentation provided electronically.)

9. The recommendation of the Interim Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from January 2, 2024, through June 30, 2024:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 74416	\$50,158.08	Sage Alliance Mahwah, New Jersey

10. The recommendation of the Interim Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Cytowicz	Yes	Mr. Lippe	Absent
Mrs. Jurgensen	Yes	Mrs. Romeo	Yes	Mrs. Marquard	Yes
Mrs. Racano	Yes	Mrs. Van Dyk	Absent	Mrs. Lockwood	Yes

The **MOTION PASSED**.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey state law requirements for the criminal history review prior to their start date.

Motion by Mrs. Racano, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #31 (**item #32 was pulled and removed from the agenda**):

DISCUSSION: Mrs. Dwyer inquired about item #13 on the agenda, an employee starting retroactive from February 8th. She asked why we did not approve this earlier. Dr. Furnari responded to her inquiry and explained that this teacher's certificate was issued on February 8th, and has been substituting.

Mrs. Marquard spoke about item #1, and congratulated Linda Jacobs on her retirement. She stated that she is an amazing teacher, and that she will be missed.

Mrs. Romeo spoke about item #1, and agreed with Mrs. Marquard.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

DISCUSSION: Mrs. Lockwood also spoke about item #1, and wished her well in her retirement. Mrs. Lockwood stated that she believes Linda Jacobs has been teaching for over 27 years, and her retirement is very well deserved.

1. The recommendation of the Interim Superintendent to accept, with regret, the resignation of **LINDA JACOBS**, Special Education Teacher, Macopin School, effective July 1, 2024, for the purpose of retirement.
2. The recommendation of the Interim Superintendent to accept the resignation of **BARBARA CORBETT**, School Nurse, Upper Greenwood Lake School, effective March 29, 2024.
3. The recommendation of the Interim Superintendent to accept the resignation of **MICHELLE PAPA**, Special Class Aide, High School, effective April 6, 2024.
4. The recommendation of the Interim Superintendent to accept the resignation of **JAMMIA NEWKIRK**, School Bus/Van Driver, Transportation, retroactive from January 19, 2024.
5. The recommendation of the Interim Superintendent to approve the appointment of **LAUREN WATSON**, Special Class Aide, Apshawa School (PC# 60.01.S5.AVN), at the annual salary of \$27,313.00 (Step 6) (prorated), with health benefits, effective March 21, 2024, or upon release from present employer, through June 30, 2024, per Board of Education/WMTAA Agreement. (Replaces Farnese) Account: 11-213-100-106-10-1000

NOTE: Pending medical clearance.

6. The recommendation of the Interim Superintendent to approve the appointment of **ELLENA SANTORO**, Long Term Substitute Science Teacher, Macopin School (PC#99.08.00.CHA), at the per diem rate of \$150.00, retroactive from February 5, 2024, through March 5, 2024, then at the per diem rate of \$250.00, effective March 6, 2024, through April 4, 2024, per Board of Education Agreement. (Replaces Employee #3285) Account: 11-130-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

7. The recommendation of the Interim Superintendent to **RESCIND** the appointment of **BRIANA DEMAY**, Special Class Aide, Highlander Academy (PC#60.09.S5.CAD), at the annual salary of \$24,920.00 (Step 2) (prorated), with health benefits, retroactive from February 1, 2024, through June 30, 2024, per Board of Education/WMTAA Agreement. (Replaces Nowacki) Account: 11-209-100-106-10-10-105
8. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #1756, with pay using sick days, effective April 12, 2024, through May 24, 2024. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #4941, without pay, retroactive from February 7, 2024, through March 14, 2024.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

10. The recommendation of the Interim Superintendent to approve an **EXTENSION** to a leave of absence for Employee #2779, without pay, effective May 30, 2024, through January 28, 2025. (Child Rearing)

NOTE: The employee may return prior to the above date.

11. The recommendation of the Interim Superintendent to approve an **EXTENSION** to the appointment of **MARY LEMANOWICZ**, Replacement Grade 3 Teacher, Maple Road School (PC#99.03.00.BKQ), at the annual salary of \$56,400.00 (BA/1) (prorated), effective May 30, 2024, through June 25, 2024. (Replaces Employee #2779) Account: 11-120-100-101-10-10-103

12. The recommendation of the Interim Superintendent to approve the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation, and reporting, at a total cost not to exceed \$10,924.00, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant

NOTE: Funded through ARP ESSER III Grant. Payment may be adjusted pending completion of contract negotiations.

13. The recommendation of the Interim Superintendent to approve an **INCREASE OF ASSIGNMENT** for **JUDITH BRAUBURGER**, High School, German Teacher, to teach a sixth period with the addition of \$4,738.10 to her salary, with health benefits, retroactive from February 8, 2024, through June 30, 2024, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-000

NOTE: Prorated based on staffing needs.

14. The recommendation of the Interim Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **JOHN SHUTTE**, from Assistant Principal, High School, to Assistant Principal, Highlander Academy (PC#15.09.P2.AJK), at the annual salary of \$132,598.00, with health benefits, effective February 21, 2024, through June 30, 2024, per Board of Education/WMPESA Agreement. (New Position) Account: 11-000-240-103-10-10-150

15. The recommendation of the Interim Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **PATRICIA MONTANO**, from Special Class Aide, Highlander Academy, to Long Term Substitute Special Education Teacher, Highlander Academy, at the per diem rate of \$250.00, with health benefits, effective March 1, 2024, through March 28, 2024, per Board of Education Agreement. (Replaces Employee #4762) Account: 11-209-100-101-10-10-105

NOTE: The duration of this position is based on the date of employee's return.

16. The recommendation of the Interim Superintendent to approve an **EXTENSION** to a **TEMPORARY TRANSFER OF ASSIGNMENT** for **KELLY ROCKEY**, from Door Monitor, High School, to Substitute Special Class Aide, High School, at the per diem rate of \$110.00, with health benefits, retroactive from February 8, 2024, through February 20, 2024, per Board of Education Agreement. (Replaces Papa) Account: 11-190-100-106-10-10-00

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

17. The recommendation of the Interim Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **KELLY ROCKEY**, from Door Monitor, High School, to Special Class Aide, High School (PC#60.09.S5.CAD), at the annual salary of \$25,492.00, (Step 3) (prorated), with health benefits, effective February 21, 2024, through June 30, 2024, per Board of Education/WMTAA Agreement (Replaces Papa) Account: 11-190-100-106-10-10-000
18. The recommendation of the Interim Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT**, for **DIANA SINCAGLIA**, Door Monitor, High School, from 3.5 hours a day to 5.0 hours per day, at the hourly rate of \$15.13, retroactive from February 8, 2024, through March 19, 2024, per Board of Education Agreement. (Replaces Rockey) Account: 11-000-226-110-10-10-000

NOTE: The duration of this position is based on the date of the position being filled.

19. The recommendation of the Interim Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DANA MCCONNELL**, from Special Class Aide, Apshawa School, to Replacement Grade 2 Teacher, Apshawa School, at the per diem rate of \$250.00, with health benefits, retroactive from February 9, 2024, through March 1, 2024, per Board of Education Agreement. (Replaces Employee #3676) Account: 11-120-100-101-10-10-000

NOTE: The duration of this position is based on the date of employee's return.

20. The recommendation of the Interim Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **MICHELLE PAPA**, from Special Class Aide, High School, to Special Class Aide, Apshawa School, for the 2023-2024 school year, retroactive from February 12, 2024, through March 1, 2024. (Replaces McConnell) Account: 11-209-100-106-10-10-000
21. The recommendation of the Interim Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2023-2024 school year, effective February 21, 2024, through June 30, 2024:

ISABELLA CANDELORO (Nurse)
BARBARA CORBETT (Nurse)

22. The recommendation of the Interim Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2023-2024 school year, effective February 21, 2024, through June 30, 2024:

GINA VINCENTI (Building Aide, Cafeteria Aide, Secretary)
KAREN BARRIERO (School Bus Driver)
PEGGY PAULSON (Custodian)

23. The recommendation of the Interim Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment February 29, 2024, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

23. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMTAA Agreement</u>			
LINDA CONNOLLY	2.0	\$40.00	\$ 80.00
MARK NOWACKI	78.0	\$40.00	\$3,120.00

24. The recommendation of the Interim Superintendent to approve the following **APSHAWA ELEMENTARY STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS, and HOURS**, for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Accounts: 11-401-100-110-10-10-000; 20-490-100-10-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
RACHAEL PHELPS	Garden Club	8	\$296.00
SARAH WARREN	Garden Club	8	\$296.00
MICHELLE DEVOID	Incredible Insects!	6	\$222.00
CHRISTINA RODEK	Incredible Insects!	6	\$222.00

NOTE: Garden Club funded through ARP ESSER III Grant. Incredible Insects! partially funded through ARP ESSER III Grant (\$124.00) and PTA (\$320.00).

25. The recommendation of the Interim Superintendent to approve the following **PARADISE KNOLL ELEMENTARY STUDENT ACTIVITY AFTER SCHOOL CLUB, ADVISORS, and HOURS** for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
DORRIE TORP	TREP\$	13	\$481.00
JOHANNA ARCHER	TREP\$	13	\$481.00

NOTE: Funded through the PTA.

26. The recommendation of the Interim Superintendent to approve **an amendment to a previously approved resolution (November 2023)** for the following **HIGH SCHOOL MUSIC STIPEND** for the 2023-2024 school year, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
ALEXANDER KERSSEN	Accompanist	\$1,540.00

NOTE: Replaces Schecter

27. The recommendation of the Interim Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITIES ASSIGNMENTS AND STIPENDS** for the **SPRING 2024 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

27. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
NICOLE GWINNETT	Head Softball	C+Longevity	\$10,214.00
CANDICE CARLISLE	Asst. Softball	C	\$ 7,519.00
MATTHEW KEYZER	Asst. Softball	B	\$ 6,357.00
KENNETH CANALI	Head Tennis (Boys)	C	\$ 7,183.00
DAVID GEROLD	Asst. Tennis (Boys)	A	\$ 3,376.00
ARTHUR JOECKS	Head Track (Boys)	C+Longevity	\$10,214.00
MICHAEL LAMBERT	Asst. Track (Boys)	C+Longevity	\$ 7,719.00
BRIAN LESLIE	Asst. Track (Boys)	C+Longevity	\$ 7,719.00
SHARON PIECUCH	Head Track (Girls)	C+Longevity	\$10,214.00
CHRISTOPHER JONES	Asst. Track (Girls)	C	\$ 7,519.00
PATRICK KEYZER	Asst. Track (Girls)	A	\$ 5,338.00
TAYLOR PEVNY	Head Baseball	C	\$10,014.00
JASON BENZ	Asst. Baseball	A	\$ 5,338.00
JAKE MATHEWS	Asst. Baseball	C	\$ 7,519.00
MCKENZIE MORANDO	Head Boys Golf	B	\$ 6,022.00
JUSTIN RUNNE	Head Girls Golf	A	\$ 5,117.00
GARY STOLL	Head Boys Lacrosse	C+Longevity	\$10,214.00
STEPHEN MASLANEK	Asst. Boys Lacrosse	C+Longevity	\$ 7,719.00
HARRY SHORTWAY	Head Girls Lacrosse	B	\$ 8,772.00
KRISTA PROVOST	.5 Asst. Girls Lacrosse	C+Longevity	\$ 3,859.50
KRISTA TRIPODI	.5 Asst. Girls Lacrosse	A	\$ 2,669.00
JASON D'ESVERNEY	Head Boys Volleyball	C	\$10,014.00
THOMAS SANTORO	Asst. Boys Volleyball	A	\$ 5,338.00

28. The recommendation of the Interim Superintendent to approve the following **VOLUNTEER(S)** to the **STUDENT ACTIVITY PROGRAM** for the 2023-2024 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ISABELLA CANDELORO	High School	Girls Lacrosse

29. The recommendation of the Interim Superintendent to approve the following **COLLEGE STUDENT(S)** for the purpose of classroom observation for the 2023-2024 school year at no cost to the district:

<u>Student</u>	<u>College</u>	<u>School</u>	<u>Subject/Grade</u>
MADISON BABCOCK	Passaic County Community College	Maple Road	Elementary

(30.) The recommendation of the Interim Superintendent to **RESCIND** the appointment of **BRIDGET DUNN**, Cafeteria Aide, Maple Road School (PC#30.03.F4.BSM), at the annual salary of \$5,521.00 (prorated), without health benefits, retroactive from February 15, 2024, through June 30, 2024, per Board of Education/WMCAA Agreement. (Replaces Dimitrion) Account: 11-000-262-107-10-10-000

(31.) The recommendation of the Interim Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **ROSEMARY JANSEN**, from Special Class Aide, High School, to Long Term Substitute Special Education Teacher, Highlander Academy, for one (1) period a day, at an additional per diem rate of \$50.00, with health benefits, effective February 21, 2024, through March 20, 2024, per Board of Education Agreement. (Replaces Balletto)

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

ITEM #32 WAS PULLED AND REMOVED FROM THE AGENDA

ROLL CALL FOR ITEMS #1 THROUGH #31:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Van Dyk	Absent	Mrs. Racano	Yes	Mrs. Dwyer	Yes*
Mr. Cytowicz	Yes	Mrs. Romeo	Yes	Mrs. Marquard	Yes
Mrs. Jurgensen	Yes	Mr. Lippe	Absent	Mrs. Lockwood	Yes

*Mrs. Dwyer voted "No" to items #14 and #27.

The **MOTION PASSED**.

XVI. OPERATIONS & FINANCE - Mr. Peter Lippe, Chairperson

Motion by Mrs. Romeo, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #8:

DISCUSSION: Mrs. Dwyer inquired about item #2, and asked if we have looked into any other Food Service companies. Mr. Scholts responded to her inquiry.

Mrs. Romeo inquired about item #4, and asked if the facility comes to us. Mr. Scholts responded to her inquiry and provided the Board with additional information.

1. The recommendation of the Interim Superintendent to accept the independent **ANNUAL COMPREHENSIVE FINANCIAL REPORT** for the period ending June 30, 2023, prepared by the firm of Wielkotsz & Company, LLC, in accordance with N.J.S.A. 18A:23-1 through 11.
2. The recommendation of the Interim Superintendent to accept the **AUDITORS MANAGEMENT REPORT** for the period ending June 30, 2023, and approve the following **CORRECTIVE ACTION PLAN** prepared by the Business Administrator, in response to the 2022-2023 Comprehensive Annual Financial Report:

CORRECTIVE ACTION PLAN

Food Service

Finding 2023-01: Net cash resources exceed three months' average operating expenses.

Corrective Action: The District will ensure that net cash resources do not exceed three months' average operating expenses.

Method of Implementation: Cafeteria funds were expended on several equipment upgrades that were not delivered until the Summer 2023. These expenditures will be reflected in the cafeteria's 2023-24 financial statements.

Person(s) Responsible for Implementation: Business Administrator

Completion Date: 02/21/2024

XVI. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

3. The recommendation of the Interim Superintendent to approve the following Resolution:

BE IT RESOLVED that the Board of Education, having received written notification of the 2022-2023 extraordinary aid in the amount of \$1,355,133 that was not appropriated during 2022-2023, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of **\$485,000** to the district's General Fund as follows:

11-000-266-610-17-17-000	Supplies - Security	\$125,000
11-000-270-514-18-18-142	Contracted Services/Special Ed	\$300,000
11-190-100-610-10-55-000	Supplies - Instruction	\$ 60,000

4. The recommendation of the Interim Superintendent to approve an agreement with **PSI-PREVENTION SPECIALISTS INCORPORATED**, Ocean, New Jersey, for Drug Test Collection Supplies/Services, with an annual Administrative Fee of \$400.00, plus an annual DOT Clearinghouse Service Fee of \$195.00, for the 2023-2024 school year, effective February 23, 2024. (Documentation provided electronically.)

NOTE: Required random drug testing for Transportation.

5. The recommendation of the Interim Superintendent to approve a **COORDINATED TRANSPORTATION AGREEMENT** with **UNION COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport one (1) West Milford student (ID#68766) to **LAMBERTS MILL ACADEMY**, Westfield, New Jersey, retroactive from January 2, 2024, through June 30, 2024, at a per diem cost of \$77.85 for 112 days, for a total cost of \$8,719.20.
6. The recommendation of the Interim Superintendent to approve the sale of one (1) used 2014 24-Passenger school bus (#109), to **HOPATCONG BOARD OF EDUCATION**, Hopatcong, New Jersey, for a total sale price of \$40,000.00, received by the Board.
7. The recommendation of the Interim Superintendent to authorize the Business Administrator to enter into an **INTERLOCAL VEHICLE SALES AGREEMENT** with **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, Califon, New Jersey, to prepare bid documents and advertise for the sale of one (1) used 2015 24-passenger school bus (#325).
8. The recommendation of the Interim Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office/Operations Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Absent	Mrs. Dwyer	Yes	Mrs. Marquard	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Absent
Mrs. Jurgensen	Yes	Mrs. Romeo	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED**.

Minutes for the Budget/Regular Meeting of February 20, 2024

XVI. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

Motion by Mrs. Romeo, seconded by Mrs. Racano, to approve the following agenda item #9:

9. The recommendation of the Interim Superintendent to approve the **PAYROLL** of January 31, 2024, and February 15, 2024, in the amount of \$4,044,433.63. (Documentation provided electronically.)

ROLL CALL FOR ITEM #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Absent	Mrs. Dwyer	Yes	Mrs. Marquard	Abstain
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Absent
Mrs. Jurgensen	Yes	Mrs. Romeo	Recuse	Mrs. Lockwood	Yes

The **MOTION PASSED.**

Motion by Mrs. Romeo, seconded by Mr. Cytowicz, to approve the following agenda items #10 through #13:

10. The recommendation of the Interim Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **February 20, 2024**, in the amount of \$2,167,107.51. (Documentation provided electronically.)
11. The recommendation of the Interim Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 20, 2024**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2023-2024** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$786,888.18.

12. The recommendation of the Interim Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 20, 2024** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$16,512,544.46 as of December 31, 2023; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Interim Superintendent to approve the following Resolution:

XVI. OPERATIONS & FINANCE - Mr. Lippe, Chairperson - Continued

13. (Continued)

RESOLVED, that the Board certify as of December 31, 2023, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #10 THROUGH #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Lippe	Absent	Mrs. Dwyer	Yes	Mrs. Marquard	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Absent
Mrs. Jurgensen	Yes	Mrs. Romeo	Yes	Mrs. Lockwood	Yes

The **MOTION PASSED**.

XVII. POLICY - Mr. William Cytowicz, Chairperson

Motion by Mr. Cytowicz, seconded by Mrs. Marquard, to approve the following agenda item #1:

DISCUSSION: Mrs. Romeo asked when the last Policy Committee meeting was held. Mrs. Lockwood indicated we did not have a meeting this month because of the rescheduling, so the last Policy meeting was in January.

1. The recommendation of the Interim Superintendent to approve the second reading of a **revised BYLAW** entitled, "Board Committees." (Code 0155) (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Yes	Mrs. Racano	Yes	Mrs. Marquard	Yes
Mrs. Jurgensen	Yes	Mrs. Romeo	No	Mr. Lippe	Absent
Mrs. Dwyer	Yes	Mrs. Van Dyk	Absent	Mrs. Lockwood	Yes

The **MOTION PASSED**.

XVIII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mrs. Dwyer indicated she was not able to attend the meeting due to Superintendent interviews. She stated that Mrs. Marquard attended, but unfortunately the Parks & Recreation Department did not have a quorum, so the meeting will be next month.

Safety - Mrs. Racano/Mrs. Dwyer - Mrs. Dwyer stated that the meeting will be on February 22, 2024, at 10:00 a.m.

XVIII. COMMITTEE REPORTS/LIAISONS - Continued

Superintendent's Roundtable - Mrs. Racano/Mrs. Van Dyk - Mrs. Racano spoke about topics brought up at the meeting, including the procedure for excess absences, middle school and high school lunch options being limited for later lunch periods, the Marshall Hill playground and the drainage issue, iReady and My Path lessons, and Delta Math.

Passaic County School Boards Association - Mrs. Lockwood stated she could not attend because of Superintendent interviews. No report.

New Jersey School Boards Association - Mr. Cytowicz indicated he sent the Board members a webinar about the Board's role in the budget process, which is a good refresher or a good learning tool for our upcoming budget season.

Legislative - Mr. Cytowicz/Mr. Lippe - No report.

Technology Oversight - Mr. Lippe/Mrs. Marquard - Mrs. Marquard stated that Mr. Winston gave an update on the District's wiring upgrades and it is ongoing. Our E-Rate provider has been very helpful in the process and our prices for various services have gone down 7-12%. There was discussion on the classroom technology plan, and Mr. Winston provided a thorough explanation of the type of technology we have in the classroom, and how he plans to replace the technology using the replacement plan. Discussion also took place regarding the District's role and replacement plan for the student Chromebooks, and Google has expanded the expiration date of support for the Chromebooks which allows for a longer period of time. Mr. Winston has the system for yearly replacement of the Chromebooks fine-tuned, and new Chromebooks are provided to 2nd, 6th, and 9th Grade students. The Chromebooks that are returned from 5th and 8th Grade students are issued to Kindergarten and 1st Grade students, and 225 Chromebooks were pre-purchased for next year with remaining ESSER II funds. This will be the first year that Chromebooks are back in the budget due to the ending of the ESSER II funds. The cost per Chromebook is \$320.00, which includes the unit, software, cover, etching and white glove service, and our IT Department is trained to do the repairs which are done in-house. Another item discussed was the District's infrastructure, a preliminary discussion on moving away from internal servers in favor of cloud storage, which would be a significant savings if switched to cloud-based storage. Also discussed was instructional software and licensing and KnowBe4, which is a module that helps identify and assess phishing attempts.

Township/Board of Education Joint Committee - Mr. Cytowicz/Mrs. Romeo/Mrs. Van Dyk/Mrs. Lockwood - No report.

West Milford Municipal Alliance - Mrs. Van Dyk/Mrs. Jurgensen - Mrs. Jurgensen stated that the WMMA met on Monday, February 12th. She reported on a presentation that was given, as well as discussion on an upcoming fundraiser, Petals for Prevention, which will take place on Saturday, April 13th. The WMMA is looking for student volunteers for this event, and indicated if there is a student needing volunteer hours, they can reach out to Debbie O'Brien. She stated that several grants are being worked on at the moment to bring programs and activities to our school community. She also spoke about Scott's Fun Run, which will take place on Sunday, May 19th, and the Junior Police Academy, to be held the week of July 29, 2024 through August 2, 2024, with more details soon to follow.

XVIII. COMMITTEE REPORTS/LIAISONS - Continued

Special Education Parent Advisory Committee (SEPAC) - Mrs. Marquard/ Mrs. Lockwood - Mrs. Marquard stated there will be an informal parent meeting on March 5, 2024, at 7:00 p.m. The next SEPAC Meeting, which can be attended virtual or in-person, will be on March 13, 2024, at 7:00 p.m., and the location is to be determined. She also spoke about the West Milford school district having a Week of Inclusion 2024, starting on Monday, February 26th through March 1st.

XIX. OLD BUSINESS

Motion by Mr. Cytowicz, seconded by Mrs. Marquard, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Motion by Mr. Cytowicz, seconded by Mrs. Marquard, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Cytowicz, seconded by Mrs. Jurgensen, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:05 p.m., Mrs. Racano made a motion, seconded by Mrs. Romeo, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs, and matters of attorney/client privilege.

XXII. EXECUTIVE SESSION - Continued

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately thirty (30) minutes. No action will be taken, and the Board will adjourn from Executive Session.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

**William Scholts
Board Secretary**